

CALIFORNIA  
**NATIONAL CITY**  
1887  
INCORPORATED



**FISCAL YEAR 2022  
ADOPTED BUDGET**





# Directory of City Officials

## City Council

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Alejandra Sotelo-Solis  
Mayor

Juan Rodriguez  
Vice Mayor

Marcus Bush  
Councilmember

Mona Rios  
Councilmember

Ron Morrison  
Councilmember

### City Treasurer

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R. Mitchel Beauchamp

### City Clerk

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Luz Molina

### City Manager

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Brad Raulston

### City Attorney

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Charles E. Bell Jr.

## Department Heads

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Tony Winney

Assistant City Manager

Frank Parra

Chief of Emergency Services

Jose Tellez

Chief of Police

Molly Brennan

Director of Administrative Services

Armando Vergara

Director of Community Development

Roberto Yano

Director of Engineering & Public Works

Carlos Aguirre

Director of Housing

Robert Meteau

Director of Human Resources

Joyce Ryan

Director of Library & Community Services



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## CITY MANAGER'S BUDGET MESSAGE

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Honorable Mayor and City Council:

Together, we have much to be proud of as an organization, having met many of the goals we set out to achieve during the prior year. We re-adopted our "7 C's Pledge," reconfirming our commitment to our community and growing our organizational culture of customer service.

The past year has presented incredible challenges to our staff, to our city, the nation and the world. We have just recently pivoted from strict quarantines which were in place at this time last year, to slowly reopening the economy in response to relaxing restrictions and a historic vaccination campaign. Prior to the pandemic, we had a strong economy and stable revenues, and we were working on a number of fronts to address our budget deficit, fund pensions, and allocate resources for deferred maintenance through our capital improvement program (CIP).

At this time last year, we projected significant revenue losses of \$4.8 million during Fiscal Year 2020-21 as we were faced with an unprecedented recession and skyrocketing unemployment. As a result, we took a proactive approach focused on short-term measures to cut expenditures, freeze positions, defer capital projects, and utilize reserves. This enabled us to avoid hasty decisions that could have affected core services and employee morale. This included approximately \$2.7 million in salaries and benefits for positions that were frozen until we could more accurately ascertain the depth of the recession.

As we enter Fiscal Year 2021-22, we are still forecasting a budget deficit for the 9th consecutive fiscal year; however, we are also slowly emerging from COVID-19 which will require us to refill budget reserves tapped during the economic crisis. We plan to retain controls on General Fund discretionary spending and maintain our maintenance and operations spending while reinvigorating capital projects previously put on hold due to the recession and strategically unfreezing position vacancies.

Our overall focus will remain on working towards long-term solutions for fiscal sustainability that include robust economic development projects/programs and helping support our work force as they transition back to the office.

The American Recovery Plan Act (ARPA), which was passed in March by the US Congress, allocated \$18.0 million in relief to National City, which will help us to rebound faster from the downturn than anticipated. We plan to utilize this one time revenue for one time expenditures. This includes funding priority projects that create ongoing savings to the General Fund and address major maintenance needs for City infrastructure.

Despite the challenges that we have faced due to the COVID-19 pandemic, the City of National City continues the "Together We Can!" campaign, and we have proven we are stronger together as a community. In direct response to the pandemic, we awarded \$200,000 in COVID-19 Forgivable Small Business Loans to our local small business community. Our COVID Response Strike Team, composed of members from our Fire Administration and Code Enforcement divisions, distributed over 300 Small Business



## CITY MANAGER'S BUDGET MESSAGE

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toolkits to restaurants and businesses to assist them navigate the ever-changing County health regulations. We also relaxed outdoor dining regulations for restaurants and allowed for expanded temporary seating in the public right-of-way and parking lots in order to help businesses survive.

To further help assist the community, we used \$464,017 in Federal CARES Act funding to provide an array of emergency services, including COVID testing, utility assistance, workforce development services, virtual literacy services, and fair housing and tenant landlord mitigation. We also allocated \$557,904 in HOME funds for COVID rental assistance to help families avoid eviction from their homes.

Our communications team also worked incredibly hard this year helping distribute information to the community not only on County health regulations, but helping residents gain access to reliable information on COVID, vaccination centers, and changes to City services. Social media proved invaluable in this outreach, and as a result we increased the size of our audiences on all of our social media platforms, including Facebook, Twitter and Instagram. We also tripled online subscriptions to our city e-newsletter, NatCityNews, after redesigning and modernizing the newsletter.

We also added \$4.4 million to both the pension trust and Facilities Maintenance Reserve and \$3.1 million to the Other Post-Employment Benefits (OPEB) trust, achieved “clean” annual financial audits with no findings for the fifth straight year, prioritized Economic Development and formalized the Housing Authority. We completed much needed renovations to the George H. Waters Nutrition Center facility and finished refurbishment of the Kimball and Morgan Towers. We also signed an innovative letter of intent with the University of California, San Diego to work towards providing members of the community expanded access to higher education. Meanwhile, our streets remain in good condition and our parks are well kept. “Invisible infrastructure” such as our sewer system is also well maintained, with over 254,000 linear feet of sewer lines cleaned this year alone.

Last year, we updated our Capital Needs Assessment and built a five-year CIP to ensure we are planning for our future. Approximately \$80 million in capital needs over the next five years were identified. In May, the City Council approved an updated reserve policy to ensure that we are appropriately allocating resources to, among other things, better support the long term capital and maintenance needs identified.

Our capital improvement program continues to deliver a variety of projects to enhance safety and quality of life for National City residents and guests. In fiscal year 2021, we completed approximately \$14 million in projects, including Paradise Valley Creek Water Quality and Community Upgrades, Euclid Avenue Bicycle and Pedestrian Enhancements, and we completed the Integrating Neighborhoods with Transportation Routes for All Connections (INTRACONnect) Project “10-minute neighborhoods” planning effort.

We are very excited about the opening of our first major park in over 50 years along Paradise Creek in Old Town National City. The Paradise Creek Park represented a \$7.7



## CITY MANAGER'S BUDGET MESSAGE

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million investment for the City, and we look forward to celebrating this significant milestone with the community this November with a formal grand opening.

Economic Development remains an important focus to improve the quality of life of City residents and to help fuel future growth in city revenues to fund the cost of providing services. The efforts include attracting quality residential and commercial/retail development projects, a number of which will be opening along East 8<sup>th</sup> Street this year such as the 8<sup>th</sup> and B mixed use project and the Market on 8<sup>th</sup>. We hope these marquee projects will serve as catalysts to spur additional growth in downtown. The San Diego Unified Port District has also made significant progress on the "Balanced Plan" for the Marina District, which will provide more commercial opportunities and create better public access to the Bayfront, including a visionary Bayfront Wellness Center. We will continue to build upon the "Together We Can!" campaign to explore opportunities for City staff, residents, and businesses to work together to ensure National City's neighborhoods, streets, homes, and businesses are clean, healthy, and safe. It is imperative that we work closely with local and regional partners to align efforts and leverage networks for economic growth, support businesses, promote vibrant neighborhoods, support employment, and increase City revenues.

As always, public safety remains a high priority. Our Police Department has continued to work diligently with the community to build partnerships which has helped keep crime rates low. The Police Department responded to 58,600 calls for service, and we restarted the hiring process for our Police Recruits that was put on hold due to the pandemic. We also made a significant investment in upgrading our dispatch/communication center and expanded 911 services to receive text messages.

The Fire Department continues to look at new ways to provide services in a more cost effective way. The department partnered closely with the County of San Diego to proactively address the COVID pandemic, forming a Mobile Vaccination Unit that to date has vaccinated thousands of National City residents. We continue to hold regular vaccination events at the National City Library in an effort to reach group immunity as quickly as possible and ensure that the vaccine is distributed equitably within our community. Statewide, the Fire Department is contributing to strike teams that are working hard to contain wildfires. Most importantly, our firefighters and inspectors continue to work hard every day in National City to make our community safe and healthy.

We are very proud of the caliber of Library and Community Services the city continues to provide. While we had to cancel many of our in-person services offered through both departments this year, our staff continued to innovate, migrating many services online or creating COVID safe events. The Library issued over 2,600 e-library cards this year, with over 24,900 materials checked out and picked up curbside. In addition, we migrated to online tutoring services, literacy and citizenship classes to continue to provide access for the community during the pandemic. Community Services served over 11,000 residents at the Community Center and 869 individuals through our recreation programming. We also served 28,000 to-go meals at the Nutrition Center and delivered an additional 21,000 meals to our homebound seniors and distributed over 93,000 emergency youth meals at



## CITY MANAGER'S BUDGET MESSAGE

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Casa de Salud. This represented a 72% increase in the senior home delivered meal program compared to last year.

As was necessary last year, the budget relies on the use of General Fund unassigned fund balance to bridge the gap between projected revenues and estimated expenditure requirements. Unassigned General Fund balance increased from \$10.7 million to \$16.3 million from FY 2011-12 to FY 2019-20. While the General Fund's fund balance is sufficient to absorb the expenditure-revenue imbalance and COVID-19-related revenue losses in Fiscal Year 2021-22, the ARPA funds will help mitigate the use of fund balance in the future and assist the City to maintain its reserve targets.

We must continue to vigilantly control costs, aggressively pursue strategies to expand and enhance ongoing revenues, and tirelessly seek grant funds to fund capital improvement needs. Accelerating pension contribution requirements and additional projected losses to the CalPERS investment portfolio will have a significant future impact on our budget. Seventy percent of our General Fund budget is composed of personnel costs, with the vast majority of those costs composed of Public Safety personnel as a full-service city with around-the-clock Police and Fire Services. As we work to aggressively rein in costs, we will need to work with all departments to find new ways to provide services in a more cost-effective manner and prioritize those services most important to our residents and businesses.

The Fiscal Year 2021/22 budget contains over \$3.5 million in facility improvements and vehicle replacements that were previously deferred and another \$5.8 million in infrastructure improvements through the capital budget. Facilities that will be addressed include the MLK Community Center, Police Headquarters, Fire Stations 31, 33 and 34, and the Camacho and El Toyon Recreation Centers. We will also provide significant investment in Las Palmas Pool in tandem with operational changes that we instituted at the pool last year that will provide for the long term sustainability of the facility. Infrastructure investments also include pavement improvements at locations throughout the City, upsizing and repair of aging sewer pipes, mobility and bikeway improvements, and signal enhancements.

While it is tempting to say that the economy is returning to "normal," recent job numbers and the possibility of weaknesses in the economy due to significant deferred rent payments and other stressors are very real concerns. Our business community has done an excellent job in pivoting their operations to serve the community during the pandemic, but we must support them as they continue to adapt. The Chamber of Commerce has proposed development of an economic recovery program, which along with a variety of funding assistance provided by the Federal government through various pieces of legislation will help businesses rebound.

Thank you for the opportunity to lead this exceptional organization during these difficult times. Our staff has been very nimble in the way that they transitioned to a virtual working environment and we have found new ways to serve our residents over the last year. As



## CITY MANAGER'S BUDGET MESSAGE

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always, I would also like to give a special thank you to the staff of the Department of Finance for preparing this budget and to all of the departments that assisted in its creation.

Finally, thank you to the members of the City Council for providing your vision and support while we navigate this crisis and continue to sail forward with the 7C's as our wind. I look forward to continuing our work, alongside the City Council and community partners, to lead us through the economic recovery and progress of our community.

Together, We Can,

Brad Raulston  
City Manager



# STRATEGIC PLAN 2020-2025

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## **Overview**

Strategic planning is a structured and coordinated process for fostering decision-making. A strategic plan communicates an organization's long-term goals and the objectives which must be met to achieve them. In order to remain useful, the strategic plan must be a dynamic, not static, document, consistently updated to address the most challenging issues facing the organization.

The City of National City's strategic plan is adopted by the City Council for a five-year period and is updated every two years. The most recent update of the strategic plan occurred in 2019.

To develop the strategic plan, City staff works with all departments, to assess needs and establish priorities for implementing policies, programs, plans, and projects. Staff then presents its recommendations to the City Council during a series of City Council meetings and workshops, where the strategic plan is refined and approved.

The 2020-2025 Strategic Plan was developed in late 2019. It was adopted by the City Council at its regular meeting of December 3, 2019.





## **Strategic Focus Area # 1 – Balanced Budget and Economic Development**

- a) Maximize economic development strategies.
- b) Partner with other public agencies and non-profits, to increase revenue and augment services.
- c) Manage pension and other employee expenses.
- d) Optimize City assets and lease property, when appropriate.

## **Strategic Focus Area # 2 – Communication and Outreach**

- a) Prepare effective budget, close deficit, accurately forecast funding sources, manage investments wisely, provide consistent financial reports, maintain clean audits, resolve findings/deficiencies in a timely manner, and update finance and budget policies.
- b) Connect the community with timely and transparent information.
- c) Increase meaningful outreach through quality engagement.
- d) Improve emergency preparedness and public noticing.
- e) Promote educational and economic opportunities.

## **Strategic Focus Area # 3 – Health, Environment, and Sustainability**

- a) Update and implement the Climate Action Plan.
- b) Support a healthy community through active living and healthy eating.
- c) Create health and education hubs around major transit stops.
- d) Support an age-friendly community.

## **Strategic Focus Area # 4 – Housing and Community Development**

- a) Pursue new housing options at all income levels.
- b) Ensure preservation of existing affordable housing stock.
- c) Streamline permitting and improve code compliance.
- d) Enhance role in reducing homelessness.

## **Strategic Focus Area # 5 – Parks, Recreation, and Library**

- a) Improve outreach and increase participation.
- b) Organize community events and support other gatherings.
- c) Seek reliable funding and synergize with South Bay partners.
- d) Develop volunteer program and community services plan.



## **Strategic Focus Area # 6 – Public Safety**

- a) Reduce overall crime and illegal activity.
- b) Improve operational readiness and community resilience.
- c) Enhance recruitment and retention and promote public safety pipeline.
- d) Expand community engagement and increase visibility.

## **Strategic Focus Area # 7 – Transportation Choices and Infrastructure**

- a) Expand mobility choices by improving access to transit, biking, walking, rolling, and parking management.
- b) Improve traffic safety through traffic calming and safe routes.
- c) Update capital needs assessment and funding strategies.
- d) Maintain infrastructure and establish measurable targets.



# BUDGET DOCUMENT READER'S GUIDE

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The budget document has been designed to provide the public concise and readable information about the City of National City's Fiscal Year 2022 Adopted Budget. The preamble provides an overview of the budget, while the pages that follow provide more specific and detailed information about the City's budget. The budget is separated into five major sections: General Information, Summary Schedules, Operating Budget (organized by department), Capital Improvement Program, and the Appendix.

## **Section I - General Information**

The beginning of the budget document contains general information about the City of National City, a list of the City's Boards and Commissions, and a description of the City's Budget Controls, Process, Basis, and Policies.

## **Section II – Summary Schedules**

The summary section includes an analysis of the budget's impact on fund balances, a schedule of operating transfers, revenue and expenditure summary reports, a schedule of internal service fund charges, and schedules showing authorized positions by classification for the City as a whole and by fund.

## **Section III – Operating Budget**

The operating budget section is organized by department. Each departmental section includes:

**Department/Division Description.** This summary provides an overview of the department or division, its goals and objectives, significant changes during the past fiscal year, and productivity/workload statistics, as applicable.

**Department Organizational Chart.** The organizational chart summarizes the department structure and lists the titles and numbers of full-time-equivalent employees ("FTEs") under each department and division or group within the department, followed by a position schedule, which reflects staffing by fund.

**Revenues by Account.** The table shows the revenues earned by the department by fund, activity, and account. The columns show actual revenue totals for Fiscal Years 2019 and 2020, the adopted budget for Fiscal Year 2021, and the Adopted budget for Fiscal Year 2022.

**Expenditures by Account.** The table details the expenditures for the department by fund, activity, and object. The columns show actual expenditure totals for Fiscal Years 2019 and 2020, the adopted budget for Fiscal Year 2021, and the Adopted budget for Fiscal Year 2022.

## **Section IV – Capital Improvement Program**

This section includes general information about the City's capital improvement program ("CIP") and its funding sources, a list of new capital projects recommended for Fiscal Year 2022, a five-year outlook for the CIP, and forms showing the projects by fund, compared to prior year actuals and budgets. This section also contains a table showing the City's Adopted vehicle acquisitions for Fiscal Year 2022.

**Section V – Appendix** The Appendix includes a glossary of terms and acronyms used throughout the budget's narrative, and schedules describing the funds and object (i.e., expenditure) accounts utilized by the City to develop the budget and track the utilization of resources.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City of National City  
California**

For the Fiscal Year Beginning

**July 01, 2020**

*Christopher P. Morill*

Executive Director

Section

1.

# General Information

Adopted Budget  
Fiscal Year 2022





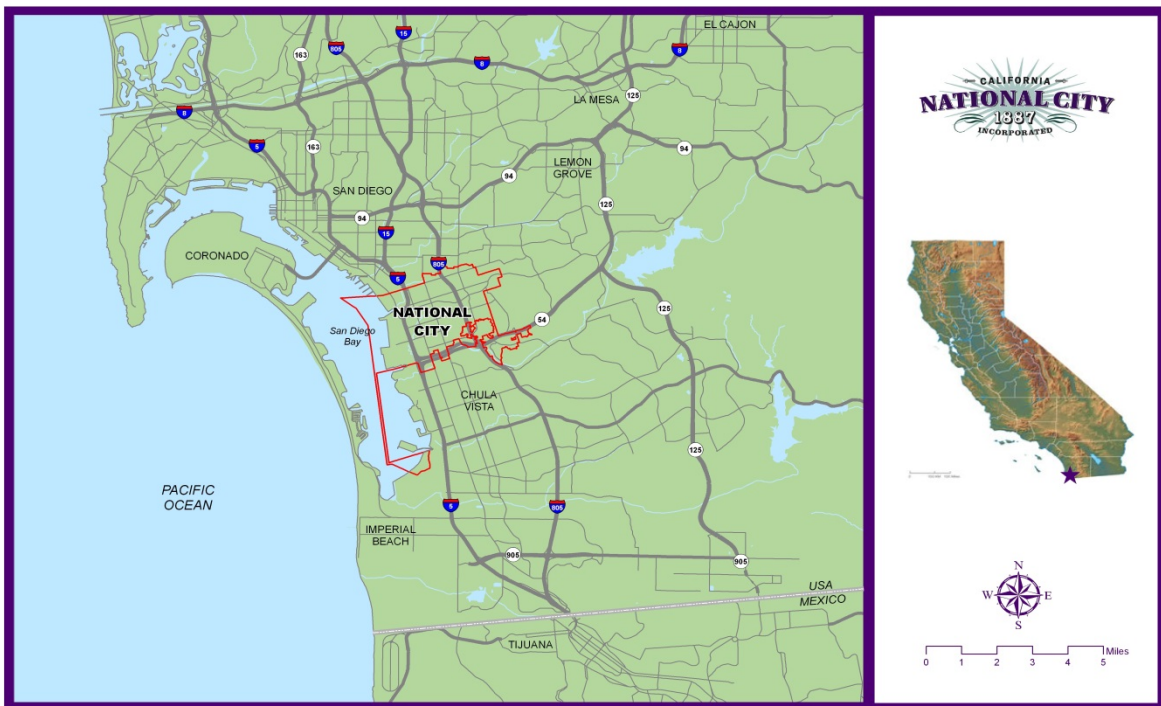
# ABOUT NATIONAL CITY

## *“In the Center of it all”*

The Spanish Land Grant, El Rancho de la Nacion, was purchased by Frank, Warren, and Levi Kimball in 1868. The Kimball brothers cleared the lands, built roads, constructed the City's first wharf, and brought the railroad to the City. They successfully advertised National City as the most healthful climate on earth. Tree-lined streets soon connected graceful Victorian homes, and orchards flourished over rolling hills.

National City, San Diego County's second oldest city, is truly *“in the center of it all:”* a thriving bi-national region of five million consumers. The City's competitive edge is its central location, transportation network, and business industry. National City is 10 minutes from everywhere and positioned for prosperity, with proximity to the San Diego Bay, US-Mexico border, downtown San Diego, international airport, rail, San Diego State University, and other colleges and universities.

National City is encircled by interstates 5 and 805 and highways 54 and 15. The San Diego Trolley and the Metropolitan Transit System (MTS) service National City seven days a week. These transportation resources conveniently connect the City to the region.



National City is home to more than two thousand businesses – a remarkable number for a city with an estimated population of 61,000. As one of the healthiest business climates in Southern California, National City attracts businesses from various industries and sectors. Business types range from small family-owned operations to multi-million dollar corporations. National City also boasts the highest sales tax revenue per capita in the County.



# ABOUT NATIONAL CITY



The National City Marine Terminal, part of the Unified Port of San Diego, is the most advanced vehicle import and export facility on the West Coast, processing more than 500,000 vehicles annually. Lumber is also imported from the Pacific Northwest for construction use throughout the region. National City's port area extends three miles along San Diego Bay and is part of the largest US Navy installation on the West Coast.

## **City Attractions**

*Shopping.* National City is a great place for shopping. The City is served by several major shopping centers: South Bay Plaza, the first regional shopping center in San Diego; National City Plaza Shopping Center; Sweetwater Crossing; Bay Plaza Shopping Center; Grove Shopping Center; and Westfield Plaza Bonita, the largest enclosed mall in the South Bay. If you are shopping for a car, visit the "Mile of Cars," where you will find nine automobile dealers offering more than five thousand cars from twenty-one manufacturers. The Mile of Cars leads the San Diego area in per capita vehicle sales.

*Dining.* If you're in the mood for food, whether it be Mexican, Japanese, or a good old fashioned cheeseburger, National City has it all. The National City restaurant scene has over two hundred restaurants to choose from, running the full range from affordable fast food to interesting ethnic restaurants to fine dining.

*Historical Sightseeing.* National City's Victorian heritage is one of its most important assets. Visit one of the four buildings in the City that are listed in the National Register of Historic Places: Brick Row on Heritage Square, Granger Music Hall, the Santa Fe Rail Depot, and St Matthews Episcopal Church.

*City Parks.* National City's 87.2 acres of park land exceed the statewide norm. The City's four major parks include El Toyon Park, Kimball Park, Las Palmas Park, and Sweetwater Heights Park.

*Recreation.* Golfers of all ages are invited to golf the National City Golf Course. The nine-hole course offers discount rates for City residents and economical rates for non-residents as well. The National City recreation division provides programs at three recreation centers, a senior citizen center and a municipal pool. Instruction classes are offered at the various centers in athletics, fitness, dance, music and crafts. National







# ABOUT NATIONAL CITY

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City's recreation division offers a diverse year-round program of activities for all ages.

## **City Government**

National City is a general law city and operates under the council-manager form of government. The City Council has five members, a mayor and four council members, who are elected at large for four year terms with a limit of three consecutive terms. The citizens of National City also elect the City Treasurer and the City Clerk.

The City Council is responsible for setting policies, enacting ordinances, adopting the budget, reviewing the General Plan, appointing committees, and appointing the City Manager. The City Manager is responsible for carrying out the policies and directives of the City Council, ensuring that the laws and ordinances are duly enforced, appointing City department heads, and overseeing the day-to-day operations of the City. The City Manager also serves as executive director and secretary of the Community Development Commission of the City of National City although that authority may be delegated.

## **General information**

**Date of Incorporation:** September 17, 1887

**Population:** 61,394 (2019, US Census Bureau)

**Area:** 9.2 square miles  
(Land Area: 7.3 square miles)

**Location:** National City is bordered by the City of San Diego to the north and east, the City of Chula Vista to the south, the unincorporated areas of Lincoln Acres and Bonita to the south and southeast, and San Diego Bay to the west.

## **Transportation Facilities and Services**

- |                           |  |
|---------------------------|--|
| Interstate Freeways:      | I-5 and I-805 cross the City from north to south, and State Route 54 traverses the southern edge of town.                                  |
| Port and Rail Facilities: | National City Marine Terminal, San Diego Unified Port District, Burlington Northern Santa Fe Railroad, San Diego & Arizona Eastern Railway |
| Public Transit:           | Metropolitan Transit System (bus service through the City and adjacent areas)<br>San Diego Trolley – two stations                          |



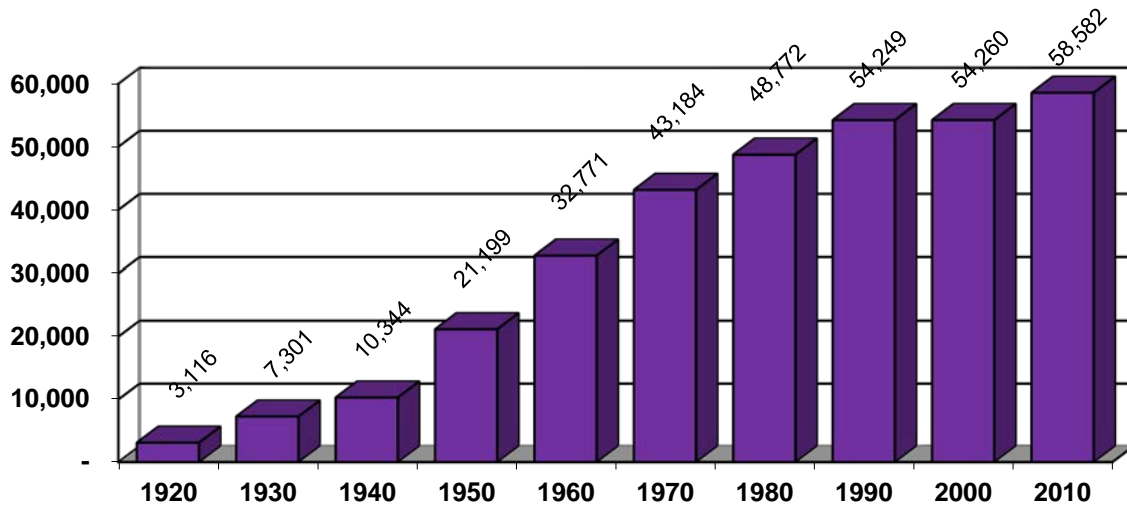
# ABOUT NATIONAL CITY

## Land Use and Development Pattern (2012 National City General Plan)

The following are estimates of land use areas within the City. Percentages are based on net acreage, excluding streets, highways, and other transportation facilities:

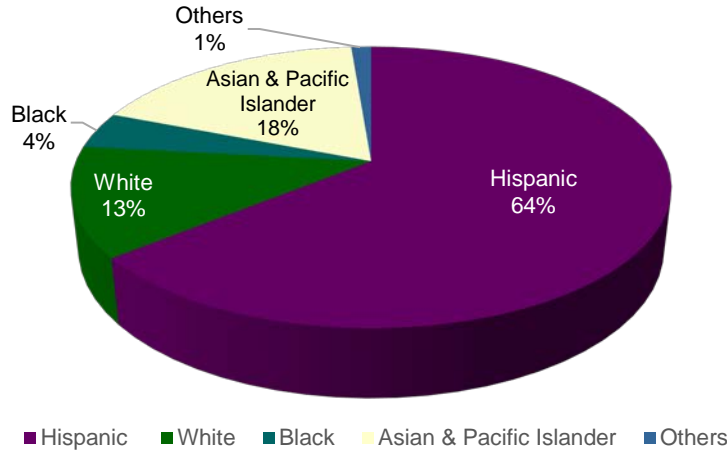
Land Use	% of Land Area
Residential	28.2%
Transportation	16.7%
Water	13.1%
Industrial	12.6%
Military	9.5%
Commercial	5.4%
Institution/Education	4.9%
Parks & Recreation	4.7%
Shopping Center	2.6%
Vacant	2.3%

## National City Historic Population Data (US Census Bureau)





### Population by Ethnic Group \*



### Property Valuation (Fiscal Year 2020, San Diego County Assessor)

Total Assessed Net Property Value: \$4,844,001,456  
 Number of Assessed Parcels: 9,852

### Housing Characteristics \*

Total Housing Units:	17,253
% vacant:	5.5%
Average Household Size (persons):	3.25
Household Population:	59,860
Group Quarters Population:	5,556
Owner-Occupied Housing:	32.5%
Renter-Occupied Housing:	62%

(Group quarters population is primarily those onboard military ships, in addition to persons in residential care facilities or convalescent homes.)

Median Household Income: \$47,119 (US Census, 2019)  
 Median Age: 33.6 (US Census, 2019)

### City Employment \*

Civilian:	24,690 (77.9%)
Military:	5,232 (16.5%)
<b>Total:</b>	<b>29,922</b>

Elementary Schools:	11
Intermediate Schools:	2
High Schools:	1
Community Colleges:	1

\* Source: US Census Bureau 2015-2020 American Community Survey



*We Pledge to Provide **Customer Service***

*through a **Culture of...***

***Courtesy***

*We treat everyone with dignity and respect.*

***Collaboration***

*We work to achieve common goals and value our differences.*

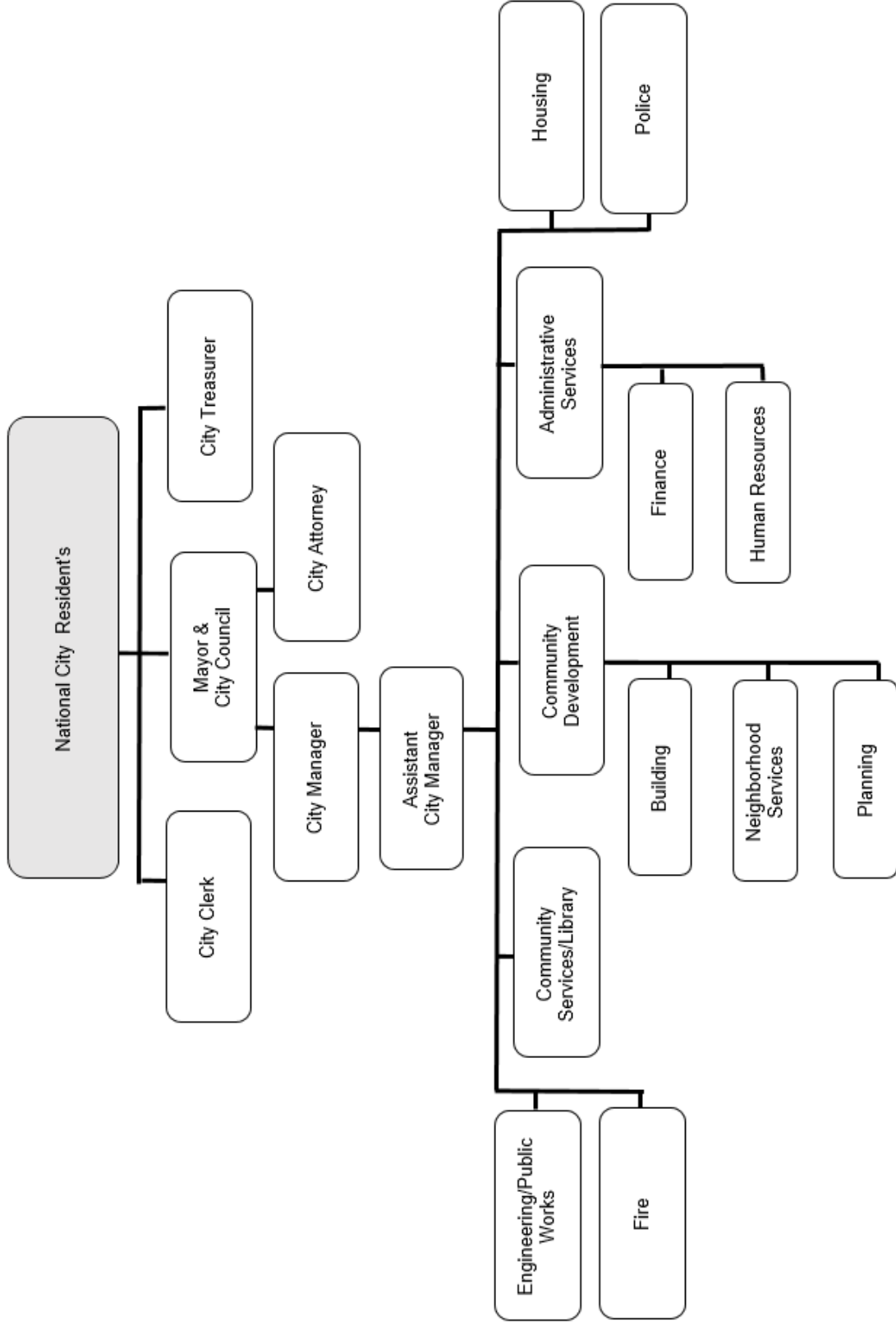
***Communication***

*We communicate openly, honestly, and with clear, consistent messages.*

*with a **Commitment to Our Community!***



# CITY ORGANIZATIONAL CHART





# BOARDS, COMMISSIONS & COMMITTEES

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The following boards and commissions on which citizens of National City may serve as advisors to the Mayor and City Council:

Civil Service Commission – advises the Director of Human Resources and the City Council on personnel matters and hears appeals of any person in the competitive service relative to any alleged infringement upon their rights and privileges granted by the Civil Service Rules.

Community and Police Relations Commission – provides a forum for citizens to voice their concerns about issues related to police-community relations and advises the City Council on police department operations and policy issues.

Board of Library Trustees – acts in accordance with the Education Code Section 18910 et seq.; coordinates the activities of the City Library; advises the City Librarian on operational policies; and recommends the adoption of rules and regulations to the City Council.

Park, Recreation, and Senior Citizens' Advisory Committee – advises the Council on matters of policy and administration of City owned parks and the recreation programs operated in them, as well as on all matters pertaining to the senior citizens of the City of National City.

Planning Commission – renders determinations and makes recommendations to the Council on land use matters, including recommendations on changes to the City's General Plan, Specific Plans, and Land Use Code. They also serve provide discretionary review for land use matters such as Conditional Use Permits, Variances, and Subdivisions.

Public Art Committee – advises the Council on matters relating to the selection and installation of public art throughout the City.

Traffic Safety Committee – reviews and makes recommendations on matters related to vehicular and pedestrian safety within the City of National City. The Committee addresses traffic safety matters, such as parking, speeding, sight distance, school safety, and installation or removal of traffic control devices.

Veterans and Military Families Advisory Committee – advises the City Council on matters related to the support of our veterans and military community; makes recommendations to the City Council with respect to veterans and military service member related issues, ceremonies, and other activities that occur within National City; and provides a forum for discussion of issues relating to veterans and military families.

Housing Advisory Committee – advises the City Council and Housing Authority on housing matters and opportunities reviewing housing needs and policies, strategies and proposed affordable housing projects and programs for National City.

\*\*Positions appointed by the Mayor and City Council for outside agencies board members:

Sweetwater Authority:

Governing Board of Directors composed of seven (7) members. Two (2) Directors are appointed by the Mayor of National City, subject to City Council confirmation. The governing board establishes policies and procedures for Sweetwater Authority operations.

Port Commission:

One Commissioner is appointed by each of the City Councils of Chula Vista, Coronado, Imperial Beach, and National City. The Board establishes policies under which the Port's staff – supervised by the President and Chief Executive Officer – conducts its daily operations.



# BUDGET CONTROLS, BASIS, & POLICIES

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## **BUDGETARY CONTROLS**

The estimated revenues and appropriations for the funds in the City of National City's budget are each classified as one of five fund types: general fund, special revenue funds, debt service funds, capital projects funds, and internal service funds. Classifications and definitions of the City's funds are located in the Appendix. The City maintains budgetary controls at the individual fund level. The objective of these budgetary controls is to ensure compliance with legal provisions embodied in the City's budget ordinance (Municipal Code Chapter 2.55) and the annual budget adopted by the City Council.

Assisted by tools incorporated into the City's automated accounting system, each department's expenditures within a fund are restricted to the overall amount of its budgeted appropriations for that fund for the fiscal year. An increase in a department's total appropriation within a fund must be approved by the City Council when it involves a transfer from the contingency reserve, use of fund balance, or an appropriation of unanticipated or over-realized revenue identified to a specific source. There is no "floor" to the amount requiring approval. A department may have appropriations in more than one fund but may not comingle those resources. The City Council has authorized the City Manager to make budgetary revisions between departments within a fund.

Detailed information regarding development of the annual budget and transfers and revisions to adopted appropriations may be found in the City's budget ordinance, a copy of which is located in the Appendix.

## **BUDGET BASIS**

Budgets are adopted on a basis consistent with generally accepted accounting principles ("GAAP"). Both governmental and internal service funds utilize the modified accrual basis of accounting under which revenues and related assets are recorded when measurable and available to finance operations during the year. Budgeted appropriations for expenditures that have been encumbered or are under contract at fiscal year-end are carried forward to the following fiscal year.

## **BUDGET POLICIES**

The City adheres to important fiscal policies that provide the framework for budget development and guide the decision-making process:

### **Balanced Budget Policy**

Pursuant to the budget ordinance, the City is required to prepare a balanced budget whereby funding sources are sufficient to accommodate appropriations. The Department of Finance is responsible for preparing revenue estimates for the budget and uses a variety of sources, including historical trends and information obtained from City departments, the County, the State, consultants, and other agencies, to develop estimates that are as realistic as possible. Appropriation requests are submitted by departments to the Department of Finance. The Department of Finance, in conjunction with the City Manager, then reviews all requested appropriations, to ensure they align with the objectives of the City's strategic plan and other Council priorities before presentation to the Council for adoption.



# BUDGET CONTROLS, BASIS, & POLICIES

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## **Reserves**

It is the City's policy to accumulate and maintain a series of reserves to strengthen its ability to withstand unexpected financial emergencies, such as those that may result from natural disasters, revenue shortfalls, or unanticipated expenditures of a non-recurring nature, and to accumulate funds for large-scale purchases. City Council Policy #201 describes each reserve and defines its target level. The policy was revised in May, 2021, and is included in the appendix.

## **Cash Management**

The basic tool for management of the City's cash is the Council-approved investment policy, which complies with California law. Staff monitors cash regularly in order to maximize investment opportunities. The City pools its funds for investment purposes, participating in both the State Local Agency Investment Fund ("LAIF") and the San Diego County Treasurer's Pooled Money Fund, while placing some funds in a portfolio managed by a professional investment manager. Additionally, the City holds a Certificate of Deposit Account Registry Service ("CDARS") investment, which, in addition to providing a competitive investment return, requires all invested funds be made available for loans to National City businesses. Investment earnings are allocated to the General Fund unless otherwise required by law. Statutory allocations to restricted funds are made in proportion to the ratio of cash balances to the total pooled balances.

## **Debt Policy / Capital Financing**

The City's policy is to incur debt only in certain specific circumstances. Borrowing is restricted to the financing of large capital projects. Several factors are considered prior to making a decision to debt finance. Staff evaluates whether there are continuing revenues sufficient to service the debt, the potential cost in increased construction costs resulting from a delay, current market conditions, and any additional on-going operational costs that will result from a new facility or project. The City has limited debt obligations, and most capital improvements are completed on a pay-as-you-go basis. Current bond debt obligations include payments on a \$4.885 million general obligation bond issued in 2012 to refund the general obligation bonds issued in 2003 for construction of the City's Library and on a \$5.5 million facilities lease issued in 2017, to finance the City's energy and water conservation project.

## **Pension / OPEB Funding**

The City has created a Pension trust and an Other Post-Employment Benefits (OPEB) trust, both of which are managed by PARS. The City has contributed \$6.05 million to the Pension trust and \$3.1 million to the OPEB trust. As of June 30, 2020, as a result of investment earnings, the combined trusts were valued at \$9.5 million.





**CALENDAR - FISCAL YEAR 2022 BUDGET**

DATE	DESCRIPTION	DEPARTMENT
Tuesday, December 1, 2020 (City Council Meeting)	Scheduling of City Council workshops	City Council Finance
Tuesday, April 20, 2021 (City Council Workshop)	Budget workshop / preliminary budget presentation	City Council Finance
Tuesday, May 18, 2021 (City Council Workshop)	Budget workshop (tentative)	City Council Finance
Tuesday, June 1, 2021 (City Council Meeting)	Budget hearing / budget adoption	City Council Finance

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Section

Summaries  
&  
Schedules

Adopted Budget  
Fiscal Year 2022





Adopted Budget  
Fiscal Year 2022

# Fund Balances





**CITY OF NATIONAL CITY  
BUDGET ANALYSIS BY FUND  
FISCAL YEAR 2022**

<b>Fund</b>	<b>Fund Name</b>	<b>Estimated Revenues</b>	<b>Transfers In</b>	<b>Transfers Out</b>	<b>Adopted Expenditures</b>	<b>Net Impact FY22 Adopted</b>
001	General Fund	\$ 56,753,217	\$ 5,500	\$ (1,993,910)	\$ (58,560,305)	\$ (3,795,498)
104	Library Fund	852,769	903,737	-	(1,756,506)	0
105	Parks Maintenance Fund	993,683	663,963	-	(1,664,409)	(6,763)
108	Library Capital Outlay Fund	156,000	-	-	(51,400)	104,600
109	Gas Taxes Fund	2,557,601	-	-	(2,780,272)	(222,671)
125	Sewer Service Fund	9,599,525	-	(25,000)	(10,357,802)	(783,277)
130	EMT-D Revolving Fund	334,124	-	-	(334,787)	(663)
166	Nutrition Fund	413,498	526,641	-	(1,044,523)	(104,384)
172	Trash Rate Stabilization Fund	207,860	-	-	(207,860)	-
195	Mile of Cars Landscape Maint. Dist. Fund	152,912	16,753	(5,500)	(164,165)	-
211	Security & Alarm Regulation Fund	60,000	-	-	-	60,000
212	Post-Employment Benefits Fund	-	300,000	-	(300,000)	-
259	Library Bonds Debt Service Fund	385,375	-	-	(385,375)	-
277	National City Public Library Donations Fund	-	-	-	(30,968)	(30,968)
282	Reimbursable Grants City-Wide Fund	590,185	-	-	(590,185)	-
290	Police Dept Grants	55,000	-	-	-	55,000
296	Engineering Department Grants Fund	9,412,465	-	-	-	9,412,465
301	Community Development Block Grant Fund	733,391	-	-	(1,491,824)	(758,433)
307	Proposition A Fund	1,541,000	-	-	(1,541,000)	-
320	Library Grants Fund	-	-	-	(5,100)	(5,100)
325	Development Impact Fees Fund	35,000	-	-	(100,000)	(65,000)
420	Parking Authority	212,500	109,457	-	(321,957)	-
501	Housing Authority Fund	788,184	-	(526,641)	(12,883,786)	(12,622,243)
502	Housing Choice Voucher Fund	14,215,110	-	-	(14,214,275)	835
505	HOME Fund	328,323	-	-	(71,929)	256,394
532	Low & Moderate Income Housing Asset Fund	250,000	-	-	(186,161)	63,839
626	Facilities Maintenance Fund	3,057,311	-	-	(3,153,802)	(96,491)
627	Liability Insurance Fund	2,778,412	-	-	(3,703,846)	(925,434)
629	Information Systems Maintenance Fund	2,425,979	-	-	(2,425,979)	-
643	Motor Vehicle Service Fund	1,185,009	-	-	(1,185,009)	-
644	Vehicle Replacement Fund	1,283,245	25,000	-	(1,018,000)	290,245
<b>Other Funds Total</b>		<b>\$ 54,604,461</b>	<b>\$ 2,545,551</b>	<b>\$ (557,141)</b>	<b>\$ (61,970,919)</b>	<b>\$ (5,378,048)</b>
<b>Total, All Funds</b>		<b>\$ 111,357,678</b>	<b>\$ 2,551,051</b>	<b>\$ (2,551,051)</b>	<b>\$ (120,531,224)</b>	<b>\$ (9,173,546)</b>

Note: Funds projected to have no beginning available fund balance and no budgetary activity (revenues and/or expenditures) in Fiscal Year 2022 are not included.

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Adopted Budget  
Fiscal Year 2022

# Interfund Transfers





**CITY OF NATIONAL CITY  
FUND TRANSFERS DETAIL  
FISCAL YEAR 2022**

<b>From</b>		<b>To</b>		<b>Purpose</b>	<b>Adopted Transfers</b>
001	General Fund	104	Library Fund	Operating Subsidy	\$ 903,737
001	General Fund	105	Parks Maintenance Fund	Operating Subsidy	663,963
001	General Fund	195	Mile of Cars LMD	Maintenance District	16,753
001	General Fund	420	Parking Authority Fund	Operating Subsidy	109,457
001	General Fund	212	Post-Employment Benefit Fund	Retiree Health Benefits	300,000
				<b>Total (Net) General Fund Impact</b>	<b>\$ 1,993,910</b>
195	Mile of Cars LMD	001	General Fund	Administrative Transfer	5,500
125	Sewer Service Fund	644	Vehicle Replacement Fund	Vehicle Purchases	25,000
501	Housing Authority Fund	166	Nutrition Fund	Operating Subsidy	526,641
				<b>Total (Net) Other Funds Impact</b>	<b>\$ 557,141</b>
				<b>Total, All Funds</b>	<b>\$ 2,551,051</b>

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Adopted Budget  
Fiscal Year 2022

# Revenue Detail





**CITY OF NATIONAL CITY  
ESTIMATED FINANCING SOURCES BY FUND  
FISCAL YEAR 2022**

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>001 - 00000- Taxes</b>					
3000	Current Year- Secured	\$3,657,862	\$3,858,642	\$4,100,000	\$3,984,450
3001	Current Year-Unsecured	\$113,626	\$118,514	\$115,000	\$115,000
3002	Supplemental Roll	\$200,965	\$176,944	\$120,000	\$120,000
3003	Prior Year-Secured & Unsecured	(\$791)	\$775	\$1,700	-
3006	Interest, Penalties & Delinq.	\$18,282	\$20,706	-	-
3009	Property Taxes Allocated	(\$1,805,622)	(\$1,888,858)	(\$1,900,000)	(\$1,846,452)
3010	Sales & Use Taxes	\$19,263,372	\$18,384,227	\$17,281,000	\$20,397,106
3012	Property Tax: In Lieu Of VLF	\$6,711,110	\$7,178,195	\$7,400,000	\$7,741,006
3014	Prop 172- Public Safety Sales Tax	\$191,037	\$173,766	\$160,000	\$160,000
3015	District Transaction & Use Tax	\$12,446,258	\$11,822,718	\$11,293,000	\$12,654,000
3016	AB1290 Property Tax Pass Thru Pmt-CD	\$483,934	\$522,514	\$460,000	\$600,000
3017	SA Residual Balance Distributions	\$2,370,512	\$3,416,651	\$3,200,000	\$2,500,000
3018	US Fish & Wildlife In Lieu of Property.Tax	\$581	\$650	\$500	-
3020	Transient Lodging Tax	\$1,774,843	\$1,522,714	\$1,200,000	\$1,500,000
3030	Cable TV Franchise	\$331,469	\$506,974	\$350,000	\$350,000
3031	Electric Franchise	\$1,051,369	\$1,105,206	\$900,000	\$1,000,000
3032	Gas Franchise	\$64,577	\$77,881	\$65,000	\$70,000
3033	Refuse Franchise	\$519,314	\$640,636	\$500,000	\$600,000
3040	Business License Tax	\$512,519	\$542,225	\$450,000	\$450,000
3041	Residential Rental Fee	\$195,932	\$136,438	\$190,000	\$140,000
3043	SB1186 Disability Access	\$15,398	\$9,925	\$2,500	\$2,500
<b>Taxes Subtotal</b>		<b>\$48,116,547</b>	<b>\$48,327,443</b>	<b>\$45,888,700</b>	<b>\$50,537,610</b>
<b>001 - 00000 - Use of Money &amp; Property</b>					
3300	Investment Earnings	\$921,733	\$841,347	\$150,000	\$150,000
3302	Unrealized Gain/Loss On Investments	\$467,800	\$616,503	-	-
3314	Rental-Land	\$540,331	\$576,667	\$450,000	\$450,000
<b>Use of Money &amp; Property Subtotal</b>		<b>\$1,929,864</b>	<b>\$2,034,517</b>	<b>\$600,000</b>	<b>\$600,000</b>
<b>001 - 00000 - Inter-Governmental Revenues</b>					
3420	State HOPTR	\$13,445	\$13,793	\$14,000	\$14,000
3452	Mandated Cost Reimbursement	\$47,937	\$196	\$30,000	\$30,000
<b>Inter-Governmental Revenues Subtotal</b>		<b>\$61,382</b>	<b>\$13,989</b>	<b>\$44,000</b>	<b>\$44,000</b>

**CITY OF NATIONAL CITY  
ESTIMATED FINANCING SOURCES BY FUND  
FISCAL YEAR 2022**

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>001 - 00000 - Other Revenues</b>					
3601	Sales Of Real Property	\$4,000	-	-	-
3603	Litigation Recovery Proceeds	\$58,307	\$2,800	-	-
3608	Proceeds From The Disposition Of Asset	\$585	\$830	-	-
3634	Miscellaneous Revenue	\$20,122	\$6,480	-	\$100,000
3636	Refunds & Reimbursements	\$95,238	\$98,596	\$100,000	\$100,000
3654	Administrative Cost Reimbursements	\$250,000	\$243,452	\$235,000	\$235,000
3698	Indirect/Overhead Costs Recovery	\$557,741	\$591,706	\$565,960	\$577,391
3990	Gain On Disposal Of Fixed Asset	-	(\$589,700)	-	-
<b>Other Revenues Subtotal</b>		<b>\$985,993</b>	<b>\$354,164</b>	<b>\$900,960</b>	<b>\$1,012,391</b>
<b>001 - 00000 - Donations</b>					
3637	Donations	-	\$51,100	-	-
<b>Donations Subtotal</b>		<b>-</b>	<b>\$51,100</b>	<b>-</b>	<b>-</b>
<b>001 - 00000 - Transfers In</b>					
3999	Transfers From Other Funds	\$1,712,329	\$5,500	\$5,500	\$5,500
<b>Transfers In Subtotal</b>		<b>\$1,712,329</b>	<b>\$5,500</b>	<b>\$5,500</b>	<b>\$5,500</b>
<b>001 - 01002 - Donations- Community Meeting</b>					
3637	Donations	\$11,000	-	-	-
<b>Donations- Community Meeting Subtotal</b>		<b>\$11,000</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>001 - 01729 - Pension &amp; OPEB Trust</b>					
3300	Investment Earnings	\$101,848	\$324,571	-	-
<b>Pension &amp; OPEB Trust Subtotal</b>		<b>\$101,848</b>	<b>\$324,571</b>	<b>-</b>	<b>-</b>
<b>001 - 02000 - City Clerk Revenues</b>					
3585	Misc. User Charges	\$109	\$402	-	-
3634	Miscellaneous Revenue	\$8,553	-	-	-
<b>City Clerk Revenues Subtotal</b>		<b>\$8,662</b>	<b>\$402</b>	<b>-</b>	<b>-</b>
<b>001 - 04045 - Finance Revenues</b>					
3101	Administrative Fees	\$8,798	\$6,109	\$8,000	\$8,000
3141	Garage Sale Permits	\$1,838	\$1,211	\$1,500	\$1,500
3585	Misc. User Charges	\$161	\$138	\$400	\$400



**CITY OF NATIONAL CITY  
ESTIMATED FINANCING SOURCES BY FUND  
FISCAL YEAR 2022**

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
3589	Returned Check Charges	\$1,515	\$275	\$500	\$500
<b>Finance Revenues Subtotal</b>		<b>\$12,312</b>	<b>\$7,733</b>	<b>\$10,400</b>	<b>\$10,400</b>
<b>001 - 04046 - Finance Revenues</b>					
3631	Cash Over/Short	\$72	\$16	-	-
<b>Finance Revenues Subtotal</b>		<b>\$72</b>	<b>\$16</b>	<b>-</b>	<b>-</b>
<b>001 - 06027 - Planning Division Revenues</b>					
3100	Licenses And Permits	\$650	-	-	-
3143	Home Occupation Permits	\$4,040	\$1,700	\$5,200	\$5,200
3502	Conditional Use Permit	\$32,307	\$33,300	\$29,000	\$29,000
3503	G.P./S.P. CHANGES	\$9,108	-	\$4,000	\$4,000
3506	Planned Development Permit	-	-	\$1,000	\$1,000
3509	Street Vacations	-	\$2,000	\$3,200	\$3,200
3510	Tentative Parcel Map	\$5,625	\$3,000	\$3,300	\$3,300
3511	Tentative Subdivision Map	\$10,485	-	\$2,000	\$2,000
3512	Zone Change Permit	\$5,500	-	\$2,000	\$2,000
3513	Zone Variance Permit	-	-	\$1,000	\$1,000
3521	Coastal Development Permit	\$2,485	-	\$2,500	\$2,500
3530	Appeal Fee	-	-	\$3,700	\$3,700
3532	Proceeds From The Disposition Of Asset	\$260	\$2,340	\$2,000	\$2,000
3546	Prelim Site Plan Review	\$2,730	\$2,400	\$2,000	\$2,000
3581	Environmental Assessment Form	-	-	\$1,800	\$1,800
3584	Substantial Conformance	\$750	-	-	-
3585	Misc. User Charges	-	\$7	-	-
3586	Photocopy Sales	\$5	-	-	-
3588	Zoning/Rebuild Letter	\$1,015	\$2,167	\$1,000	\$1,000
3591	General Plan Update Fee	\$750	\$150	-	-
3634	Miscellaneous Revenue	-	\$20,621	\$1,500	\$1,500
<b>Planning Division Revenues Subtotal</b>		<b>\$75,710</b>	<b>\$67,685</b>	<b>\$65,200</b>	<b>\$65,200</b>
<b>001 - 06028 - Building Division Revenues</b>					
3101	Administrative Fees	\$36,757	\$36,557	\$30,000	\$30,000
3120	Building Permits	\$599,795	\$601,811	\$423,000	\$423,000
3204	Enforcement Fines & Penalties	\$61,358	\$24,423	\$20,000	-

**CITY OF NATIONAL CITY  
ESTIMATED FINANCING SOURCES BY FUND  
FISCAL YEAR 2022**

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
3545	Plan Checking Fee	\$498,707	\$515,600	\$500,000	\$500,000
3552	Const. & Demolition Admin Fee	-	\$118	-	-
3585	Misc. User Charges	(\$318,844)	\$147	-	-
<b>Building Division Revenues Subtotal</b>		<b>\$877,773</b>	<b>\$1,178,656</b>	<b>\$973,000</b>	<b>\$953,000</b>
<b>001 - 06029 - Engineering &amp; Public Works Revenues</b>					
3100	Licenses And Permits	\$25	-	-	-
3125	Sewer Permits	\$5,289	\$12,181	\$4,000	\$4,000
3130	Street & Curb Permits	\$1,320	\$12,050	\$500	\$500
3142	Grading Permits	\$33,066	\$32,690	\$30,000	\$30,000
3144	House Moving Permits	\$1,554	\$3,132	\$1,500	\$1,500
3146	Parking District Permit	\$7,814	\$7,866	\$7,000	\$7,000
3147	Miscellaneous Permits	-	\$1,160	-	-
3151	Ice Cream Truck Permits	\$100	-	-	-
3152	Dumpster Permits	\$125	\$275	\$375	\$375
3160	Utility Company Permits	\$237,242	\$171,548	\$130,000	\$130,000
3547	Storm Water Mgmt. Fee (NPDES)	\$910	\$1,170	\$1,000	\$1,000
3557	Traffic Control Plan/Impact Study Review	\$17,442	\$12,000	\$20,000	\$20,000
3559	Addressing	\$3,926	\$4,312	\$2,000	\$2,000
3585	Misc. User Charges	\$600	-	\$600	\$600
3634	Miscellaneous Revenue	\$2,100	\$2,000	\$2,000	\$2,000
3636	Refunds & Reimbursements	-	\$38,587	-	-
3645	Paradise Creek Park Site Remediation	\$2,294,066	\$2,255,407	-	-
3648	WI-TOD Improvements	\$716,947	\$968,571	-	-
<b>Engineering &amp; Public Works Revenues Subtotal</b>		<b>\$3,322,526</b>	<b>\$3,522,949</b>	<b>\$198,975</b>	<b>\$198,975</b>
<b>001 - 06030 - Engineering Utility Permits</b>					
3164	SDGE	\$9,221	\$254	-	-
3165	Sweetwater Authority	\$16,358	\$2,555	-	-
3166	Cox Communications	\$1,409	-	-	-
3167	AT&T	\$4,056	-	-	-
3168	Crown Castle	\$21,101	\$11,015	-	-
<b>Engineering Utility Permits Subtotal</b>		<b>\$52,145</b>	<b>\$13,824</b>	-	-
<b>001 - 06031 - Storm Water Revenues</b>					
3562	Inspection Fee	-	\$75,755	-	-
3585	Misc. User Charges	-	\$3,140	-	-
<b>Storm Water Revenues Subtotal</b>		-	<b>\$78,895</b>	-	-

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Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>001 - 09911 -</b>	<b>CARES Act - CRF Grant Funds</b>				
3498	Other Federal Grants	-	\$1,095,124	-	-
	<b>CARES Act- CRF Grant Funds Subtotal</b>	-	<b>\$1,095,124</b>	-	-
<b>001 - 11000 -</b>	<b>Police Revenues</b>				
3100	Licenses And Permits	\$9,665	\$6,785	\$5,500	\$6,500
3200	Vehicle Code Fines	\$78,030	\$67,826	\$90,000	\$65,000
3205	Citation Sign-Off Fee	\$3,105	\$2,025	\$2,000	\$2,000
3220	Other Fines And Forfeits	\$9,433	\$2,582	\$2,000	\$2,000
3469	Overtime Reimbursements	\$40,586	\$62,456	-	-
3533	Booking Fees	\$28,308	\$30,131	-	\$25,000
3537	Misc. Police Services	\$9,991	\$8,950	\$4,500	\$5,000
3550	Vehicle Impound Fees	\$3,368	\$4,414	\$4,500	\$4,000
3551	Administrative Impound Fee	\$66,713	\$84,078	\$65,000	\$70,000
3556	Police & Fire Svcs - Port Of San Diego	\$683,826	\$694,356	\$680,000	\$736,642
3558	Tow/Impound Referral Fees	\$122,520	\$122,520	\$100,000	\$100,000
3567	Police Regulated Businesses Fees	\$2,125	\$1,625	-	-
3586	Photocopy Sales	\$18,284	\$28,564	\$15,000	\$20,000
3634	Miscellaneous Revenue	-	\$12,626	-	-
3636	Refunds & Reimbursements	\$80	\$3,665	-	-
	<b>Police Revenues Subtotal</b>	<b>\$1,076,034</b>	<b>\$1,132,603</b>	<b>\$968,500</b>	<b>\$1,036,142</b>
<b>001 - 11107 -</b>	<b>National School District Contract (Police) Revenues</b>				
3467	School District Contract Reimb	\$77,068	\$154,136	\$77,000	\$77,000
	<b>National School District Contract (Police) Revenues Subtotal</b>	<b>\$77,068</b>	<b>\$154,136</b>	<b>\$77,000</b>	<b>\$77,000</b>
<b>001 - 11108 -</b>	<b>Sweetwater Union HS Contract (Police) Revenues</b>				
3467	School District Contract Reimb	\$84,000	\$105,000	\$84,000	\$84,000
	<b>Sweetwater Union HS Contract (Police) Revenues Subtotal</b>	<b>\$84,000</b>	<b>\$105,000</b>	<b>\$84,000</b>	<b>\$84,000</b>
<b>001 - 11110 -</b>	<b>STOP Project Revenues</b>				
3550	Vehicle Impound Fees	\$30,029	\$20,361	\$20,000	\$20,000

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Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>001 - 11110 - STOP Project Revenues</b>					
3550	Vehicle Impound Fees	\$30,029	\$20,361	\$20,000	\$20,000
<b>STOP Project Revenues Subtotal</b>		<b>\$30,029</b>	<b>\$20,361</b>	<b>\$20,000</b>	<b>\$20,000</b>
<b>001 - 11112 - POST Grant Revenues</b>					
3461	POST Reimbursement	\$21,556	\$33,366	\$20,000	\$20,000
<b>POST Grant Revenues Subtotal</b>		<b>\$21,556</b>	<b>\$33,366</b>	<b>\$20,000</b>	<b>\$20,000</b>
<b>001 - 12000 - Fire Revenues</b>					
3322	AMR LEASE - Fire Station	\$6,890	\$7,234	-	-
3469	Overtime Reimbursements	\$554,286	\$449,374	-	-
3470	County Grants	-	\$6,800	-	-
<b>Fire Revenues Subtotal</b>		<b>\$561,176</b>	<b>\$463,408</b>	<b>-</b>	<b>-</b>
<b>001 - 12124 - Fire Prevention Revenues</b>					
3122	Storage Tank Permits	\$4,262	\$879	-	\$879
3541	Plan Review Fire Systems	\$66,097	\$89,489	\$57,000	\$57,000
3553	Fire Permit Review Fee	\$13,369	\$10,495	\$14,000	\$14,000
3561	Weed Abatement	(\$16,088)	\$11,264	-	-
<b>Fire Prevention Revenues Subtotal</b>		<b>\$67,640</b>	<b>\$112,127</b>	<b>\$71,000</b>	<b>\$71,879</b>
<b>001 - 12125 - Fire Prevention Revenues</b>					
3202	False Alarm Fines	\$25,048	\$104,741	\$55,000	\$55,000
3322	AMR LEASE - Fire Station	\$77,467	\$72,165	\$89,250	\$94,200
3544	Misc. Fire Services	\$37,397	\$22,437	\$40,000	\$40,000
3555	Fire Prot Svcs-Lower Sweetwater	\$164,665	\$412,543	\$235,530	\$235,530
3556	Police & Fire Svcs - Port Of San Diego	\$537,291	\$545,565	\$558,113	\$578,790
3558	LSWFPD EQUIP Replacement	-	\$22,000	-	-
3566	Fire/Life Safety Annual Inspection Fee	\$252,215	\$258,373	\$463,300	\$463,300
<b>Fire Prevention Revenues Subtotal</b>		<b>\$1,094,083</b>	<b>\$1,437,824</b>	<b>\$1,441,193</b>	<b>\$1,466,820</b>
<b>001 - 14000 - Risk Management Revenues</b>					
3632	Comp Insurance Reimbursement	\$4,310	\$603	\$1,000	-
3636	Refunds & Reimbursements	\$132,271	\$111,039	-	-
<b>Risk Management Revenues Subtotal</b>		<b>\$136,581</b>	<b>\$111,642</b>	<b>\$1,000</b>	<b>-</b>

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Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>001 - 22000 - Public Works Operations Revenues</b>					
3634	Miscellaneous Revenue	\$12,345	\$7,663	-	-
<b>Public Works Operations Revenues Subtotal</b>		<b>\$12,345</b>	<b>\$7,663</b>	<b>-</b>	<b>-</b>
<b>001 - 22223 - Public Works Facilities Maintenance Revenues</b>					
3634	Miscellaneous Revenue	\$1,755	\$1,208	-	-
<b>Public Works Facilities Maintenance Revenues Subtotal</b>		<b>\$1,755</b>	<b>\$1,208</b>	<b>-</b>	<b>-</b>
<b>001 - 41000 - Community Services Revenues</b>					
3312	Rents and Leases	\$3,650	\$10,881	\$8,800	\$8,000
3317	Rental-Las Palmas Golf Course	\$98,302	\$67,003	\$98,000	\$98,000
3572	Recreation Program Revenue	\$14,198	\$2,080	\$2,300	\$2,300
3574	Swimming Pool Revenue	\$230,495	\$131,652	\$314,900	\$411,000
3598	Contract Class Recreation	\$8,662	\$6,888	\$5,000	\$5,500
3637	Donations	\$2,800	\$19,000	\$8,000	\$8,000
3650	Casa Youth Fundraising	-	\$882	\$2,000	\$2,000
<b>Community Services Revenues Subtotal</b>		<b>\$358,107</b>	<b>\$238,386</b>	<b>\$439,000</b>	<b>\$534,800</b>
<b>001 - 42000 - Parks Revenues</b>					
3585	Misc. User Charges	\$19,250	\$3,780	\$4,000	-
3634	Miscellaneous Revenue	\$11,570	\$2,238	\$4,000	-
<b>Parks Revenues Subtotal</b>		<b>\$30,820</b>	<b>\$6,018</b>	<b>\$8,000</b>	<b>-</b>
<b>001 - 45462 - Housing Authority Revenues</b>					
3634	Miscellaneous Revenue	\$1,902	\$40	-	-
3636	Refunds & Reimbursements	\$1,000	-	-	-
3655	Asset Management Fee	\$25,000	-	-	-
<b>Housing Authority Revenues Subtotal</b>		<b>\$27,902</b>	<b>\$40</b>	<b>-</b>	<b>-</b>
<b>001 - 45464 - Neighborhood Services Revenues</b>					
3201	Parking Citations	\$199,079	\$338,824	\$210,000	-
3203	Parking Citation Admin Fee	\$1,780	\$2,320	\$2,500	-
3206	RV Permits	\$980	\$660	\$1,000	\$1,000
3585	Misc. User Charges	\$48,241	\$22,063	\$48,500	\$20,000
<b>Neighborhood Services Revenues Subtotal</b>		<b>\$250,080</b>	<b>\$363,867</b>	<b>\$262,000</b>	<b>\$21,000</b>
<b>GENERAL FUND Total</b>		<b>\$61,097,339</b>	<b>\$61,264,217</b>	<b>\$52,078,428</b>	<b>\$56,758,717</b>

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Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>104 - 00000 - General Operating Revenues</b>					
3009	Property Taxes Allocated	\$833,908	\$872,349	\$877,500	\$852,769
3420	State HOPTR	\$5,176	\$5,310	\$5,000	-
3636	Refunds & Reimbursements	\$100	-	-	-
3999	Transfers From Other Funds	\$1,003,308	\$787,571	\$1,204,103	\$903,737
<b>General Operating Revenues Subtotal</b>		<b>\$1,842,492</b>	<b>\$1,665,230</b>	<b>\$2,086,603</b>	<b>\$1,756,506</b>
<b>LIBRARY FUND Total</b>		<b>\$1,842,492</b>	<b>\$1,665,230</b>	<b>\$2,086,603</b>	<b>\$1,756,506</b>
<b>105 - 00000 - General Operating Revenues</b>					
3009	Property Taxes Allocated	\$971,714	\$1,016,509	\$1,022,500	\$993,683
3420	State HOPTR	\$6,031	\$6,188	\$6,000	-
3999	Transfers From Other Funds	\$452,511	\$487,019	\$579,761	\$663,963
<b>General Operating Revenues Subtotal</b>		<b>\$1,430,256</b>	<b>\$1,509,716</b>	<b>\$1,608,261</b>	<b>\$1,657,646</b>
<b>PARKS MAINTENANCE FUND Total</b>		<b>\$1,430,256</b>	<b>\$1,509,716</b>	<b>\$1,608,261</b>	<b>\$1,657,646</b>
<b>108 - 00000 - General Operating Revenues</b>					
3050	Real Property Transfer Tax	\$213,257	\$158,078	\$136,000	\$136,000
<b>General Operating Revenues Subtotal</b>		<b>\$213,257</b>	<b>\$158,078</b>	<b>\$136,000</b>	<b>\$136,000</b>
<b>108 - 31310 - Library</b>					
3565	Book Fines	\$34,729	\$20,050	\$40,000	\$20,000
<b>Library Subtotal</b>		<b>\$34,729</b>	<b>\$20,050</b>	<b>\$40,000</b>	<b>\$20,000</b>
<b>LIBRARY CAPITAL OUTLAY Total</b>		<b>\$247,986</b>	<b>\$178,128</b>	<b>\$176,000</b>	<b>\$156,000</b>
<b>109 - 00000 - General Operating Revenues</b>					
3300	Investment Earnings	\$12,249	\$22,002	-	\$22,002
3302	Unrealized Gain/Loss On Investments	\$4,721	\$23,660	-	\$23,660
3410	Gas Tax 2106	\$233,000	\$206,455	\$227,793	\$206,455
3411	Gas Tax 2107	\$429,575	\$401,325	\$427,548	\$401,325
3412	Gas Tax 2107.5	\$7,500	\$7,500	\$7,500	\$7,500
3413	Gas Tax 2105	\$341,581	\$317,833	\$358,122	\$317,833
3414	Gas Tax 2103	\$207,985	\$429,630	\$552,372	\$429,630
3415	Gas Tax 16321	\$70,208	\$70,047	-	\$70,047
3416	Gas Tax 2032	\$1,218,188	\$1,079,149	\$1,176,782	\$1,079,149
<b>General Operating Revenues Subtotal</b>		<b>\$2,525,007</b>	<b>\$2,557,601</b>	<b>\$2,750,117</b>	<b>\$2,557,601</b>
<b>GAS TAXES FUND Total</b>		<b>\$2,525,007</b>	<b>\$2,557,601</b>	<b>\$2,750,117</b>	<b>\$2,557,601</b>

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Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget	FY 2022 Adopted
<b>115 - 42000 - Engineering &amp; Public Works</b>					
3585	Misc. User Charges	\$3,810	\$540	-	-
<b>Engineering &amp; Public Works Subtotal</b>		<b>\$3,810</b>	<b>\$540</b>	<b>-</b>	<b>-</b>
<b>PARK &amp; REC CAPITAL OUTLAY FUND Total</b>		<b>\$3,810</b>	<b>\$540</b>	<b>-</b>	<b>-</b>
<b>120 - 00000 - General Operating Revenues</b>					
3545	Plan Checking Fee	\$2,753	\$1,459	-	-
<b>General Operating Revenues Subtotal</b>		<b>\$2,753</b>	<b>\$1,459</b>	<b>-</b>	<b>-</b>
<b>PLAN CHECKING REVOLVING FUND Total</b>		<b>\$2,753</b>	<b>\$1,459</b>	<b>-</b>	<b>-</b>
<b>125 - 00000 - General Operating Revenues</b>					
3300	Investment Earnings	\$239,554	\$279,498	-	-
3302	Unrealized Gain/Loss On Investments	\$118,437	\$220,903	-	-
<b>General Operating Revenues Subtotal</b>		<b>\$357,991</b>	<b>\$500,401</b>	<b>-</b>	<b>-</b>
<b>125 - 06029 - Engineering &amp; Public Works</b>					
3125	Sewer Permits	-	\$432,791	-	-
<b>Engineering &amp; Public Works Subtotal</b>		<b>-</b>	<b>\$432,791</b>	<b>-</b>	<b>-</b>
<b>122 - 02222 - Public Works Sewer Revenue</b>					
3563	Sewer Service Charge	\$7,906,254	\$9,197,459	\$9,931,785	\$9,599,525
3636	Refunds & Reimbursements	-	\$846,147	-	-
<b>Public Works Sewer Revenues Subtotal</b>		<b>\$7,906,254</b>	<b>\$10,043,606</b>	<b>\$9,931,785</b>	<b>\$9,599,525</b>
<b>SEWER SERVICE FUND Total</b>		<b>\$8,264,245</b>	<b>\$10,976,798</b>	<b>\$9,931,785</b>	<b>\$9,599,525</b>
<b>130 - 12000 - Fire</b>					
3034	Franchise-AMR	\$344,525	\$291,521	\$318,213	\$334,124
3636	Refunds & Reimbursements	-	\$3,127	-	-
<b>Fire Subtotal</b>		<b>\$344,525</b>	<b>\$294,648</b>	<b>\$318,213</b>	<b>\$334,124</b>
<b>EMT-D REVOLVING FUND Total</b>		<b>\$344,525</b>	<b>\$294,648</b>	<b>\$318,213</b>	<b>\$334,124</b>
<b>131 - 00000 - General Operating Revenues</b>					
3300	Investment Earnings	\$8,828	\$6,620	-	-
3302	Unrealized Gain/Loss On Investments	\$3,922	\$1,335	-	-
3539	Seized Assets	\$98,920	\$5,322	\$50,000	-
<b>General Operating Revenues Subtotal</b>		<b>\$111,670</b>	<b>\$13,277</b>	<b>\$50,000</b>	<b>-</b>

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Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>131 - 11139 - County Asset Forfeiture Funds Revenues</b>					
3636	Refunds & Reimbursements	\$1,890	\$593	-	-
<b>County Asset Forfeiture Funds Revenues Subtotal</b>		<b>\$1,890</b>	<b>\$593</b>	<b>-</b>	<b>-</b>
<b>ASSET FORFEITURE FUND Total</b>		<b>\$113,560</b>	<b>\$13,870</b>	<b>\$50,000</b>	<b>-</b>
<b>166 - 00000 - Transfers In</b>					
3999	Transfers From Other Funds	\$475,000	\$491,625	\$508,832	\$526,641
<b>Transfers In Subtotal</b>		<b>\$475,000</b>	<b>\$491,625</b>	<b>\$508,832</b>	<b>\$526,641</b>
<b>166 - 41429 - Community Services</b>					
3470	County Grants	\$304,709	\$308,757	\$330,927	\$340,898
3514	Nutrition Income- Catered Meals	\$7,771	\$9,222	\$3,600	\$3,600
3515	Processing Fee	\$72,411	\$59,450	\$95,000	\$60,000
3516	NCNP - Non-Meals Donations	-	\$241	-	-
3517	Nutrition Income- Delivered Meals	\$8,496	\$6,527	\$11,000	\$9,000
3631	Cash Over/Short	(\$201)	-	-	-
<b>Community Services Subtotal</b>		<b>\$393,186</b>	<b>\$384,197</b>	<b>\$440,527</b>	<b>\$413,498</b>
<b>NUTRITION Total</b>		<b>\$868,186</b>	<b>\$875,822</b>	<b>\$949,359</b>	<b>\$940,139</b>
<b>172 - 00000 - General Operating Revenues</b>					
3463	Other State Grants	\$15,472	\$15,542	-	-
3642	Rate Stabilization Receipts	\$211,222	\$136,078	\$215,000	\$207,860
<b>General Operating Revenues Subtotal</b>		<b>\$226,694</b>	<b>\$151,620</b>	<b>\$215,000</b>	<b>\$207,860</b>
<b>TRASH RATE STABILIZATION FUND Total</b>		<b>\$226,694</b>	<b>\$151,620</b>	<b>\$215,000</b>	<b>\$207,860</b>
<b>195 - 00000 - General Operating Revenues</b>					
3007	Mile Of Cars Spec. Assessment	\$174,451	\$150,200	\$152,912	\$152,912
3999	Transfers From Other Funds	-	-	\$16,753	\$16,753
<b>General Operating Revenues Total</b>		<b>\$174,451</b>	<b>\$150,200</b>	<b>\$169,665</b>	<b>\$169,665</b>
<b>MILE OF CARS LMD Total</b>		<b>\$174,451</b>	<b>\$150,200</b>	<b>\$169,665</b>	<b>\$169,665</b>
<b>208 - 00000 - General Operating Revenues</b>					
3463	Other State Grants	\$148,747	\$145,948	-	-
<b>SUPP.LAW ENFORCEMENT SVCS FUND (SLESF) Total</b>		<b>\$148,747</b>	<b>\$145,948</b>	<b>-</b>	<b>-</b>



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Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>211 - 11000 - Police</b>					
3161	Security Alarm Permits	\$5,729	\$3,540	\$4,000	\$10,000
3202	False Alarm Fines	\$23,920	\$29,700	-	\$50,000
<b>Police Subtotal</b>		<b>\$29,649</b>	<b>\$33,240</b>	<b>\$4,000</b>	<b>\$60,000</b>
<b>SECURITY AND ALARM REGULATION FUND Total</b>		<b>\$29,649</b>	<b>\$33,240</b>	<b>\$4,000</b>	<b>\$60,000</b>
<b>212 - 00000 - General Operating Revenues</b>					
3999	Transfers From Other Funds	\$197,580	\$273,976	\$300,000	\$300,000
<b>General Operating Revenues Subtotal</b>		<b>\$197,580</b>	<b>\$273,976</b>	<b>\$300,000</b>	<b>\$300,000</b>
<b>POST-EMPLOYMENT BENEFITS FUND Total</b>		<b>\$197,580</b>	<b>\$273,976</b>	<b>\$300,000</b>	<b>\$300,000</b>
<b>259 - 00000 - General Operating Revenues</b>					
3008	Special Assessment-GO Bonds	\$371,979	\$347,895	\$384,225	\$385,375
<b>General Operating Revenues Subtotal</b>		<b>\$371,979</b>	<b>\$347,895</b>	<b>\$384,225</b>	<b>\$385,375</b>
<b>LIBRARY BONDS DEBT SERVICE FUND Total</b>		<b>\$371,979</b>	<b>\$347,895</b>	<b>\$384,225</b>	<b>\$385,375</b>
<b>277 - 31000 - Library</b>					
3637	Donations	\$400	\$65,368	-	-
<b>Library Subtotal</b>		<b>\$400</b>	<b>\$65,368</b>	<b>-</b>	<b>-</b>
<b>NC PUBLIC LIBRARY DONATIONS FUND Total</b>		<b>\$400</b>	<b>\$65,368</b>	<b>-</b>	<b>-</b>
<b>282 - 00000 - Miscellaneous Grants</b>					
3470	County Grants	\$10,000	\$10,000	-	-
3699	Miscellaneous Grants	\$10,000	-	-	-
<b>Miscellaneous Grants Subtotal</b>		<b>\$20,000</b>	<b>\$10,000</b>	<b>-</b>	<b>-</b>
<b>282 - 11947- FY16 State Homeland Security Grant</b>					
3498	Other Federal Grants	\$26,269	-	-	-
<b>FY16 State Homeland Security Grant Subtotal</b>		<b>\$26,269</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>282 - 11948- FY16 State Homeland Security Grant</b>					
3498	Other Federal Grants	\$9,000	\$38,129	-	-
<b>FY16 Urban Area Security Initiative Subtotal</b>		<b>\$9,000</b>	<b>\$38,129</b>	<b>-</b>	<b>-</b>
<b>282 - 11949 - FY17 State Homeland Security Grant</b>					
3498	Other Federal Grants	-	\$38,959	-	-
<b>FY16 Urban Area Security Initiative Subtotal</b>		<b>-</b>	<b>\$38,959</b>	<b>-</b>	<b>-</b>

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<b>282 - 12912 - CRI - Mass Prophylaxis Plan</b>					
3470	County Grants	\$2,500	-	-	-
3498	Other Federal Grants	-	\$5,000	-	-
<b>CRI - Mass Prophylaxis Plan Subtotal</b>		<b>\$2,500</b>	<b>\$5,000</b>	-	-
<b>282 - 12947 - FY16 State Homeland Security Grant</b>					
3498	Other Federal Grants	\$25,248	-	-	-
<b>FY16 State Homeland Security Grant Subtotal</b>		<b>\$25,248</b>	-	-	-
<b>282 - 12948 - FY17 Urban Security Initiative</b>					
3498	Other Federal Grants	\$18,488	-	-	-
<b>FY17 Urban Security Initiative Subtotal</b>		<b>\$18,488</b>	-	-	-
<b>282 - 12949 - FY17 State Homeland Security Grant</b>					
3498	Other Federal Grants	-	\$20,679	-	-
<b>FY17 State Homeland Security Grant Subtotal</b>		-	<b>\$20,679</b>	-	-
<b>282 - 12951 - FY18 Urban Area Security Initiative</b>					
3498	Other Federal Grants	-	\$10,000	-	-
<b>FY18 Urban Area Security Initiative Subtotal</b>		-	<b>\$10,000</b>	-	-
<b>282 - 12954 - SAFER Grant</b>					
3498	Other Federal Grants	-	-	-	\$590,185
<b>SAFER Grant Subtotal</b>		-	-	-	<b>\$590,185</b>
<b>REIMBURSABLE GRANTS CITYWIDE Total</b>		<b>\$101,505</b>	<b>\$122,767</b>	-	<b>\$590,185</b>
<b>290 - 11626 - RATT Grant</b>					
3470	County Grants	\$53,070	\$100,843	-	\$55,000
<b>RATT Grant Subtotal</b>		<b>\$53,070</b>	<b>\$100,843</b>	-	<b>\$55,000</b>
<b>290 - 11646 - 2013 Regional Realignment Response - R3</b>					
3463	Other State Grants	\$4,259	\$4,884	-	-
<b>2013 Regional Realignment Response - R3 Subtotal</b>		<b>\$4,259</b>	<b>\$4,884</b>	-	-
<b>290 - 11647 - ABC Grant</b>					
3463	Other State Grants	\$106,730	\$29,561	-	-
<b>ABC Grant Subtotal</b>		<b>\$106,730</b>	<b>\$29,561</b>	-	-

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<b>290 - 11651 - JAG 2015-DJ-BX-0173</b>					
3498	Other Federal Grants	\$26,032	-	-	-
<b>JAG 2015-DJ-BX-0173 Subtotal</b>		<b>\$26,032</b>	-	-	-
<b>290 - 11660 - 2016 Operation Stone Garden</b>					
3498	Other Federal Grants	\$23,560	-	-	-
<b>2016 Operation Stone Garden Subtotal</b>		<b>\$23,560</b>	-	-	-
<b>290 - 11661 - STEP OTS GRANT PT18101</b>					
3498	Other Federal Grants	\$43,847	-	-	-
<b>STEP OTS GRANT PT18101 Subtotal</b>		<b>\$43,847</b>	-	-	-
<b>290 - 11662 - 2017 Operation Stone Garden</b>					
3498	Other Federal Grants	\$20,538	\$2,258	-	-
<b>2017 Operation Stone Garden Subtotal</b>		<b>\$20,538</b>	<b>\$2,258</b>	-	-
<b>290 - 11665 - STEP OTS Grant PT19074</b>					
3498	Other Federal Grants	\$56,519	\$15,206	-	-
<b>STEP OTS Grant PT19074 Subtotal</b>		<b>\$56,519</b>	<b>\$15,206</b>	-	-
<b>290 - 11674 - STEP OTS Grant PT20089</b>					
3498	Other Federal Grants	-	\$54,641	-	-
<b>STEP OTS Grant PT20089 Subtotal</b>		-	<b>\$54,641</b>	-	-
<b>POLICE DEPT GRANTS Total</b>		<b>\$334,555</b>	<b>\$207,393</b>	-	<b>\$55,000</b>
<b>296 - 01599 - HRPP - Housing Related Parks Prog No 2</b>					
3463	Other State Grants	\$446,850	-	-	-
<b>HRPP - Housing Related Parks Prog No 2 Subtotal</b>		<b>\$446,850</b>	-	-	-
<b>296 - 06040 - Fiber Optic Traffic Signal Upfr HSIP 030</b>					
3498	Other Federal Grants	\$351,445	\$140,550	-	-
<b>Fiber Optic Traffic Signal Upfr HSIP 030 Subtotal</b>		<b>\$351,445</b>	<b>\$140,550</b>	-	-
<b>296 - 06041 - Highland &amp; E 28th St -HSIP 5066028</b>					
3498	Other Federal Grants	\$109,414	\$40,000	-	-
<b>Highland &amp; E 28th St -HSIP 5066028 Subtotal</b>		<b>\$109,414</b>	<b>\$40,000</b>	-	-
<b>296 - 06042 - Highland Ave Traffic Signal MOD HSP 027</b>					
3498	Other Federal Grants	\$54,164	\$584,485	-	-
<b>Highland Ave Traffic Signal MOD HSP 027 Subtotal</b>		<b>\$54,164</b>	<b>\$584,485</b>	-	-

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<b>296 - 06043 - Citywide T Signal &amp; ADA Enhan HSIP 029</b>					
3498	Other Federal Grants	\$51,780	\$439,300	-	-
<b>Citywide T Signal &amp; ADA Enhan HSIP 029 Subtotal</b>		<b>\$51,780</b>	<b>\$439,300</b>	-	-
<b>296 - 06045 - Fiber Optic Traffic Signal Phase II</b>					
3498	Other Federal Grants	-	-	-	\$455,100
<b>Fiber Optic Traffic Signal Phase II Subtotal</b>		-	-	-	<b>\$455,100</b>
<b>296 - 06046 - Pedestrian ADA Improvements</b>					
3498	Other Federal Grants	-	-	-	\$243,200
<b>Pedestrian ADA Improvements Subtotal</b>		-	-	-	<b>\$243,200</b>
<b>296 - 06047 - E. 4TH Street Protected Left Turn Enhancement</b>					
3498	Other Federal Grants	-	-	-	\$177,440
<b>E. 4TH Street Protected Left Turn Enhancement Subtotal</b>		-	-	-	<b>\$177,440</b>
<b>296 - 06048 - Sweetwater Road Safety Enhancement</b>					
3498	Other Federal Grants	-	-	-	\$680,940
<b>Sweetwater Road Safety Enhancement Subtotal</b>		-	-	-	<b>\$680,940</b>
<b>296 - 06049 - Citywide Pedestrian Safety Improvement</b>					
3498	Other Federal Grants	-	-	-	\$512,900
<b>Citywide Pedestrian Safety Improvement Subtotal</b>		-	-	-	<b>\$512,900</b>
<b>296 - 06050 - Citywide Safety Lighting Enhancements</b>					
3498	Other Federal Grants	-	-	-	\$175,200
<b>Citywide Safety Lighting Enhancements Subtotal</b>		-	-	-	<b>\$175,200</b>
<b>296 - 06166 - RTS - Pedestrian Enhancements</b>					
3498	Other Federal Grants	\$24,312	\$139,899	-	\$1,000,000
<b>RTS - Pedestrian Enhancements Subtotal</b>		<b>\$24,312</b>	<b>\$139,899</b>	-	<b>\$1,000,000</b>
<b>296 - 06183 - C Intra-Connect Plan Project</b>					
3463	Other State Grants	\$30,924	\$179,819	-	-
<b>C Intra-Connect Plan Project Subtotal</b>		<b>\$30,924</b>	<b>\$179,819</b>	-	-
<b>296 - 06191 - Paradise Creek Educational Park</b>					
3463	Other State Grants	\$87,797	-	-	-
<b>Paradise Creek Educational Park Subtotal</b>		<b>\$87,797</b>	-	-	-

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<b>296 - 06193 - Paradise Creek Biofiltration - Prop 84</b>					
3463	Other State Grants	-	\$21,296	-	-
<b>Paradise Creek Biofiltration - Prop 84 Subtotal</b>		-	<b>\$21,296</b>	-	-
<b>296 - 06195 - Paradise Creek Educ Park Phase II</b>					
3463	Other State Grants	-	-	-	\$800,000
<b>Paradise Creek Educ Park Phase II Subtotal</b>		-	-	-	<b>\$800,000</b>
<b>296 - 06196 - Paradise Creek Impv Highland Ave Phase I</b>					
3498	Other Federal Grants	-	-	-	\$143,685
<b>Paradise Creek Impv Highland Ave Phase I Subtotal</b>		-	-	-	<b>\$143,685</b>
<b>296 - 06571 - Division Street Road Diet Project</b>					
3463	Other State Grants	\$87,500	-	-	-
<b>Division Street Road Diet Project Subtotal</b>		<b>\$87,500</b>	-	-	-
<b>296 - 06572 - Euclid Bicycle and Ped Enhancements</b>					
3463	Other State Grants	-	\$1,720,160	-	\$3,335,000
<b>Euclid Bicycle and Ped Enhancements Subtotal</b>		-	<b>\$1,720,160</b>	-	<b>\$3,335,000</b>
<b>296 - 06574 - 30th St Ped and Bike Enhan- Caltrans ATP</b>					
3463	Other State Grants	\$171,190	\$22,800	-	\$889,000
<b>30th St Ped and Bike Enhan- Caltrans ATP Subtotal</b>		<b>\$171,190</b>	<b>\$22,800</b>	-	<b>\$889,000</b>
<b>296 - 06575 - 18th St Bicycle Pedestrian Enhancements</b>					
3463	Other State Grants	\$15,748	-	-	-
3498	Other Federal Grants	\$37,497	-	-	-
<b>18th St Bicycle Pedestrian Enhancements Subtotal</b>		<b>\$53,245</b>	-	-	-
<b>296 - 06577 - Westside Mobility</b>					
3463	Other State Grants	\$200,000	-	-	-
<b>Westside Mobility Subtotal</b>		<b>\$200,000</b>	-	-	-
<b>296 - 06579 - El Toyon-Las Palmas Bicycle Corridor</b>					
3463	Other State Grants	-	\$169,584	-	-
3498	Other Federal Grants	\$80,416	-	-	\$1,000,000
<b>El Toyon-Las Palmas Bicycle Corridor Subtotal</b>		<b>\$80,416</b>	<b>\$169,584</b>	-	<b>\$1,000,000</b>

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<b>296 - 06580 - Engineering &amp; Public Works</b>					
3498	Other Federal Grants	\$86,902	-	-	-
<b>Engineering &amp; Public Works Subtotal</b>		<b>\$86,902</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>296 - 06581 - Mid-block Ped Crossing Enhanc - NC28</b>					
3463	Other State Grants	\$306,624	\$62,500	-	-
<b>Mid-block Ped Crossing Enhanc - NC28 Subtotal</b>		<b>\$306,624</b>	<b>\$62,500</b>	<b>-</b>	<b>-</b>
<b>296 - 06582 - Urban Forest Mgmt. Planning Grant Phase II</b>					
3463	Other State Grants	\$48,269	\$321,701	-	-
<b>Urban Forest Mgmt. Planning Grant Phase II Subtotal</b>		<b>\$48,269</b>	<b>\$321,701</b>	<b>-</b>	<b>-</b>
<b>296 - 06583 - Midblock Ped Crssng Enh HSIP Grants</b>					
3498	Other Federal Grants	\$175,150	\$190,248	-	-
<b>Midblock Ped Crossing Enh HSIP Grants Subtotal</b>		<b>\$175,150</b>	<b>\$190,248</b>	<b>-</b>	<b>-</b>
<b>296 - 06584 - Paradise Valley Crk Water Qlty and Com Enhancement</b>					
3463	Other State Grants	\$357,732	-	-	-
<b>Midblock Ped Crossing Enhancement HSIP Grants Subtotal</b>		<b>\$357,732</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>296 - 06590 - Palm Ave Road Rehabilitation Project</b>					
3498	Other Federal Grants	-	\$22,800	-	-
<b>Palm Ave Road Rehabilitation Project Subtotal</b>		<b>-</b>	<b>\$22,800</b>	<b>-</b>	<b>-</b>
<b>296 - 06597 - HSC - Housing Grant</b>					
3463	Other State Grants	\$930,271	-	-	-
<b>HSC - Housing Grant Subtotal</b>		<b>\$930,271</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>296 - 06600 - Division St - Euclid Ave to Harbison Ave</b>					
3470	County Grants	-	\$3,114	-	-
<b>Division St - Euclid Ave to Harbison Ave Subtotal</b>		<b>-</b>	<b>\$3,114</b>	<b>-</b>	<b>-</b>
<b>296 - 06601 - National City Blvd. Inter-City Bike Connection</b>					
3470	County Grants	-	\$9,792	-	-
<b>National City Blvd. Inter-City Bike Connection Subtotal</b>		<b>-</b>	<b>\$9,792</b>	<b>-</b>	<b>-</b>
<b>296 - 06590 - Palm Ave Road Rehabilitation Project</b>					
3498	Other Federal Grants	-	\$22,800	-	-
<b>Palm Ave Road Rehabilitation Project Subtotal</b>		<b>-</b>	<b>\$22,800</b>	<b>-</b>	<b>-</b>

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<b>296 - 06597 - HSC - Housing Grant</b>					
3463	Other State Grants	\$930,271	-	-	-
<b>HSC - Housing Grant Subtotal</b>		<b>\$930,271</b>	-	-	-
<b>296 - 06600 - Division St - Euclid Ave to Harbison Ave</b>					
3470	County Grants	-	\$3,114	-	-
<b>Division St - Euclid Ave to Harbison Ave Subtotal</b>		-	<b>\$3,114</b>	-	-
<b>296 - 06601 - National City BLVd Inter-City Bike Connection</b>					
3470	County Grants	-	\$9,792	-	-
<b>National City Blvd. Inter-City Bike Connection Subtotal</b>		-	<b>\$9,792</b>	-	-
<b>296 - 06602 - National City Bike Parking Enhancements</b>					
3470	County Grants	-	\$33,634	-	-
<b>National City Bike Parking Enhancements Subtotal</b>		-	<b>\$33,634</b>	-	-
<b>296 - 06603 - Waterfront to Homefront Connectivity</b>					
3470	County Grants	-	\$81,038	-	-
<b>Waterfront to Homefront Connectivity Subtotal</b>		-	<b>\$81,038</b>	-	-
<b>296 - 06604 - 24th St TOD Overlay</b>					
3470	County Grants	-	\$112,368	-	-
<b>24th St TOD Overlay Subtotal</b>		-	<b>\$112,368</b>	-	-
<b>296 - 06605 - Roosevelt Ave Corridor Smart Growth</b>					
3470	County Grants	-	\$68,060	-	-
<b>Roosevelt Ave Corridor Smart Growth Subtotal</b>		-	<b>\$68,060</b>	-	-
<b>296 - 06606 - Sweetwater Rd Protected Bikeway</b>					
3470	County Grants	-	\$101,979	-	-
<b>Sweetwater Rd Protected Bikeway Subtotal</b>		-	<b>\$101,979</b>	-	-
<b>ENGINEERING DEPT GRANTS Total</b>		<b>\$3,653,985</b>	<b>\$4,465,127</b>	-	<b>\$9,412,465</b>

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<b>301 - 00000 - General Operating Revenues</b>					
3321	HILP PAYMTS. Interest	\$3,294	-	-	-
3498	Other Federal Grants	\$950,285	\$791,989	\$788,787	\$733,391
3636	Refunds & Reimbursements	-	\$9,748	-	-
<b>General Operating Revenues Subtotal</b>		<b>\$953,579</b>	<b>\$801,737</b>	<b>\$788,787</b>	<b>\$733,391</b>
<b>GRANT-C.D.B.G. Total</b>		<b>\$953,579</b>	<b>\$801,737</b>	<b>\$788,787</b>	<b>\$733,391</b>
<b>307 - 00000 - General Operating Revenues</b>					
3300	Investment Earnings	\$4,711	\$5,424	-	-
3302	Unrealized Gain/Loss On Investments	\$1,293	\$1,482	-	-
3466	Transactions & Use Tax	\$1,296,000	\$888,000	\$1,381,000	\$1,541,000
<b>General Operating Revenues Subtotal</b>		<b>\$1,302,004</b>	<b>\$894,906</b>	<b>\$1,381,000</b>	<b>\$1,541,000</b>
<b>PROPOSITION A" FUND Total</b>		<b>\$1,302,004</b>	<b>\$894,906</b>	<b>\$1,381,000</b>	<b>\$1,541,000</b>
<b>320 - 31339 - Library</b>					
3463	Other State Grants	\$46,974	\$46,880	-	-
<b>Library Subtotal</b>		<b>\$46,974</b>	<b>\$46,880</b>	-	-
<b>LIBRARY GRANTS Total</b>		<b>\$46,974</b>	<b>\$46,880</b>	-	-
<b>325 - 00000 - General Operating Revenues</b>					
3999	Transfers From Other Funds	\$756,991	-	-	-
<b>General Operating Revenues Subtotal</b>		<b>\$756,991</b>	-	-	-
<b>325 - 11000 - Police Revenues</b>					
3624	Dev Impact Fees- Police	\$25,979	\$191,468	\$25,000	\$25,000
<b>Police Revenues Subtotal</b>		<b>\$25,979</b>	<b>\$191,468</b>	<b>\$25,000</b>	<b>\$25,000</b>
<b>325 - 12125 - Fire Revenues</b>					
3623	Dev Impact Fees- Fire/EMS	\$10,293	\$76,997	\$10,000	\$10,000
<b>Fire Revenues Subtotal</b>		<b>\$10,293</b>	<b>\$76,997</b>	<b>\$10,000</b>	<b>\$10,000</b>
<b>325 - 31000 - Library Revenues</b>					
3622	Dev Impact Fees- Library	\$8,180	\$58,366	\$13,000	-
<b>Library Revenues Subtotal</b>		<b>\$8,180</b>	<b>\$58,366</b>	<b>\$13,000</b>	-



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<b>325 - 42000 - Parks Revenues</b>					
3621	Dev Impact Fees- Parks & Rec	\$40,744	\$290,584	\$66,000	-
<b>Parks Revenues Subtotal</b>		<b>\$40,744</b>	<b>\$290,584</b>	<b>\$66,000</b>	<b>-</b>
<b>DEVELOPMENT IMPACT FEES Total</b>		<b>\$842,187</b>	<b>\$617,415</b>	<b>\$114,000</b>	<b>\$35,000</b>
<b>326 - 00000 - General Operating Revenues</b>					
3162	TDIF Revenue - SF Residential	\$27,245	\$17,738	\$65,000	-
3163	TDIF Revenue - MF Residential	\$114,185	\$1,044,170	\$581,000	-
3300	Investment Earnings	\$11,063	\$17,066	-	-
3302	Unrealized Gain/Loss On Investments	\$3,769	\$20,971	-	-
3636	Refunds & Reimbursements	\$2,123	-	-	-
<b>General Operating Revenues Subtotal</b>		<b>\$158,385</b>	<b>\$1,099,945</b>	<b>\$646,000</b>	<b>-</b>
<b>TRANSPORTATION IMPACT FEE FUND Total</b>		<b>\$158,385</b>	<b>\$1,099,945</b>	<b>\$646,000</b>	<b>-</b>
<b>343 - 00000 - General Operating Revenues</b>					
3300	Investment Earnings	\$2,052	\$2,108	-	-
3302	Unrealized Gain/Loss On Investments	\$964	\$1,459	-	-
<b>General Operating Revenues Subtotal</b>		<b>\$3,016</b>	<b>\$3,567</b>	<b>-</b>	<b>-</b>
<b>STATE-LOCAL PARTNERSHIP Total</b>		<b>\$3,016</b>	<b>\$3,567</b>	<b>-</b>	<b>-</b>
<b>348 - 00000 - General Operating Revenues</b>					
3302	Unrealized Gain/Loss On Investments	\$5	-	-	-
<b>General Operating Revenues Subtotal</b>		<b>\$5</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>STATE GRANT Total</b>		<b>\$5</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>420 - 00000 - Neighborhood Services</b>					
3999	Transfers From Other Funds	\$320,000	-	-	\$109,457
<b>Neighborhood Services Subtotal</b>		<b>\$320,000</b>	<b>-</b>	<b>-</b>	<b>\$109,457</b>
<b>420 - 45464 - Neighborhood Services Revenues</b>					
3201	Parking Citations	-	-	-	\$210,000
3203	Parking Citations Admin Fee	-	-	-	\$2,500
<b>Neighborhood Services Revenues Subtotal</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>\$212,500</b>
<b>PARKING AUTHORITY Total</b>		<b>\$320,000</b>	<b>-</b>	<b>-</b>	<b>\$321,957</b>

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<b>501 - 00000 - General Operating Revenues</b>					
3300	Investment Earnings	\$78,829	\$390,494	-	\$100,000
3302	Unrealized Gain/Loss On Investments	\$70,951	\$292,258	-	-
3320	Interest Income-Loans	-	\$16,625	-	-
3329	Paradise Creek Ground Lease	-	-	\$90,000	\$75,000
3608	Proceeds From The Disposition Of Asset	-	-	\$508,832	\$526,641
3999	Transfers From Other Funds	\$66,147,567	-	-	-
<b>General Operating Revenues Subtotal</b>		<b>\$66,297,347</b>	<b>\$699,377</b>	<b>\$598,832</b>	<b>\$701,641</b>
<b>501 - 45462 - Housing Authority</b>					
3300	Investment Earnings	-	\$418	-	-
3634	Miscellaneous Revenue	-	\$23,563	-	\$86,543
3636	Refunds & Reimbursements	\$99	-	-	-
<b>Housing Authority Subtotal</b>		<b>\$99</b>	<b>\$23,981</b>	<b>-</b>	<b>\$86,543</b>
<b>HOUSING AUTHORITY Total</b>		<b>\$66,297,446</b>	<b>\$723,358</b>	<b>\$598,832</b>	<b>\$788,184</b>
<b>502 - 45462 - Housing Choice Voucher Revenues</b>					
3300	Investment Earnings	\$107	\$102	-	\$110
3600	Other	\$8,675	\$3,080	-	\$9,000
3614	HUD Revenue-Housing Assistance Pmt	\$10,961,841	\$11,819,709	\$12,079,105	\$12,800,000
3615	HUD Revenue-Administrative Fees	\$1,098,461	\$1,119,674	\$1,081,164	\$1,300,000
3616	Fraud Recovery-HAP	\$27,041	\$14,099	\$5,000	\$8,000
3617	Fraud Recovery-Administrative Fees	\$27,041	\$14,099	\$5,000	\$8,000
3618	Other Revenue-Portability Admin	\$116,533	\$40,588	\$24,000	\$90,000
<b>Housing Choice Voucher Revenues Subtotal</b>		<b>\$12,239,699</b>	<b>\$13,011,351</b>	<b>\$13,194,269</b>	<b>\$14,215,110</b>
<b>502 - 45922 - Housing Choice Voucher Revenues</b>					
3615	HUD Revenue-Administrative Fees	-	\$225,942	-	-
<b>Housing Choice Voucher Revenues Subtotal</b>		<b>-</b>	<b>\$225,942</b>	<b>-</b>	<b>-</b>
<b>SECTION 8 FUND Total</b>		<b>\$12,239,699</b>	<b>\$13,237,293</b>	<b>\$13,194,269</b>	<b>\$14,215,110</b>

**CITY OF NATIONAL CITY  
ESTIMATED FINANCING SOURCES BY FUND  
FISCAL YEAR 2022**

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>505 - 00000 - General Operating Revenues</b>					
3300	Investment Earnings	\$8,556	\$11,864	-	-
3302	Unrealized Gain/Loss On Investments	\$3,876	\$9,078	-	-
3321	HILP PAYMTS. Interest	\$39,924	\$41,720	-	-
3498	Other Federal Grants	\$184,328	\$108,906	\$356,620	\$328,323
<b>General Operating Revenues Subtotal</b>		<b>\$236,684</b>	<b>\$171,568</b>	<b>\$356,620</b>	<b>\$328,323</b>
<b>HOME FUND Total</b>		<b>\$236,684</b>	<b>\$171,568</b>	<b>\$356,620</b>	<b>\$328,323</b>
<b>532 - 00000 - General Operating Revenues</b>					
3300	Investment Earnings	\$6,564	\$7,392	-	-
3302	Unrealized Gain/Loss On Investments	\$2,483	\$5,575	-	-
3321	HILP PAYMTS. Interest	\$159,226	\$251,285	-	\$250,000
3329	Paradise Creek Ground Lease	\$75,000	-	-	-
3999	Transfers From Other Funds	\$4,941,000	-	-	-
<b>General Operating Revenues Subtotal</b>		<b>\$5,184,273</b>	<b>\$264,252</b>	<b>-</b>	<b>\$250,000</b>
<b>532 - 41000 - Housing Authority</b>					
3312	Rents and Leases	-	-	\$250,000	-
<b>Housing Authority Subtotal</b>		<b>-</b>	<b>-</b>	<b>\$250,000</b>	<b>-</b>
<b>LOW&amp;MOD INCOME HOUSING ASSET FUND Total</b>		<b>\$5,184,273</b>	<b>\$264,252</b>	<b>\$250,000</b>	<b>\$250,000</b>
<b>626 - 00000 - General Operating Revenues</b>					
3636	Refunds & Reimbursements	\$159	-	-	-
3700	Internal Service Charges	\$3,364,661	\$2,932,151	\$2,892,002	\$3,057,311
3999	Transfers From Other Funds	-	\$5,000	-	-
<b>General Operating Revenues Subtotal</b>		<b>\$3,364,820</b>	<b>\$2,937,151</b>	<b>\$2,892,002</b>	<b>\$3,057,311</b>
<b>626 - 22223 - Public Works Facilities Maintenance Revenues</b>					
3636	Refunds & Reimbursements	\$979	-	-	-
<b>Public Works Facilities Maintenance Revenues Subtotal</b>		<b>\$979</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>FACILITIES MAINT FUND Total</b>		<b>\$3,365,799</b>	<b>\$2,937,151</b>	<b>\$2,892,002</b>	<b>\$3,057,311</b>

**CITY OF NATIONAL CITY  
ESTIMATED FINANCING SOURCES BY FUND  
FISCAL YEAR 2022**

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>627 - 00000 - General Operating Revenues</b>					
3636	Refunds & Reimbursements	-	\$1,321,756	-	-
3700	Internal Service Charges	\$1,245,096	\$1,258,920	\$1,660,926	\$1,395,687
<b>General Operating Revenues Subtotal</b>		<b>\$1,245,096</b>	<b>\$2,580,676</b>	<b>\$1,660,926</b>	<b>\$1,395,687</b>
<b>627 - 14000 - Risk Management Revenues</b>					
3632	Comp Insurance Reimbursement	\$11,001	\$10,959	-	-
3636	Refunds & Reimbursements	\$489	-	-	-
3700	Internal Service Charges	\$2,007,798	\$1,925,573	\$1,645,500	\$1,382,725
<b>Risk Management Revenues Subtotal</b>		<b>\$2,019,288</b>	<b>\$1,936,532</b>	<b>\$1,645,500</b>	<b>\$1,382,725</b>
<b>LIABILITY INS. FUND Total</b>		<b>\$3,264,384</b>	<b>\$4,517,208</b>	<b>\$3,306,426</b>	<b>\$2,778,412</b>
<b>629 - 00000 - General Operating Revenues</b>					
3636	Refunds & Reimbursements	-	\$17,666	-	-
3700	Internal Service Charges	\$2,393,664	\$2,308,728	\$2,464,897	\$2,425,979
<b>General Operating Revenues Subtotal</b>		<b>\$2,393,664</b>	<b>\$2,326,394</b>	<b>\$2,464,897</b>	<b>\$2,425,979</b>
<b>INFORMATION SYSTEMS MAINTENANC Total</b>		<b>\$2,393,664</b>	<b>\$2,326,394</b>	<b>\$2,464,897</b>	<b>\$2,425,979</b>
<b>643 - 00000 - General Operating Revenues</b>					
3634	Miscellaneous Revenue	\$86,050	\$14,681	-	-
3636	Refunds & Reimbursements	\$3,501	-	-	-
3700	Internal Service Charges	\$1,149,120	\$1,178,584	\$1,118,351	\$1,185,009
<b>General Operating Revenues Subtotal</b>		<b>\$1,238,671</b>	<b>\$1,193,265</b>	<b>\$1,118,351</b>	<b>\$1,185,009</b>
<b>MOTOR VEHICLE SVC FUND Total</b>		<b>\$1,238,671</b>	<b>\$1,193,265</b>	<b>\$1,118,351</b>	<b>\$1,185,009</b>
<b>644 - 00000 - General Operating Revenues</b>					
3700	Internal Service Charges	\$1,017,540	\$1,007,773	\$928,043	\$1,008,245
3999	Transfers From Other Funds	-	\$53,854	\$454,000	\$25,000
<b>General Operating Revenues Subtotal</b>		<b>\$1,017,540</b>	<b>\$1,061,627</b>	<b>\$1,382,043</b>	<b>\$1,033,245</b>
<b>644 - 09752 - General Operating Revenues</b>					
3700	Internal Service Charges	-	-	\$228,410	\$275,000
<b>General Operating Revenues Subtotal</b>		<b>-</b>	<b>-</b>	<b>\$228,410</b>	<b>\$275,000</b>
<b>VEHICLE REPLACEMENT RESERVE Total</b>		<b>\$1,017,540</b>	<b>\$1,061,627</b>	<b>\$1,610,453</b>	<b>\$1,308,245</b>

**CITY OF NATIONAL CITY  
ESTIMATED FINANCING SOURCES BY FUND  
FISCAL YEAR 2022**

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>711 - 00000 - Taxes</b>					
3011	Property Tax In lieu of Sales Tax	\$5,185,031	\$1,204,954	-	-
<b>Taxes Subtotal</b>		<b>\$5,185,031</b>	<b>\$1,204,954</b>	-	-
<b>711 - 00000 - Use of Money &amp; Property</b>					
3300	Investment Earnings	\$215,536	\$185,161	-	-
3320	Interest Income-Loans	\$8,462	\$7,824	-	-
<b>Use of Money &amp; Property Subtotal</b>		<b>\$223,998</b>	<b>\$192,985</b>	-	-
<b>REDEV OBLIGATIONS RETIREMENT FUND Total</b>		<b>\$5,409,029</b>	<b>\$1,397,939</b>	-	-
<b>721 - 00000 - General Operating Revenues</b>					
3300	Investment Earnings	\$828	\$851	-	-
3302	Unrealized Gain/Loss On Investments	\$389	\$588	-	-
<b>General Operating Revenues Subtotal</b>		<b>\$1,217</b>	<b>\$1,439</b>	-	-
<b>LIBRARY TRUST FUND Total</b>		<b>\$1,217</b>	<b>\$1,439</b>	-	-
<b>731 - 06028 - Building Division</b>					
3552	Const. & Demolition Admin Fee	\$9,981	\$6,372	-	-
3815	Const. & Demolition Forfeited Deposit	\$47,978	\$2,992	-	-
<b>Building Division Subtotal</b>		<b>\$57,959</b>	<b>\$9,364</b>	-	-
<b>CONSTRUCTION AND DEMOLITION DEBRIS Total</b>		<b>\$57,959</b>	<b>\$9,364</b>	-	-
<b>Grand Total</b>		<b>\$186,312,219</b>	<b>\$116,606,871</b>	<b>\$99,743,293</b>	<b>\$113,908,729</b>

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# Expenditure Summary







**CITY OF NATIONAL CITY  
EXPENDITURE SUMMARY BY CATEGORY- ALL FUNDS  
FISCAL YEAR 2022**

<b>Fund</b>	<b>Fund Name</b>	<b>Personnel Services</b>	<b>Maintenance &amp; Operations<sup>1</sup></b>	<b>Capital Outlay</b>	<b>Capital Improvements</b>	<b>Alloc Costs &amp; Internal Chrgs<sup>2</sup></b>	<b>Expenditure Total</b>
001	General Fund						
	Department						
	413 Building	\$ 428,831	626,780	-	-	88,951.33	\$ 1,144,562
	401 City Council	445,233	43,176	-	-	107,524	595,933
	402 City Clerk	259,613	20,125	-	-	44,175	323,913
	410 City Treasurer	29,609	960	-	-	16,767	47,336
	403 City Manager	1,092,816	52,265	-	-	107,669	1,252,750
	405 City Attorney	789,049	97,150	-	-	83,234	969,433
	441 Community Services	756,615	538,810	-	-	631,713	1,927,138
	416 Engineering & Public Works	1,063,343	1,464,550	-	-	1,236,229	3,764,122
	404 Finance	1,622,723	137,715	31,930	-	222,946	2,015,314
	412 Fire	9,046,748	983,147	-	-	1,076,842	11,106,737
	419 Housing	59,854	67,900	-	-	103,421	231,175
	407 Human Resources	455,096	73,660	-	-	145,637	674,393
	420 Neighborhood Services	837,324	70,004	-	-	175,711	1,083,039
	409 Non-Departmental	-	974,573	-	2,750,000	125,000	3,849,573
	443 Planning	505,812	68,750	-	-	59,844	634,406
	411 Police	23,652,803	1,643,698	143,500	-	3,500,479	28,940,480
<b>001</b>	<b>General Fund Total</b>	<b>\$ 41,045,469</b>	<b>\$ 6,863,263</b>	<b>\$ 175,430</b>	<b>\$ 2,750,000</b>	<b>\$ 7,726,143</b>	<b>\$ 58,560,305</b>
104	Library Fund	910,512	122,400	-	-	723,594	1,756,506
105	Parks Maintenance Fund	1,235,941	218,600	-	-	209,868	1,664,409
108	Library Capital Outlay Fund	-	47,400	4,000	-	-	51,400
109	Gas Taxes Fund	844,083	500,629	-	1,218,000	217,560	2,780,272
125	Sewer Service Fund	1,102,810	6,872,633	-	2,000,000	382,359	10,357,802
130	EMT-D Revolving Fund	317,823	16,964	-	-	-	334,787
166	Nutrition Fund	617,377	405,600	-	-	21,546	1,044,523
172	Trash Rate Stabilization Fund	184,853	22,365	-	-	642	207,860
195	Mile of Cars Landscape Maint. Dist. Fund	-	164,165	-	-	-	164,165
212	Post-Employment Benefits Fund	300,000	-	-	-	-	300,000
259	Library Bonds Debt Service Fund	-	385,375	-	-	-	385,375
277	National City Public Library Donations Fund	-	30,968	-	-	-	30,968
282	Reimbursable Grants Citywide	590,185	-	-	-	-	590,185
301	Community Development Block Grant Fund	343,273	633,551	-	515,000	-	1,491,824
307	Proposition "A" Fund	-	-	-	1,541,000	-	1,541,000
320	Library Grants Fund	5,100	-	-	-	-	5,100
325	Development Impact Fees	-	-	-	100,000	-	100,000
420	Parking Authority	241,657	80,300	-	-	-	321,957
501	Housing Authority	301,786	12,582,000	-	-	-	12,883,786
502	Housing Choice Voucher Fund	963,639	12,962,900	25,000	150,000	112,736	14,214,275
505	HOME Fund	43,079	28,850	-	-	-	71,929
532	Low & Moderate Income Housing Asset Fund	107,857	76,000	-	-	2,304	186,161
626	Facilities Maintenance Fund	1,019,906	2,011,398	-	-	122,498	3,153,802
627	Liability Insurance Fund	73,296	3,630,550	-	-	-	3,703,846
629	Information Systems Maintenance Fund *	571,967	1,698,520	151,205	-	4,287	2,425,979
643	Motor Vehicle Service Fund *	552,249	629,550	-	-	3,210	1,185,009
644	Vehicle Replacement Fund *	-	20,000	998,000	-	-	1,018,000
	<b>Other Funds Total</b>	<b>\$ 10,327,393</b>	<b>\$ 43,140,718</b>	<b>\$ 1,178,205</b>	<b>\$ 5,524,000</b>	<b>\$ 1,800,603</b>	<b>\$ 61,970,919</b>
	<b>Total, All Funds</b>	<b>\$ 51,372,862</b>	<b>\$ 50,003,981</b>	<b>\$ 1,353,635</b>	<b>\$ 8,274,000</b>	<b>\$ 9,526,746</b>	<b>\$ 120,531,224</b>

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# Cost Recovery





**CITY OF NATIONAL CITY  
GENERAL FUND COST RECOVERY / COST ALLOCATION PLAN  
FISCAL YEAR 2022**

<b>Fund</b>	<b>Fund Name</b>		<b>Total</b>
109	Gas Taxes Fund <sup>3</sup>	\$	128,529
125	Sewer Service Fund <sup>1</sup>		239,533
130	EMT-D Revolving Fund		16,964
172	Trash Rate Stabilization Fund		12,365
502	<u>Housing Choice Voucher</u> <sup>2</sup>		180,000
<b>Total Costs Recovered By General Fund</b>		<b>\$</b>	<b><u>577,391.00</u></b>

<sup>1</sup> Cost Allocation Plan rate charged is 25.00% of the calculated allocated rate for the fiscal year.

<sup>2</sup> Cost Allocation Plan rate charged is 33.33% of the calculated allocated rate for the fiscal year.

<sup>3</sup> Cost Allocation Plan rate charged is 50.00% of the calculated allocated rate for the fiscal year.

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# Internal Service Charges







**CITY OF NATIONAL CITY**  
**SUMMARY OF INTERNAL SERVICE CHARGES BY FUND DEPARTMENT**  
**FISCAL YEAR 2022**

Fund / Dept	Fund/Dept/Div Name	Facilities Maintenance	#	Information Systems	0	Risk Management	#	Vehicle Leases	Vehicle Maintenance	Vehicle Replacement	Total
001-401	City Council	\$ 49,599.95		\$ 51,493.00		\$ 6,431.00		\$ -	\$ -	\$ -	\$ 107,524
001-402	City Clerk	\$ 16,533.61		\$ 24,661.00		\$ 2,980.00		\$ -	\$ -	\$ -	\$ 44,175
001-403	City Manager	\$ 57,866.30		\$ 41,464.00		\$ 8,339.00		\$ -	\$ -	\$ -	\$ 107,669
001-405	City Attorney	\$ 41,333.59		\$ 32,520.00		\$ 9,380.00		\$ -	\$ -	\$ -	\$ 83,234
001-410	City Treasurer	\$ 8,266.35		\$ 7,859.00		\$ 642.00		\$ -	\$ -	\$ -	\$ 16,767
001-411	Police	\$ 463,070.91		\$ 1,264,888.00		\$ 809,818.00		\$ 81,000.00	\$ 436,215.00	\$ 445,487.00	\$ 3,500,479
001-413	Building	\$ 33,066.33		\$ 44,720.00		\$ 5,123.00		\$ 4,000.00	\$ 2,042.00	\$ -	\$ 88,951
001-416	Engineering & Public Works	\$ 454,836.27		\$ 164,469.00		\$ 345,059.00		\$ 28,000.00	\$ 66,553.00	\$ 177,312.00	\$ 1,236,229
001-412	Fire	\$ 291,369.57		\$ 152,008.00		\$ 58,237.00		\$ 11,000.00	\$ 214,365.00	\$ 349,862.00	\$ 1,076,842
001-404	Finance	\$ 111,600.34		\$ 100,253.00		\$ 11,093.00		\$ -	\$ -	\$ -	\$ 222,946
001-419	Housing & Economic Develop.	\$ 44,640.31		\$ 43,763.00		\$ 4,392.00		\$ -	\$ 10,626.00	\$ -	\$ 103,421
001-407	Human Resources	\$ 94,539.31		\$ 44,981.00		\$ 6,117.00		\$ -	\$ -	\$ -	\$ 145,637
001-420	Neighborhood Services	\$ 24,799.97		\$ 77,762.00		\$ 7,214.00		\$ 38,080.00	\$ 27,855.00	\$ -	\$ 175,711
001-441	Community Services	\$ 502,346.53		\$ 75,330.00		\$ 29,520.00		\$ 5,920.00	\$ 18,596.00	\$ -	\$ 631,713
001-443	Planning	\$ 33,066.33		\$ 22,491.00		\$ 4,287.00		\$ -	\$ -	\$ -	\$ 59,844
104-431	Library	\$ 490,201.64		\$ 163,907.00		\$ 53,230.00		\$ -	\$ 16,255.00	\$ -	\$ 723,594
105-416	Parks Maintenance	\$ -		\$ 15,717.00		\$ 28,213.00		\$ 45,700.00	\$ 120,238.00	\$ -	\$ 209,868
109-416	Public Works - Streets	\$ 17,506.87		\$ 8,944.00		\$ 34,699.00		\$ -	\$ 156,410.00	\$ -	\$ 217,560
125-416	Sewer Service	\$ 17,506.87		\$ 13,547.00		\$ 275,053.00		\$ 21,300.00	\$ 54,952.00	\$ -	\$ 382,359
166-441	Nutrition Fund	\$ -		\$ -		\$ 6,420.00		\$ -	\$ 15,126.00	\$ -	\$ 21,546
172-416	Refuse	\$ -		\$ -		\$ 642.00		\$ -	\$ -	\$ -	\$ 642
502-419	Housing Choice Voucher	\$ 26,260.76		\$ 72,898.00		\$ 7,535.00		\$ 4,000.00	\$ 2,042.00	\$ -	\$ 112,736
626-416	Facilities Maintenance	\$ -		\$ -		\$ 7,180.00		\$ 36,000.00	\$ 43,734.00	\$ 35,584.00	\$ 122,498
629-403	Information Technology Services	\$ -		\$ -		\$ 4,287.00		\$ -	\$ -	\$ -	\$ 4,287
643-416	Motor Vehicle Service Fund	\$ -		\$ -		\$ 3,210.00		\$ -	\$ -	\$ -	\$ 3,210
532-419	Housing	\$ -		\$ 2,304.00		\$ -		\$ -	\$ -	\$ -	\$ 2,304
<b>Total</b>		<b>\$ 2,778,412</b>		<b>\$ 2,425,979</b>		<b>\$ 1,729,101</b>		<b>\$ 275,000</b>	<b>\$ 1,185,009</b>	<b>\$ 1,008,245</b>	<b>\$ 9,401,746</b>

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# Staffing Levels





**CITY OF NATIONAL CITY  
SUMMARY OF FUNDED AUTHORIZED POSITIONS BY POSITION  
FISCAL YEAR 2022**

<b>AUTHORIZED POSITIONS</b>	<b>FY 2021 Adopted</b>	<b>FY 2022 Adopted*</b>
Academic Enrichment Prog Coord	1.00	1.00
Accountant	2.00	2.00
Accounting Assistant	5.00	5.00
Admin Services Manager		1.00
Administrative Secretary	6.00	6.00
Administrative Technician	1.00	1.00
Animal Control Officer	1.00	
Animal Regulations Officer	1.00	2.00
Assistant City Manager	1.00	1.00
Assistant Engineer-Civil	2.00	2.00
Assistant Planner	1.00	1.00
Associate Planner		1.00
Battalion Chief	1.00	1.00
Budget Manager		1.00
Building Official	1.00	1.00
Building Trades Specialist	3.00	3.00
Buyer	1.00	1.00
City Attorney	1.00	1.00
City Clerk	1.00	1.00
City Librarian	1.00	
City Manager	1.00	1.00
City Treasurer	1.00	1.00
Civil Engineering Technician	1.00	1.00
Code Conformance Officer I	1.00	
Code Conformance Officer II	2.00	1.00
Community Development Manager	1.00	1.00
Community Development Spec II	2.00	2.00
Community Services Officer	2.00	2.00
Confidential Assistant	1.00	1.00
Councilmember	4.00	4.00
Crime Analyst	1.00	1.00
Crime Scene Specialist	1.00	1.00
Custodian	7.50	7.00
Deputy City Attorney	1.00	1.00

\* Hourly/Non-benefitted positions are no longer included in FTE count. Budgets for hourly positions can be found in the individual department pages of Section III of the document.

**CITY OF NATIONAL CITY  
SUMMARY OF FUNDED AUTHORIZED POSITIONS BY POSITION  
FISCAL YEAR 2022**

<b>AUTHORIZED POSITIONS</b>	<b>FY 2021 Adopted</b>	<b>FY 2022 Adopted*</b>
Deputy City Clerk		1.00
Deputy Fire Marshal	1.00	1.00
Dir Of Housing & Economic Dev	1.00	1.00
Director Of Comm Development	1.00	1.00
Director Of Emergency Services	1.00	1.00
Director Of Finance	1.29	
Director Of Pw/City Engineer	1.00	1.00
Dishwasher	0.50	
Equip. Maint. Supervisor	1.00	1.00
Equipment Mechanic	3.00	3.00
Equipment Operator	4.00	4.00
Executive Assistant II	1.00	1.00
Executive Assistant IV	3.00	3.00
Executive Chef	1.00	1.00
Executive Secretary	3.00	3.00
Facilities Maint. Supervisor	1.00	1.00
Financial Services Officer	1.00	1.00
Fire Battalion Chief	3.00	3.00
Fire Captain	12.00	12.00
Fire Engineer	9.00	9.00
Fire Inspector	2.00	2.00
Firefighter	15.00	20.00
Food Services Worker	2.50	0.75
Graffiti Removal Assistant	1.00	1.00
Graffiti Removal Technician	1.00	1.00
Home Delivered Meals Coord	1.00	1.00
Home Delivered Meals Driver	1.50	1.50
Housing Assistant	1.00	2.00
Housing Inspector I		1.00
Housing Inspector II	1.00	
Housing Programs Manager	1.00	1.00
Housing Specialist	4.00	5.00
Human Resources Director	1.00	
Human Resources Manager		1.00

\* Hourly/Non-benefitted positions are no longer included in FTE count. Budgets for hourly positions can be found in the individual department pages of Section III of the document.

**CITY OF NATIONAL CITY  
SUMMARY OF FUNDED AUTHORIZED POSITIONS BY POSITION  
FISCAL YEAR 2022**

<b>AUTHORIZED POSITIONS</b>	<b>FY 2021 Adopted</b>	<b>FY 2022 Adopted*</b>
Information Technology Analyst	2.50	2.00
Information Technology Manager	1.00	1.00
Information Technology Technician	2.00	2.00
Kitchen Aide	0.50	
Lead Equipment Mechanic	1.00	1.00
Lead Tree Trimmer	1.00	1.00
Librarian	5.30	
Library Assistant	4.42	
Library Technician	4.50	
Library/Comm Svcs Director		1.00
Maintenance Worker	8.00	8.00
Management Analyst II	4.00	3.00
Management Analyst III	2.00	1.00
Mayor	1.00	1.00
Neighborhood Services Mgr	1.00	1.00
Nutrition Program Manager	1.00	1.00
Office Aide	3.63	
Park Caretaker	4.00	4.00
Park Superintendent	1.00	1.00
Park Supervisor	1.00	1.00
Parking Regulations Officer	3.00	3.00
Parks Equipment Operator	1.00	1.00
Payroll Technician I	1.00	1.00
Permit Technician	2.00	2.00
Planning Technician	1.00	1.00
Police Captain	2.00	2.00
Police Chief	1.00	1.00
Police Corporal	21.00	21.00
Police Dispatcher	11.94	11.00
Police Investigator	3.50	1.00
Police Lieutenant	5.00	5.00
Police Officer	44.00	44.00
Police Operations Assistant	1.00	1.00
Police Records Clerk	6.50	5.00

\* Hourly/Non-benefitted positions are no longer included in FTE count. Budgets for hourly positions can be found in the individual department pages of Section III of the document.

**CITY OF NATIONAL CITY  
SUMMARY OF FUNDED AUTHORIZED POSITIONS BY POSITION  
FISCAL YEAR 2022**

<b>AUTHORIZED POSITIONS</b>	<b>FY 2021 Adopted</b>	<b>FY 2022 Adopted*</b>
Police Records Supervisor	1.00	1.00
Police Sergeant	13.00	13.00
Police Support Services Mgr.	1.00	1.00
Principal Civil Engineer	1.00	1.00
Principal Librarian		1.00
Principal Planner	2.00	1.00
Property & Evidence Spec I	2.00	1.00
Property & Evidence Spec II	1.00	1.00
Property & Evidence Supervisor	1.00	1.00
Property Agent	1.00	1.00
Records Management Officer	1.00	
Recreation Aide	8.47	
Recreation Center Supervisor	2.75	2.75
Recreation Leader I	0.75	
Recreation Leader II	1.00	
Recreation Leader III	2.20	
Recreation Specialist	2.81	
Recreation Superintendent	1.00	1.00
Reserve Police Officer	0.50	
Seasonal Park Aide	1.50	
Senior Accountant	1.00	1.00
Senior Accounting Assistant	1.00	1.00
Senior Building Inspector	1.00	1.00
Senior Civil Engineering Tech	1.00	1.00
Senior Construction Inspector	1.00	1.00
Senior Equipment Operator	2.00	2.00
Senior Housing Specialist	1.00	1.00
Senior Librarian	1.00	1.00
Senior Library Technician	1.00	3.00
Senior Office Assistant	8.00	7.00
Senior Park Caretaker	4.00	4.00
Senior Police Dispatcher	2.00	2.00
Senior Traffic Painter	1.00	1.00
Sous Chef	1.00	1.00

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**CITY OF NATIONAL CITY  
SUMMARY OF FUNDED AUTHORIZED POSITIONS BY POSITION  
FISCAL YEAR 2022**

<b>AUTHORIZED POSITIONS</b>	<b>FY 2021 Adopted</b>	<b>FY 2022 Adopted*</b>
<b>Sr. Assistant City Attorney</b>	1.00	1.00
<b>St &amp; Wastewater Maint Super</b>	1.00	1.00
<b>Stop Grant Office Coordinator</b>	1.00	1.00
<b>Street Sweeper Operator</b>	2.00	2.00
<b>Supervising Custodian</b>	1.00	1.00
<b>Traffic Painter</b>	1.00	1.00
<b>Training Coordinator</b>	1.00	1.00
<b>Tree Trimmer</b>	1.00	1.00
<b>Grand Total</b>	<b>370.06</b>	<b>331.00</b>

\* Hourly/Non-benefitted positions are no longer included in FTE count. Budgets for hourly positions can be found in the individual department pages of Section III of the document.

**CITY OF NATIONAL CITY  
SUMMARY OF AUTHORIZED POSITIONS BY DEPARTMENT  
FISCAL YEAR 2022**

<b>AUTHORIZED POSITIONS</b>	<b>FY 2021 Adopted</b>	<b>FY 2022 Adopted*</b>
<b>CITY COUNCIL</b>		
Confidential Assistant	1.00	1.00
Councilmember	4.00	4.00
Mayor	1.00	1.00
<b>CITY COUNCIL Total</b>	<b>6.00</b>	<b>6.00</b>
<b>CITY CLERK</b>		
City Clerk	1.00	1.00
Deputy City Clerk		1.00
Executive Secretary	0.50	1.00
Records Management Officer	0.50	
<b>CITY CLERK Total</b>	<b>2.00</b>	<b>3.00</b>
<b>CITY MANAGER</b>		
Assistant City Manager	1.00	1.00
City Manager	1.00	1.00
Community Development Spec II	1.00	1.00
Executive Assistant IV	1.00	1.00
Executive Secretary	0.50	
Information Technology Analyst	1.00	1.00
Information Technology Manager	1.00	1.00
Information Technology Technician	2.00	2.00
Management Analyst II	1.00	1.00
Records Management Officer	0.50	
Senior Office Assistant	1.00	1.00
<b>CITY MANAGER Total</b>	<b>11.00</b>	<b>10.00</b>
<b>FINANCE</b>		
Accountant	2.00	2.00
Accounting Assistant	5.00	5.00
Admin Services Manager		0.50
Administrative Technician	1.00	1.00
Budget Manager		1.00
Buyer	1.00	1.00
Director Of Finance	1.29	
Financial Services Officer	1.00	1.00

\* Hourly/Non-benefitted positions are no longer included in FTE count. Budgets for hourly positions can be found in the individual department pages of Section III of the document.

**CITY OF NATIONAL CITY  
SUMMARY OF AUTHORIZED POSITIONS BY DEPARTMENT  
FISCAL YEAR 2022**

<b>AUTHORIZED POSITIONS</b>	<b>FY 2021 Adopted</b>	<b>FY 2022 Adopted*</b>
Management Analyst III	1.00	
Payroll Technician I	1.00	1.00
Senior Accountant	1.00	1.00
Senior Accounting Assistant	1.00	1.00
<b>FINANCE Total</b>	<b>15.29</b>	<b>14.50</b>
 <b>CITY ATTORNEY</b>		
City Attorney	1.00	1.00
Deputy City Attorney	1.00	1.00
Executive Assistant IV	1.00	1.00
Senior Office Assistant	1.00	
Sr. Assistant City Attorney	1.00	1.00
<b>CITY ATTORNEY Total</b>	<b>5.00</b>	<b>4.00</b>
 <b>HUMAN RESOURCES</b>		
Admin Services Manager		0.50
Administrative Secretary	1.00	1.00
Human Resources Director	1.00	
Human Resources Manager		1.00
Management Analyst II	2.00	1.00
Senior Office Assistant		1.00
<b>HUMAN RESOURCES Total</b>	<b>4.00</b>	<b>4.50</b>
 <b>CITY TREASURER</b>		
City Treasurer	1.00	1.00
<b>CITY TREASURER Total</b>	<b>1.00</b>	<b>1.00</b>
 <b>POLICE</b>		
Administrative Secretary	1.00	1.00
Animal Control Officer	1.00	
Animal Regulations Officer	1.00	2.00
Community Services Officer	2.00	2.00
Crime Analyst	1.00	1.00
Crime Scene Specialist	1.00	1.00
Executive Assistant II	1.00	1.00
Information Technology Analyst	1.50	1.00

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**CITY OF NATIONAL CITY  
SUMMARY OF AUTHORIZED POSITIONS BY DEPARTMENT  
FISCAL YEAR 2022**

<b>AUTHORIZED POSITIONS</b>	<b>FY 2021 Adopted</b>	<b>FY 2022 Adopted*</b>
Police Captain	2.00	2.00
Police Chief	1.00	1.00
Police Corporal	21.00	21.00
Police Dispatcher	11.94	11.00
Police Investigator	3.50	1.00
Police Lieutenant	5.00	5.00
Police Officer	44.00	44.00
Police Operations Assistant	1.00	1.00
Police Records Clerk	6.50	5.00
Police Records Supervisor	1.00	1.00
Police Sergeant	13.00	13.00
Police Support Services Mgr.	1.00	1.00
Property & Evidence Spec I	2.00	1.00
Property & Evidence Spec II	1.00	1.00
Property & Evidence Supervisor	1.00	1.00
Reserve Police Officer	0.50	
Senior Office Assistant	1.00	1.00
Senior Police Dispatcher	2.00	2.00
Stop Grant Office Coordinator	1.00	1.00
Training Coordinator	1.00	1.00
<b>POLICE Total</b>	<b>129.94</b>	<b>123.00</b>
<b>FIRE</b>		
Administrative Secretary	1.00	1.00
Battalion Chief	1.00	1.00
Deputy Fire Marshal	1.00	1.00
Director Of Emergency Services	1.00	1.00
Fire Battalion Chief	3.00	3.00
Fire Captain	12.00	12.00
Fire Engineer	9.00	9.00
Fire Inspector	2.00	2.00
Firefighter	15.00	20.00
Management Analyst III	1.00	1.00
Senior Office Assistant	1.00	1.00

\* Hourly/Non-benefitted positions are no longer included in FTE count. Budgets for hourly positions can be found in the individual department pages of Section III of the document.

**CITY OF NATIONAL CITY  
SUMMARY OF AUTHORIZED POSITIONS BY DEPARTMENT  
FISCAL YEAR 2022**

<b>AUTHORIZED POSITIONS</b>	<b>FY 2021 Adopted</b>	<b>FY 2022 Adopted*</b>
<b>FIRE Total</b>	<b>47.00</b>	<b>52.00</b>
<b>BUILDING &amp; SAFETY</b>		
Building Official	1.00	1.00
Permit Technician	2.00	2.00
Senior Building Inspector	1.00	1.00
<b>BUILDING &amp; SAFETY Total</b>	<b>4.00</b>	<b>4.00</b>
<b>ENGINEERING &amp; PUBLIC WORKS</b>		
Administrative Secretary	1.00	1.00
Assistant Engineer-Civil	2.00	2.00
Building Trades Specialist	3.00	3.00
Civil Engineering Technician	1.00	1.00
Custodian	7.50	7.00
Director Of Pw/City Engineer	1.00	1.00
Equip. Maint. Supervisor	1.00	1.00
Equipment Mechanic	3.00	3.00
Equipment Operator	4.00	4.00
Executive Secretary	1.00	1.00
Facilities Maint. Supervisor	1.00	1.00
Lead Equipment Mechanic	1.00	1.00
Lead Tree Trimmer	1.00	1.00
Maintenance Worker	8.00	8.00
Management Analyst II	1.00	1.00
Park Caretaker	4.00	4.00
Park Superintendent	1.00	1.00
Park Supervisor	1.00	1.00
Parks Equipment Operator	1.00	1.00
Principal Civil Engineer	1.00	1.00
Seasonal Park Aide	1.50	
Senior Civil Engineering Tech	1.00	1.00
Senior Construction Inspector	1.00	1.00
Senior Equipment Operator	2.00	2.00
Senior Office Assistant	1.00	1.00
Senior Park Caretaker	4.00	4.00

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**CITY OF NATIONAL CITY  
SUMMARY OF AUTHORIZED POSITIONS BY DEPARTMENT  
FISCAL YEAR 2022**

<b>AUTHORIZED POSITIONS</b>	<b>FY 2021 Adopted</b>	<b>FY 2022 Adopted*</b>
Senior Traffic Painter	1.00	1.00
St & Wastewater Maint Super	1.00	1.00
Street Sweeper Operator	2.00	2.00
Supervising Custodian	1.00	1.00
Traffic Painter	1.00	1.00
Tree Trimmer	1.00	1.00
<b>ENGINEERING &amp; PUBLIC WORKS Total</b>	<b>62.00</b>	<b>60.00</b>
<b>HOUSING AND ECONOMIC DEVELOPMENT</b>		
Community Development Manager	1.00	1.00
Community Development Spec II	1.00	1.00
Dir Of Housing & Economic Dev	1.00	1.00
Executive Assistant IV	1.00	1.00
Housing Assistant	1.00	2.00
Housing Inspector I		1.00
Housing Inspector II	1.00	
Housing Programs Manager	1.00	1.00
Housing Specialist	4.00	5.00
Property Agent	1.00	1.00
Senior Housing Specialist	1.00	1.00
Senior Office Assistant	1.00	
<b>HOUSING AND ECONOMIC DEVELOPMENT Total</b>	<b>14.00</b>	<b>15.00</b>
<b>NEIGHBORHOOD SERVICES</b>		
Administrative Secretary	1.00	1.00
Code Conformance Officer I	1.00	
Code Conformance Officer II	2.00	1.00
Director Of Comm Development	1.00	1.00
Graffiti Removal Assistant	1.00	1.00
Graffiti Removal Technician	1.00	1.00
Neighborhood Services Mgr	1.00	1.00
Parking Regulations Officer	3.00	3.00
Senior Office Assistant	1.00	1.00
<b>NEIGHBORHOOD SERVICES Total</b>	<b>12.00</b>	<b>10.00</b>

**LIBRARY**

\* Hourly/Non-benefitted positions are no longer included in FTE count. Budgets for hourly positions can be found in the individual department pages of Section III of the document.

**CITY OF NATIONAL CITY  
SUMMARY OF AUTHORIZED POSITIONS BY DEPARTMENT  
FISCAL YEAR 2022**

<b>AUTHORIZED POSITIONS</b>	<b>FY 2021 Adopted</b>	<b>FY 2022 Adopted*</b>
Academic Enrichment Prog Coord	1.00	1.00
Administrative Secretary	1.00	1.00
City Librarian	1.00	
Librarian	5.30	
Library Assistant	4.42	
Library Technician	4.50	
Library/Comm Svcs Director		0.50
Office Aide	3.63	
Principal Librarian		1.00
Senior Librarian	1.00	1.00
Senior Library Technician	1.00	3.00
<b>LIBRARY Total</b>	<b>22.85</b>	<b>7.50</b>
<b>COMMUNITY SERVICES</b>		
Dishwasher	0.50	
Executive Chef	1.00	1.00
Food Services Worker	2.50	0.75
Home Delivered Meals Coord	1.00	1.00
Home Delivered Meals Driver	1.50	1.50
Kitchen Aide	0.50	
Library/Comm Svcs Director		0.50
Nutrition Program Manager	1.00	1.00
Recreation Aide	8.47	
Recreation Center Supervisor	2.75	2.75
Recreation Leader I	0.75	
Recreation Leader II	1.00	
Recreation Leader III	2.20	
Recreation Specialist	2.81	
Recreation Superintendent	1.00	1.00
Senior Office Assistant	1.00	1.00
Sous Chef	1.00	1.00
<b>COMMUNITY SERVICES Total</b>	<b>28.98</b>	<b>11.50</b>
<b>PLANNING</b>		
Assistant Planner	1.00	1.00

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**CITY OF NATIONAL CITY  
SUMMARY OF AUTHORIZED POSITIONS BY DEPARTMENT  
FISCAL YEAR 2022**

<b>AUTHORIZED POSITIONS</b>	<b>FY 2021 Adopted</b>	<b>FY 2022 Adopted*</b>
<b>Associate Planner</b>		1.00
<b>Executive Secretary</b>	1.00	1.00
<b>Planning Technician</b>	1.00	1.00
<b>Principal Planner</b>	2.00	1.00
<b>PLANNING Total</b>	<b>5.00</b>	<b>5.00</b>
<b>Grand Total</b>	<b>370.06</b>	<b>331.00</b>

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**CITY OF NATIONAL CITY  
SUMMARY OF FUNDED AUTHORIZED POSITIONS BY FUND  
FISCAL YEAR 2022**

<b>AUTHORIZED POSITIONS</b>	<b>FY 2021 Adopted</b>	<b>FY 2022 Adopted*</b>
<b>GENERAL FUND</b>		
Accountant	2.00	2.00
Accounting Assistant	5.00	5.00
Admin Services Manager		1.00
Administrative Secretary	4.70	4.70
Administrative Technician	1.00	1.00
Animal Control Officer	1.00	
Animal Regulations Officer	1.00	2.00
Assistant City Manager	1.00	1.00
Assistant Engineer-Civil	1.50	1.50
Assistant Planner	1.00	1.00
Associate Planner		1.00
Battalion Chief	1.00	1.00
Budget Manager		1.00
Building Official	1.00	1.00
Buyer	1.00	1.00
City Attorney	1.00	1.00
City Clerk	1.00	1.00
City Manager	1.00	1.00
City Treasurer	1.00	1.00
Civil Engineering Technician	0.80	0.80
Code Conformance Officer I	1.00	
Code Conformance Officer II	2.00	1.00
Community Development Spec II	1.00	1.00
Community Services Officer	2.00	2.00
Confidential Assistant	1.00	1.00
Councilmember	4.00	4.00
Crime Analyst	1.00	1.00
Crime Scene Specialist	1.00	1.00
Deputy City Attorney	1.00	1.00
Deputy City Clerk		1.00
Deputy Fire Marshal	1.00	1.00
Director Of Comm Development	1.00	1.00
Director Of Emergency Services	1.00	1.00

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**CITY OF NATIONAL CITY  
SUMMARY OF FUNDED AUTHORIZED POSITIONS BY FUND  
FISCAL YEAR 2022**

<b>AUTHORIZED POSITIONS</b>	<b>FY 2021 Adopted</b>	<b>FY 2022 Adopted*</b>
Director Of Finance	1.29	
Director Of Pw/City Engineer	0.60	0.60
Equipment Operator	0.50	0.50
Executive Assistant II	1.00	1.00
Executive Assistant IV	2.00	2.00
Executive Secretary	2.70	2.70
Financial Services Officer	1.00	1.00
Fire Battalion Chief	3.00	3.00
Fire Captain	12.00	12.00
Fire Engineer	9.00	9.00
Fire Inspector	2.00	2.00
Firefighter	15.00	15.00
Graffiti Removal Assistant	1.00	1.00
Graffiti Removal Technician	1.00	1.00
Human Resources Director	1.00	
Human Resources Manager		1.00
Information Technology Analyst	1.50	1.00
Library/Comm Svcs Director		0.50
Maintenance Worker	1.00	
Management Analyst II	3.70	2.70
Management Analyst III	2.00	1.00
Mayor	1.00	1.00
Neighborhood Services Mgr	1.00	1.00
Parking Regulations Officer	3.00	
Payroll Technician I	1.00	1.00
Permit Technician	2.00	2.00
Planning Technician	1.00	1.00
Police Captain	2.00	2.00
Police Chief	1.00	1.00
Police Corporal	21.00	21.00
Police Dispatcher	11.94	11.00
Police Investigator	3.50	1.00
Police Lieutenant	5.00	5.00
Police Officer	44.00	44.00

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**CITY OF NATIONAL CITY  
SUMMARY OF FUNDED AUTHORIZED POSITIONS BY FUND  
FISCAL YEAR 2022**

<b>AUTHORIZED POSITIONS</b>	<b>FY 2021 Adopted</b>	<b>FY 2022 Adopted*</b>
Police Operations Assistant	1.00	1.00
Police Records Clerk	6.50	5.00
Police Records Supervisor	1.00	1.00
Police Sergeant	13.00	13.00
Police Support Services Mgr.	1.00	1.00
Principal Civil Engineer	0.70	0.70
Principal Planner	1.50	1.00
Property & Evidence Spec I	2.00	1.00
Property & Evidence Spec II	1.00	1.00
Property & Evidence Supervisor	1.00	1.00
Property Agent	0.50	0.50
Records Management Officer	1.00	
Recreation Aide	8.47	
Recreation Center Supervisor	2.75	2.75
Recreation Leader I	0.75	
Recreation Leader II	1.00	
Recreation Leader III	2.20	
Recreation Specialist	2.81	
Recreation Superintendent	0.75	1.00
Reserve Police Officer	0.50	
Senior Accountant	1.00	1.00
Senior Accounting Assistant	1.00	1.00
Senior Building Inspector	1.00	1.00
Senior Civil Engineering Tech	0.80	0.80
Senior Construction Inspector	0.80	0.80
Senior Equipment Operator	0.25	0.25
Senior Office Assistant	5.70	4.70
Senior Police Dispatcher	2.00	2.00
Sr. Assistant City Attorney	1.00	1.00
Stop Grant Office Coordinator	1.00	1.00
Training Coordinator	1.00	1.00
<b>GENERAL FUND Total</b>	<b>266.71</b>	<b>237.50</b>
<b>LIBRARY FUND</b>		
Administrative Secretary	1.00	1.00

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**CITY OF NATIONAL CITY  
SUMMARY OF FUNDED AUTHORIZED POSITIONS BY FUND  
FISCAL YEAR 2022**

AUTHORIZED POSITIONS	FY 2021 Adopted	FY 2022 Adopted*
City Librarian	1.00	
Librarian	5.30	
Library Assistant	4.42	
Library Technician	4.50	
Library/Comm Svcs Director		0.50
Office Aide	3.63	
Principal Librarian		1.00
Senior Librarian	1.00	1.00
Senior Library Technician	1.00	3.00
<b>LIBRARY FUND Total</b>	<b>21.85</b>	<b>6.50</b>
 <b>PARKS MAINTENANCE FUND</b>		
Lead Tree Trimmer	1.00	1.00
Park Caretaker	4.00	4.00
Park Superintendent	1.00	1.00
Park Supervisor	1.00	1.00
Parks Equipment Operator	1.00	1.00
Seasonal Park Aide	1.50	
Senior Park Caretaker	4.00	4.00
Tree Trimmer	1.00	1.00
<b>PARKS MAINTENANCE FUND Total</b>	<b>14.50</b>	<b>13.00</b>
 <b>GAS TAXES FUND</b>		
Equipment Operator	1.50	1.50
Maintenance Worker	3.00	6.50
Senior Equipment Operator	0.75	0.75
Senior Traffic Painter	1.00	1.00
St & Wastewater Maint Super	0.50	0.50
Traffic Painter	1.00	1.00
<b>GAS TAXES FUND Total</b>	<b>7.75</b>	<b>11.25</b>
 <b>SEWER SERVICE FUND</b>		
Administrative Secretary	0.30	0.30
Assistant Engineer-Civil	0.50	0.50
Civil Engineering Technician	0.20	0.20
Director Of Pw/City Engineer	0.40	0.40

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**CITY OF NATIONAL CITY  
SUMMARY OF FUNDED AUTHORIZED POSITIONS BY FUND  
FISCAL YEAR 2022**

<b>AUTHORIZED POSITIONS</b>	<b>FY 2021 Adopted</b>	<b>FY 2022 Adopted*</b>
Equipment Operator	2.00	2.00
Executive Secretary	0.30	0.30
Maintenance Worker	4.00	1.50
Management Analyst II	0.30	0.30
Principal Civil Engineer	0.30	0.30
Senior Civil Engineering Tech	0.20	0.20
Senior Construction Inspector	0.20	0.20
Senior Equipment Operator	1.00	1.00
Senior Office Assistant	0.30	0.30
St & Wastewater Maint Super	0.50	0.50
<b>SEWER SERVICE FUND Total</b>	<b>10.50</b>	<b>8.00</b>
<b>NUTRITION</b>		
Custodian	1.00	
Dishwasher	0.50	
Executive Chef	1.00	1.00
Food Services Worker	2.50	0.75
Home Delivered Meals Coord	1.00	1.00
Home Delivered Meals Driver	1.50	1.50
Kitchen Aide	0.50	
Nutrition Program Manager	1.00	1.00
Recreation Superintendent	0.25	
Senior Office Assistant	1.00	1.00
Sous Chef	1.00	1.00
<b>NUTRITION Total</b>	<b>11.25</b>	<b>7.25</b>
<b>TRASH RATE STABILIZATION FUND</b>		
Street Sweeper Operator	2.00	2.00
<b>TRASH RATE STABILIZATION FUND Total</b>	<b>2.00</b>	<b>2.00</b>
<b>REIMBURSABLE GRANTS CITYWIDE</b>		
Firefighter		5.00
<b>REIMBURSABLE GRANTS CITYWIDE Total</b>		<b>5.00</b>
<b>GRANT-C.D.B.G.</b>		
Academic Enrichment Prog Coord	1.00	1.00

\* Hourly/Non-benefitted positions are no longer included in FTE count. Budgets for hourly positions can be found in the individual department pages of Section III of the document.

**CITY OF NATIONAL CITY  
SUMMARY OF FUNDED AUTHORIZED POSITIONS BY FUND  
FISCAL YEAR 2022**

<b>AUTHORIZED POSITIONS</b>	<b>FY 2021 Adopted</b>	<b>FY 2022 Adopted*</b>
Community Development Manager		0.70
Community Development Spec II	1.00	1.00
Dir Of Housing & Economic Dev		0.20
Housing Inspector II	1.00	
<b>GRANT-C.D.B.G. Total</b>	<b>3.00</b>	<b>2.90</b>
 <b>PARKING AUTHORITY</b>		
Parking Regulations Officer		3.00
<b>PARKING AUTHORITY Total</b>		<b>3.00</b>
 <b>HOUSING AUTHORITY</b>		
Dir Of Housing & Economic Dev	0.50	0.50
Executive Assistant IV	1.00	1.00
Housing Inspector I		1.00
Principal Planner	0.50	
<b>HOUSING AUTHORITY Total</b>	<b>2.00</b>	<b>2.50</b>
 <b>SECTION 8 FUND</b>		
Dir Of Housing & Economic Dev	0.10	0.10
Housing Assistant	1.00	2.00
Housing Programs Manager	1.00	1.00
Housing Specialist	4.00	5.00
Senior Housing Specialist	1.00	1.00
Senior Office Assistant	1.00	
<b>SECTION 8 FUND Total</b>	<b>8.10</b>	<b>9.10</b>
 <b>HOME FUND</b>		
Community Development Manager		0.30
<b>HOME FUND Total</b>		<b>0.30</b>
 <b>LOW&amp;MOD INCOME HOUSING ASSET FUND</b>		
Community Development Manager	1.00	
Dir Of Housing & Economic Dev	0.40	0.20
Property Agent	0.50	0.50
<b>LOW&amp;MOD INCOME HOUSING ASSET FUND Tot</b>	<b>1.90</b>	<b>0.70</b>
 <b>FACILITIES MAINT FUND</b>		

\* Hourly/Non-benefitted positions are no longer included in FTE count. Budgets for hourly positions can be found in the individual department pages of Section III of the document.

**CITY OF NATIONAL CITY  
SUMMARY OF FUNDED AUTHORIZED POSITIONS BY FUND  
FISCAL YEAR 2022**

<b>AUTHORIZED POSITIONS</b>	<b>FY 2021 Adopted</b>	<b>FY 2022 Adopted*</b>
Building Trades Specialist	3.00	3.00
Custodian	6.50	7.00
Facilities Maint. Supervisor	1.00	1.00
Supervising Custodian	1.00	1.00
<b>FACILITIES MAINT FUND Total</b>	<b>11.50</b>	<b>12.00</b>
 <b>LIABILITY INS. FUND</b>		
Senior Office Assistant		1.00
<b>LIABILITY INS. FUND Total</b>		<b>1.00</b>
 <b>INFORMATION SYSTEMS MAINTENANCE</b>		
Information Technology Analyst Information	1.00	1.00
Technology Manager	1.00	1.00
Information Technology Technician I	2.00	2.00
<b>INFORMATION SYSTEMS MAINTENANCE Total</b>	<b>4.00</b>	<b>4.00</b>
 <b>MOTOR VEHICLE SVC FUND</b>		
Equip. Maint. Supervisor	1.00	1.00
Equipment Mechanic	3.00	3.00
Lead Equipment Mechanic	1.00	1.00
<b>MOTOR VEHICLE SVC FUND Total</b>	<b>5.00</b>	<b>5.00</b>
 <b>Grand Total</b>	 <b>370.06</b>	 <b>331.00</b>

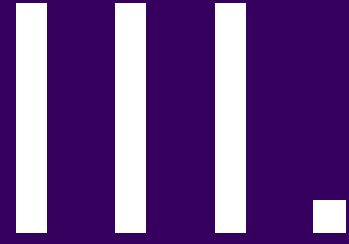
\* Hourly/Non-benefitted positions are no longer included in FTE count. Budgets for hourly positions can be found in the individual department pages of Section III of the document.

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Section



# Operating Budget

Adopted Budget  
Fiscal Year 2022



Adopted Budget  
Fiscal Year 2022

# Mayor & City Council







## DEPARTMENT DESCRIPTION

The City of National City’s five-member City Council is comprised of four council members and the Mayor who are the legislative and policy-making body of the City.

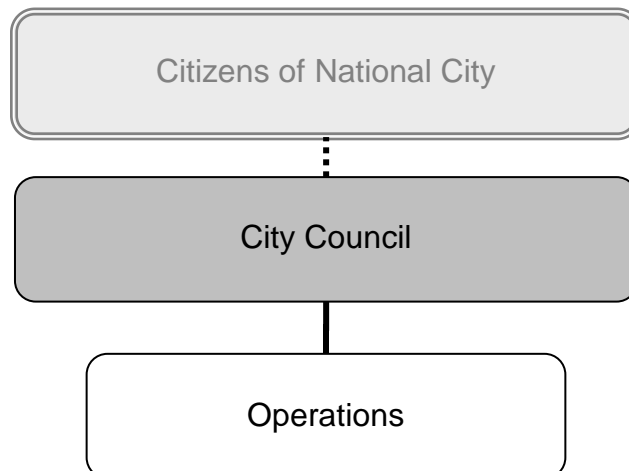
The Mayor and council members are elected citywide to serve four-year terms for no more than three consecutive terms. The Mayor acts as the presiding officer of the City Council, which works closely with the City Manager to ensure policies are effectively put into action. Goals and objectives of the governing body are accomplished through adoption of ordinances and policy resolutions, adoption of the City budget, approval of contracts and agreements, and review of the City’s General Plan.

City Council meetings are held the first and third Tuesdays at 6 p.m. in the council chambers. Meetings are streamed live on the city’s website and archived online.

## GOALS & OBJECTIVES

1. Serve the best interests of all National City residents and ensure the City is a desirable place to live, work, do business, and visit by implementing the objectives set forth in the City Council’s adopted Strategic Plan.
2. Engage, inform, and empower the community by improving communications and building programs that leverage the efforts of residents and businesses.
3. Attract diverse revenue generating projects, leverage financial incentives, and maximize funding sources such as grants.
4. Build the image of the City by distinguishing important community assets and marketing them to the region.

## DEPARTMENT ORGANIZATIONAL CHART





**SIGNIFICANT CHANGES**

No significant changes

**STAFFING SUMMARY**

CITY COUNCIL	Fund <sup>1</sup>	FY 19 Adopted	FY 20 Adopted	FY 21 Adopted	FY 22 Adopted
Mayor	001	1.00	1.00	1.00	1.00
Confidential Assistant	001	0.00	1.00	1.00	1.00
Councilmember	001	4.00	4.00	4.00	4.00
Executive Assistant IV <sup>2</sup>	001	1.00	0.00	0.00	0.00
<b>CITY COUNCIL TOTAL</b>		<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>

<sup>1</sup> Fund name located in Section V of Appendix

<sup>2</sup> Transferred to the Housing & Economic Development department in FY 19.



REVENUE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Activity</b>	Other				
<b>Activity No.</b>	001 01002				
<b>Other</b>					
3637	Donations	\$11,000	-	-	-
<b>Other Revenues Total</b>		\$11,000	-	-	-
<b>Other Total</b>		\$11,000	-	-	-
<b>DONATIONS - COMM. MEETING Total</b>		\$11,000	-	-	-
<b>GENERAL FUND Total</b>		\$11,000	-	-	-



# CITY COUNCIL

## EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Activity</b>	<b>OPERATIONS</b>				
<b>Activity No.</b>	<b>001 401 000</b>				
<b>Personnel Services</b>					
100	Part-time Wages	-	\$2,135	-	\$100,000
101	Full-time Salaries	\$156,652	\$140,556	\$166,843	\$166,817
102	Overtime	\$2,517	\$0	\$3,000	\$3,000
110	Allowances & Stipends	\$32,657	\$29,273	\$26,598	\$21,120
120	Differential Pay	\$607	\$804	-	\$1,300
140	Workers' Comp	\$6,551	\$5,729	\$5,482	\$5,480
150	Health Insurance	\$55,951	\$53,935	\$85,569	\$85,960
160	Retirement Plan Charges	\$42,832	\$49,845	\$51,621	\$59,137
161	Medicare	\$2,809	\$2,661	\$2,419	\$2,419
<b>Personnel Services Total</b>		<b>\$300,576</b>	<b>\$284,938</b>	<b>\$341,532</b>	<b>\$445,233</b>
<b>Maintenance &amp; Operations</b>					
212	Governmental Purposes	\$6,653	\$9,494	\$5,100	\$5,100
212	Governmental Purposes	\$1,698	\$579	\$1,050	\$1,050
212	Governmental Purposes	\$31,370	\$12,059	\$18,000	\$18,000
212	Governmental Purposes	\$250	\$178	\$1,050	\$1,050
212	Governmental Purposes	\$1,065	\$1,894	\$1,836	\$1,836
212	Governmental Purposes	\$898	\$260	\$1,050	\$1,050
212	Governmental Purposes	\$385	-	-	-
212	Governmental Purposes	\$440	\$985	\$1,050	\$1,050
226	Training, Travel & Subsistence	\$2,835	\$0	\$3,060	\$1,060
226	Training, Travel & Subsistence	\$37	\$1,960	\$2,000	\$2,000
226	Training, Travel & Subsistence	\$1,519	\$1,780	\$2,000	\$2,000
226	Training, Travel & Subsistence	\$947	\$12	\$2,000	\$2,000
226	Training, Travel & Subsistence	\$153	-	\$2,000	-
226	Training, Travel & Subsistence	-	-	-	\$2,000
226	Training, Travel & Subsistence	-	-	-	\$2,000
299	Contract Services	-	\$8,870	-	-
301	Office Supplies	\$10	-	-	-
306	Computer Supplies	\$183	-	-	-
307	Duplicating Supplies	\$129	\$93	\$140	\$140
399	Materials & Supplies	\$4,387	\$2,029	\$2,840	\$2,840
<b>Maintenance &amp; Operations Total</b>		<b>\$52,959</b>	<b>\$40,193</b>	<b>\$43,176</b>	<b>\$43,176</b>





# CITY COUNCIL

## EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Internal Service Charges and Reserves</b>					
740	Building Services Charges	\$56,817	\$49,096	\$54,734	\$49,600
755	Info. Systems Maint. Charge	\$48,685	\$46,563	\$52,392	\$51,493
790	Insurance Charges	\$4,911	\$5,144	\$6,431	\$6,431
<b>Internal Service Charges and Reserves Total</b>		\$110,413	\$100,803	\$113,557	\$107,524
<b>OPERATIONS Total</b>		<b>\$463,948</b>	<b>\$425,934</b>	<b>\$498,265</b>	<b>\$595,933</b>
<b>CITY COUNCIL Total</b>		<b>\$463,948</b>	<b>\$425,934</b>	<b>\$498,265</b>	<b>\$595,933</b>
<b>GENERAL FUND Total</b>		<b>\$463,948</b>	<b>\$425,934</b>	<b>\$498,265</b>	<b>\$595,933</b>

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Adopted Budget  
Fiscal Year 2022

# City Clerk







**DEPARTMENT DESCRIPTION**

The City Clerk is an Elected Official who is responsible for carrying out the statutory duties prescribed by the California Government Code Sections 40800, attends City Council Meetings and ceremonial functions, administers Oath of Office, and drafts City Council meeting minutes.

The Office of the City Clerk serves as the impartial link between City government and those it serves, providing access to public records, City Council meeting agenda material, preparing minutes, resolutions, and ordinances. Serving as the City’s Election Official and administering elections, as well as serves as the filing officer for FPPC Campaign and Statements of Economic Interest; additionally, produces and posts legal notices in accordance with the law

The City Clerk’s Office serves as the public records manager, receives public records requests, and oversees the city-wide records management program including records storage, retention schedule and destruction;. Certifying City documents, maintains the Municipal Code, authorized agent of the City to receive service of all legal processes. Processes all incoming mail for the City, and manages the boards, commissions and committees application and appointment process.

**GOALS & OBJECTIVES**

- Implement and enforce the Electronic and Paperless Filing of Campaign Disclosure Statements and Statement of Economic Interest relating to FPPC requirements.
- Continue evaluating current processes for efficiencies and streamlining when applicable.
- Implement and maintain the public portal for Public Records Requests and create an Organizational Policy to manage and process requests.
- Automate the Boards/Commission/Committee application process by providing a public portal for processes.
- Update the City-Wide Records Management Program including the Records Retention Schedule.
- Increase the quantity of documents made available on the City website for public access and transparency.

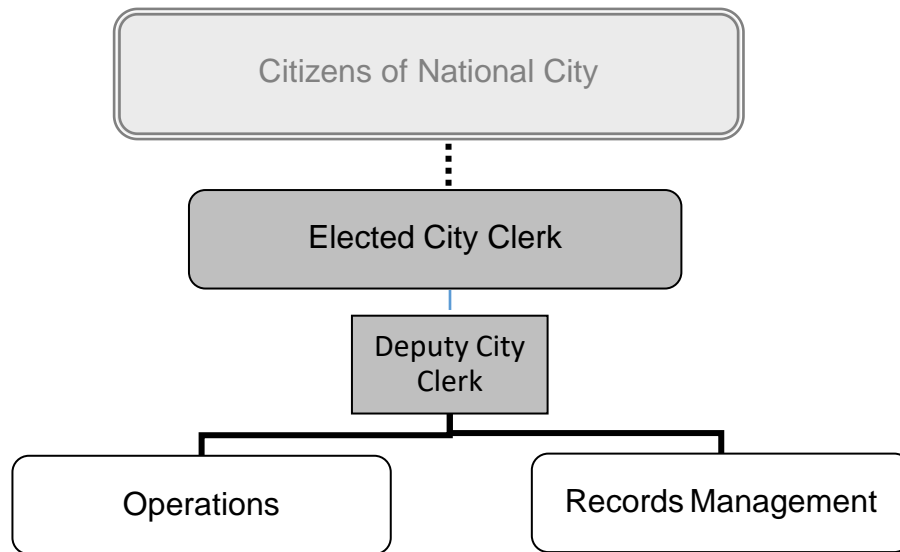
**PRODUCTIVITY/WORKLOAD STATISTICS**

	<b>FY 19 Actual</b>	<b>FY 20 Actual</b>	<b>FY 21 Estimated</b>	<b>FY 22 Projected</b>
Information Requests:				
Incoming phone calls	5,010	3,202	3,000	3,500
Public counter visits	3,241	200	800	2,000
Requests for records/documents (PRAs)	650	450	700	1,000
General Requests for information	6,000	4,000	5,000	5,000



	FY 19 Actual	FY 20 Actual	FY 21 Estimated	FY 22 Projected
Legislative Records Maintained:				
City Council/CDC Resolutions	209	226	250	200
Ordinance processed	932	8	50	100
Meeting minutes prepared / # of pages	67 / 246	46 / 222	50 / 200	50/200
Contracts processed, filed, & distributed	223	163	150	175
Incoming mail counted/processed	18,681	14,808	15,000	14,000
Campaign documents & disclosure forms received & processed / # of pages	24	132/981	60/400	100/500
Economic Interest Form 700s received	127	112	150	200
Other:				
Oaths administered	93	40	50	100
Claims / Subpoenas Processed	62	25	20	40
Bid Openings Administered	5	4	10	10

**DEPARTMENT ORGANIZATIONAL CHART**





**SIGNIFICANT CHANGES**

The elected City Clerk retired in December of 2020 creating an opportunity to reimagine the City Clerk’s office and duties. The City Clerk’s office now includes an elected City Clerk and an appointed Deputy City Clerk/ Records Manager.

**STAFFING SUMMARY**

CITY CLERK	Fund <sup>1</sup>	FY 19 Adopted	FY 20 Adopted	FY 21 Adopted	FY 22 Adopted
<b>Operations</b>					
City Clerk	001	1.00	1.00	1.00	1.00
Deputy City Clerk	001	0.00	0.00	0.00	1.00
Executive Secretary	001	1.00	1.00	0.50	1.00
<b>Operations Total</b>		<b>2.00</b>	<b>2.00</b>	<b>1.50</b>	<b>3.00</b>
<b>Records Management</b>					
Records Management Officer	001	1.00	1.00	0.50	0.00
<b>Records Management Total</b>		<b>1.00</b>	<b>1.00</b>	<b>0.50</b>	<b>0.00</b>
<b>CITY CLERK TOTAL</b>		<b>3.00</b>	<b>3.00</b>	<b>2.00</b>	<b>3.00</b>

<sup>1</sup> Fund name located in Section V of Appendix



REVENUE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Activity</b>	Charges for services				
<b>Activity No.</b>	001 02000				
<b>Charges for services</b>					
3585	Misc. User Charges	\$109	\$402	-	-
<b>Other Revenues Total</b>		\$109	\$402	-	-
<b>Charges for services Total</b>		<b>\$109</b>	<b>\$402</b>	-	-
<b>Activity</b>	Charges for services				
<b>Activity No.</b>	001 02000				
<b>Charges for services</b>					
3634	Miscellaneous Revenue	\$8,553	-	-	-
<b>Other Revenues Total</b>		\$8,553	-	-	-
<b>Charges for services Total</b>		<b>\$8,553</b>	-	-	-
<b>City Clerk Revenues Total</b>		<b>\$8,662</b>	<b>\$402</b>	-	-
<b>GENERAL FUND Total</b>		<b>\$8,662</b>	<b>\$402</b>	-	-





EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Activity</b>	<b>OPERATIONS</b>				
<b>Activity No.</b>	<b>001 402 000</b>				
<b>Personnel Services</b>					
101	Full-time Salaries	\$51,995	\$54,811	\$29,637	\$146,451
102	Overtime	-	-	\$500	\$500
140	Workers' Comp	\$510	\$537	\$291	\$1,435
150	Health Insurance	\$10,972	\$10,954	\$5,207	\$25,930
151	Ltd Insurance	-	-	-	\$731
160	Retirement Plan Charges	\$13,220	\$15,717	\$9,169	\$51,917
161	Medicare	\$713	\$756	\$429	\$2,124
<b>Personnel Services Total</b>		<b>\$77,410</b>	<b>\$82,775</b>	<b>\$45,233</b>	<b>\$229,088</b>
<b>Maintenance &amp; Operations</b>					
212	Governmental Purposes	-	-	\$100	\$100
213	Professional Services	\$8,484	\$4,110	\$4,000	\$10,000
222	Memberships & Subscriptions	\$170	\$85	\$150	\$400
226	Training, Travel & Subsistence	-	-	\$250	\$500
230	Printing & Binding	-	-	\$40	\$200
250	Postage	\$3	\$3	-	-
260	Advertising	\$6,678	\$5,702	\$4,500	\$4,500
281	R & M - Office Equipment	\$385	-	\$175	\$175
307	Duplicating Supplies	\$2,123	\$2,002	\$600	\$600
399	Materials & Supplies	-	\$56	-	\$500
<b>Maintenance &amp; Operations Total</b>		<b>\$17,843</b>	<b>\$11,958</b>	<b>\$9,815</b>	<b>\$16,975</b>
<b>Internal Service Charges and Reserves</b>					
740	Building Services Charges	\$18,939	\$16,365	\$18,245	\$16,534
755	Info. Systems Maint. Charge	\$23,316	\$22,300	\$25,092	\$24,661
790	Insurance Charges	\$2,214	\$2,291	\$2,980	\$2,980
<b>Internal Service Charges and Reserves Total</b>		<b>\$44,469</b>	<b>\$40,956</b>	<b>\$46,317</b>	<b>\$44,175</b>
<b>OPERATIONS Total</b>		<b>\$139,722</b>	<b>\$135,689</b>	<b>\$101,365</b>	<b>\$290,238</b>



EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Activity</b>	<b>CITY CLERK ELECTED</b>				
<b>Activity No.</b>	<b>001 402 013</b>				
<b>Personnel Services</b>					
101	Full-time Salaries	-	-	-	\$11,028
140	Workers' Comp	-	-	-	\$489
150	Health Insurance	-	-	-	\$14,400
160	Retirement Plan Charges	-	-	-	\$3,909
161	Medicare	-	-	-	\$160
<b>Personnel Services Total</b>		-	-	-	\$29,986
<b>Maintenance &amp; Operations</b>					
222	Memberships & Subscriptions	-	-	-	\$250
226	Training, Travel & Subsistence	-	-	-	\$500
399	Materials & Supplies	-	-	-	\$100
<b>Maintenance &amp; Operations Total</b>		-	-	-	\$850
<b>CITY CLERK ELECTED Total</b>		-	-	-	<b>\$30,836</b>
<b>Activity</b>	<b>RECORDS MANAGEMENT</b>				
<b>Activity No.</b>	<b>001 402 020</b>				
<b>Personnel Services</b>					
101	Full-time Salaries	\$104,773	\$103,937	\$57,779	-
110	Allowances & Stipends	\$3,590	\$3,471	\$3,450	-
140	Workers' Comp	\$1,102	\$1,100	\$777	-
150	Health Insurance	\$13,491	\$14,081	\$21,600	-
151	Ltd Insurance	\$677	\$651	-	-
160	Retirement Plan Charges	\$28,444	\$32,528	\$17,877	-
161	Medicare	\$1,890	\$1,667	\$838	-
199	Personnel Compensation	\$17,907	\$2,732	\$539	\$539
<b>Personnel Services Total</b>		\$171,874	\$160,167	\$102,860	\$539
<b>Maintenance &amp; Operations</b>					
212	Governmental Purposes	(\$21,501)	\$3,723	\$1,800	\$1,800



EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
268	Rentals & leases	\$2,578	\$2,967	\$1,300	-
399	Materials & Supplies	\$1,045	\$1,126	\$500	\$500
<b>Maintenance &amp; Operations Total</b>		(\$17,878)	\$7,816	\$3,600	\$2,300
<b>RECORDS MANAGEMENT Total</b>		<b>\$153,996</b>	<b>\$167,983</b>	<b>\$106,460</b>	<b>\$2,839</b>
<b>Activity</b>	<b>ELECTIONS</b>				
<b>Activity No.</b>	001 402 021				
<b>Maintenance &amp; Operations</b>					
212	Governmental Purposes	\$62,504	\$52,072	\$35,000	-
<b>Maintenance &amp; Operations Total</b>		\$62,504	\$52,072	\$35,000	-
<b>ELECTIONS Total</b>		<b>\$62,504</b>	<b>\$52,072</b>	<b>\$35,000</b>	<b>-</b>
<b>CITY CLERK Total</b>		<b>\$356,222</b>	<b>\$355,744</b>	<b>\$242,825</b>	<b>\$323,913</b>
<b>GENERAL FUND Total</b>		<b>\$356,222</b>	<b>\$355,744</b>	<b>\$242,825</b>	<b>\$323,913</b>



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Adopted Budget  
Fiscal Year 2022

# City Treasurer







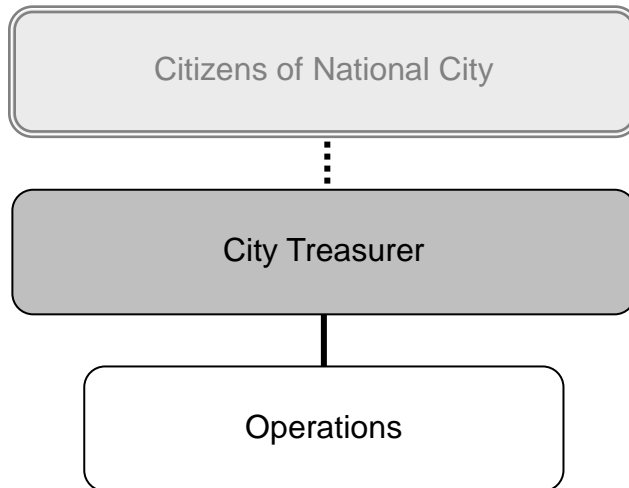
**DEPARTMENT DESCRIPTION**

The City Treasurer is an elected position that serves National City residents acting as the custodian of public funds under control of the City. The official duties of the City Treasurer are mandated by state law and city policies and include managing all money coming into the public trust, compliance with laws governing, depositing and securing those funds, distributing accounts payable, submitting monthly reports to the City Council and other interested parties accounting for receipts, disbursements, and balances in the City Treasury.

**GOALS & OBJECTIVES**

To serve the citizens of National City with honesty and transparency.

**DEPARTMENT ORGANIZATIONAL CHART**





# CITY TREASURER

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## SIGNIFICANT CHANGES

No significant changes anticipated

## STAFFING SUMMARY

CITY TREASURER	Fund <sup>1</sup>	FY 19 Adopted	FY 20 Adopted	FY 21 Adopted	FY 22 Adopted
City Treasurer	001	1.00	1.00	1.00	1.00
<b>CITY TREASURER TOTAL</b>		<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>





EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Activity</b>	<b>OPERATIONS</b>				
<b>Activity No.</b>	<b>001 410 000</b>				
<b>Personnel Services</b>					
101	Full-time Salaries	\$11,061	\$11,153	\$11,040	\$11,031
140	Workers' Comp	\$204	\$201	\$108	\$108
150	Health Insurance	\$10,783	\$10,367	\$14,400	\$14,400
160	Retirement Plan Charges	\$3,037	\$3,477	\$3,416	\$3,910
161	Medicare	\$302	\$298	\$160	\$160
<b>Personnel Services Total</b>		<b>\$25,387</b>	<b>\$25,496</b>	<b>\$29,124</b>	<b>\$29,609</b>
<b>Maintenance &amp; Operations</b>					
222	Memberships & Subscriptions	-	-	\$250	\$250
258	Travel & Subsistence	\$50	-	\$700	\$700
301	Office Supplies	-	\$56	\$10	\$10
<b>Maintenance &amp; Operations Total</b>		<b>\$50</b>	<b>\$56</b>	<b>\$960</b>	<b>\$960</b>
<b>Internal Service Charges and Reserves</b>					
740	Building Services Charges	\$9,469	\$8,183	\$9,122	\$8,266
755	Info. Systems Maint. Charge	\$7,430	\$7,106	\$7,996	\$7,859
790	Insurance Charges	\$452	\$491	\$642	\$642
<b>Internal Service Charges and Reserves Total</b>		<b>\$17,351</b>	<b>\$15,780</b>	<b>\$17,760</b>	<b>\$16,767</b>
<b>OPERATIONS Total</b>		<b>\$42,788</b>	<b>\$41,332</b>	<b>\$47,844</b>	<b>\$47,336</b>
<b>CITY TREASURER Total</b>		<b>\$42,788</b>	<b>\$41,332</b>	<b>\$47,844</b>	<b>\$47,336</b>
<b>GENERAL FUND Total</b>		<b>\$42,788</b>	<b>\$41,332</b>	<b>\$47,844</b>	<b>\$47,336</b>



Adopted Budget  
Fiscal Year 2022

# City Manager



CALIFORNIA  
**NATIONAL CITY**  
1887  
INCORPORATED

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## **DEPARTMENT DESCRIPTION**

The City Manager is appointed by the five-member City Council, which acts as a board of directors to the City of National City. The position acts in the way a CEO would serve a private corporation, except in a public capacity. In general, the City Manager provides the overall management, leadership and guidance regarding all City services and activities, while ensuring City Council policies are applied throughout the organization.

The City Manager is responsible for overseeing the work of all City departments and directing the fiscal accountability of the City such as planning, budget preparation, long-term capital financing, as assigned by the City Council.

A core duty of the City Manager is to ensure the needs and concerns of the community are addressed in a manner that maintains National City's quality of life. In addition, the position is focused on providing an efficient, cost-effective delivery of public services to taxpayers, citizens, visitors, business owners and developers.

Economic Development, the Neighborhood Council Program, Communications including Social Media, the Community & Police Relations Commission and Veterans and Military Families Advisory Committee are managed by the City Manager's Office.

## **ECONOMIC DEVELOPMENT**

The goals of the Economic Development division are to collaborate and communicate, support business, promote vibrant neighborhoods, support employment and increase city revenues. Creating incentives to leverage the investment / involvement of different public and private sectors; advocate for the well-being of the community through policy creation and implementation; and tracking of economic trends to measure success and prepare for changes.

## **INFORMATION TECHNOLOGY SERVICES PROGRAM**

The Information Technology Services Program (ITS) is responsible for the overall security of the City's computer systems, network and applications. That includes maintaining, managing, repairing, and overseeing of the City's information technology (IT) infrastructure (hardware and software). ITS program staff are responsible for developing and implementing IT operational polices and standards, managing IT contracts and budgets, providing support for citywide technologies and applications, coordinating major citywide IT activities, IT procurement, and managing the network and communication systems.

## **GOALS & OBJECTIVES**

1. Carry out the objectives set forth in the City Council's Strategic Plan
  - a. Balanced Budget and Economic Development
  - b. Communication and Outreach
  - c. Health, Environment, and Sustainability



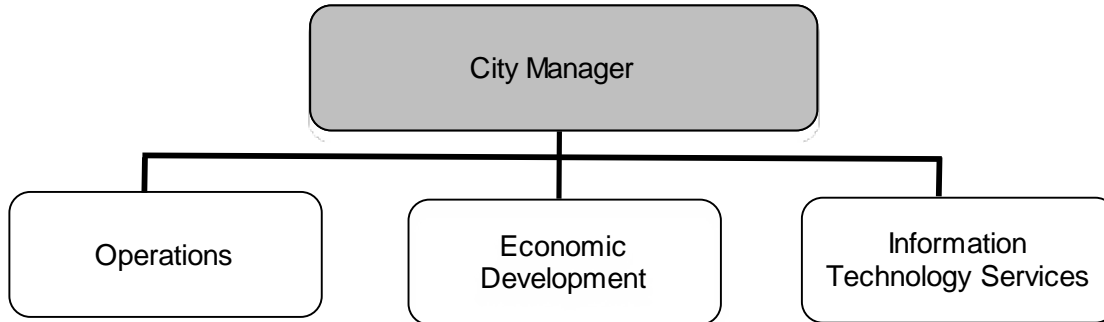
- d. Housing and Community Development
  - e. Parks, Recreation and Library
  - f. Public Safety
  - g. Transportation Choices
2. Work within the County, State, and Federal legislative processes to promote laws of importance and interest to National City.
  3. Provide technologies to expand public access to City services.
    - a. Expand access to services via the website.
  4. Implement new software platform.
    - a. Replace current permitting, code enforcement, land use, and licensing software
  5. Implement new technologies to secure IT infrastructure.
    - a. New security service implementation.
  6. Disaster Recovery and Resiliency.
    - a. Upgrade virtualization hardware and software

**PRODUCTIVITY/WORKLOAD STATISTICS**

	<b>FY 19 Actual</b>	<b>FY 20 Actual</b>	<b>FY 21 Estimated</b>	<b>FY 22 Projected</b>
City Council / CDC / Housing Authority / Successor Agency meeting agendas	50	50	50	50
Electronic newsletters	4	4	4	4
Subscribers to weekly e-mail updates	62	72	85	85
E-mail notifications	28,840	54	240	240
Website updates	2,305	1,899	1,600	1,840
Facebook followers	4,500	5,500	7,400	7,400
Twitter followers	2,100	2,300	2,800	2,800
Instagram	500	1,000	1,800	1,800
Scheduled network uptime	99%	99%	99%	99%



**DEPARTMENT ORGANIZATIONAL CHART**



**SIGNIFICANT CHANGES**

The elected City Clerk retired in December of 2020 creating an opportunity to reimagine the City Clerk’s office and duties. The City Clerk’s office now includes an elected City Clerk and an appointed Deputy City Clerk/ Records Manager.

**STAFFING SUMMARY**

	Fund <sup>1</sup>	FY 19 Adopted	FY 20 Adopted	FY 21 Adopted	FY22 Adopted
<b>CITY MANAGER</b>					
<b>Operations</b>					
City Manager	001	1.00	1.00	1.00	1.00
Deputy City Manager	001	2.00	0.00	0.00	0.00
Assistant City Manager	001	0.00	1.00	1.00	1.00
Community Development Executive Director	001	0.00	0.00	0.00	0.00
Executive Assistant IV	001	1.00	1.00	1.00	1.00
Executive Secretary	001	0.00	0.00	0.00	0.00
Management Analyst II	001	1.00	1.00	1.00	1.00
Senior Office Assistant	001	2.00	1.00	1.00	1.00
<b>Operations Total</b>		<b>7.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>
<b>Records Management</b>					
Executive Secretary <sup>3</sup>	001	0.00	0.00	0.50	0.00
Records Management Officer <sup>3</sup>	001	0.00	0.00	0.50	0.00
<b>Records Management Total</b>		<b>0.00</b>	<b>0.00</b>	<b>1.00</b>	<b>0.00</b>
<b>Economic Development</b>					
Community Development Specialist II <sup>2</sup>	001	0.00	1.00	1.00	1.00
<b>Economic Development Total</b>		<b>0.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>
<b>Information Technology Services</b>					
Information Technology Manager	629	1.00	1.00	1.00	1.00
Information Technology Technician	629	2.00	2.00	2.00	2.00
Information Technology Analyst	629	1.00	1.00	1.00	1.00
<b>Information Technology Services Total</b>		<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>
<b>CITY MANAGER TOTAL</b>		<b>11.00</b>	<b>10.00</b>	<b>11.00</b>	<b>10.00</b>

<sup>1</sup> Fund name located in Section V of Appendix

<sup>2</sup> Transferred from Housing & Economic Development in FY 20

<sup>3</sup> Transferred to City Clerk’s Office



# CITY MANAGER

## EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Activity</b>	<b>OPERATIONS</b>				
<b>Activity No.</b>	<b>001 403 000</b>				
<b>Personnel Services</b>					
100	Part-time Wages	\$49,563	-	-	-
101	Full-time Salaries	\$615,885	\$565,468	\$564,295	\$571,068
102	Overtime	-	-	\$500	\$500
110	Allowances & Stipends	\$5,888	\$13,042	\$4,800	\$14,950
120	Differential Pay	\$3,583	\$4,064	\$4,600	\$1,300
140	Workers' Comp	\$7,676	\$5,821	\$5,529	\$5,596
150	Health Insurance	\$62,097	\$63,157	\$67,183	\$68,690
151	Ltd Insurance	\$2,176	\$1,843	-	\$731
160	Retirement Plan Charges	\$189,226	\$178,232	\$174,593	\$202,443
161	Medicare	\$10,094	\$8,583	\$8,182	\$8,280
199	Personnel Compensation	\$81,016	\$66,626	\$103,222	\$103,222
<b>Personnel Services Total</b>		<b>\$1,027,204</b>	<b>\$906,836</b>	<b>\$932,904</b>	<b>\$976,780</b>
<b>Maintenance &amp; Operations</b>					
212	Governmental Purposes	\$171	\$52	\$1,100	\$1,100
213	Professional Services	-	\$160	\$6,000	\$6,000
222	Memberships & Subscriptions	\$1,723	\$2,844	\$4,650	\$4,650
226	Training, Travel & Subsistence	(\$156)	\$7,906	\$7,250	\$7,250
230	Printing & Binding	-	-	\$290	\$290
260	Advertising	-	-	\$4,500	\$4,500
281	R & M - Office Equipment	-	-	\$175	\$175
299	Contract Services	\$11,845	\$29,920	-	-
307	Duplicating Supplies	\$258	\$279	\$1,100	\$1,100
399	Materials & Supplies	\$1,800	\$2,249	\$2,000	\$2,000
<b>Maintenance &amp; Operations Total</b>		<b>\$15,641</b>	<b>\$43,410</b>	<b>\$27,065</b>	<b>\$27,065</b>
<b>Internal Service Charges and Reserves</b>					
740	Building Services Charges	\$66,286	\$57,278	\$63,856	\$57,866
755	Info. Systems Maint. Charge	\$39,202	\$37,494	\$42,188	\$41,464
790	Insurance Charges	\$6,306	\$6,578	\$8,339	\$8,339





# CITY MANAGER

## EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Internal Service Charges and Reserves Total</b>		\$111,794	\$101,350	\$114,383	\$107,669
<b>OPERATIONS Total</b>		<b>\$1,154,639</b>	<b>\$1,051,596</b>	<b>\$1,074,352</b>	<b>\$1,111,514</b>
<b>Activity</b>	<b>RECORDS MANAGEMENT</b>				
<b>Activity No.</b>	001 403 020				
<b>Personnel Services</b>					
101	Full-time Salaries	-	-	\$81,295	-
140	Workers' Comp	-	-	\$797	-
150	Health Insurance	-	-	\$12,407	-
160	Retirement Plan Charges	-	-	\$25,153	-
161	Medicare	-	-	\$1,179	-
<b>Personnel Services Total</b>		-	-	\$120,831	-
<b>Maintenance &amp; Operations</b>					
212	Governmental Purposes	-	-	\$1,800	-
268	Rentals & leases	-	-	\$1,300	-
399	Materials & Supplies	-	-	\$500	-
<b>Maintenance &amp; Operations Total</b>		-	-	\$3,600	-
<b>RECORDS MANAGEMENT Total</b>		-	-	<b>\$124,431</b>	-
<b>Activity</b>	<b>NEIGHBORHOOD COUNCIL</b>				
<b>Activity No.</b>	001 403 414				
<b>Maintenance &amp; Operations</b>					
264	Promotional Activities	\$5,601	\$5,070	\$8,500	\$8,500
399	Materials & Supplies	\$456	\$232	\$2,000	\$2,000
<b>Maintenance &amp; Operations Total</b>		<b>\$6,057</b>	<b>\$5,302</b>	<b>\$10,500</b>	<b>\$10,500</b>
<b>NEIGHBORHOOD COUNCIL Total</b>		<b>\$6,057</b>	<b>\$5,302</b>	<b>\$10,500</b>	<b>\$10,500</b>
<b>Activity</b>	<b>COMMUNITY &amp; POLICE RELATIONS COMMITTEE</b>				
<b>Activity No.</b>	001 403 415				



# CITY MANAGER

## EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Maintenance &amp; Operations</b>					
222	Memberships & Subscriptions	-	-	\$600	\$600
226	Training, Travel & Subsistence	-	-	\$3,500	\$3,500
399	Materials & Supplies	-	-	\$100	\$100
<b>Maintenance &amp; Operations Total</b>		-	-	\$4,200	\$4,200
<b>COMMUNITY &amp; POLICE RELATIONS COMMITTEE TOTAL</b>		-	-	\$4,200	\$4,200
<b>Activity</b>	<b>ECONOMIC DEVELOPMENT</b>				
<b>Activity No.</b>	001 403 476				
<b>Personnel Services</b>					
101	Full-time Salaries	\$104,093	-	\$75,795	\$75,795
120	Differential Pay	\$697	-	-	-
140	Workers' Comp	\$1,069	-	\$743	\$743
150	Health Insurance	\$15,254	-	\$10,414	\$11,530
160	Retirement Plan Charges	\$21,800	\$14,468	\$23,451	\$26,869
161	Medicare	\$1,579	-	\$1,099	\$1,099
199	Personnel Compensation	\$2,671	-	-	-
<b>Personnel Services Total</b>		\$147,163	\$14,468	\$111,502	\$116,036
<b>Maintenance &amp; Operations</b>					
226	Training, Travel & Subsistence	\$606	\$109	\$1,000	\$1,000
299	Contract Services	\$10,000	-	\$8,500	\$8,500
399	Materials & Supplies	\$548	\$549	\$1,000	\$1,000
650	Agency Contributions	\$10,000	\$15,329	-	-
<b>Maintenance &amp; Operations Total</b>		\$21,154	\$15,987	\$10,500	\$10,500
<b>ECONOMIC DEVELOPMENT Total</b>		\$168,317	\$30,455	\$122,002	\$126,536
<b>CITY MANAGER Total</b>		\$1,329,013	\$1,087,353	\$1,335,485	\$1,252,750
<b>GENERAL FUND Total</b>		\$1,329,013	\$1,087,353	\$1,335,485	\$1,252,750



# CITY MANAGER

## EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Activity</b>	MIS				
<b>Activity No.</b>	629 403 082				
<b>Personnel Services</b>					
101	Full-time Salaries	\$333,103	\$332,851	\$351,991	\$355,742
102	Overtime	\$23,051	\$21,646	\$10,000	\$10,000
120	Differential Pay	\$167	-	-	-
140	Workers' Comp	\$3,578	\$3,648	\$3,450	\$3,486
150	Health Insurance	\$50,910	\$52,835	\$55,107	\$56,280
151	Ltd Insurance	\$677	\$651	-	\$731
160	Retirement Plan Charges	\$94,398	\$108,991	\$108,906	\$126,111
161	Medicare	\$5,130	\$5,225	\$5,104	\$5,158
199	Personnel Compensation	\$14,806	\$12,363	\$14,459	\$14,459
<b>Personnel Services Total</b>		<b>\$525,820</b>	<b>\$538,210</b>	<b>\$549,017</b>	<b>\$571,967</b>
<b>Maintenance &amp; Operations</b>					
212	Governmental Purposes	\$26,295	\$15,654	-	-
226	Training, Travel & Subsistence	\$23,098	\$6,945	\$15,570	\$15,480
248	Tel & Tel & Telegraph	\$335,498	\$294,483	\$371,575	\$371,540
268	Rentals & leases	\$66,912	\$78,584	\$69,000	\$69,000
281	R & M - Office Equipment	\$620,382	\$746,449	\$838,400	\$836,770
299	Contract Services	\$386,021	\$167,605	\$443,685	\$405,730
306	Computer Supplies	\$32,758	\$32,551	\$26,300	-
<b>Maintenance &amp; Operations Total</b>		<b>\$1,490,964</b>	<b>\$1,342,271</b>	<b>\$1,764,530</b>	<b>\$1,698,520</b>
<b>Internal Service Charges and Reserves</b>					
790	Insurance Charges	\$3,274	\$3,429	\$4,287	\$4,287
<b>Internal Service Charges and Reserves Total</b>		<b>\$3,274</b>	<b>\$3,429</b>	<b>\$4,287</b>	<b>\$4,287</b>
<b>Capital Outlay</b>					
502	Computer Equipment	\$101,527	\$23,588	\$151,350	\$151,205
<b>Capital Outlay Total</b>		<b>\$101,527</b>	<b>\$23,588</b>	<b>\$151,350</b>	<b>\$151,205</b>
<b>MIS Total</b>		<b>\$2,121,585</b>	<b>\$1,907,498</b>	<b>\$2,469,184</b>	<b>\$2,425,979</b>



# CITY MANAGER

## EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Activity</b>	COVID-19 Response				
<b>Activity No.</b>	629 403 911				
<b>Maintenance &amp; Operations</b>					
306	Computer Supplies	-	\$10,690	-	-
<b>Maintenance &amp; Operations Total</b>		-	\$10,690	-	-
<b>COVID-19 Response Total</b>		-	<b>\$10,690</b>	-	-
<b>Activity</b>	GAAP ADJUSTMENT				
<b>Activity No.</b>	629 403 999				
<b>Internal Service Charges and Reserves</b>					
720	Depreciation Expense	\$211,830	\$213,524	-	-
<b>Internal Service Charges and Reserves Total</b>		\$211,830	\$213,524	-	-
<b>GAAP ADJUSTMENT Total</b>		<b>\$211,830</b>	<b>\$213,524</b>	-	-
<b>CITY MANAGER Total</b>		<b>\$2,333,415</b>	<b>\$2,131,712</b>	<b>\$2,469,184</b>	<b>\$2,425,979</b>
<b>INFORMATION SYSTEMS MAINTENANCE Total</b>		<b>\$2,333,415</b>	<b>\$2,131,712</b>	<b>\$2,469,184</b>	<b>\$2,425,979</b>

Adopted Budget  
Fiscal Year 2022

# City Attorney







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## **DEPARTMENT DESCRIPTION**

The City Attorney's Office acts as legal counsel to multiple entities, including the City, Community Development Commission – Housing Authority, Successor Agency to the Community Development Commission ("Successor Agency"), the Parking Authority, and Joint Powers Financing Authority. The City Attorney's Office also serves as the legal advisor to the City Council, City Manager, Departments, Boards, Commissions, Committees, and other City offices, providing a full range of legal services.

These services include legal advice regarding proposed actions and the defense of civil actions filed against the City and its employees acting in the scope of employment. The issues include the exercise of police powers, land use, environmental regulations, public works, contracts, personnel and labor, economic development, and various other topics. The City Attorney's Office prepares and reviews City Council reports, legal opinions, ordinances, resolutions, contracts, agreements, leases, and other documents. The City Attorney and staff are tasked with enforcing the municipal code in civil actions and serving as prosecutor involving ordinance violations.

In general, the City Attorney's Office provides the legal services needed to establish the policy makers' programs.

## **RISK MANAGEMENT – GENERAL LIABILITY**

The City Attorney's Office manages the City's liability program and purchases property, fidelity, and special event coverage. It's the Risk Manager's responsibility to adjust all liability claims against the City, assist the City Attorney in defending litigated claims, handle the City's first-party property and subrogation claims, and review contracts and permits for insurance compliance. The Risk Manager serves as the City's representative to the statewide (CSAC-EIA) insurance joint power authority, which provides training, risk-sharing mechanisms, and group purchase insurance programs.

## **GOALS & OBJECTIVES**

1. Continue to provide updates and training to City Council, City staff, City Boards, Committees, and Commissions on significant municipal law developments, including the Brown Act, the Public Records Act, Political Reform Act, and other applicable areas of the law.
2. Continue to provide timely and thorough drafting and review of legal documents, including City ordinances, resolutions, contracts, and other agreements.
3. Continue to update construction contracts to conform to evolving legal developments and provide City staff training on the updates.
4. Provide City Council the drafted significant amendments to Municipal Code Title 1.
5. Continue to provide successful and cost-effective defense of civil litigation cases.



6. Work with Department Directors to align legal support services with departmental support needs.
7. Provide legal support for specific upcoming planning-related matters: Downtown Specific Plan Update, Amortization, and Port Balanced Plan.
8. Continue to update existing policy and provide training on recent developments under the Public Records Act in response to the California Supreme Court’s San Jose decision.
9. Continue to work with the Finance, Police and Planning Departments to prepare new ordinances regulating the establishment and operation of various businesses in the City.
10. Continue to work with Police, Fire, Neighborhood Services, and Building Departments to address vacant and other nuisance properties.
11. Continue to assist with the comprehensive review and updating of leases and of maintenance and operating agreements for the lessees and operators of City facilities.
12. Administer the City’s program of self-insurance for liability claims and suits.
13. Consistent with City Council Policy 1001, interpret and advise the Risk Manager on the Government Claims Act, as well as provide legal analysis in crafting proactive risk management policies and procedures.
14. To serve as legal counsel at City Council, City boards, committees, and commission meetings.
15. Continue to represent the City Council and staff in administrative hearings, civil litigations, and legislative matters.

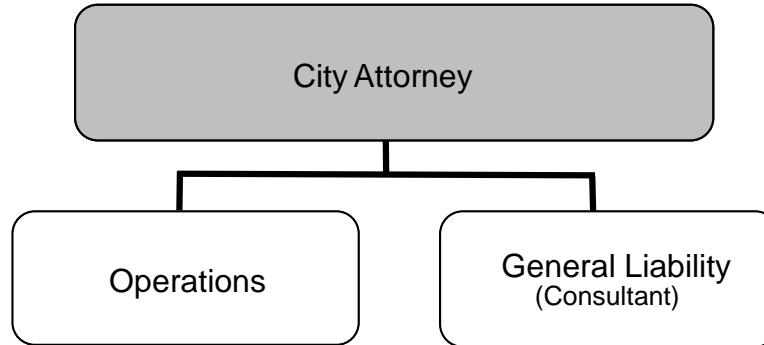
**PRODUCTIVITY/WORKLOAD STATISTICS**

	<b>FY 19 Actual</b>	<b>FY 20 Actual</b>	<b>FY 21 Estimated</b>	<b>FY 22 Projected</b>
Resolutions	208	214	199	205
Ordinances	25	20	11	20
Requests for Legal Services	329	352	375	400
Public Record Act Requests	50	33	15	0
Trainings	15	10	3	5
Liability Claims Processed	36	49	54	65





**DEPARTMENT ORGANIZATIONAL CHART**



**SIGNIFICANT CHANGES**

No significant changes anticipated.

**STAFFING SUMMARY**

CITY ATTORNEY	Fund <sup>1</sup>	FY 19 Adopted	FY 20 Adopted	FY 21 Adopted	FY 22 Adopted
<b>Operations</b>					
City Attorney	001	1.00	1.00	1.00	1.00
Deputy City Attorney	001	1.00	1.00	1.00	1.00
Executive Assistant III	001	1.00	1.00	0.00	0.00
Executive Assistant IV	001	0.00	0.00	1.00	1.00
Senior Assistant City Attorney	001	1.00	1.00	1.00	1.00
<b>Operations Total</b>		<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>
<b>Risk Management</b>					
Senior Office Assistant <sup>2</sup>	627	1.00	1.00	1.00	0.00
<b>Risk Management Total</b>		<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>0.00</b>
<b>CITY ATTORNEY TOTAL</b>		<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>4.00</b>

<sup>1</sup> Fund name located in Section V of Appendix

<sup>2</sup> Position reported to the Human Resources Department in FY17.



EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Activity</b>	<b>OPERATIONS</b>				
<b>Activity No.</b>	<b>001 405 000</b>				
<b>Personnel Services</b>					
100	Part-time Wages	-	-	\$34,570	-
101	Full-time Salaries	\$511,937	\$511,557	\$535,500	\$507,849
102	Overtime	-	-	\$500	\$500
110	Allowances & Stipends	\$3,590	\$3,471	\$3,450	\$9,750
120	Differential Pay	\$1,573	-	-	-
140	Workers' Comp	\$5,997	\$7,416	\$5,587	\$4,977
150	Health Insurance	\$50,329	\$52,914	\$56,769	\$57,160
151	Ltd Insurance	\$2,132	\$1,907	-	\$731
160	Retirement Plan Charges	\$139,929	\$164,714	\$166,980	\$180,032
161	Medicare	\$8,021	\$7,991	\$8,266	\$7,364
199	Personnel Compensation	\$24,505	\$23,942	\$20,686	\$20,686
<b>Personnel Services Total</b>		<b>\$748,013</b>	<b>\$773,912</b>	<b>\$832,308</b>	<b>\$789,049</b>
<b>Maintenance &amp; Operations</b>					
209	Legal Services	-	\$24,078	-	-
212	Governmental Purposes	\$659	\$563	\$2,200	\$2,000
213	Professional Services	\$87,308	\$57,825	\$45,000	\$50,000
222	Memberships & Subscriptions	\$3,324	\$4,017	\$4,400	\$30,000
226	Training, Travel & Subsistence	\$6,034	\$2,828	\$16,200	\$7,000
250	Postage	-	\$41	\$150	\$150
299	Contract Services	\$2,383	(\$1,107)	\$5,000	\$5,000
304	Books	\$13,222	\$20,991	\$22,400	-
399	Materials & Supplies	\$1,539	\$1,292	\$2,000	\$3,000
<b>Maintenance &amp; Operations Total</b>		<b>\$114,469</b>	<b>\$110,528</b>	<b>\$97,350</b>	<b>\$97,150</b>
<b>Internal Service Charges and Reserves</b>					
740	Building Services Charges	\$47,347	\$40,913	\$45,612	\$41,334
755	Info. Systems Maint. Charge	\$30,746	\$29,407	\$33,087	\$32,520
790	Insurance Charges	\$7,733	\$7,927	\$9,380	\$9,380



# CITY ATTORNEY

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## EXPENDITURE DETAIL

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Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
	<b>Internal Service Charges and Reserves Total</b>	\$85,826	\$78,247	\$88,079	\$83,234
	<b>OPERATIONS Total</b>	<b>\$948,308</b>	<b>\$962,687</b>	<b>\$1,017,737</b>	<b>\$969,433</b>
	<b>CITY ATTORNEY Total</b>	<b>\$948,308</b>	<b>\$962,687</b>	<b>\$1,017,737</b>	<b>\$969,433</b>
	<b>GENERAL FUND Total</b>	<b>\$948,308</b>	<b>\$962,687</b>	<b>\$1,017,737</b>	<b>\$969,433</b>



EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Activity</b>	<b>RISK MANAGEMENT</b>				
<b>Activity No.</b>	<b>627 405 081</b>				
<b>Maintenance &amp; Operations</b>					
213	Professional Services	\$79,650	\$159,114	\$80,000	\$80,000
299	Contract Services	\$79	\$2,250	\$9,550	\$9,550
399	Materials & Supplies	\$803	\$340	\$600	\$600
410	Property Insurance	\$108,792	\$116,479	\$150,000	\$183,000
420	General Liability Insurance	\$282,625	\$389,985	\$586,000	\$722,000
421	Pollution Program Insurance	-	-	\$3,500	\$4,700
430	Fidelity Insurance	-	-	\$7,000	\$7,000
432	Liability Claim Cost	\$349,221	\$3,132,366	\$902,000	\$902,000
<b>Maintenance &amp; Operations Total</b>		<b>\$821,170</b>	<b>\$3,800,534</b>	<b>\$1,738,650</b>	<b>\$1,908,850</b>
<b>RISK MANAGEMENT Total</b>		<b>\$821,170</b>	<b>\$3,800,534</b>	<b>\$1,738,650</b>	<b>\$1,908,850</b>
<b>CITY ATTORNEY Total</b>		<b>\$821,170</b>	<b>\$3,800,534</b>	<b>\$1,738,650</b>	<b>\$1,908,850</b>
<b>LIABILITY INS. FUND Total</b>		<b>\$821,170</b>	<b>\$3,800,534</b>	<b>\$1,738,650</b>	<b>\$1,908,850</b>

Adopted Budget  
Fiscal Year 2022

# Community Development







# COMMUNITY DEVELOPMENT

## DEPARTMENT DESCRIPTION

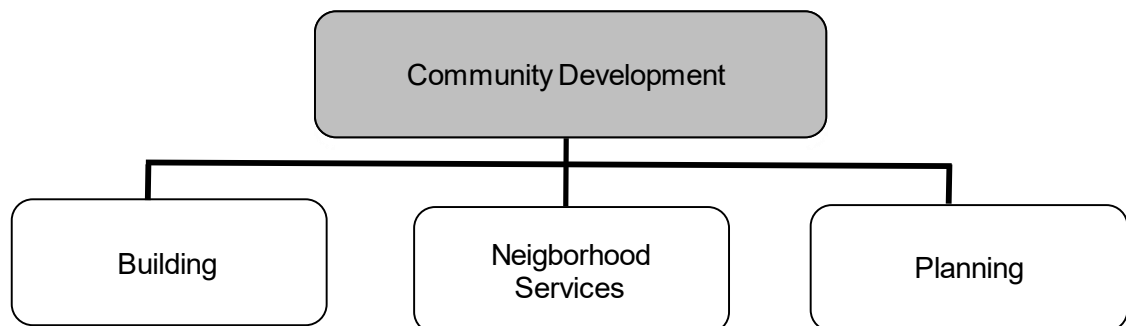
The Community Development Department plays a key role in shaping the future of urban development in National City. The department consists of three divisions; Neighborhood Services, Planning, and Building. The Planning and Building divisions develop guiding policies in the City's General Plan, and review new construction through zoning, building permits, subdivision regulations, code enforcement, and community design guidelines. The Neighborhood Services division houses the Code Enforcement Unit, Graffiti Abatement Unit, Housing Unit, Parking Regulations Unit, and Homeless Outreach and is the division in which to apply for Special Events and Temporary Use permits.

The Community Development Department serves National City residents directly at the public counter, and indirectly by guiding the City's urban form from concept to construction. The Department's primary goal is to ensure and enhance the quality of life in the community.

The Community Development Department staff provides high quality service and we pledge Commitment-Customer Service-Courtesy-Communication and Collaboration. We will:

- Listen to understand your needs
- Give clear, accurate and prompt answers to your questions
- Explain how you can achieve your goals under the City's rules
- Help resolve problems in an open, objective manner
- Maintain high ethical standards
- Work to improve our service efficiency

## DEPARTMENT ORGANIZATIONAL CHART



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Adopted Budget  
Fiscal Year 2022

# Building







## **DIVISION DESCRIPTION**

The Building Division provides assistance to residents and the development community on building codes, reviews building plans, and conducts on-site inspections to ensure construction projects are safe and comply with the current adopted building codes. The Division maintains data on building permits issued throughout the City and coordinates final permits with the assessor's office to ensure accurate land use valuation for tax purposes.

## **GOALS AND OBJECTIVES**

### **Strategic Goal 1 - Provide Quality Services with an Efficient Organization**

- The Building Division will continue to explore ways to improve customer service at the building counter and to quickly resolve issues in the inspection process. One way is to provide the required training and certification of our Building Inspector and Permit Technicians so that they are up-to-date on current building methods, procedures and materials. On January 1, 2020 the City of National City adopted the current 2019 California Building Codes which were mandated by the State of California.
- The Building Division is an active member of the San Diego Chapter of the International Code Council. Participation in the chapter ensures staff members are updated on upcoming state mandates and regulations; and, new building products, methods and procedures. This will be especially helpful with the new Green Building Codes that may become mandatory with the new code adoption. This also provides consistency in code interpretation within the various jurisdictions that fall within the County of San Diego.
- The Building Division participates in regular Community Development staff meetings in an effort to coordinate activities between the three Divisions that will effectively reduce redundancy and streamline permit processing. The goal is to explore ways to better serve residents and the development community.

### **Strategic Goal 2 - Improve Quality of Life**

- The Building Division is the primary enforcement department for the adopted "Construction and Demolition and Debris" regulations (Ordinance 2309). The purpose of the ordinance is to reduce the amount of construction debris that ends up in local landfills. The ordinance requires the builder to recycle 75% of inert debris and 65% of all other construction and demolition debris. This practice will allow our landfills to stay in operation longer and eliminate debris that can be recycled and reused.



## BUILDING DIVISION

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- The Building Division assures that through the review of building plans, issuance of building permits, and inspection of residential/commercial projects, buildings are built safe and as per the approved plans.
- The Building Division also conducts inspections on complaints from citizens regarding construction without proper permits. Several building code violations were cited last year and owners are asked to bring their structures into compliance by obtaining a building permit if the zoning allows it in that area. These types of inspections assure that projects are constructed to the current building codes and are in compliance.

### **Strategic Goal 3 - Improve Housing Conditions**

- In order to streamline building permit processes and assist homeowners and contractors, staff will conduct a comprehensive review of all counter handouts. The handouts will be revised to reflect current building codes and updated construction practices.
- Inspectors regularly look for non-permitted construction during routine inspection calls. If a project is found to be in violation, a stop work order is issued and the owner of the property is asked to submit plans and/or obtain a building permit to legalize the work. This practice helps to improve our housing stock in National City. We will also continue to assist and work closely with the Code Enforcement Division the Housing Division and our City Attorney's office to as needed to achieve compliance and keep our housing stock as safe as possible.
- The City Council approved amended permit fees on May 21, 2019. Some of these amendments will assist our citizens and developers to construct their projects with the required permits and inspections, thus ensuring safer dwellings and structures.
- Beginning July 1, 2021, Transportation Development Impact Fees will increase from \$2,584.00 per dwelling unit to \$2,636.



# BUILDING DIVISION

## PRODUCTIVITY/WORKLOAD STATISTICS

	FY 19 Actual	FY 20 Actual	FY 21 Estimated	FY 22 Projected
Inspections	1,006	1,054	1,050	1,050
Plan Checks	949	945	950	950
Permits Issued	875	851	875	875

## SIGNIFICANT CHANGES

No significant changes anticipated.

## STAFFING SUMMARY

BUILDING	Fund <sup>1</sup>	FY 19 Adopted	FY 20 Adopted	FY 21 Adopted	FY 22 Adopted
<b>Building*</b>					
Building Official	001	0.00	0.00	1.00	1.00
Permit Technician	001	0.00	0.00	2.00	2.00
Plans Examiner	001	0.00	0.00	0.00	0.00
Senior Building Inspector	001	0.00	0.00	1.00	1.00
<b>Building* Total</b>		<b>0.00</b>	<b>0.00</b>	<b>4.00</b>	<b>4.00</b>
<b>BUILDING TOTAL</b>		<b>0.00</b>	<b>0.00</b>	<b>4.00</b>	<b>4.00</b>

<sup>1</sup> Fund name located in Section V of Appendix

\* Transferred from Fire Department to Community Development in FY21.



# BUILDING DIVISION

## REVENUE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Activity</b>	Licenses and Permits				
<b>Activity No.</b>	001 06028				
category					
<b>Licenses and Permits</b>					
3101	Administrative Fees				
3120	Building Permits	\$36,757	\$36,557	\$30,000	\$30,000
		\$599,795	\$601,811	\$423,000	\$423,000
<b>Other Revenues Total</b>		\$636,552	\$638,368	\$453,000	\$453,000
<b>Licenses and Permits Total</b>		<b>\$636,552</b>	<b>\$638,368</b>	<b>\$453,000</b>	<b>\$453,000</b>
<b>Activity</b>	Vehicle Code Fines				
<b>Activity No.</b>	001 06028				
<b>Vehicle Code Fines</b>					
3204	Enforcement Fines & Penalties	\$61,358	\$24,423	\$20,000	-
<b>Other Revenues Total</b>		\$61,358	\$24,423	\$20,000	-
<b>Vehicle Code Fines Total</b>		<b>\$61,358</b>	<b>\$24,423</b>	<b>\$20,000</b>	<b>-</b>
<b>Activity</b>	Annexation				
<b>Activity No.</b>	001 06028				
<b>Annexation</b>					
3545	Plan Checking Fee	\$498,707	\$515,600	\$500,000	\$500,000
3552	Const. & Demolition Admin Fee	-	\$118	-	-
3585	Misc. User Charges	(\$318,844)	\$147	-	-
<b>Other Revenues Total</b>		\$179,863	\$515,865	\$500,000	\$500,000
<b>Annexation Total</b>		<b>\$179,863</b>	<b>\$515,865</b>	<b>\$500,000</b>	<b>\$500,000</b>
<b>BUILDING REVENUES Total</b>		<b>\$877,773</b>	<b>\$1,178,656</b>	<b>\$973,000</b>	<b>\$953,000</b>
<b>GENERAL FUND Total</b>		<b>\$877,773</b>	<b>\$1,178,656</b>	<b>\$973,000</b>	<b>\$953,000</b>



# BUILDING DIVISION

## REVENUE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Activity</b>	Annexation				
<b>Activity No.</b>	731 06028				
<b>Annexation</b>					
3552	Const. & Demolition Admin Fee	\$9,981	\$6,372	-	-
<b>Other Revenues Total</b>		\$9,981	\$6,372	-	-
<b>Annexation Total</b>		<b>\$9,981</b>	<b>\$6,372</b>	-	-
<b>Activity</b>	Trust & Agency				
<b>Activity No.</b>	731 06028				
<b>Trust &amp; Agency</b>					
3815	Const. & Demolition Forfeited Deposit	\$47,978	\$2,992	-	-
<b>Other Revenues Total</b>		\$47,978	\$2,992	-	-
<b>Trust &amp; Agency Total</b>		<b>\$47,978</b>	<b>\$2,992</b>	-	-
<b>BUILDING REVENUES Total</b>		<b>\$57,959</b>	<b>\$9,364</b>	-	-
<b>CONSTRUCTION AND DEMOLITION DEBRIS Total</b>		<b>\$57,959</b>	<b>\$9,364</b>	-	-



# BUILDING DIVISION

## EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Activity</b>	<b>BUILDING</b>				
<b>Activity No.</b>	<b>001 413 028</b>				
<b>Personnel Services</b>					
101	Full-time Salaries	-	-	\$366,808	\$267,302
120	Differential Pay	-	-	\$4,602	\$4,608
140	Workers' Comp	-	-	\$12,705	\$8,297
150	Health Insurance	-	-	\$45,642	\$48,990
151	Ltd Insurance	-	-	-	\$731
160	Retirement Plan Charges	-	-	\$113,490	\$94,759
161	Medicare	-	-	\$5,319	\$3,876
199	Personnel Compensation	-	-	\$268	\$268
<b>Personnel Services Total</b>		-	-	\$548,834	\$428,831
<b>Maintenance &amp; Operations</b>					
213	Professional Services	-	-	\$600,000	\$600,000
222	Memberships & Subscriptions	-	-	\$930	\$930
226	Training, Travel & Subsistence	-	-	\$2,350	\$2,350
230	Printing & Binding	-	-	\$7,000	\$20,000
304	Books	-	-	\$500	\$500
399	Materials & Supplies	-	-	\$1,500	\$3,000
<b>Maintenance &amp; Operations Total</b>		-	-	\$612,280	\$626,780
<b>Internal Service Charges and Reserves</b>					
740	Building Services Charges	-	-	\$36,489	\$33,066
750	Vehicle Services Charges	-	-	\$1,927	\$2,042
752	Vehicle Lease Charge	-	-	\$4,000	\$4,000
755	Info. Systems Maint. Charge	-	-	\$45,501	\$44,720
790	Insurance Charges	-	-	\$5,123	\$5,123
<b>Internal Service Charges and Reserves Total</b>		-	-	\$93,040	\$88,951
<b>BUILDING Total</b>		-	-	\$1,254,154	\$1,144,562
<b>BUILDING DIVISION Total</b>		-	-	\$1,254,154	\$1,144,562
<b>GENERAL FUND Total</b>		-	-	\$1,254,154	\$1,144,562





# BUILDING DIVISION

## EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Activity</b>	<b>FACILITIES MAINTENANCE</b>				
<b>Activity No.</b>	<b>626 413 223</b>				
<b>Maintenance &amp; Operations</b>					
483	Loan Interest Payment	(\$26,880)	-	-	-
<b>Maintenance &amp; Operations Total</b>		<b>(\$26,880)</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>FACILITIES MAINTENANCE Total</b>		<b>(\$26,880)</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>BUILDING DIVISION Total</b>		<b>(\$26,880)</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>FACILITIES MAINT FUND Total</b>		<b>(\$26,880)</b>	<b>-</b>	<b>-</b>	<b>-</b>

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# Neighborhood Services







## DIVISION DESCRIPTION

The Neighborhood Services Division houses the Code Enforcement Unit, Graffiti Abatement Unit, Housing Inspection Unit, Parking Regulations Unit, and Homeless Outreach and is the division in which to apply for Special Events and Temporary Use permits.

Code Enforcement tackles quality of life issues, such as property appearance, land use, and zoning, and enforces the City's Municipal Code relating to these areas. The Code Conformance Officers also work with the Housing Inspector which deals with housing quality issues related to violations of the Health & Safety Code.

The Graffiti Abatement Unit removes graffiti on our public rights-of-way and private property.

The Parking Regulations Unit is responsible for the enforcement of local ordinances and California Vehicle Code regulations related to the parking of vehicles. Our Parking Unit also responds to service calls related to abandoned vehicles and works special traffic enforcement details.

The Housing Inspector performs inspections of habitability to ensure that all residents are living in safe, sanitary environments and assist code enforcement staff with field inspections.

The Division addresses local homelessness issues as a part of Homeless Outreach and is currently working with the Alpha Project. The Code Enforcement Unit, along with other City departments including Housing, Grants, and Asset Management; Public Works; and, Police, work to address issues related to homelessness. This unit is responsible for conducting encampment cleanups, service outreach/referrals, and collaboration with other service organizations to decrease homelessness in National City.

The Neighborhood Services Division also processes Temporary Use Permits (TUP) used for special activities, events, or structures that are beneficial to the public for limited periods of time with coordination of temporary compliance with building, fire, zoning, and other local codes.

## GOALS & OBJECTIVES

1. Customer Service:
  - a. Efforts to increase community responsiveness, engagement & public outreach.
2. Improve Quality of Life:
  - a. Implementing Neighborhood Action Plans, the Together We Can Campaign, and continue amortization efforts by working with residents/community.
3. Enhancing Neighborhood Service Programs:
  - a. In addition to full-time staff, two part-time Code Conformance officers and one Housing Inspector provide six or seven day City-wide coverage and proactive enforcement efforts; and,
  - b. Neighborhood Preservation clean-ups and Homeless Outreach Program with the Alpha Project.
4. Advancing Field Technology:
  - a. Implementing new computer software technology for field reporting and tracking of complaints;
  - b. Online and future capabilities with smartphone reporting for code officers; and,



- c. Enhanced parking enforcement technology using LPR-Camera Systems, digital-chalking, and smartphone handhelds for field officers.
- 5. Collaboration on City Ordinance and Policy:
  - a. Constant review and development of policy with ordinance changes reflective of state and local codes.

**PRODUCTIVITY/WORKLOAD STATISTICS**

	<b>FY 19 Actual</b>	<b>FY 20 Actual</b>	<b>FY 21 Estimated</b>	<b>FY 22 Projected</b>
Graffiti removal incidents	7,863	14,441	13,000	12,000
Parking citations issued	7,343	6,189	7,200	9,000
Code conformance/Housing cases	900	825	700	1,000

**SIGNIFICANT CHANGES**

No significant changes anticipated.



# NEIGHBORHOOD SERVICES

## STAFFING SUMMARY

NEIGHBORHOOD SERVICES	Fund <sup>1</sup>	FY 19 Adopted	FY 20 Adopted	FY 21 Adopted	FY 22 Adopted
<b>Operations</b>					
Director of Community Development	001	0.00	1.00	1.00	1.00
Director of Neighborhood Services	001	1.00	0.00	0.00	0.00
Neighborhood Service Manager	001	0.00	1.00	1.00	1.00
Administrative Secretary	001	1.00	1.00	1.00	1.00
<b>Code Enforcement</b>					
Code Conformance Officer I	001	1.00	1.00	1.00	0.00
Code Conformance Officer II	001	2.00	2.00	2.00	1.00
<b>Code Enforcement Total</b>		<b>5.00</b>	<b>6.00</b>	<b>6.00</b>	<b>4.00</b>
<b>Graffiti Abatement</b>					
Graffiti Removal Assistant	001	1.00	1.00	1.00	1.00
Graffiti Removal Technician	001	1.00	1.00	1.00	1.00
<b>Graffiti Abatement Total</b>		<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>
<b>Parking Enforcement</b>					
Parking Regulations Officer	001	3.00	3.00	3.00	0.00
Parking Regulations Officer	420	0.00	0.00	0.00	3.00
<b>Parking Enforcement Total</b>		<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>
<b>Special Events / TUP Administration</b>					
Senior Office Assistant	001	1.00	1.00	1.00	1.00
<b>Special Events / TUP Administration Total</b>		<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>
<b>NEIGHBORHOOD SERVICES TOTAL</b>		<b>11.00</b>	<b>12.00</b>	<b>12.00</b>	<b>10.00</b>

<sup>1</sup> Fund name located in Section V of Appendix



# NEIGHBORHOOD SERVICES

## REVENUE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Activity</b>	Vehicle Code Fines				
<b>Activity No.</b>	001 45464				
category					
<b>Vehicle Code Fines</b>					
3201	Parking Citations	\$199,079	\$338,824	\$210,000	-
3203	Parking Citation Admin Fee	\$1,780	\$2,320	\$2,500	-
3206	RV Permits	\$980	\$660	\$1,000	\$1,000
<b>Other Revenues Total</b>		\$201,839	\$341,804	\$213,500	\$1,000
<b>Vehicle Code Fines Total</b>		<b>\$201,839</b>	<b>\$341,804</b>	<b>\$213,500</b>	<b>\$1,000</b>
<b>Activity</b>	Annexation				
<b>Activity No.</b>	001 45464				
category					
<b>Annexation</b>					
3585	Misc. User Charges	\$48,241	\$22,063	\$48,500	\$20,000
<b>Other Revenues Total</b>		\$48,241	\$22,063	\$48,500	\$20,000
<b>Annexation Total</b>		<b>\$48,241</b>	<b>\$22,063</b>	<b>\$48,500</b>	<b>\$20,000</b>
<b>NEIGHBORHOOD SRVCS Total</b>		<b>\$250,080</b>	<b>\$363,867</b>	<b>\$262,000</b>	<b>\$21,000</b>
<b>GENERAL FUND Total</b>		<b>\$250,080</b>	<b>\$363,867</b>	<b>\$262,000</b>	<b>\$21,000</b>





# NEIGHBORHOOD SERVICES

## REVENUE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Activity</b>	Other Financing Sources				
<b>Activity No.</b>	420 00000				
<b>Other Financing Sources</b>					
3999	Transfers From Other Funds	\$320,000	-	-	\$109,457
<b>Transfers In Total</b>		\$320,000	-	-	\$109,457
<b>Other Financing Sources Total</b>		\$320,000	-	-	\$109,457
<b>General Operating Revenues Total</b>		\$320,000	-	-	\$109,457
<b>Activity</b>	VEHICLE CODE FINES				
<b>Activity No.</b>	420 45464				
<b>VEHICLE CODE FINES</b>					
3201	PARKING CITATIONS	-	-	-	\$210,000
3203	PARKING CITATION ADMIN FEE	-	-	-	\$2,500
<b>Other Revenues Total</b>		-	-	-	\$212,500
<b>VEHICLE CODE FINES Total</b>		-	-	-	\$212,500
<b>NEIGHBORHOOD SRVCS Total</b>		-	-	-	\$212,500
<b>PARKING AUTHORITY Total</b>		\$320,000	-	-	\$321,957



# NEIGHBORHOOD SERVICES

## EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Activity</b>	<b>NEIGHBORHOOD SERVICES</b>				
<b>Activity No.</b>	<b>001 420 057</b>				
<b>Personnel Services</b>					
100	Part-time Wages	\$49,459	\$50,929	-	\$51,000
101	Full-time Salaries	\$458,603	\$450,683	\$595,409	\$481,509
102	Overtime	\$6,641	\$3,369	\$7,000	\$7,000
110	Allowances & Stipends	\$4,543	\$4,118	\$3,450	\$4,574
120	Differential Pay	\$20,166	\$10,031	\$8,117	\$8,040
140	Workers' Comp	\$35,886	\$36,329	\$19,261	\$14,215
150	Health Insurance	\$97,221	\$88,902	\$101,698	\$86,450
151	Ltd Insurance	\$677	\$651	-	\$731
160	Retirement Plan Charges	\$141,434	\$146,447	\$184,219	\$170,695
161	Medicare	\$7,031	\$6,993	\$8,634	\$6,982
199	Personnel Compensation	\$4,531	\$3,955	\$6,128	\$6,128
<b>Personnel Services Total</b>		<b>\$826,192</b>	<b>\$802,407</b>	<b>\$933,916</b>	<b>\$837,324</b>
<b>Maintenance &amp; Operations</b>					
211	Laundry & Cleaning Services	\$1,414	-	-	-
212	Governmental Purposes	\$164	\$306	\$350	\$350
222	Memberships & Subscriptions	\$555	\$580	\$554	\$554
226	Training, Travel & Subsistence	\$3,877	\$4,047	\$5,500	\$6,500
299	Contract Services	\$120,429	\$2,348	\$2,000	\$2,000
301	Office Supplies	\$1,438	\$1,100	\$1,500	\$1,500
318	Wearing Apparel	\$1,349	\$2,116	\$2,100	\$2,100
329	Painting Supplies	\$14,054	\$13,743	\$14,000	\$14,000
399	Materials & Supplies	\$680	\$808	\$2,000	\$2,000
<b>Maintenance &amp; Operations Total</b>		<b>\$143,960</b>	<b>\$25,048</b>	<b>\$28,004</b>	<b>\$29,004</b>
<b>Internal Service Charges and Reserves</b>					
740	Building Services Charges	\$28,408	\$24,548	\$27,367	\$24,800
750	Vehicle Services Charges	\$27,199	\$27,704	\$26,288	\$27,855
751	Vehicle Replacement Charge	\$8,260	\$8,260	-	-
752	Vehicle Lease Charge	-	-	\$33,759	\$38,080
755	Info. Systems Maint. Charge	\$73,522	\$70,318	\$79,121	\$77,762
790	Insurance Charges	\$4,974	\$5,284	\$7,214	\$7,214



# NEIGHBORHOOD SERVICES

## EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Internal Service Charges and Reserves Total</b>		\$142,363	\$136,114	\$173,749	\$175,711
<b>Capital Outlay</b>					
512	Automotive Leases	\$36,843	\$36,183	-	-
<b>Capital Outlay Total</b>		\$36,843	\$36,183	-	-
<b>NEIGHBORHOOD SERVICES Total</b>		<b>\$1,149,358</b>	<b>\$999,752</b>	<b>\$1,135,669</b>	<b>\$1,042,039</b>
<b>Activity</b>	<b>PARKING ENFORCEMENT</b>				
<b>Activity No.</b>	001 420 137				
<b>Personnel Services</b>					
101	Full-time Salaries	\$91,268	\$166,855	\$144,705	-
102	Overtime	\$2,819	\$2,634	\$1,200	-
110	Allowances & Stipends	\$820	\$1,139	\$1,040	-
120	Differential Pay	\$1,587	\$2,049	\$1,300	-
140	Workers' Comp	\$4,541	\$9,322	\$6,410	-
150	Health Insurance	\$11,420	\$27,290	\$31,242	-
160	Retirement Plan Charges	\$16,132	\$42,772	\$44,772	-
161	Medicare	\$1,391	\$2,451	\$2,098	-
199	Personnel Compensation	-	\$1,855	\$2,874	-
<b>Personnel Services Total</b>		\$129,978	\$256,367	\$235,641	-
<b>Maintenance &amp; Operations</b>					
226	Training, Travel & Subsistence	-	\$854	\$1,600	-
299	Contract Services	\$39,325	\$36,042	-	-
301	Office Supplies	\$1,474	\$56	\$1,500	-
318	Wearing Apparel	\$1,700	\$2,125	\$2,200	-
355	Minor Equipment- Less Than \$5,000.00	\$1,717	-	-	-
<b>Maintenance &amp; Operations Total</b>		\$44,216	\$39,077	\$5,300	-
<b>PARKING ENFORCEMENT Total</b>		<b>\$174,194</b>	<b>\$295,444</b>	<b>\$240,941</b>	-



# NEIGHBORHOOD SERVICES

## EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Activity HOUSING INSPECTION PROGRAM</b>					
<b>Activity No. 001 420 467</b>					
<b>Personnel Services</b>					
120	Differential Pay	-	-	\$915	-
160	Retirement Plan Charges	(\$336)	\$9,365	-	-
<b>Personnel Services Total</b>		(\$336)	\$9,365	\$915	-
<b>HOUSING INSPECTION PROGRAM Total</b>		(\$336)	\$9,365	\$915	-
<b>Activity NEIGHBORHOOD PRESERVATION</b>					
<b>Activity No. 001 420 473</b>					
<b>Maintenance &amp; Operations</b>					
355	Minor Equipment- Less Than \$5,000.00	\$1,086	-	\$1,500	\$5,000
399	Materials & Supplies	\$28,353	-	\$36,000	\$36,000
<b>Maintenance &amp; Operations Total</b>		\$29,439	-	\$37,500	\$41,000
<b>NEIGHBORHOOD PRESERVATION Total</b>		\$29,439	-	\$37,500	\$41,000
<b>NEIGHBORHOOD SERVICES Total</b>		\$1,352,655	\$1,304,561	\$1,415,025	\$1,083,039
<b>GENERAL FUND Total</b>		\$1,352,655	\$1,304,561	\$1,415,025	\$1,083,039



# NEIGHBORHOOD SERVICES

## EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Activity</b>	<b>HOUSING INSPECTION PROGRAM</b>				
<b>Activity No.</b>	301 420 467				
<b>Personnel Services</b>					
101	Full-time Salaries	\$34,722	-	-	-
120	Differential Pay	\$1,822	-	\$385	-
140	Workers' Comp	\$1,654	-	-	-
150	Health Insurance	\$6,252	-	-	-
160	Retirement Plan Charges	\$15,227	\$3,933	-	-
161	Medicare	\$535	-	-	-
199	Personnel Compensation	\$1,307	-	-	-
<b>Personnel Services Total</b>		<b>\$61,519</b>	<b>\$3,933</b>	<b>\$385</b>	<b>-</b>
<b>Maintenance &amp; Operations</b>					
226	Training, Travel & Subsistence	\$86	-	\$3,000	\$3,000
270	Permits & Licenses	-	-	\$250	\$250
301	Office Supplies	\$565	(\$112)	\$500	\$500
399	Materials & Supplies	\$12,241	\$5,271	\$10,000	\$10,000
<b>Maintenance &amp; Operations Total</b>		<b>\$12,892</b>	<b>\$5,159</b>	<b>\$13,750</b>	<b>\$13,750</b>
<b>HOUSING INSPECTION PROGRAM Total</b>		<b>\$74,411</b>	<b>\$9,092</b>	<b>\$14,135</b>	<b>\$13,750</b>
<b>NEIGHBORHOOD SERVICES Total</b>		<b>\$74,411</b>	<b>\$9,092</b>	<b>\$14,135</b>	<b>\$13,750</b>
<b>GRANT-C.D.B.G. Total</b>		<b>\$74,411</b>	<b>\$9,092</b>	<b>\$14,135</b>	<b>\$13,750</b>



# NEIGHBORHOOD SERVICES

## EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Activity</b>	<b>PARKING ENFORCEMENT</b>				
<b>Activity No.</b>	420 420 137				
<b>Personnel Services</b>					
101	Full-time Salaries	-	-	-	\$144,705
110	Allowances & Stipends	-	-	-	\$1,256
120	Differential Pay	-	-	-	\$1,300
140	Workers' Comp	-	-	-	\$6,410
150	Health Insurance	-	-	-	\$34,590
160	Retirement Plan Charges	-	-	-	\$51,298
161	Medicare	-	-	-	\$2,098
<b>Personnel Services Total</b>		-	-	-	\$241,657
<b>Maintenance &amp; Operations</b>					
226	Training, Travel & Subsistence	-	-	-	\$1,600
299	Contract Services	-	-	-	-
301	Office Supplies	-	-	-	\$1,500
318	Wearing Apparel	-	-	-	\$2,200
355	Minor Equipment- Less Than \$5,000.00	-	-	-	\$75,000
<b>Maintenance &amp; Operations Total</b>		-	-	-	\$80,300
<b>PARKING ENFORCEMENT Total</b>		-	-	-	\$321,957
<b>NEIGHBORHOOD SERVICES Total</b>		-	-	-	\$321,957
<b>PARKING AUTHORITY Total</b>		-	-	-	\$321,957

Adopted Budget  
Fiscal Year 2022

# Planning









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## **DIVISION DESCRIPTION**

The Planning Division is responsible for guiding city development in a way that achieves a balance between the economic stability of the City, quality of life for residents and sensitivity to the environment.

In order to maintain this stability, the City must follow a carefully prepared General Plan and Zoning regulations. Specifically, this Division is in charge of reviewing land development proposals as well as ensuring compliance with local and state land use regulations such as the Local Coastal Program and California Environmental Quality Act (CEQA).

The Planning Division also provides support to the City's Planning Commission and recommends and implements changes to the land use section of the Land Use Code.

This Division is focused on two strategies to accomplish City development goals.

### CURRENT PLANNING

Current Planning exists to execute the City's General Plan and is achieved through the review of specific requests for property development or use.

This area is responsible for reviewing, analyzing, evaluating and acting or recommending action on land use and development proposals; as well as permit applications that involve environmental and natural resource impact analysis, infrastructure improvement, and best management practices for projects.

Planning staff in this area assists the public with questions relating to the Land Use Code, zoning verification, business licenses, and permitting, and application processes for zoning changes.

### ADVANCE PLANNING

Advance Planning considers future development of the City and includes major long-range planning efforts such as reviewing, analyzing, evaluating, and developing policies on land use, growth and development, the environment and natural resources, infrastructure and capital improvements, sustainability, and other related policies.

An example of Advance Planning is the City's General Plan, which guides community development typically for 15 to 20 years. Other examples include the Housing Element, Five-Year Strategic Plan, Downtown, Harbor and Westside Specific plans.

The Advance Planning area is also responsible for recommending revisions, amendments and new policies as necessary to the Planning Commission and/or City Council.

## **GOALS & OBJECTIVES**

1. Continue to implement online services and explore additional technological opportunities including data and permit management.
2. Continue to pursue amortization of nonconforming businesses per Council policy.
3. Update the Downtown Specific Plan.
4. Update the Westside Specific Plan.



5. Implement the Balanced Plan within the Marina/Tidelands Planning Area, and update the Local Coastal Plan.
6. Amend the Municipal Code to be consistent with changing local and state housing policies.
7. Implement Energy Roadmap, and other sustainability policies.
8. Perform a focused update to the General Plan, including the Circulation, Housing, and Safety Elements, as well as update the Climate Action Plan.
9. Complete the Transit-Oriented Development Overlay project.

**PRODUCTIVITY/WORKLOAD STATISTICS**

	FY 19 Actual	FY 20 Actual	FY 21 Estimated	FY 22 Projected
Conditional Use Permits	9	4	6	5
Zone Variances	0	0	1	1
Subdivisions	5	2	4	5
Coastal Permits	0	0	1	5
Other	20	9	15	15

**SIGNIFICANT CHANGES**

One Principal Planner position has been replaced by an Associate Planner position.

**STAFFING SUMMARY**

PLANNING	Fund <sup>1</sup>	FY 19 Adopted	FY 20 Adopted	FY 21 Adopted	FY 22 Adopted
<b>Operations</b>					
Assistant Planner	001	1.00	1.00	1.00	1.00
Associate Planner	001	0.00	0.00	0.00	1.00
Executive Secretary	001	1.00	1.00	1.00	1.00
Planning Technician	001	1.00	1.00	1.00	1.00
Principal Planner	001	2.00	1.50	1.50	1.00
Principal Planner	501	0.00	0.50	0.50	0.00
<b>PLANNING TOTAL</b>		<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>

<sup>1</sup> Fund name located in Section V of Appendix



REVENUE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Activity</b>	Licenses And Permits				
<b>Activity No.</b>	001 06027				
<b>Licenses And Permits</b>					
3100	Licenses And Permits	\$650	-	-	-
3143	Home Occupation Permits	\$4,040	\$1,700	\$5,200	\$5,200
<b>Other Revenues Total</b>		\$4,690	\$1,700	\$5,200	\$5,200
<b>Licenses And Permits Total</b>		<b>\$4,690</b>	<b>\$1,700</b>	<b>\$5,200</b>	<b>\$5,200</b>
<b>Activity</b>	Annexation				
<b>Activity No.</b>	001 06027				
<b>Annexation</b>					
3502	Conditional Use Permit	\$32,307	\$33,300	\$29,000	\$29,000
3503	G.P./S.P. CHANGES	\$9,108	-	\$4,000	\$4,000
3506	Planned Development Permit	-	-	\$1,000	\$1,000
3509	Street Vacations	-	\$2,000	\$3,200	\$3,200
3510	Tentative Parcel Map	\$5,625	\$3,000	\$3,300	\$3,300
3511	Tentative Subdivision Map	\$10,485	-	\$2,000	\$2,000
3512	Zone Change Permit	\$5,500	-	\$2,000	\$2,000
3513	Zone Variance Permit	-	-	\$1,000	\$1,000
3521	Coastal Development Permit	\$2,485	-	\$2,500	\$2,500
3530	Appeal Fee	-	-	\$3,700	\$3,700
3532	Proceeds From The Disposition Of Asset	\$260	\$2,340	\$2,000	\$2,000
3546	Prelim Site Plan Review	\$2,730	\$2,400	\$2,000	\$2,000
3581	Environmental Assessment Form	-	-	\$1,800	\$1,800
3584	Substantial Conformance	\$750	-	-	-
3585	Misc. User Charges	-	\$7	-	-
3586	Photocopy Sales	\$5	-	-	-
3588	Zoning/Rebuild Letter	\$1,015	\$2,167	\$1,000	\$1,000
3591	General Plan Update Fee	\$750	\$150	-	-
<b>Other Revenues Total</b>		\$71,020	\$45,364	\$58,500	\$58,500
<b>Annexation Total</b>		<b>\$71,020</b>	<b>\$45,364</b>	<b>\$58,500</b>	<b>\$58,500</b>



# PLANNING DIVISION

## REVENUE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
Activity	Other				
Activity No.	001 06027				
<b>Other</b>					
3634	Miscellaneous Revenue	-	\$20,621	\$1,500	\$1,500
<b>Other Revenues Total</b>		-	\$20,621	\$1,500	\$1,500
<b>Other Total</b>		-	\$20,621	\$1,500	\$1,500
<b>PLANNING REVENUES Total</b>		\$75,710	\$67,685	\$65,200	\$65,200
<b>GENERAL FUND Total</b>		\$75,710	\$67,685	\$65,200	\$65,200



# PLANNING DIVISION

## EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget	FY 2022 Adopted
<b>Activity</b>	PLANNING				
<b>Activity No.</b>	001 443 055				
<b>Personnel Services</b>					
100	Part-time Wages	\$7,584	\$8,900	-	\$8,900
101	Full-time Salaries	\$286,252	\$296,103	\$268,379	\$246,578
102	Overtime	\$228	\$1,357	\$500	\$500
120	Differential Pay	\$9,039	\$11,023	\$10,995	-
140	Workers' Comp	\$3,096	\$3,314	\$6,073	\$5,026
150	Health Insurance	\$43,530	\$45,796	\$52,842	\$48,990
151	Ltd Insurance	\$1,246	\$1,198	-	\$731
160	Retirement Plan Charges	\$87,392	\$99,834	\$83,036	\$87,412
161	Medicare	\$4,400	\$4,690	\$3,891	\$3,575
199	Personnel Compensation	\$1,230	\$3,443	-	-
<b>Personnel Services Total</b>		<b>\$443,997</b>	<b>\$475,658</b>	<b>\$425,716</b>	<b>\$401,712</b>
<b>Maintenance &amp; Operations</b>					
212	Governmental Purposes	-	-	\$2,500	\$2,500
213	Professional Services	\$20,258	\$32,638	\$65,000	\$50,000
222	Memberships & Subscriptions	\$694	\$809	\$2,000	\$2,000
226	Training, Travel & Subsistence	\$7,099	\$4,841	\$7,000	\$7,000
250	Postage	-	-	\$250	\$250
260	Advertising	\$3,071	\$2,183	\$5,000	\$5,000
399	Materials & Supplies	\$1,097	\$1,659	\$1,200	\$2,000
<b>Maintenance &amp; Operations Total</b>		<b>\$32,219</b>	<b>\$42,130</b>	<b>\$82,950</b>	<b>\$68,750</b>
<b>Internal Service Charges and Reserves</b>					
740	Building Services Charges	\$37,878	\$32,730	\$36,489	\$33,066
755	Info. Systems Maint. Charge	\$21,264	\$20,337	\$22,883	\$22,491
790	Insurance Charges	\$3,274	\$3,429	\$4,287	\$4,287
<b>Internal Service Charges and Reserves Total</b>		<b>\$62,416</b>	<b>\$56,496</b>	<b>\$63,659</b>	<b>\$59,844</b>
<b>PLANNING Total</b>		<b>\$538,632</b>	<b>\$574,284</b>	<b>\$572,325</b>	<b>\$530,306</b>



# PLANNING DIVISION

## EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Activity</b>	FY 2008 AMERICORPS YR5 LSTA				
<b>Activity No.</b>	001 443 326				
<b>Personnel Services</b>					
101	Full-time Salaries	-	-	-	\$65,499
140	Workers' Comp	-	-	-	\$2,902
150	Health Insurance	-	-	-	\$11,530
160	Retirement Plan Charges	-	-	-	\$23,219
161	Medicare	-	-	-	\$950
<b>Personnel Services Total</b>		-	-	-	\$104,100
<b>FY 2008 AMERICORPS YR5 LSTA Total</b>		-	-	-	\$104,100
<b>PLANNING DIVISION Total</b>		\$538,632	\$574,284	\$572,325	\$634,406
<b>GENERAL FUND Total</b>		\$538,632	\$574,284	\$572,325	\$634,406



# PLANNING DIVISION

## EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Activity</b>	PLANNING				
<b>Activity No.</b>	195 443 055				
<b>TRANSFERS OUT</b>					
099	Transfers To Other Funds	\$5,500	\$5,500	\$5,500	\$5,500
<b>TRANSFERS OUT Total</b>		\$5,500	\$5,500	\$5,500	\$5,500
<b>Maintenance &amp; Operations</b>					
299	Contract Services	\$171,236	\$144,700	\$164,165	\$164,165
<b>Maintenance &amp; Operations Total</b>		\$171,236	\$144,700	\$164,165	\$164,165
<b>PLANNING Total</b>		\$176,736	\$150,200	\$169,665	\$169,665
<b>PLANNING DIVISION Total</b>		\$176,736	\$150,200	\$169,665	\$169,665
<b>MILE OF CARS LMD Total</b>		\$176,736	\$150,200	\$169,665	\$169,665



# PLANNING DIVISION

## EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Activity</b>	PLANNING				
<b>Activity No.</b>	501 443 055				
<b>Personnel Services</b>					
101	Full-time Salaries	-	-	\$37,816	-
140	Workers' Comp	-	-	\$1,675	-
150	Health Insurance	-	-	\$7,200	-
160	Retirement Plan Charges	-	-	\$11,700	-
161	Medicare	-	-	\$548	-
<b>Personnel Services Total</b>		-	-	\$58,939	-
<b>PLANNING Total</b>		-	-	\$58,939	-
<b>PLANNING DIVISION Total</b>		-	-	\$58,939	-
<b>HOUSING AUTHORITY Total</b>		-	-	\$58,939	-



Adopted Budget  
Fiscal Year 2022

# Community Services







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## DEPARTMENT DESCRIPTION

The Community Services Department engages the community and improves the health and wellness of residents through safe and affordable services, programs, and special events.

This Department provides a variety of cost-effective programs and services for youth, adults, and seniors at the Kimball Senior Center, George H. Waters Senior Nutrition Center, El Toyon Recreation Center, Manuel Portillo Casa De Salud Youth Center, Camacho Recreation Center and Las Palmas Pool. The Department also collaborates with local community organizations in an effort to enhance and expand services and programs for residents.

At the George H. Waters Senior Nutrition Center seniors are educated in proper nutrition, and the Center's dining room helps combat isolation by serving as a social hub. Home delivered meals provide welfare checks and meals to homebound seniors. The Nutrition Center is funded by the Housing Authority, grants and program donations.

The Community Services Department oversees the Parks, Recreation and Senior Citizens Advisory Board (PRAB), as well as the Public Art Committee, which celebrates community diversity through civic, cultural and social activities.

## GOALS & OBJECTIVES

1. Organize family friendly special events while following COVID-19 restrictions. Events include Community Service Day, NC Gets Active, Summer Movies in the Park, Miss National City Educational Pageant, Volunteer Appreciation Dinner, Family Tennis Day, and A Kimball Holiday. Continue to partner with other City departments to assist with various events, such as National Night Out.
2. Continue improving marketing and branding strategies to increase attendance at special events and the department's visibility within the community.
3. Increase special event and program sponsorships to help offset special event costs.
4. Improve facility rental and sports field rental process for recreation/community centers and sports fields.
5. Increase City programs and contract classes and offer a variety of programs for all ages throughout the year.
6. Create synergies with the Kimball Senior Center and the George H. Waters Senior Nutrition Center in order to expand senior programming at both sites.



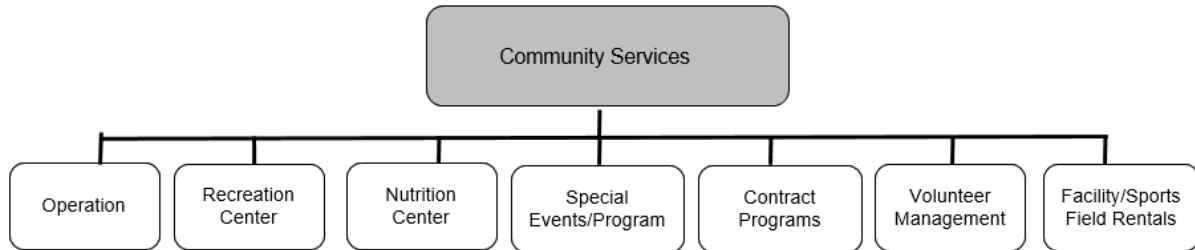
# COMMUNITY SERVICES

## PRODUCTIVITY/WORKLOAD STATISTICS

	FY 19 Actual	FY 20 Actual	FY 21 Estimated	FY 22 Projected
Kimball Senior Center Attendance	24,415	19,419	1,000	9,000
Manuel Portillo Casa De Salud Youth Center Attendance	2,615	2,254	1,360	3,500
Camacho Recreation Center Attendance	26,841	17,730	9,975	3,000
El Toyon Recreation Center Attendance	365	0	9,212	25,000
Martin Luther King Community Center Attendance	2,752	250	0	150
Las Palmas Pool Attendance	24,000	15,253	30,000	25,000
Special event attendance <sup>1</sup>	4,260	6,890	1,143	4,100
Facility Rentals	13	59	22	30
Youth Meals Served	1,200	22,000	66,000	3,000
Senior Meals Served at Nutrition Center	38,162	36,600	40,278	40,500
Senior Home Delivered Meals	16,846	18,300	21,800	22,000

<sup>1</sup> Special events include Community Service Day, NC Gets Active, Summer Movies in the Park Series, Miss National City Educational Pageant, Volunteer Appreciation Dinner, Family Tennis Day, and A Kimball Holiday.

## DEPARTMENT ORGANIZATIONAL CHART



## SIGNIFICANT CHANGES

No significant changes anticipated



# COMMUNITY SERVICES

## STAFFING SUMMARY

COMMUNITY SERVICES	Fund <sup>1</sup>	FY 19 Adopted	FY 20 Adopted	FY 21 Adopted	FY 22 Adopted
<b>Operations</b>					
Library/Community Services Director	001	0.00	0.00	0.00	0.50
Recreation Superintendent	001	1.00	1.00	1.00	1.00
Recreation Aide – P/T*	001	7.99	7.99	8.47	0.00
Recreation Center Supervisor	001	2.75	2.75	2.75	2.75
Recreation Leader I – P/T*	001	0.75	0.75	0.75	0.00
Recreation Leader II – P/T*	001	1.00	1.00	1.00	0.00
Recreation Leader III – P/T*	001	2.20	2.20	2.20	0.00
Recreation Specialist – P/T*	001	1.86	1.86	2.81	0.00
Recreation Aide	301	0.48	0.48	0.00	0.00
Recreation Specialist	301	0.95	0.95	0.00	0.00
<b>Operations Total</b>		<b>18.98</b>	<b>18.98</b>	<b>18.98</b>	<b>4.25</b>
<b>Nutrition</b>					
Nutrition Program Manager	166	0.00	0.00	1.00	1.00
Dishwasher*	166	0.00	0.00	0.50	0.00
Executive Chef	166	0.00	0.00	1.00	1.00
Food Services Worker	166	0.00	0.00	2.50	0.75
Home Delivered Meals Coordinator	166	0.00	0.00	1.00	1.00
Home Delivered Meals Driver	166	0.00	0.00	1.50	1.50
Kitchen Aide*	166	0.00	0.00	0.50	0.00
Senior Office Assistant	166	0.00	0.00	1.00	1.00
Sous Chef	166	0.00	0.00	1.00	1.00
<b>Nutrition Total</b>		<b>0.00</b>	<b>0.00</b>	<b>10.00</b>	<b>7.25</b>
<b>COMMUNITY SERVICES TOTAL</b>		<b>18.98</b>	<b>18.98</b>	<b>28.98</b>	<b>11.50</b>

<sup>1</sup> Fund name located in Section V of Appendix

\* Hourly/Non-benefitted positions are no longer included in FTE count.



# COMMUNITY SERVICES

## REVENUE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Activity</b>	Investment Earnings				
<b>Activity No.</b>	001 41000				
<b>Investment Earnings</b>					
3312	Rents and Leases	\$3,650	\$10,881	\$8,800	\$8,000
3317	Rental-Las Palmas Golf Course	\$98,302	\$67,003	\$98,000	\$98,000
<b>Other Revenues Total</b>		\$101,952	\$77,884	\$106,800	\$106,000
<b>Investment Earnings Total</b>		<b>\$101,952</b>	<b>\$77,884</b>	<b>\$106,800</b>	<b>\$106,000</b>
<b>Activity</b>	Charges for services				
<b>Activity No.</b>	001 41000				
<b>Charges for services</b>					
3572	Recreation Program Revenue	\$14,198	\$2,080	\$2,300	\$2,300
3574	Swimming Pool Revenue	\$230,495	\$131,652	\$314,900	\$411,000
3598	Contract Class Recreation	\$8,662	\$6,888	\$5,000	\$5,500
<b>Other Revenues Total</b>		\$253,355	\$140,620	\$322,200	\$418,800
<b>Charges for services Total</b>		<b>\$253,355</b>	<b>\$140,620</b>	<b>\$322,200</b>	<b>\$418,800</b>
<b>Activity</b>	Other				
<b>Activity No.</b>	001 41000				
<b>Other</b>					
3637	Donations	\$2,800	\$19,000	\$8,000	\$8,000
3650	Casa Youth Fundraising	-	\$882	\$2,000	\$2,000
<b>Other Revenues Total</b>		\$2,800	\$19,882	\$10,000	\$10,000
<b>Other Total</b>		<b>\$2,800</b>	<b>\$19,882</b>	<b>\$10,000</b>	<b>\$10,000</b>
<b>Recreation Revenues Total</b>		<b>\$358,107</b>	<b>\$238,386</b>	<b>\$439,000</b>	<b>\$534,800</b>
<b>GENERAL FUND Total</b>		<b>\$358,107</b>	<b>\$238,386</b>	<b>\$439,000</b>	<b>\$534,800</b>



# COMMUNITY SERVICES

## REVENUE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Activity</b>	State Motor Vehicle in Lieu				
<b>Activity No.</b>	166 41429				
<b>State Motor Vehicle in Lieu</b>					
3470	County Grants	\$304,709	\$308,757	\$330,927	\$340,898
<b>Other Revenues Total</b>		\$304,709	\$308,757	\$330,927	\$340,898
<b>State Motor Vehicle in Lieu Total</b>		<b>\$304,709</b>	<b>\$308,757</b>	<b>\$330,927</b>	<b>\$340,898</b>
<b>Activity</b>	Annexation				
<b>Activity No.</b>	166 41429				
<b>Annexation</b>					
3514	Nutrition Income- Catered Meals	\$7,771	\$9,222	\$3,600	\$3,600
3515	Processing Fee	\$72,411	\$59,450	\$95,000	\$60,000
3516	NCNP - Non-Meals Donations	-	\$241	-	-
3517	Nutrition Income- Delivered Meals	\$8,496	\$6,527	\$11,000	\$9,000
<b>Other Revenues Total</b>		\$88,678	\$75,440	\$109,600	\$72,600
<b>Annexation Total</b>		<b>\$88,678</b>	<b>\$75,440</b>	<b>\$109,600</b>	<b>\$72,600</b>
<b>Activity</b>	Other				
<b>Activity No.</b>	166 41429				
<b>Other</b>					
3631	Cash Over/Short	(\$201)	-	-	-
<b>Other Revenues Total</b>		(\$201)	-	-	-
<b>Other Total</b>		<b>(\$201)</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>GEORGE WATERS NUTRITION CENTER Total</b>		<b>\$393,186</b>	<b>\$384,197</b>	<b>\$440,527</b>	<b>\$413,498</b>
<b>NUTRITION Total</b>		<b>\$393,186</b>	<b>\$384,197</b>	<b>\$440,527</b>	<b>\$413,498</b>



# COMMUNITY SERVICES

## EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Activity</b>	<b>COMMUNITY SERVICES</b>				
<b>Activity No.</b>	<b>001 441 058</b>				
<b>Personnel Services</b>					
100	Part-time Wages	\$140,030	\$132,736	\$205,089	\$262,230
101	Full-time Salaries	\$236,536	\$241,830	\$242,075	\$303,046
102	Overtime	\$17,055	\$16,836	\$9,000	\$9,000
110	Allowances & Stipends	-	-	-	\$1,950
120	Differential Pay	\$7,017	\$7,914	\$9,864	\$3,575
140	Workers' Comp	\$13,167	\$11,797	\$11,458	\$5,951
150	Health Insurance	\$34,184	\$36,780	\$39,439	\$53,308
151	Ltd Insurance	\$650	\$625	\$621	\$731
160	Retirement Plan Charges	\$68,587	\$73,938	\$82,589	\$107,430
161	Medicare	\$5,852	\$5,903	\$6,484	\$4,394
199	Personnel Compensation	-	\$2,125	\$5,000	\$5,000
<b>Personnel Services Total</b>		<b>\$523,078</b>	<b>\$530,484</b>	<b>\$611,619</b>	<b>\$756,615</b>
<b>Maintenance &amp; Operations</b>					
222	Memberships & Subscriptions	\$3,154	\$2,797	\$3,310	\$3,310
226	Training, Travel & Subsistence	\$2,140	\$4,524	\$3,300	\$3,300
264	Promotional Activities	\$43,970	\$45,657	\$89,550	\$89,550
299	Contract Services	\$488,801	\$391,958	\$316,150	\$413,850
301	Office Supplies	\$4,297	\$4,216	\$4,500	\$4,500
305	Medical Supplies	\$1,003	\$764	\$800	\$1,600
307	Duplicating Supplies	\$675	\$629	\$700	\$700
311	Recreational Supplies	\$9,089	\$4,278	\$8,500	\$8,500
318	Wearing Apparel	\$1,497	\$1,496	\$1,500	\$1,500
455	Lease Payment	\$2,000	-	\$2,000	\$2,000
650	Agency Contributions	-	\$928	\$2,000	\$2,000
650	Agency Contributions	-	\$2,402	\$8,000	\$8,000
<b>Maintenance &amp; Operations Total</b>		<b>\$556,626</b>	<b>\$459,649</b>	<b>\$440,310</b>	<b>\$538,810</b>
<b>Internal Service Charges and Reserves</b>					
740	Building Services Charges	\$757,436	\$679,237	\$554,344	\$502,347
750	Vehicle Services Charges	\$18,107	\$18,495	\$17,550	\$18,596
752	Vehicle Lease Charge	-	-	\$6,332	\$5,920
755	Info. Systems Maint. Charge	\$71,222	\$68,119	\$76,645	\$75,330
790	Insurance Charges	\$23,511	\$24,247	\$29,520	\$29,520





# COMMUNITY SERVICES

## EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Internal Service Charges and Reserves Total</b>		\$870,276	\$790,098	\$684,391	\$631,713
<b>Capital Outlay</b>					
512	Automotive Leases	\$6,058	\$5,690	-	-
<b>Capital Outlay Total</b>		\$6,058	\$5,690	-	-
<b>COMMUNITY SERVICES Total</b>		<b>1,956,038</b>	<b>\$1,785,921</b>	<b>\$1,736,320</b>	<b>\$1,927,138</b>
<b>Activity TINY TOTS</b>					
<b>Activity No. 001 441 412</b>					
<b>Personnel Services</b>					
100	Part-time Wages	\$10,691	-	-	-
140	Workers' Comp	\$474	-	-	-
160	Retirement Plan Charges	\$229	-	-	-
161	Medicare	\$47	-	-	-
<b>Personnel Services Total</b>		\$11,441	-	-	-
<b>Maintenance &amp; Operations</b>					
399	Materials & Supplies	\$516	-	-	-
<b>Maintenance &amp; Operations Total</b>		\$516	-	-	-
<b>TINY TOTS Total</b>		<b>\$11,957</b>	-	-	-
<b>Activity SUPREME TEEN PROGRAM</b>					
<b>Activity No. 001 441 419</b>					
<b>Personnel Services</b>					
100	Part-time Wages	\$23,579	-	-	-
140	Workers' Comp	\$907	-	-	-
160	Retirement Plan Charges	\$3,848	-	-	-
161	Medicare	\$412	-	-	-
<b>Personnel Services Total</b>		\$28,746	-	-	-
<b>Maintenance &amp; Operations</b>					
399	Materials & Supplies	\$27	-	-	-
<b>Maintenance &amp; Operations Total</b>		\$27	-	-	-
<b>SUPREME TEEN PROGRAM Total</b>		<b>\$28,773</b>	-	-	-



# COMMUNITY SERVICES

## EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Activity</b>	COVID-19 Response				
<b>Activity No.</b>	001 441 911				
<b>Maintenance &amp; Operations</b>					
264	Promotional Activities	-	\$647	-	-
318	Wearing Apparel	-	\$1,155	-	-
<b>Maintenance &amp; Operations Total</b>		-	\$1,802	-	-
<b>COVID-19 Response Total</b>		-	\$1,802	-	-
<b>COMMUNITY SERVICES Total</b>		\$1,996,768	\$1,787,723	\$1,736,320	\$1,927,138
<b>GENERAL FUND Total</b>		\$1,996,768	\$1,787,723	\$1,736,320	\$1,927,138



# COMMUNITY SERVICES

## EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Activity</b>	<b>NUTRITION CENTER</b>				
<b>Activity No.</b>	<b>166 441 429</b>				
<b>Personnel Services</b>					
100	Part-time Wages	-	-	\$82,909	\$60,000
101	Full-time Salaries	-	-	\$268,993	\$322,357
102	Overtime	-	-	\$2,000	\$2,000
120	Differential Pay	-	-	\$2,600	\$3,575
140	Workers' Comp	-	-	\$11,330	\$10,021
150	Health Insurance	-	-	\$75,277	\$86,463
151	Ltd Insurance	-	-	-	\$731
160	Retirement Plan Charges	-	-	\$86,335	\$114,275
161	Medicare	-	-	\$5,103	\$4,674
199	Personnel Compensation	-	-	\$13,281	\$13,281
<b>Personnel Services Total</b>		-	-	\$547,828	\$617,377
<b>Maintenance &amp; Operations</b>					
211	Laundry & Cleaning Services	-	-	\$2,800	\$4,000
234	Electricity & Gas	-	-	-	\$22,000
236	Water	-	-	\$20,000	\$8,400
270	Permits & Licenses	-	-	\$600	\$600
288	R&m Buildings & Structures	-	-	\$65,000	-
292	Parking Penalty Assessments	-	-	-	\$10,000
299	Contract Services	-	-	-	\$66,600
301	Office Supplies	-	-	\$2,000	\$2,000
312	Consumable Supplies	-	-	\$49,000	\$55,000
313	Food Supplies	-	-	\$237,000	\$237,000
<b>Maintenance &amp; Operations Total</b>		-	-	\$376,400	\$405,600
<b>Internal Service Charges and Reserves</b>					
750	Vehicle Services Charges	-	-	\$14,275	\$15,126
790	Insurance Charges	-	-	\$6,420	\$6,420
<b>Internal Service Charges and Reserves Total</b>		-	-	\$20,695	\$21,546
<b>Capital Outlay</b>					
503	Furniture & Furnishings	-	-	\$40,000	-
<b>Capital Outlay Total</b>		-	-	\$40,000	-



# COMMUNITY SERVICES

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## EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
	<b>NUTRITION CENTER Total</b>	-	-	\$984,923	\$1,044,523
	<b>COMMUNITY SERVICES Total</b>	-	-	\$984,923	\$1,044,523
	<b>NUTRITION Total</b>	-	-	\$984,923	\$1,044,523



# COMMUNITY SERVICES

## EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Activity</b>	<b>COMMUNITY SERVICES</b>				
<b>Activity No.</b>	<b>282 441 058</b>				
<b>Maintenance &amp; Operations</b>					
299	Contract Services	-	\$9,825	-	-
<b>Maintenance &amp; Operations Total</b>		-	\$9,825	-	-
<b>COMMUNITY SERVICES Total</b>		-	<b>\$9,825</b>	-	-
<b>Activity</b>	<b>County of San Diego Community Grant</b>				
<b>Activity No.</b>	<b>282 441 340</b>				
<b>Maintenance &amp; Operations</b>					
264	Promotional Activities	\$10,000	\$10,064	-	-
<b>Maintenance &amp; Operations Total</b>		\$10,000	\$10,064	-	-
<b>County of San Diego Community Grant Total</b>		<b>\$10,000</b>	<b>\$10,064</b>	-	-
<b>COMMUNITY SERVICES Total</b>		<b>\$10,000</b>	<b>\$19,889</b>	-	-
<b>REIMBURSABLE GRANTS CITYWIDE Total</b>		<b>\$10,000</b>	<b>\$19,889</b>	-	-



# COMMUNITY SERVICES

## EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Activity</b>	AB109 - OUTREACH TO HIGH RISK POPULATION				
<b>Activity No.</b>	290 441 659				
<b>Maintenance &amp; Operations</b>					
311	Recreational Supplies	-	\$1,436	-	-
<b>Maintenance &amp; Operations Total</b>		-	\$1,436	-	-
<b>AB109 - OUTREACH TO HIGH RISK POPULATION Tot</b>		-	\$1,436	-	-
<b>COMMUNITY SERVICES Total</b>		-	\$1,436	-	-
<b>POLICE DEPT GRANTS Total</b>		-	\$1,436	-	-



# COMMUNITY SERVICES

## EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Activity</b>	TINY TOTS				
<b>Activity No.</b>	301 441 412				
<b>Personnel Services</b>					
100	Part-time Wages	-	\$5,326	-	-
140	Workers' Comp	-	\$236	-	-
160	Retirement Plan Charges	-	\$68	-	-
161	Medicare	-	\$77	-	-
<b>Personnel Services Total</b>		-	\$5,707	-	-
<b>TINY TOTS Total</b>		-	\$5,707	-	-
<b>Activity</b>	SUPREME TEEN PROGRAM				
<b>Activity No.</b>	301 441 419				
<b>Personnel Services</b>					
100	Part-time Wages	\$25,430	\$27,863	-	-
140	Workers' Comp	\$966	\$1,168	-	-
160	Retirement Plan Charges	\$323	\$634	-	-
161	Medicare	\$361	\$404	-	-
<b>Personnel Services Total</b>		\$27,080	\$30,069	-	-
<b>Maintenance &amp; Operations</b>					
311	Recreational Supplies	\$4,173	-	-	-
399	Materials & Supplies	\$2,747	\$11,186	\$12,000	\$20,000
<b>Maintenance &amp; Operations Total</b>		\$6,920	\$11,186	\$12,000	\$20,000
<b>SUPREME TEEN PROGRAM Total</b>		\$34,000	\$41,255	\$12,000	\$20,000
<b>COMMUNITY SERVICES Total</b>		\$34,000	\$46,962	\$12,000	\$20,000
<b>GRANT-C.D.B.G. Total</b>		\$34,000	\$46,962	\$12,000	\$20,000

CALIFORNIA  
**NATIONAL CITY**  
1887  
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Adopted Budget  
Fiscal Year 2022

# Engineering / Public Works







## DEPARTMENT DESCRIPTION

The Department of Engineering & Public Works oversees the following core activities on behalf of the City of National City: 1) planning, design, engineering, construction and management of capital projects; 2) maintenance of City-owned facilities, parks, streets and other infrastructure; 3) environmental compliance; and 4) engineering permits, plan reviews and inspections.

### ENGINEERING DIVISION

#### Environmental Compliance:

- Coordinates with environmental regulatory agencies, residents, local businesses, and other City departments to implement and enforce programs and best management practices (BMPs) to protect the environment.
- Oversees compliance, inspections and reporting requirements related to storm water pollution prevention; air pollution controls; wastewater discharges; Fats, Oils and Grease (FOG) and organic waste programs for local businesses; and hazardous materials (HAZMAT).
- Regulates and enforces Clean Water Act standards as prescribed by the National Pollutant Discharge Elimination System (NPDES) permit program, which controls water pollution by regulating point sources that discharge pollutants into water bodies. Examples include, 1) inspection and educational programs for local businesses, 2) preparation and enforcement of National City's Jurisdictional Urban Runoff Management Plan (JURMP) used to reduce the discharge of pollutants to water bodies (to the maximum extent practicable), and 3) preparation and enforcement of National City's Standard Urban Storm Water Mitigation Plan (SUSMP) designed to reduce pollutants and runoff flows from new development and redevelopment projects.

#### Capital Improvement Program (CIP):

- Manages National City's CIP, which represents a "sliding" five-year budgeting process for establishing the City's capital priorities and funding plan. The CIP addresses the repair, replacement and expansion of the City's physical infrastructure including streets, sidewalks, sewers, storm drains, street lights, traffic signals, buildings, and parks.
- Oversees planning, design, engineering, construction and management for National City's capital projects, including implementation of National City's Pavement Management Program, Sewer Master Plan, Circulation Element to the General Plan, Bicycle Master Plan, Active Transportation Plan, and Americans with Disabilities Act (ADA) Transition Plan.
- Prepares grant applications to obtain funding for capital projects.

#### Traffic Safety:

- Manages traffic signal timing and operations.
- Provides data collection and analysis related to traffic safety and operations, including sight distance evaluations, speed surveys and counter measures, traffic control warrants, parking surveys, and evaluation of traffic calming measures.



# ENGINEERING & PUBLIC WORKS

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- Prepares reports to the Traffic Safety Committee, a panel of five volunteers from the Community appointed by City Council, whose primary function is to review and make recommendations on matters related to driver, bicycle and pedestrian safety.

## Engineering Permits & Inspections:

- Reviews plans and permit applications, and provides inspections for grading, utilities, traffic control, construction of retaining walls, driveways, sidewalks, curbs and gutters, pedestrian curb ramps and storm water BMPs.
- Reviews subdivision maps, plat and legal descriptions, encroachment permits, easements, grant deeds, and requests for lot line adjustments.

## Records Management:

- Manages engineering records and files such as engineering permits, utility permits, engineering plans and as-builts, grading certifications, sewer maps, right of way maps, and flood plain documents.
- Provides records and maps to the public upon request.

## PUBLIC WORKS DIVISION

### Streets:

- Responsible for maintenance and repair of street infrastructure, including patching potholes; sidewalk repairs; street light and traffic signal maintenance; traffic signage and striping (such as crosswalks, pavement legends and curb markings); street sweeping; and traffic control.
- Provides “Quality of Life” services such as removing trash, illegal postings, shopping carts and weeds; repairing potholes and sidewalks; and clearing debris from storm drains and channels.

### Wastewater:

- Responsible for maintenance of sewer mains, including flushing, rotting, repairs, raising manholes and closed circuit television inspections.
- Responsible for maintenance of pump stations, storm drains and catch basins; and responding to citizen concerns regarding sewer issues.

### Equipment Maintenance:

- Provides inspections, preventative maintenance and repairs for the City’s fleet, which consists of approximately 220 vehicles and heavy equipment used to support City departments in delivering municipal services to residents, local businesses and visitors.
- Coordinates with City departments to assess vehicle and equipment needs; provides specifications, cost estimates and recommendations for repair, replacement and modernization of the City’s fleet.

### Facilities Maintenance:

- Responsible for the repair, maintenance and operation of City-owned facilities.



# ENGINEERING & PUBLIC WORKS

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- Provides custodial services for City-owned facilities, including set-up / clean-up for special events held at the City's community and recreation centers.

## Parks:

- Responsible for landscape maintenance and irrigation of Community parks, roadway medians, bioretention / infiltration basins, and around City-owned buildings.
- Provides tree planting, trimming and removal services for City-owned trees along roadway corridors and within Community parks.

## GOALS & OBJECTIVES

1. Implement online permit tracking software to streamline process for private development plan checks, permits and inspections.
2. Implement GIS-based asset management software.
3. Implement project accounting software for management of capital improvement projects.
4. Perform management, inspections and reporting to ensure environmental compliance with Federal, State and Regional regulations involving storm water pollution prevention; air pollution controls; wastewater discharges; Fats, Oils and Grease (FOG) and organic waste programs for local businesses; and hazardous materials (HAZMAT).
5. Provide opportunities for City crews to construct smaller capital projects related to sidewalk removal and replacement for compliance with the Americans with Disabilities Act (ADA), roadway signing and striping, slurry seals, and drainage improvements.
6. Update Circulation Element as part of Focused General Plan Update.
7. Update Bike Master Plan.
8. Update Sewer Master Plan.
9. Update ADA Transition Plan.
10. Update Capital Needs Assessment.
11. Continue implementation of a grid-based system for tree trimming and landscape maintenance services to provide residents a consistent schedule, with prioritization given to emergency work and calls for service related to safety.
12. Continue to provide "Quality of Life" services such as removing trash, illegal postings, shopping carts and weeds; repairing potholes and sidewalks; and clearing debris from storm drains and channels.
13. Complete construction of the following capital projects in fiscal year 2022:
  - 30th St Bicycle Corridor ("D" Ave to N. 2nd Ave);
  - Roosevelt Ave Smart Growth Revitalization (Division St to E. 8th St);
  - Division St Traffic Calming (Euclid Ave to Harbison Ave);
  - National City Blvd Inter-City Bike Connections;
  - Street Resurfacing (Roosevelt Ave from Division St to 16th St);
  - Facilities Upgrades;



# ENGINEERING & PUBLIC WORKS

- Traffic Signal Upgrades;
  - Communications Infrastructure Expansion / Public Safety Cameras;
  - Paradise Creek Park Expansion;
  - Paradise Creek Biofiltration (Paradise Valley Rd);
  - Sewer Replacement / Upsizing;
  - Drainage Improvements.
14. Continue implementation of Citywide Safe Routes to School Education and Encouragement Sustainability Program, including partnerships with the school districts, local schools, parents, teachers, non-profit organizations, National City Police Department, and volunteers.
  15. Continue implementation of community-based Active Transportation programs and projects.
  16. Continue public outreach for capital projects through workshops, presentations, community events, and management of the [CIP Projects Dashboard](#).
  17. Continue to aggressively apply for competitive grants to fund capital projects with a goal of achieving a minimum of \$5 million in grant awards for fiscal year 2022.
  18. Continue to review procedures for management of capital projects to ensure compliance with Federal and State regulations involving public contracting, labor laws and project accounting.

## PRODUCTIVITY/WORKLOAD STATISTICS

	FY 19 Actual	FY 20 Actual	FY 21 Estimated	FY 22 Projected
<i>Public Works:</i>				
Park permits issued	13	2	15	20
Jumper permits issued	107	0	0	60
Trees trimmed	2,394	2,493	2,500	2,500
Potholes repaired	1,491	2,060	1,100	1,500
Sidewalks repaired	96	155	50	80
Shopping cart removals	871	440	400	400
Illegal dumping / trash removals	785	839	1,000	1,000
Illegal posting removals	1,949	1440	1,100	1,200
Misc. clean-ups (medians, parkways, sidewalks, bus stops, alleys, etc.)	756	839	1,000	1,200
Streetlights maintained	736	848	848	848
Traffic signals maintained	77	80	80	80
Traffic signs installed	550	428	510	600
Linear feet of sewers cleaned	194,728	193,001	224,400	230,000



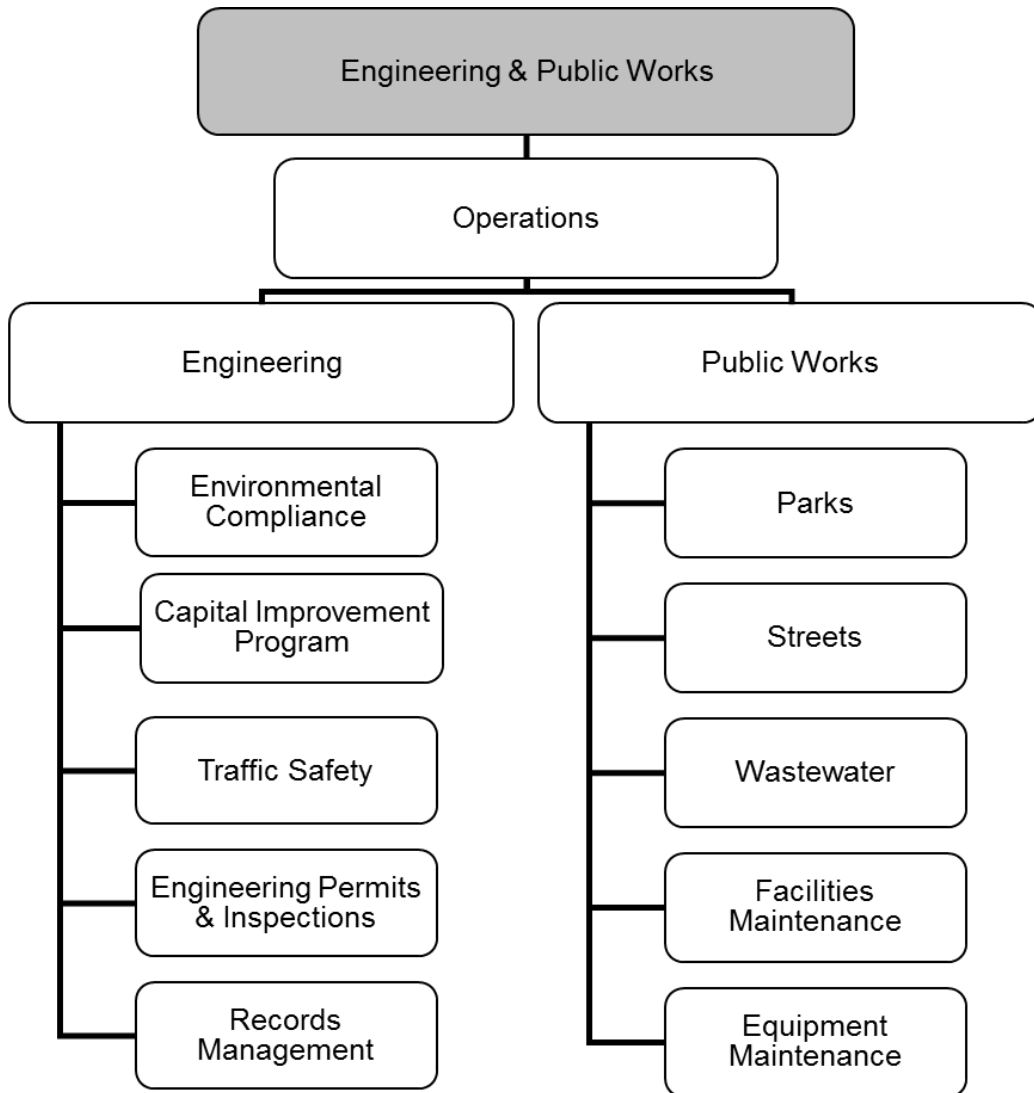
# ENGINEERING & PUBLIC WORKS

	FY 19 Actual	FY 20 Actual	FY 21 Estimated	FY 22 Projected
Storm drains / catch basins cleaned	189	455	425	455
Channels Cleaned	129	106	65	65
<i>Engineering:</i>				
Annual parking permits issued	236	330	250	250
Temporary parking permits issued	610	740	210	210
Temporary RV parking permits issued	172	188	140	140
Engineering permits issued	746	606	600	600
Private development plans / maps reviewed	626	516	500	500
Engineering inspections conducted	1,836	730	800	880
Miles of streets resurfaced (grinding and overlay 1" thick or greater)	0.4	3.75	.5	2.4
Miles of streets slurry sealed (less than 1" thick overlay)	0	0	1	3.5
Number of items taken to Traffic Safety Committee	19	18	30	30



# ENGINEERING & PUBLIC WORKS

## DEPARTMENT ORGANIZATIONAL CHART



## SIGNIFICANT CHANGES

No significant changes anticipated.





# ENGINEERING & PUBLIC WORKS

## STAFFING SUMMARY

ENGINEERING & PUBLIC WORKS	Fund <sup>1</sup>	FY 19 Adopted	FY 20 Adopted	FY 21 Adopted	FY 22 Adopted
<b>Operations</b>					
Director of Public Works / City Engineer	001	0.75	0.75	0.75	0.60
Administrative Secretary	001	0.00	0.00	0.70	0.70
Executive Secretary	001	0.80	0.80	0.80	0.70
Management Analyst II	001	0.80	0.80	0.80	0.70
Principal Civil Engineer	001	0.75	0.75	0.75	0.70
Senior Office Assistant	001	1.60	1.60	0.60	0.70
Director of Public Works / City Engineer	125	0.25	0.25	0.25	0.40
Administrative Secretary	125	0.00	0.00	0.30	0.30
Executive Secretary	125	0.20	0.20	0.20	0.30
Management Analyst II	125	0.20	0.20	0.20	0.30
Senior Office Assistant	125	0.40	0.40	0.40	0.30
Principal Civil Engineer	125	0.25	0.25	0.25	0.30
<b>Operations Total</b>		<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>
<b>Engineering</b>					
Assistant Civil Engineer	001	2.40	2.40	1.40	1.50
Civil Engineering Technician	001	0.80	0.80	0.80	0.80
Senior Civil Engineering Technician	001	0.80	0.80	0.80	0.80
Senior Construction Inspector	001	0.80	0.80	0.80	0.80
Assistant Civil Engineer	125	0.60	0.60	0.60	0.50
Associate Civil Engineer	125	0.20	0.20	0.00	0.00
Civil Engineering Technician	125	0.20	0.20	0.20	0.20
Senior Civil Engineering Technician	125	0.20	0.20	0.20	0.20
Senior Construction Inspector	125	0.20	0.20	0.20	0.20
<b>Engineering Total</b>		<b>7.00</b>	<b>7.00</b>	<b>5.00</b>	<b>5.00</b>
<b>Public Works – Parks</b>					
Lead Tree Trimmer	105	1.00	1.00	1.00	1.00
Park Caretaker	105	4.00	4.00	4.00	4.00
Park Superintendent	105	1.00	1.00	1.00	1.00
Park Supervisor	105	1.00	1.00	1.00	1.00
Parks Equipment Operator	105	1.00	1.00	1.00	1.00
Seasonal Park Aide – P/T	105	1.00	1.00	1.50	0.00
Senior Park Caretaker	105	4.00	4.00	4.00	4.00
Tree Trimmer	105	1.00	1.00	1.00	1.00
<b>Public Works – Parks Total</b>		<b>14.00</b>	<b>14.00</b>	<b>14.50</b>	<b>13.00</b>



# ENGINEERING & PUBLIC WORKS

## STAFFING SUMMARY

ENGINEERING & PUBLIC WORKS	Fund <sup>1</sup>	FY 19 Adopted	FY 20 Adopted	FY 21 Adopted	FY 22 Adopted
<b>Public Works – Streets</b>					
Equipment Operator	001	0.00	0.00	0.00	0.50
Senior Equipment Operator	001	0.00	0.00	0.00	0.25
Equipment Operator	109	2.00	2.00	2.00	1.50
Maintenance Worker	109	2.50	2.50	4.00	6.50
Senior Equipment Operator	109	1.00	1.00	1.00	0.75
Senior Traffic Painter	109	1.00	1.00	1.00	1.00
Street & Wastewater Maint. Superintendent	109	0.50	0.50	0.50	0.50
Street Sweeper Operator	109	1.00	1.00	1.00	0.00
Traffic Painter	109	1.00	1.00	1.00	1.00
Maintenance Worker	125	1.50	1.50	2.00	1.50
Street Sweeper Operator	172	1.00	1.00	2.00	2.00
<b>Public Works – Streets Total</b>		<b>11.50</b>	<b>11.50</b>	<b>14.50</b>	<b>15.50</b>
<b>Public Works – Wastewater</b>					
Wastewater Crew Chief	109	0.25	0.25	0.00	0.00
Equipment Operator	125	1.00	1.00	2.00	2.00
Maintenance Worker	125	2.00	2.00	2.00	0.00
Street & Wastewater Maint. Superintendent	125	0.50	0.50	0.50	0.50
Senior Equipment Operator	125	0.00	1.00	1.00	1.00
Wastewater Crew Chief	125	0.75	0.75	0.00	0.00
<b>Public Works – Wastewater Total</b>		<b>4.50</b>	<b>5.50</b>	<b>5.50</b>	<b>3.50</b>
<b>Public Works – Facilities Maintenance</b>					
Building Trades Specialists	626	1.00	1.00	3.00	3.00
Custodian	626	6.50	6.50	7.50	7.00
Electrician	626	1.00	1.00	0.00	0.00
Facilities Maintenance Supervisor	626	1.00	1.00	1.00	1.00
Plumber	626	1.00	1.00	0.00	0.00
Supervising Custodian	626	1.00	1.00	1.00	1.00
<b>Public Works – Facilities Maintenance Total</b>		<b>11.50</b>	<b>11.50</b>	<b>12.50</b>	<b>12.00</b>
<b>Public Works – Equipment Maintenance</b>					
Equipment Maintenance Supervisor	643	1.00	1.00	1.00	1.00
Equipment Mechanic	643	3.00	3.00	3.00	3.00
Lead Equipment Mechanic	643	1.00	1.00	1.00	1.00
<b>Public Works – Equipment Maintenance Total</b>		<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>
<b>ENGINEERING &amp; PUBLIC WORKS TOTAL</b>		<b>59.50</b>	<b>60.50</b>	<b>63.00</b>	<b>60.00</b>

<sup>1</sup> Fund name located in Section V of Appendix



# ENGINEERING & PUBLIC WORKS

## REVENUE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Activity</b>	Licenses And Permits				
<b>Activity No.</b>	001 06029				
<b>Licenses And Permits</b>					
3100	Licenses And Permits	\$25	-	-	-
3125	Sewer Permits	\$5,289	\$12,181	\$4,000	\$4,000
3130	Street & Curb Permits	\$1,320	\$12,050	\$500	\$500
3142	Grading Permits	\$33,066	\$32,690	\$30,000	\$30,000
3144	House Moving Permits	\$1,554	\$3,132	\$1,500	\$1,500
3146	Parking District Permit	\$7,814	\$7,866	\$7,000	\$7,000
3147	Miscellaneous Permits	-	\$1,160	-	-
3151	Ice Cream Truck Permits	\$100	-	-	-
3152	Dumpster Permits	\$125	\$275	\$375	\$375
3160	Utility Company Permits	\$237,242	\$171,548	\$130,000	\$130,000
<b>Other Revenues Total</b>		\$286,535	\$240,902	\$173,375	\$173,375
<b>Licenses And Permits Total</b>		<b>\$286,535</b>	<b>\$240,902</b>	<b>\$173,375</b>	<b>\$173,375</b>
<b>Activity</b>	Annexation				
<b>Activity No.</b>	001 06029				
<b>Annexation</b>					
3547	Storm Water Mgt Fee (NPDES)	\$910	\$1,170	\$1,000	\$1,000
3557	Traffic Control Plan/Impact Study Review	\$17,442	\$12,000	\$20,000	\$20,000
3559	Addressing	\$3,926	\$4,312	\$2,000	\$2,000
3585	Misc. User Charges	\$600	-	\$600	\$600
<b>Other Revenues Total</b>		\$22,878	\$17,482	\$23,600	\$23,600
<b>Annexation Total</b>		<b>\$22,878</b>	<b>\$17,482</b>	<b>\$23,600</b>	<b>\$23,600</b>
<b>Activity</b>	Other				
<b>Activity No.</b>	001 06029				
<b>Other</b>					
3634	Miscellaneous Revenue	\$2,100	\$2,000	\$2,000	\$2,000
3636	Refunds & Reimbursements	-	\$38,587	-	-
3645	Paradise Creek Park Site Remediation	\$2,294,066	\$2,255,407	-	-
3648	Witod Improvements	\$716,947	\$968,571	-	-



# ENGINEERING & PUBLIC WORKS

## REVENUE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Other Revenues Total</b>		\$3,013,113	\$3,264,565	\$2,000	\$2,000
<b>Other Total</b>		<b>\$3,013,113</b>	<b>\$3,264,565</b>	<b>\$2,000</b>	<b>\$2,000</b>
<b>ENGINEERING REVENUES Total</b>		<b>\$3,322,526</b>	<b>\$3,522,949</b>	<b>\$198,975</b>	<b>\$198,975</b>
Activity	Other				
Activity No.	001 22000				
<b>Other</b>					
3634	Miscellaneous Revenue	\$12,345	\$7,663	-	-
<b>Other Revenues Total</b>		\$12,345	\$7,663	-	-
<b>Other Total</b>		<b>\$12,345</b>	<b>\$7,663</b>	-	-
<b>Public Works Operations Revenues Total</b>		<b>\$12,345</b>	<b>\$7,663</b>	-	-
Activity	Other				
Activity No.	001 22223				
<b>Other</b>					
3634	Miscellaneous Revenue	\$1,755	\$1,208	-	-
<b>Other Revenues Total</b>		\$1,755	\$1,208	-	-
<b>Other Total</b>		<b>\$1,755</b>	<b>\$1,208</b>	-	-
<b>Public Works Facilities Maint. Revenues Total</b>		<b>\$1,755</b>	<b>\$1,208</b>	-	-
Activity	Charges for services				
Activity No.	001 42000				
<b>Charges for services</b>					
3585	Misc. User Charges	\$19,250	\$3,780	\$4,000	-
<b>Other Revenues Total</b>		\$19,250	\$3,780	\$4,000	-
<b>Charges for services Total</b>		<b>\$19,250</b>	<b>\$3,780</b>	<b>\$4,000</b>	-
Activity	Other				
Activity No.	001 42000				
<b>Other</b>					
3634	Miscellaneous Revenue	\$11,570	\$2,238	\$4,000	-



# ENGINEERING & PUBLIC WORKS

## REVENUE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
	<b>Other Revenues Total</b>	\$11,570	\$2,238	\$4,000	-
	<b>Other Total</b>	\$11,570	\$2,238	\$4,000	-
	<b>Parks Revenues Total</b>	\$30,820	\$6,018	\$8,000	-
	<b>GENERAL FUND Total</b>	\$3,367,446	\$3,537,838	\$206,975	\$198,975



# ENGINEERING & PUBLIC WORKS

## REVENUE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
Activity	Charges for services				
Activity No.	115 42000				
<b>Charges for services</b>					
3585	Misc. User Charges	\$3,810	\$540	-	-
<b>Other Revenues Total</b>		\$3,810	\$540	-	-
<b>Charges for services Total</b>		<b>\$3,810</b>	<b>\$540</b>	-	-
<b>Parks Revenues Total</b>		<b>\$3,810</b>	<b>\$540</b>	-	-
<b>PARK &amp; REC CAPITAL OUTLAY FUND Total</b>		<b>\$3,810</b>	<b>\$540</b>	-	-



# ENGINEERING & PUBLIC WORKS

## REVENUE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Activity</b>	Licenses and Permits				
<b>Activity No.</b>	125 06029				
<b>Licenses and Permits</b>					
3125	Sewer Permits	-	\$432,791	-	-
<b>Other Revenues Total</b>		-	\$432,791	-	-
<b>Licenses and Permits Total</b>		-	<b>\$432,791</b>	-	-
<b>ENGINEERING REVENUES Total</b>		-	<b>\$432,791</b>	-	-
<b>Activity</b>	Charges for services				
<b>Activity No.</b>	125 22222				
<b>Charges for services</b>					
3563	Sewer Service Charge	\$7,906,254	\$9,197,459	\$9,931,785	\$9,599,525
<b>Other Revenues Total</b>		\$7,906,254	\$9,197,459	\$9,931,785	\$9,599,525
<b>Charges for services Total</b>		<b>\$7,906,254</b>	<b>\$9,197,459</b>	<b>\$9,931,785</b>	<b>\$9,599,525</b>
<b>Activity</b>	Other				
<b>Activity No.</b>	125 22222				
<b>Other</b>					
3636	Refunds & Reimbursements	-	\$846,147	-	-
<b>Other Revenues Total</b>		-	\$846,147	-	-
<b>Other Total</b>		-	<b>\$846,147</b>	-	-
<b>Public Works Sewer Revenues Total</b>		<b>\$7,906,254</b>	<b>\$10,043,606</b>	<b>\$9,931,785</b>	<b>\$9,599,525</b>
<b>SEWER SERVICE FUND Total</b>		<b>\$7,906,254</b>	<b>\$10,476,397</b>	<b>\$9,931,785</b>	<b>\$9,599,525</b>



# ENGINEERING & PUBLIC WORKS

## REVENUE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Activity</b>	State Motor Vehicle in Lieu				
<b>Activity No.</b>	296 01599				
<b>State Motor Vehicle in Lieu</b>					
3463	Other State Grants	\$446,850	-	-	-
<b>Other Revenues Total</b>		\$446,850	-	-	-
<b>State Motor Vehicle in Lieu Total</b>		<b>\$446,850</b>	-	-	-
<b>HRPP - HOUSING RELATED PARKS PROG No 2 Total</b>		<b>\$446,850</b>	-	-	-
<b>Activity</b>	State Motor Vehicle in Lieu				
<b>Activity No.</b>	296 06040				
<b>State Motor Vehicle in Lieu</b>					
3498	Other Federal Grants	\$351,445	\$140,550	-	-
<b>Other Revenues Total</b>		\$351,445	\$140,550	-	-
<b>State Motor Vehicle in Lieu Total</b>		<b>\$351,445</b>	<b>\$140,550</b>	-	-
<b>FIBER OPTIC TRAFFIC SIGNAL UPGR HSIP 030 Total</b>		<b>\$351,445</b>	<b>\$140,550</b>	-	-
<b>Activity</b>	State Motor Vehicle in Lieu				
<b>Activity No.</b>	296 06041				
<b>State Motor Vehicle in Lieu</b>					
3498	Other Federal Grants	\$109,414	\$40,000	-	-
<b>Other Revenues Total</b>		\$109,414	\$40,000	-	-
<b>State Motor Vehicle in Lieu Total</b>		<b>\$109,414</b>	<b>\$40,000</b>	-	-
<b>HIGHLAND &amp; E 28TH ST - HSIP 5066028 Total</b>		<b>\$109,414</b>	<b>\$40,000</b>	-	-
<b>Activity</b>	State Motor Vehicle in Lieu				
<b>Activity No.</b>	296 06042				
<b>State Motor Vehicle in Lieu</b>					
3498	Other Federal Grants	\$54,164	\$584,485	-	-
<b>Other Revenues Total</b>		\$54,164	\$584,485	-	-
<b>State Motor Vehicle in Lieu Total</b>		<b>\$54,164</b>	<b>\$584,485</b>	-	-





# ENGINEERING & PUBLIC WORKS

## REVENUE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>HIGHLAND AVE TRAFFIC SIGNAL MOD HSIP 027 Total</b>		<b>\$54,164</b>	<b>\$584,485</b>	-	-
Activity	State Motor Vehicle in Lieu				
Activity No.	296 06043				
<b>State Motor Vehicle in Lieu</b>					
3498	Other Federal Grants	\$51,780	\$439,300	-	-
<b>Other Revenues Total</b>		<b>\$51,780</b>	<b>\$439,300</b>	-	-
<b>State Motor Vehicle in Lieu Total</b>		<b>\$51,780</b>	<b>\$439,300</b>	-	-
<b>CITYWIDE T SIGNAL &amp; ADA ENHAN HSIP 029 Total</b>		<b>\$51,780</b>	<b>\$439,300</b>	-	-
Activity	State Motor Vehicle in Lieu				
Activity No.	296 06166				
<b>State Motor Vehicle in Lieu</b>					
3498	Other Federal Grants	\$24,312	\$139,899	-	\$1,000,000
<b>Other Revenues Total</b>		<b>\$24,312</b>	<b>\$139,899</b>	-	<b>\$1,000,000</b>
<b>State Motor Vehicle in Lieu Total</b>		<b>\$24,312</b>	<b>\$139,899</b>	-	<b>\$1,000,000</b>
<b>SRTS - PEDESTRIAN ENHANCEMENTS Total</b>		<b>\$24,312</b>	<b>\$139,899</b>	-	<b>\$1,000,000</b>
Activity	State Motor Vehicle in Lieu				
Activity No.	296 06183				
<b>State Motor Vehicle in Lieu</b>					
3463	Other State Grants	\$30,924	\$179,819	-	-
<b>Other Revenues Total</b>		<b>\$30,924</b>	<b>\$179,819</b>	-	-
<b>State Motor Vehicle in Lieu Total</b>		<b>\$30,924</b>	<b>\$179,819</b>	-	-
<b>NC INTRA-CONNECT PLAN PROJECT Total</b>		<b>\$30,924</b>	<b>\$179,819</b>	-	-
Activity	State Motor Vehicle in Lieu				
Activity No.	296 06191				
<b>State Motor Vehicle in Lieu</b>					
3463	Other State Grants	\$87,797	-	-	-
<b>Other Revenues Total</b>		<b>\$87,797</b>	-	-	-



# ENGINEERING & PUBLIC WORKS

## REVENUE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>State Motor Vehicle in Lieu Total</b>		<b>\$87,797</b>	-	-	-
<b>PARADISE CREEK EDUCATIONAL PARK Total</b>		<b>\$87,797</b>	-	-	-
Activity	State Motor Vehicle in Lieu				
Activity No.	296 06571				
<b>State Motor Vehicle in Lieu</b>					
3463	Other State Grants	\$87,500	-	-	-
<b>Other Revenues Total</b>		<b>\$87,500</b>	-	-	-
<b>State Motor Vehicle in Lieu Total</b>		<b>\$87,500</b>	-	-	-
<b>DIVISION STREET ROAD DIET PROJECT Total</b>		<b>\$87,500</b>	-	-	-
Activity	State Motor Vehicle in Lieu				
Activity No.	296 06572				
<b>State Motor Vehicle in Lieu</b>					
3463	Other State Grants	-	\$1,720,160	-	\$3,335,000
<b>Other Revenues Total</b>		-	<b>\$1,720,160</b>	-	<b>\$3,335,000</b>
<b>State Motor Vehicle in Lieu Total</b>		-	<b>\$1,720,160</b>	-	<b>\$3,335,000</b>
<b>EUCLID BICYCLE AND PED ENHANCEMENTS Total</b>		-	<b>\$1,720,160</b>	-	<b>\$3,335,000</b>
Activity	State Motor Vehicle in Lieu				
Activity No.	296 06574				
<b>State Motor Vehicle in Lieu</b>					
3463	Other State Grants	\$171,190	\$22,800	-	\$889,000
<b>Other Revenues Total</b>		<b>\$171,190</b>	<b>\$22,800</b>	-	<b>\$889,000</b>
<b>State Motor Vehicle in Lieu Total</b>		<b>\$171,190</b>	<b>\$22,800</b>	-	<b>\$889,000</b>
<b>30TH ST. PED AND BIKE ENHAN-CALTRANS ATP Total</b>		<b>\$171,190</b>	<b>\$22,800</b>	-	<b>\$889,000</b>
Activity	State Motor Vehicle in Lieu				
Activity No.	296 06575				
<b>State Motor Vehicle in Lieu</b>					
3463	Other State Grants	\$15,748	-	-	-



# ENGINEERING & PUBLIC WORKS

## REVENUE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
3498	Other Federal Grants	\$37,497	-	-	-
<b>Other Revenues Total</b>		<b>\$53,245</b>	-	-	-
<b>State Motor Vehicle in Lieu Total</b>		<b>\$53,245</b>	-	-	-
<b>18Th ST BICYCLE &amp; PEDESTRIAN ENHANCEMENTS Total</b>		<b>\$53,245</b>	-	-	-
Activity	State Motor Vehicle in Lieu				
Activity No.	296 06577				
<b>State Motor Vehicle in Lieu</b>					
3463	Other State Grants	\$200,000	-	-	-
<b>Other Revenues Total</b>		<b>\$200,000</b>	-	-	-
<b>State Motor Vehicle in Lieu Total</b>		<b>\$200,000</b>	-	-	-
<b>WESTSIDE MOBILITY Total</b>		<b>\$200,000</b>	-	-	-
Activity	State Motor Vehicle in Lieu				
Activity No.	296 06579				
<b>State Motor Vehicle in Lieu</b>					
3463	Other State Grants	\$0	\$169,584	-	-
3498	Other Federal Grants	\$80,416	-	-	\$1,000,000
<b>Other Revenues Total</b>		<b>\$80,416</b>	<b>\$169,584</b>	-	<b>\$1,000,000</b>
<b>State Motor Vehicle in Lieu Total</b>		<b>\$80,416</b>	<b>\$169,584</b>	-	<b>\$1,000,000</b>
<b>EL TOYON-LAS PALMAS BICYCLE CORRIDOR Total</b>		<b>\$80,416</b>	<b>\$169,584</b>	-	<b>\$1,000,000</b>
Activity	State Motor Vehicle in Lieu				
Activity No.	296 06580				
<b>State Motor Vehicle in Lieu</b>					
3498	Other Federal Grants	\$86,902	-	-	-
<b>Other Revenues Total</b>		<b>\$86,902</b>	-	-	-
<b>State Motor Vehicle in Lieu Total</b>		<b>\$86,902</b>	-	-	-
<b>18TH STREET BICYCLE ENHAN PROJ HSIP 031 Total</b>		<b>\$86,902</b>	-	-	-



# ENGINEERING & PUBLIC WORKS

## REVENUE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Activity</b>	State Motor Vehicle in Lieu				
<b>Activity No.</b>	296 06581				
<b>State Motor Vehicle in Lieu</b>					
3463	Other State Grants	\$306,624	\$62,500	-	-
<b>Other Revenues Total</b>		\$306,624	\$62,500	-	-
<b>State Motor Vehicle in Lieu Total</b>		<b>\$306,624</b>	<b>\$62,500</b>	-	-
<b>MIDBLOCK PED CROSSING ENHAN - NC28 Total</b>		<b>\$306,624</b>	<b>\$62,500</b>	-	-
<b>Activity</b>	State Motor Vehicle in Lieu				
<b>Activity No.</b>	296 06582				
<b>State Motor Vehicle in Lieu</b>					
3463	Other State Grants	\$48,269	\$321,701	-	-
<b>Other Revenues Total</b>		\$48,269	\$321,701	-	-
<b>State Motor Vehicle in Lieu Total</b>		<b>\$48,269</b>	<b>\$321,701</b>	-	-
<b>URBAN FOREST MGMT PLNG GRANT PHASE II Total</b>		<b>\$48,269</b>	<b>\$321,701</b>	-	-
<b>Activity</b>	State Motor Vehicle in Lieu				
<b>Activity No.</b>	296 06583				
<b>State Motor Vehicle in Lieu</b>					
3498	Other Federal Grants	\$175,150	\$190,248	-	-
<b>Other Revenues Total</b>		\$175,150	\$190,248	-	-
<b>State Motor Vehicle in Lieu Total</b>		<b>\$175,150</b>	<b>\$190,248</b>	-	-
<b>MIDBLOCK PED CRSSNG ENH HSIP GRANTS Total</b>		<b>\$175,150</b>	<b>\$190,248</b>	-	-
<b>Activity</b>	State Motor Vehicle in Lieu				
<b>Activity No.</b>	296 06584				
<b>State Motor Vehicle in Lieu</b>					
3463	Other State Grants	\$357,732	-	-	-
<b>Other Revenues Total</b>		\$357,732	-	-	-
<b>State Motor Vehicle in Lieu Total</b>		<b>\$357,732</b>	-	-	-



# ENGINEERING & PUBLIC WORKS

## REVENUE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
	PARADISE VLLY CRK WATER QLTY AND COM ENH Total	\$357,732	-	-	-
	ENGINEERING DEPT GRANTS Total	\$2,723,714	\$4,011,046	-	\$6,224,000



# ENGINEERING & PUBLIC WORKS

## REVENUE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
Activity	Other				
Activity No.	325 42000				
<b>Other</b>					
3621	Dev Impact Fees- Parks & Rec	\$40,744	\$290,584	\$66,000	-
<b>Other Revenues Total</b>		\$40,744	\$290,584	\$66,000	-
<b>Other Total</b>		\$40,744	\$290,584	\$66,000	-
<b>Parks Revenues Total</b>		\$40,744	\$290,584	\$66,000	-
<b>DEVELOPMENT IMPACT FEES Total</b>		\$40,744	\$290,584	\$66,000	-



# ENGINEERING & PUBLIC WORKS

## REVENUE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
Activity	Other				
Activity No.	626 22223				
<b>Other</b>					
3636	Refunds & Reimbursements	\$979	-	-	-
<b>Other Revenues Total</b>		<b>\$979</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Other Total</b>		<b>\$979</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Public Works Facilities Maint. Revenues Total</b>		<b>\$979</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>FACILITIES MAINT FUND Total</b>		<b>\$979</b>	<b>-</b>	<b>-</b>	<b>-</b>



# ENGINEERING & PUBLIC WORKS

## EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Activity</b>	<b>ENGINEERING</b>				
<b>Activity No.</b>	<b>001 416 029</b>				
<b>Personnel Services</b>					
100	Part-time Wages	\$19,512	\$6,076	-	\$6,100
101	Full-time Salaries	\$714,524	\$681,603	\$603,735	\$603,188
102	Overtime	\$3,802	\$1,841	\$9,000	\$9,000
110	Allowances & Stipends	\$2,692	\$2,289	\$2,588	\$2,340
120	Differential Pay	\$21,388	\$11,222	\$50,698	\$7,101
140	Workers' Comp	\$26,505	\$24,313	\$21,773	\$29,884
150	Health Insurance	\$89,497	\$81,792	\$91,284	\$97,980
151	Ltd Insurance	\$1,544	\$975	-	\$1,024
160	Retirement Plan Charges	\$210,041	\$223,931	\$186,796	\$213,830
161	Medicare	\$10,687	\$9,557	\$8,754	\$8,746
199	Personnel Compensation	\$3,542	\$5,858	\$3,178	\$3,178
<b>Personnel Services Total</b>		<b>\$1,103,734</b>	<b>\$1,049,457</b>	<b>\$977,806</b>	<b>\$982,371</b>
<b>Maintenance &amp; Operations</b>					
209	Legal Services	-	\$618	-	-
213	Professional Services	\$82,329	\$32,465	\$60,000	\$60,000
222	Memberships & Subscriptions	\$579	\$698	\$1,200	\$1,200
226	Training, Travel & Subsistence	\$9,258	\$4,446	\$8,000	\$8,000
230	Printing & Binding	-	\$305	-	-
299	Contract Services	\$274,278	\$97,922	\$260,000	\$270,000
307	Duplicating Supplies	-	\$685	\$2,000	\$2,000
318	Wearing Apparel	\$432	\$141	\$350	\$350
399	Materials & Supplies	\$7,070	\$8,432	\$9,000	\$9,000
<b>Maintenance &amp; Operations Total</b>		<b>\$373,946</b>	<b>\$145,712</b>	<b>\$340,550</b>	<b>\$350,550</b>
<b>Internal Service Charges and Reserves</b>					
740	Building Services Charges	\$113,633	\$98,191	\$109,468	\$99,200
750	Vehicle Services Charges	\$33,766	\$34,525	\$32,761	\$34,714
752	Vehicle Lease Charge	-	-	\$29,891	\$28,000
755	Info. Systems Maint. Charge	\$73,274	\$70,082	\$78,854	\$77,501
790	Insurance Charges	\$236,341	\$236,806	\$332,550	\$332,550
<b>Internal Service Charges and Reserves Total</b>		<b>\$457,014</b>	<b>\$439,604</b>	<b>\$583,524</b>	<b>\$571,965</b>
<b>Capital Outlay</b>					
512	Automotive Leases	\$5,375	\$5,687	-	-





# ENGINEERING & PUBLIC WORKS

## EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Capital Outlay Total</b>		\$5,375	\$5,687	-	-
<b>ENGINEERING Total</b>		<b>\$1,940,069</b>	<b>\$1,640,460</b>	<b>\$1,901,880</b>	<b>\$1,904,886</b>
Activity	ENVIRONMENTAL COMPLIANCE DIVISION				
Activity No.	001 416 030				
<b>Maintenance &amp; Operations</b>					
299	Contract Services	\$465,377	\$536,003	\$470,000	\$614,000
<b>Maintenance &amp; Operations Total</b>		<b>\$465,377</b>	<b>\$536,003</b>	<b>\$470,000</b>	<b>\$614,000</b>
<b>ENVIRONMENTAL COMPLIANCE DIVISION Total</b>		<b>\$465,377</b>	<b>\$536,003</b>	<b>\$470,000</b>	<b>\$614,000</b>
Activity	PUBLIC WORKS - OPERATIONS				
Activity No.	001 416 052				
<b>Internal Service Charges and Reserves</b>					
740	Building Services Charges	\$407,380	\$352,019	\$392,448	\$355,636
750	Vehicle Services Charges	\$30,938	\$31,666	\$30,048	\$31,839
755	Info. Systems Maint. Charge	\$82,225	\$78,642	\$88,486	\$86,968
790	Insurance Charges	\$10,927	\$11,160	\$12,509	\$12,509
<b>Internal Service Charges and Reserves Total</b>		<b>\$531,470</b>	<b>\$473,487</b>	<b>\$523,491</b>	<b>\$486,952</b>
<b>PUBLIC WORKS - OPERATIONS Total</b>		<b>\$531,470</b>	<b>\$473,487</b>	<b>\$523,491</b>	<b>\$486,952</b>
Activity	STREETS				
Activity No.	001 416 221				
<b>Personnel Services</b>					
101	Full-time Salaries	-	-	\$83,785	\$42,313
120	Differential Pay	-	-	\$0	\$975
140	Workers' Comp	-	-	\$6,644	\$13,422
150	Health Insurance	-	-	\$18,225	\$8,648
160	Retirement Plan Charges	-	-	\$25,923	\$15,000
161	Medicare	-	-	\$1,215	\$614
<b>Personnel Services Total</b>		<b>-</b>	<b>-</b>	<b>\$135,792</b>	<b>\$80,972</b>
<b>Maintenance &amp; Operations</b>					
235	Street Lights & Signals	\$451,578	\$481,767	\$500,000	\$500,000
285	R&m Traffic Control Devices	-	\$16,036	-	-
<b>Maintenance &amp; Operations Total</b>		<b>\$451,578</b>	<b>\$497,803</b>	<b>\$500,000</b>	<b>\$500,000</b>



# ENGINEERING & PUBLIC WORKS

## EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Internal Service Charges and Reserves</b>					
751	Vehicle Replacement Charge	\$155,550	\$134,669	\$135,096	\$137,762
<b>Internal Service Charges and Reserves Total</b>		\$155,550	\$134,669	\$135,096	\$137,762
<b>STREETS Total</b>		<b>\$607,128</b>	<b>\$632,472</b>	<b>\$770,888</b>	<b>\$718,734</b>
Activity	FACILITIES MAINTENANCE				
Activity No.	001 416 223				
<b>Internal Service Charges and Reserves</b>					
751	Vehicle Replacement Charge	-	\$23,500	-	-
<b>Internal Service Charges and Reserves Total</b>		-	\$23,500	-	-
<b>FACILITIES MAINTENANCE Total</b>		-	<b>\$23,500</b>	-	-
Activity	PARKS				
Activity No.	001 416 227				
<b>Internal Service Charges and Reserves</b>					
751	Vehicle Replacement Charge	-	\$29,750	\$42,430	\$39,550
<b>Internal Service Charges and Reserves Total</b>		-	\$29,750	\$42,430	\$39,550
<b>PARKS Total</b>		-	<b>\$29,750</b>	<b>\$42,430</b>	<b>\$39,550</b>
<b>ENGINEERING &amp; PUBLIC WORKS Total</b>		<b>\$3,544,044</b>	<b>\$3,335,672</b>	<b>\$3,708,689</b>	<b>\$3,764,122</b>
<b>GENERAL FUND Total</b>		<b>\$3,544,044</b>	<b>\$3,335,672</b>	<b>\$3,708,689</b>	<b>\$3,764,122</b>



# ENGINEERING & PUBLIC WORKS

## EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Activity</b>	<b>PARKS</b>				
<b>Activity No.</b>	<b>105 416 227</b>				
<b>Personnel Services</b>					
100	Part-time Wages	\$15,361	\$20,499	\$40,341	\$20,500
101	Full-time Salaries	\$590,258	\$649,726	\$672,121	\$681,960
102	Overtime	\$36,690	\$31,385	\$55,000	\$55,000
120	Differential Pay	\$9,104	\$8,880	\$6,734	\$8,045
140	Workers' Comp	\$45,182	\$49,216	\$49,719	\$48,712
150	Health Insurance	\$131,107	\$120,512	\$139,368	\$152,760
151	Ltd Insurance	\$581	\$559	-	\$731
160	Retirement Plan Charges	\$166,538	\$194,334	\$209,467	\$241,755
161	Medicare	\$9,087	\$10,202	\$10,331	\$9,888
199	Personnel Compensation	\$6,324	\$10,708	\$16,590	\$16,590
<b>Personnel Services Total</b>		<b>\$1,010,232</b>	<b>\$1,096,021</b>	<b>\$1,199,671</b>	<b>\$1,235,941</b>
<b>Maintenance &amp; Operations</b>					
211	Laundry & Cleaning Services	\$5,182	-	-	-
226	Training, Travel & Subsistence	\$385	\$789	\$1,500	\$1,500
236	Water	\$67,280	\$61,894	\$57,000	\$57,000
268	Rentals & leases	-	-	\$500	\$500
299	Contract Services	\$87,832	\$90,088	\$100,000	\$100,000
318	Wearing Apparel	\$3,754	\$9,373	\$9,200	\$9,200
321	Planting Materials	\$8,863	\$8,104	\$8,900	\$14,000
331	Horticultural Items	\$4,091	\$3,369	\$4,000	\$4,000
337	Small Tools	\$1,824	\$2,112	\$2,300	\$10,000
348	Water Pipe Valves & Fittings	\$7,269	\$7,986	\$7,400	\$7,400
399	Materials & Supplies	\$15,045	\$16,119	\$15,000	\$15,000
<b>Maintenance &amp; Operations Total</b>		<b>\$201,525</b>	<b>\$199,834</b>	<b>\$205,800</b>	<b>\$218,600</b>
<b>Internal Service Charges and Reserves</b>					
750	Vehicle Services Charges	\$117,168	\$119,587	\$113,475	\$120,238
751	Vehicle Replacement Charge	\$12,680	\$12,680	-	-
752	Vehicle Lease Charge	-	-	\$45,110	\$45,700
755	Info. Systems Maint. Charge	\$14,860	\$14,213	\$15,992	\$15,717
790	Insurance Charges	\$19,943	\$20,486	\$28,213	\$28,213
<b>Internal Service Charges and Reserves Total</b>		<b>\$164,651</b>	<b>\$166,966</b>	<b>\$202,790</b>	<b>\$209,868</b>
<b>Capital Outlay</b>					



# ENGINEERING & PUBLIC WORKS

## EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
512	Automotive Leases	\$49,550	\$52,036	-	-
<b>Capital Outlay Total</b>		\$49,550	\$52,036	-	-
<b>PARKS Total</b>		\$1,425,958	\$1,514,857	\$1,608,261	\$1,664,409
<b>ENGINEERING &amp; PUBLIC WORKS Total</b>		\$1,425,958	\$1,514,857	\$1,608,261	\$1,664,409
<b>PARKS MAINTENANCE FUND Total</b>		\$1,425,958	\$1,514,857	\$1,608,261	\$1,664,409



# ENGINEERING & PUBLIC WORKS

## EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Activity</b>	<b>STREETS</b>				
<b>Activity No.</b>	<b>109 416 221</b>				
<b>Refunds, Contributions &amp; Special Payments</b>					
698	Indirect/overhead Costs	\$136,131	\$141,108	\$128,529	\$128,529
<b>Refunds, Contributions &amp; Special Payments Total</b>		<b>\$136,131</b>	<b>\$141,108</b>	<b>\$128,529</b>	<b>\$128,529</b>
<b>Personnel Services</b>					
101	Full-time Salaries	\$407,931	\$429,385	\$395,884	\$462,712
102	Overtime	\$57,065	\$49,848	\$44,000	\$44,000
105	Longevity	\$825	\$1,042	\$1,001	\$611
120	Differential Pay	\$5,370	\$3,796	\$4,875	\$2,925
140	Workers' Comp	\$35,393	\$38,747	\$28,710	\$42,419
150	Health Insurance	\$86,382	\$80,961	\$82,702	\$108,088
151	Ltd Insurance	\$289	\$278	\$0	\$366
160	Retirement Plan Charges	\$123,576	\$143,346	\$122,486	\$164,031
161	Medicare	\$6,614	\$7,015	\$5,740	\$6,709
199	Personnel Compensation	\$5,285	\$9,002	\$12,222	\$12,222
<b>Personnel Services Total</b>		<b>\$728,730</b>	<b>\$763,420</b>	<b>\$697,620</b>	<b>\$844,083</b>
<b>Maintenance &amp; Operations</b>					
211	Laundry & Cleaning Services	\$5,232	\$841	-	-
236	Water	-	-	\$2,000	\$2,000
240	Equipment Rental	\$4,942	-	\$1,000	\$1,000
285	R&m Traffic Control Devices	\$338,532	\$219,297	\$250,000	\$250,000
289	R&m Nonstructural Items	\$7,784	\$502	\$4,000	\$4,000
318	Wearing Apparel	\$5,295	\$9,822	\$9,000	\$9,000
337	Small Tools	\$3,463	\$1,269	\$3,500	\$3,500
340	Shop Supplies	\$576	\$86	\$800	\$800
346	Traffic Control Supply	\$64,680	\$63,363	\$74,000	\$74,000
356	Rock & Sand	\$2,365	\$5,288	\$4,800	\$4,800
360	Sidewalk Curb & Gutter Mater.	\$2,879	\$2,893	\$5,000	\$5,000
362	Roadway Materials	\$15,742	\$16,134	\$15,000	\$15,000
399	Materials & Supplies	\$3,317	\$3,375	\$3,000	\$3,000
<b>Maintenance &amp; Operations Total</b>		<b>\$454,807</b>	<b>\$322,870</b>	<b>\$372,100</b>	<b>\$372,100</b>
<b>Internal Service Charges and Reserves</b>					
740	Building Services Charges	\$20,054	\$17,329	\$19,319	\$17,507
750	Vehicle Services Charges	\$151,420	\$155,562	\$147,612	\$156,410



# ENGINEERING & PUBLIC WORKS

## EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
755	Info. Systems Maint. Charge	\$8,456	\$8,087	\$9,100	\$8,944
790	Insurance Charges	\$24,702	\$25,129	\$34,699	\$34,699
<b>Internal Service Charges and Reserves Total</b>		\$204,632	\$206,107	\$210,730	\$217,560
<b>Capital Outlay</b>					
599	Fixed Assets	\$5,873	-	-	-
<b>Capital Outlay Total</b>		\$5,873	-	-	-
<b>STREETS Total</b>		\$1,530,173	\$1,433,505	\$1,408,979	\$1,562,272
<b>ENGINEERING &amp; PUBLIC WORKS Total</b>		\$1,530,173	\$1,433,505	\$1,408,979	\$1,562,272
<b>GAS TAXES FUND Total</b>		\$1,530,173	\$1,433,505	\$1,408,979	\$1,562,272



# ENGINEERING & PUBLIC WORKS

## EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Activity</b>	<b>ENGINEERING</b>				
<b>Activity No.</b>	125 416 029				
<b>Personnel Services</b>					
100	Part-time Wages	\$4,878	\$1,519	-	\$1,600
101	Full-time Salaries	\$195,786	\$182,084	\$239,133	\$237,545
102	Overtime	\$951	\$460	\$2,500	\$2,500
110	Allowances & Stipends	\$897	\$763	\$863	\$1,560
120	Differential Pay	\$6,215	\$2,983	\$15,084	\$3,179
140	Workers' Comp	\$7,464	\$6,891	\$8,463	\$29,884
150	Health Insurance	\$24,014	\$23,115	\$35,228	\$37,460
151	Ltd Insurance	\$477	\$325	-	\$439
160	Retirement Plan Charges	\$57,265	\$61,477	\$73,988	\$84,210
161	Medicare	\$2,937	\$2,695	\$3,467	\$3,444
199	Personnel Compensation	\$885	\$1,714	\$794	\$794
<b>Personnel Services Total</b>		<b>\$301,769</b>	<b>\$284,026</b>	<b>\$379,520</b>	<b>\$402,615</b>
<b>Maintenance &amp; Operations</b>					
226	Training, Travel & Subsistence	-	\$23	-	-
299	Contract Services	\$32,128	\$47,089	\$75,000	\$75,000
<b>Maintenance &amp; Operations Total</b>		<b>\$32,128</b>	<b>\$47,112</b>	<b>\$75,000</b>	<b>\$75,000</b>
<b>ENGINEERING Total</b>		<b>\$333,897</b>	<b>\$331,138</b>	<b>\$454,520</b>	<b>\$477,615</b>
<b>Activity</b>	<b>STREETS</b>				
<b>Activity No.</b>	125 416 221				
<b>TRANSFERS OUT</b>					
099	Transfers To Other Funds	-	\$53,854	-	-
<b>TRANSFERS OUT Total</b>		<b>-</b>	<b>\$53,854</b>	<b>-</b>	<b>-</b>
<b>Personnel Services</b>					
101	Full-time Salaries	\$146,864	\$117,710	\$38,617	\$242,886
102	Overtime	\$21,360	\$17,048	\$17,500	\$73,500
105	Longevity	-	\$356	-	\$667
120	Differential Pay	\$2,876	\$1,121	\$2,503	-
140	Workers' Comp	\$13,559	\$10,802	\$378	\$25,041
150	Health Insurance	\$27,297	\$27,557	\$7,200	\$59,085
151	Ltd Insurance	-	-	-	\$366



# ENGINEERING & PUBLIC WORKS

## EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
160	Retirement Plan Charges	\$28,972	\$28,587	\$11,948	\$86,103
161	Medicare	\$2,421	\$1,878	\$560	\$3,522
199	Personnel Compensation	\$752	\$597	\$925	\$925
<b>Personnel Services Total</b>		\$244,101	\$205,656	\$79,631	\$492,095
<b>STREETS Total</b>		<b>\$244,101</b>	<b>\$259,510</b>	<b>\$79,631</b>	<b>\$492,095</b>
<b>Activity</b>	<b>SEWER SERVICE</b>				
<b>Activity No.</b>	<b>125 416 222</b>				
<b>TRANSFERS OUT</b>					
099	Transfers To Other Funds	-	-	\$454,000	\$25,000
<b>TRANSFERS OUT Total</b>		-	-	\$454,000	\$25,000
<b>Refunds,Contributions &amp; Special Payments</b>					
698	Indirect/overhead Costs	\$228,776	\$238,550	\$239,533	\$239,533
<b>Refunds,Contributions &amp; Special Payments Total</b>		\$228,776	\$238,550	\$239,533	\$239,533
<b>Personnel Services</b>					
101	Full-time Salaries	\$206,726	\$140,629	\$316,726	\$100,486
102	Overtime	\$25,123	\$14,968	\$25,000	\$25,000
105	Longevity	\$863	\$259	\$455	-
120	Differential Pay	\$3,585	\$1,644	\$2,925	\$1,300
140	Workers' Comp	\$18,792	\$12,981	\$25,116	\$7,969
150	Health Insurance	\$53,107	\$31,520	\$72,898	\$23,060
151	Ltd Insurance	\$289	\$278	-	-
160	Retirement Plan Charges	\$53,773	\$52,346	\$97,995	\$35,622
161	Medicare	\$3,275	\$2,396	\$4,593	\$1,457
199	Personnel Compensation	\$3,029	\$9,638	\$13,206	\$13,206
<b>Personnel Services Total</b>		\$368,562	\$266,659	\$558,914	\$208,100
<b>Maintenance &amp; Operations</b>					
211	Laundry & Cleaning Services	\$2,467	\$251	-	-
213	Professional Services	\$113,090	\$111	\$100,000	\$100,000
226	Training, Travel & Subsistence	\$1,862	\$1,290	\$2,000	\$2,000
234	Electricity & Gas	\$40,668	\$2,494	\$6,000	\$6,000
236	Water	\$1,829	\$2,026	\$3,000	\$3,000
268	Rentals & leases	\$5,247	-	\$500	\$500
272	Sewage Trans. & Treatment	5,504,802	\$5,816,169	\$6,200,000	\$6,400,000
291	R & M - Audio Visual Equip.	\$2,164	\$2,357	\$5,000	\$5,000





# ENGINEERING & PUBLIC WORKS

## EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
299	Contract Services	\$31,898	\$14,322	\$25,000	\$25,000
318	Wearing Apparel	\$2,212	\$4,906	\$3,800	\$3,800
337	Small Tools	\$1,594	\$2,703	\$1,200	\$1,200
346	Traffic Control Supply	\$285	\$505	\$800	\$800
352	Sewer Pipe & Materials	\$3,335	\$3,418	\$4,000	\$4,000
354	Chemical Products	\$2,422	\$2,626	\$2,200	\$2,200
355	Minor Equipment- Less Than \$5,000.00	-	\$14,168	\$5,000	-
399	Materials & Supplies	\$4,881	\$5,023	\$4,600	\$4,600
<b>Maintenance &amp; Operations Total</b>		<b>\$5,718,756</b>	<b>\$5,872,369</b>	<b>\$6,363,100</b>	<b>\$6,558,100</b>
<b>Internal Service Charges and Reserves</b>					
740	Building Services Charges	\$20,054	\$17,329	\$19,319	\$17,507
750	Vehicle Services Charges	\$53,219	\$54,654	\$51,861	\$54,952
752	Vehicle Lease Charge	-	-	\$23,967	\$21,300
755	Info. Systems Maint. Charge	\$12,808	\$12,250	\$13,784	\$13,547
790	Insurance Charges	\$195,129	\$195,457	\$275,053	\$275,053
<b>Internal Service Charges and Reserves Total</b>		<b>\$281,210</b>	<b>\$279,690</b>	<b>\$383,984</b>	<b>\$382,359</b>
<b>Capital Outlay</b>					
512	Automotive Leases	\$24,614	\$21,280	-	-
<b>Capital Outlay Total</b>		<b>\$24,614</b>	<b>\$21,280</b>	<b>-</b>	<b>-</b>
<b>SEWER SERVICE Total</b>		<b>\$6,621,918</b>	<b>\$6,678,548</b>	<b>\$7,999,531</b>	<b>\$7,413,092</b>
<b>ENGINEERING &amp; PUBLIC WORKS Total</b>		<b>\$7,199,916</b>	<b>\$7,269,196</b>	<b>\$8,533,682</b>	<b>\$8,382,802</b>
<b>SEWER SERVICE FUND Total</b>		<b>\$7,199,916</b>	<b>\$7,269,196</b>	<b>\$8,533,682</b>	<b>\$8,382,802</b>



# ENGINEERING & PUBLIC WORKS

## EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Activity</b>	<b>FACILITIES MAINTENANCE</b>				
<b>Activity No.</b>	<b>166 416 223</b>				
<b>Personnel Services</b>					
101	Full-time Salaries	-	-	\$31,782	-
140	Workers' Comp	-	-	\$2,520	-
150	Health Insurance	-	-	\$10,414	-
160	Retirement Plan Charges	-	-	\$9,833	-
161	Medicare	-	-	\$461	-
<b>Personnel Services Total</b>		-	-	\$55,010	-
<b>FACILITIES MAINTENANCE Total</b>		-	-	\$55,010	-
<b>ENGINEERING &amp; PUBLIC WORKS Total</b>		-	-	\$55,010	-
<b>NUTRITION Total</b>		-	-	\$55,010	-



# ENGINEERING & PUBLIC WORKS

## EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Activity</b>	<b>STREETS</b>				
<b>Activity No.</b>	<b>172 416 221</b>				
<b>Personnel Services</b>					
101	Full-time Salaries	-	-	\$111,404	-
140	Workers' Comp	-	-	\$8,834	-
150	Health Insurance	-	-	\$20,828	-
160	Retirement Plan Charges	-	-	\$34,468	-
161	Medicare	-	-	\$1,615	-
<b>Personnel Services Total</b>		-	-	\$177,149	-
<b>STREETS Total</b>		-	-	\$177,149	-
<b>Activity</b>	<b>REFUSE</b>				
<b>Activity No.</b>	<b>172 416 225</b>				
<b>Refunds,Contributions &amp; Special Payments</b>					
698	Indirect/overhead Costs	\$12,959	\$14,250	\$12,365	\$12,365
<b>Refunds,Contributions &amp; Special Payments Total</b>		\$12,959	\$14,250	\$12,365	\$12,365
<b>Personnel Services</b>					
101	Full-time Salaries	\$53,196	\$54,874	-	\$111,404
102	Overtime	\$4,862	\$6,564	-	-
105	Longevity	-	-	-	\$447
140	Workers' Comp	\$4,604	\$4,873	-	\$8,834
150	Health Insurance	\$10,585	\$10,185	-	\$23,060
160	Retirement Plan Charges	\$14,167	\$15,988	-	\$39,493
161	Medicare	\$794	\$848	-	\$1,615
<b>Personnel Services Total</b>		\$88,208	\$93,332	-	\$184,853
<b>Maintenance &amp; Operations</b>					
299	Contract Services	-	-	\$3,000	\$3,000
355	Minor Equipment- Less Than \$5,000.00	\$2,469	-	\$2,000	\$2,000
399	Materials & Supplies	(\$2,550)	-	\$5,000	\$5,000
399	Materials & Supplies	\$15,359	-	-	-
399	Materials & Supplies	-	\$15,428	-	-
<b>Maintenance &amp; Operations Total</b>		\$15,278	\$15,428	\$10,000	\$10,000
<b>Internal Service Charges and Reserves</b>					
790	Insurance Charges	\$451	\$490	\$642	\$642



# ENGINEERING & PUBLIC WORKS

## EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
	<b>Internal Service Charges and Reserves Total</b>	\$451	\$490	\$642	\$642
	<b>REFUSE Total</b>	\$116,896	\$123,500	\$23,007	\$207,860
	<b>ENGINEERING &amp; PUBLIC WORKS Total</b>	\$116,896	\$123,500	\$200,156	\$207,860
	<b>TRASH RATE STABILIZATION FUND Total</b>	\$116,896	\$123,500	\$200,156	\$207,860



# ENGINEERING & PUBLIC WORKS

## EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
Activity	ENGINEERING				
Activity No.	420 416 029				
<b>Maintenance &amp; Operations</b>					
299	Contract Services	\$47,574	\$33,826	-	-
<b>Maintenance &amp; Operations Total</b>		\$47,574	\$33,826	-	-
<b>ENGINEERING Total</b>		\$47,574	\$33,826	-	-
<b>ENGINEERING &amp; PUBLIC WORKS Total</b>		\$47,574	\$33,826	-	-
<b>PARKING AUTHORITY Total</b>		\$47,574	\$33,826	-	-



# ENGINEERING & PUBLIC WORKS

## EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Activity</b>	<b>FACILITIES MAINTENANCE</b>				
<b>Activity No.</b>	<b>626 416 223</b>				
<b>Personnel Services</b>					
100	Part-time Wages	\$17,361	\$8,934	-	\$8,900
101	Full-time Salaries	\$442,242	\$406,285	\$516,631	\$525,391
102	Overtime	\$153,263	\$186,630	\$100,000	\$100,000
120	Differential Pay	\$2,492	\$1,553	\$1,534	\$1,545
140	Workers' Comp	\$49,155	\$47,971	\$38,266	\$38,960
150	Health Insurance	\$100,297	\$94,218	\$123,747	\$141,230
151	Ltd Insurance	\$581	\$559	-	\$731
160	Retirement Plan Charges	\$127,101	\$140,611	\$159,846	\$186,251
161	Medicare	\$8,809	\$8,551	\$7,491	\$7,618
199	Personnel Compensation	\$10,120	\$5,990	\$9,280	\$9,280
<b>Personnel Services Total</b>		<b>\$911,421</b>	<b>\$901,302</b>	<b>\$956,795</b>	<b>\$1,019,906</b>
<b>Maintenance &amp; Operations</b>					
211	Laundry & Cleaning Services	\$3,059	-	-	-
234	Electricity & Gas	\$766,656	\$627,589	\$610,000	\$640,000
236	Water	\$331,359	\$321,946	\$325,551	\$325,551
288	R&m Buildings & Structures	\$204,902	\$148,828	\$325,000	\$395,000
299	Contract Services	\$444,542	\$522,028	\$435,000	\$520,000
303	Janitorial Supplies	\$52,619	\$48,710	\$45,000	\$45,000
318	Wearing Apparel	\$1,010	\$6,964	\$3,700	\$3,700
323	Plumbing Materials	\$26,486	\$14,665	\$25,000	-
325	Electrical Materials	\$24,263	\$12,951	-	-
327	Building Materials	\$112	-	-	-
329	Painting Supplies	\$2,927	\$8,291	-	-
337	Small Tools	\$3,803	-	\$2,500	\$2,500
340	Shop Supplies	-	-	\$2,500	\$2,500
354	Chemical Products	\$34,183	\$31,716	\$45,000	\$45,000
399	Materials & Supplies	\$59	-	\$4,000	\$4,000
483	Loan Interest Payment	\$58,958	\$40,722	\$33,373	\$28,147
<b>Maintenance &amp; Operations Total</b>		<b>\$1,954,938</b>	<b>\$1,784,410</b>	<b>\$1,856,624</b>	<b>\$2,011,398</b>
<b>Internal Service Charges and Reserves</b>					
750	Vehicle Services Charges	\$42,630	\$43,497	\$41,274	\$43,734
751	Vehicle Replacement Charge	\$7,497	\$7,497	\$30,997	\$35,584



# ENGINEERING & PUBLIC WORKS

## EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
752	Vehicle Lease Charge	-	-	\$37,448	\$36,000
790	Insurance Charges	\$5,087	\$5,533	\$7,180	\$7,180
<b>Internal Service Charges and Reserves Total</b>		\$55,214	\$56,527	\$116,899	\$122,498
<b>Capital Outlay</b>					
512	Automotive Leases	\$18,527	\$938	-	-
<b>Capital Outlay Total</b>		\$18,527	\$938	-	-
<b>FACILITIES MAINTENANCE Total</b>		<b>\$2,940,100</b>	<b>\$2,743,177</b>	<b>\$2,930,318</b>	<b>\$3,153,802</b>
Activity	COVID-19 Response				
Activity No.	626 416 911				
<b>Maintenance &amp; Operations</b>					
288	R&m Buildings & Structures	-	\$76,959	-	-
299	Contract Services	-	\$21,694	-	-
<b>Maintenance &amp; Operations Total</b>		-	\$98,653	-	-
<b>COVID-19 Response Total</b>		-	<b>\$98,653</b>	-	-
Activity	GAAP ADJUSTMENT				
Activity No.	626 416 999				
<b>Internal Service Charges and Reserves</b>					
720	Depreciation Expense	\$150,749	\$150,749	-	-
<b>Internal Service Charges and Reserves Total</b>		\$150,749	\$150,749	-	-
<b>GAAP ADJUSTMENT Total</b>		<b>\$150,749</b>	<b>\$150,749</b>	-	-
<b>ENGINEERING &amp; PUBLIC WORKS Total</b>		<b>\$3,090,849</b>	<b>\$2,992,579</b>	<b>\$2,930,318</b>	<b>\$3,153,802</b>
<b>FACILITIES MAINT FUND Total</b>		<b>\$3,090,849</b>	<b>\$2,992,579</b>	<b>\$2,930,318</b>	<b>\$3,153,802</b>



# ENGINEERING & PUBLIC WORKS

## EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Activity</b>	<b>EQUIPMENT MAINTENANCE</b>				
<b>Activity No.</b>	<b>643 416 224</b>				
<b>Personnel Services</b>					
101	Full-time Salaries	\$240,672	\$165,521	\$302,151	\$318,572
102	Overtime	\$10,199	\$10,432	\$15,000	\$15,000
120	Differential Pay	\$4,765	\$2,889	\$2,262	\$3,105
140	Workers' Comp	\$21,308	\$14,994	\$23,961	\$25,263
150	Health Insurance	\$50,491	\$36,693	\$56,056	\$60,520
151	Ltd Insurance	\$574	\$552	-	\$731
160	Retirement Plan Charges	\$65,027	\$73,869	\$93,485	\$112,934
161	Medicare	\$2,816	\$2,649	\$4,381	\$4,619
199	Personnel Compensation	\$15,951	\$7,426	\$11,505	\$11,505
<b>Personnel Services Total</b>		<b>\$411,803</b>	<b>\$315,025</b>	<b>\$508,801</b>	<b>\$552,249</b>
<b>Maintenance &amp; Operations</b>					
211	Laundry & Cleaning Services	\$3,020	-	-	-
240	Equipment Rental	-	-	\$2,300	\$2,300
282	R&m Automotive Equipment	\$89,824	\$66,879	\$120,000	\$120,000
283	R & M - Fire Equipment	\$43,105	\$23,556	-	-
314	Gas, Oil & Lubricants	\$390,721	\$428,234	\$360,000	\$360,000
318	Wearing Apparel	\$1,110	\$3,825	\$3,350	\$3,350
334	Automotive Parts	\$115,869	\$120,303	\$120,000	\$140,000
335	Tires	\$38,401	\$37,492	-	-
337	Small Tools	\$520	-	-	-
340	Shop Supplies	\$953	\$406	\$3,500	\$3,500
355	Minor Equipment- Less Than \$5,000.00	-	\$3,099	-	-
399	Materials & Supplies	\$37	-	\$400	\$400
<b>Maintenance &amp; Operations Total</b>		<b>\$683,560</b>	<b>\$683,794</b>	<b>\$609,550</b>	<b>\$629,550</b>





# ENGINEERING & PUBLIC WORKS

## EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Internal Service Charges and Reserves</b>					
790	Insurance Charges	\$2,257	\$2,451	\$3,210	\$3,210
<b>Internal Service Charges and Reserves Total</b>		\$2,257	\$2,451	\$3,210	\$3,210
<b>EQUIPMENT MAINTENANCE Total</b>		\$1,097,620	\$1,001,270	\$1,121,561	\$1,185,009
<b>ENGINEERING &amp; PUBLIC WORKS Total</b>		\$1,097,620	\$1,001,270	\$1,121,561	\$1,185,009
<b>MOTOR VEHICLE SVC FUND Total</b>		\$1,097,620	\$1,001,270	\$1,121,561	\$1,185,009



# ENGINEERING & PUBLIC WORKS

## EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Activity</b>	<b>STREETS</b>				
<b>Activity No.</b>	644 416 221				
<b>Capital Outlay</b>					
511	Automotive Equipment	\$425,684	(\$93,940)	\$4,000	\$25,000
<b>Capital Outlay Total</b>		\$425,684	(\$93,940)	\$4,000	\$25,000
<b>STREETS Total</b>		<b>\$425,684</b>	<b>(\$93,940)</b>	<b>\$4,000</b>	<b>\$25,000</b>
<b>Activity</b>	<b>SEWER SERVICE</b>				
<b>Activity No.</b>	644 416 222				
<b>Capital Outlay</b>					
511	Automotive Equipment	(\$482,228)	-	\$454,000	\$25,000
<b>Capital Outlay Total</b>		(\$482,228)	-	\$454,000	\$25,000
<b>SEWER SERVICE Total</b>		<b>(\$482,228)</b>	<b>-</b>	<b>\$454,000</b>	<b>\$25,000</b>
<b>Activity</b>	<b>FACILITIES MAINTENANCE</b>				
<b>Activity No.</b>	644 416 223				
<b>Capital Outlay</b>					
511	Automotive Equipment	\$62,100	\$93,940	-	\$43,000
<b>Capital Outlay Total</b>		\$62,100	\$93,940	-	\$43,000
<b>FACILITIES MAINTENANCE Total</b>		<b>\$62,100</b>	<b>\$93,940</b>	<b>-</b>	<b>\$43,000</b>
<b>Activity</b>	<b>GAAP ADJUSTMENT</b>				
<b>Activity No.</b>	644 416 999				
<b>Internal Service Charges and Reserves</b>					
720	Depreciation Expense	\$647,851	\$584,934	-	-
<b>Internal Service Charges and Reserves Total</b>		\$647,851	\$584,934	-	-
<b>GAAP ADJUSTMENT Total</b>		<b>\$647,851</b>	<b>\$584,934</b>	<b>-</b>	<b>-</b>
<b>ENGINEERING &amp; PUBLIC WORKS Total</b>		<b>\$653,407</b>	<b>\$584,934</b>	<b>\$458,000</b>	<b>\$93,000</b>
<b>VEHICLE REPLACEMENT RESERVE Total</b>		<b>\$653,407</b>	<b>\$584,934</b>	<b>\$458,000</b>	<b>\$93,000</b>

Adopted Budget  
Fiscal Year 2022

# Finance







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## DEPARTMENT DESCRIPTION

The Finance Department is dedicated to supporting the long-term financial stability of the City as well as improving public trust through an open and transparent government.

This Department is responsible for the management and supervision of the ethical financial practices for all City departments as well as maintaining the City's financial records. It is comprised of three divisions: Accounting & Reporting, Budgeting and Purchasing.

### ACCOUNTING & REPORTING

The Accounting & Reporting Division is responsible for maintenance of the City's general financial account, which includes journal entries, annual report preparation, bank account reconciliation, accounts payable and payroll.

Within that Division, the Revenue Services area manages the collection of all City revenues, including those received from the Federal, State and County governments. It also manages grants and local revenues from fees, taxes, licenses, and permits such as transient occupancy, business license, residential rentals, pet licensing, garage sales, building and parking citations.

The Finance Department is required to maintain certain financial records and prepare annual reports in accordance with generally accepted accounting principles (GAAP), the Government Accounting Standards Board (GASB), and City policies.

### BUDGETING

The Budget Division prepares the citywide budget, provides financial assistance to departments, monitors and reports on expenditures and revenue collections, and submits reports for federal and state grants.

### PURCHASING

The Purchasing Divisions serves all City departments and is responsible for acquiring goods such as supplies, equipment and certain services, as well as disposal of surplus City property and unclaimed personal property.

## GOALS & OBJECTIVES

1. Post revenues and expenditure transactions in a timely manner and maintain the general ledger in a manner which ensures accountability and provision of up-to-date and accurate financial information.
2. Provide quarterly financial reports, analyzing revenues and expenditures in comparison to budget.
3. Uphold high accounting standards to ensure continued "clean" audit opinions.
4. Issue the City's Comprehensive Annual Financial Report (CAFR) and Popular Annual Financial Report (PAFR) for the fiscal year ended June 30, 2020 by the end of December 2020.

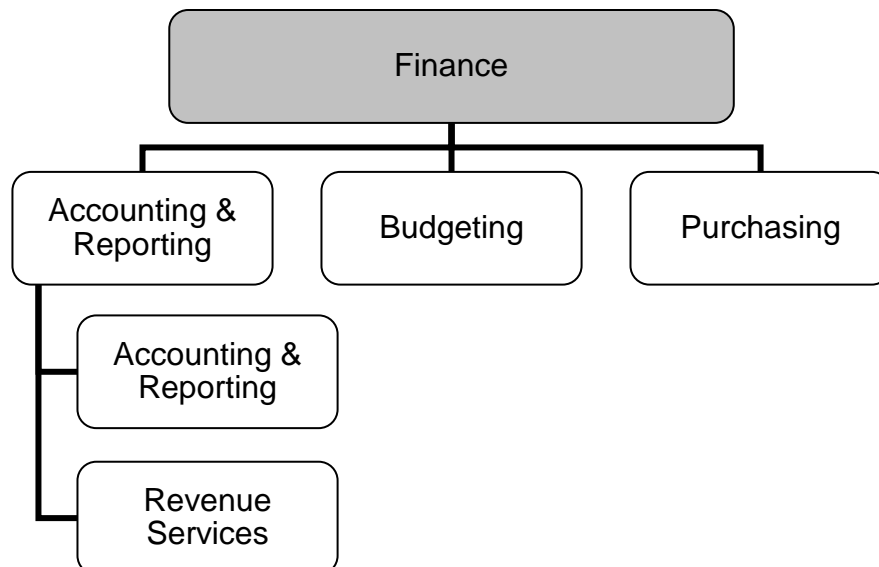


5. Earn the Government Finance Officers Association's (GFOA's) Certificate of Achievement for Excellence in Financial Reporting and Award for Outstanding Achievement in Popular Annual Financial Reporting.
6. Review and/or update financial policies and procedures, to ensure effectiveness and efficiency of operations.

**PRODUCTIVITY/WORKLOAD STATISTICS**

	FY 19 Actual	FY 20 Actual	FY 21 Projected	FY 22 Estimated
Finance:				
Accounts payable invoices processed	13,338	12,039	13,000	13,000
Accounts payable checks processed	7,075	6,376	7,000	7,000
Accounts payable wire payments	120	101	130	130
Accounts payable electronic (HCVP) payments processed	5,920	6,230	6,300	6,300
Business licenses renewed	3766	3,442	3,400	3,500
Business licenses issued (New)	746	307	300	400
Pet licenses renewed	174	191	180	190
Pet licenses issued	313	332	300	320
Payroll direct deposits processed	9,963	9,556	9,900	9,950
Payroll checks processed	109	137	150	175
Purchasing:				
Purchase orders processed	1,095	939	950	975
(Purchase order) change orders	470	492	500	520
Requests for bids/quotes generated	3/230	3/230	3/202	2/220

**DEPARTMENT ORGANIZATIONAL CHART**





**SIGNIFICANT CHANGES**

No significant changes anticipated.

**STAFFING SUMMARY**

FINANCE	Fund <sup>1</sup>	FY 19 Adopted	FY 20 Adopted	FY 21 Adopted	FY 22 Adopted
<b>Accounting &amp; Reporting</b>					
Director of Finance	001	1.00	1.00	1.00	0.00
Financial Services Officer	001	1.00	1.00	1.00	1.00
Director of Finance (Temp.)	001	0.29	0.29	0.29	0.00
Accountant	001	2.00	2.00	2.00	2.00
Accounting Assistant	001	6.00	6.00	5.00	5.00
Admin Service Manager	001	0.00	0.00	0.00	0.50
Payroll Technician	001	1.00	1.00	1.00	1.00
Senior Accountant	001	1.00	1.00	1.00	1.00
Senior Accounting Assistant	001	0.00	0.00	1.00	1.00
<b>Accounting &amp; Reporting Total</b>		<b>12.29</b>	<b>12.29</b>	<b>12.29</b>	<b>11.50</b>
<b>Budgeting</b>					
Administrative Technician	001	1.00	1.00	1.00	1.00
Management Analyst II	001	1.00	1.00	1.00	1.00
<b>Budgeting Total</b>		<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>
<b>Purchasing</b>					
Buyer	001	1.00	1.00	1.00	1.00
<b>Purchasing Total</b>		<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>
<b>FINANCE TOTAL</b>		<b>15.29</b>	<b>15.29</b>	<b>15.29</b>	<b>14.50</b>

<sup>1</sup> Fund name located in Section V of Appendix



REVENUE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
Activity	LICENSES AND PERMITS				
Activity No.	001 04045				
<b>LICENSES AND PERMITS</b>					
3101	Administrative Fees	\$8,798	\$6,109	\$8,000	\$8,000
3141	Garage Sale Permits	\$1,838	\$1,211	\$1,500	\$1,500
<b>Other Revenues Total</b>		\$10,636	\$7,320	\$9,500	\$9,500
<b>LICENSES AND PERMITS Total</b>		\$10,636	\$7,320	\$9,500	\$9,500
Activity	Charges for services				
Activity No.	001 04045				
<b>Charges for services</b>					
3585	Misc. User Charges	\$161	\$138	\$400	\$400
3589	Returned Check Charges	\$1,515	\$275	\$500	\$500
<b>Other Revenues Total</b>		\$1,676	\$413	\$900	\$900
<b>Charges for services Total</b>		\$1,676	\$413	\$900	\$900
<b>Finance Information Services Revenues Total</b>		\$12,312	\$7,733	\$10,400	\$10,400
Activity	Other				
Activity No.	001 04046				
<b>Other</b>					
3631	Cash Over/Short	\$72	\$16	-	-
<b>Other Revenues Total</b>		\$72	\$16	-	-
<b>Other Total</b>		\$72	\$16	-	-
<b>Finance Revenue &amp; Recovery Revenues Total</b>		\$72	\$16	-	-
<b>GENERAL FUND Total</b>		\$12,384	\$7,749	\$10,400	\$10,400





EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Activity</b>	ACCOUNTING				
<b>Activity No.</b>	001 404 045				
<b>Personnel Services</b>					
100	Part-time Wages	\$68,475	\$53,835	\$36,192	\$107,800
101	Full-time Salaries	\$804,833	\$820,778	\$768,577	\$877,161
102	Overtime	\$9,564	\$7,795	\$8,000	\$8,000
110	Allowances & Stipends	\$3,590	\$3,471	\$3,450	\$1,950
120	Differential Pay	\$14,463	\$8,844	\$7,800	\$6,500
140	Workers' Comp	\$9,063	\$8,838	\$7,886	\$8,596
150	Health Insurance	\$101,858	\$103,535	\$150,495	\$168,130
151	Ltd Insurance	\$2,096	\$2,271	-	\$2,194
160	Retirement Plan Charges	\$230,975	\$262,806	\$239,156	\$310,954
161	Medicare	\$13,680	\$13,049	\$11,668	\$12,719
199	Personnel Compensation	\$48,878	\$25,093	\$26,903	\$26,903
<b>Personnel Services Total</b>		\$1,307,475	\$1,310,315	\$1,260,127	\$1,530,907
<b>Maintenance &amp; Operations</b>					
201	Auditing Services	\$63,500	\$42,220	\$45,000	\$45,000
213	Professional Services	\$77,769	\$127,278	\$61,560	\$61,560
222	Memberships & Subscriptions	\$3,210	\$500	\$2,760	\$2,760
226	Training, Travel & Subsistence	\$1,963	\$1,116	\$7,465	\$7,465
230	Printing & Binding	\$5,322	\$3,947	\$3,460	\$3,460
250	Postage	\$110	\$130	\$150	\$150
260	Advertising	\$425	-	-	-
281	R & M - Office Equipment	-	-	\$130	\$130
299	Contract Services	\$12,497	\$37,490	\$8,500	\$8,600
399	Materials & Supplies	\$3,360	\$4,192	\$4,000	\$4,000
491	Recording Fees	\$122	\$125	\$125	\$125
<b>Maintenance &amp; Operations Total</b>		\$168,278	\$216,998	\$133,150	\$133,250
<b>Internal Service Charges and Reserves</b>					
740	Building Services Charges	\$127,838	\$159,561	\$123,152	\$111,600
755	Info. Systems Maint. Charge	\$94,785	\$90,656	\$102,003	\$100,253
790	Insurance Charges	\$7,855	\$8,378	\$11,093	\$11,093
<b>Internal Service Charges and Reserves Total</b>		\$230,478	\$258,595	\$236,248	\$222,946



EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>ACCOUNTING Total</b>		<b>\$1,706,231</b>	<b>\$1,785,908</b>	<b>\$1,629,525</b>	<b>\$1,887,103</b>
<b>Activity</b>	<b>PURCHASING</b>				
<b>Activity No.</b>	<b>001 404 047</b>				
<b>Personnel Services</b>					
101	Full-time Salaries	\$52,243	\$53,889	\$54,704	\$54,704
102	Overtime	-	\$364	\$300	\$300
120	Differential Pay	\$1,464	\$1,463	\$1,300	\$1,300
140	Workers' Comp	\$525	\$544	\$536	\$536
150	Health Insurance	\$6,610	\$6,665	\$10,414	\$11,530
160	Retirement Plan Charges	\$14,258	\$15,834	\$16,925	\$19,393
161	Medicare	\$797	\$830	\$793	\$793
199	Personnel Compensation	\$1,983	\$2,104	\$3,260	\$3,260
<b>Personnel Services Total</b>		<b>\$77,880</b>	<b>\$81,693</b>	<b>\$88,232</b>	<b>\$91,816</b>
<b>Maintenance &amp; Operations</b>					
222	Memberships & Subscriptions	\$130	-	\$260	\$260
226	Training, Travel & Subsistence	-	-	\$2,505	\$2,505
260	Advertising	\$113	\$56	\$500	\$500
307	Duplicating Supplies	\$1,810	\$1,300	\$1,200	\$1,200
<b>Maintenance &amp; Operations Total</b>		<b>\$2,053</b>	<b>\$1,356</b>	<b>\$4,465</b>	<b>\$4,465</b>
<b>Capital Outlay</b>					
503	Furniture & Furnishings	\$21,271	\$15,708	\$31,930	\$31,930
<b>Capital Outlay Total</b>		<b>\$21,271</b>	<b>\$15,708</b>	<b>\$31,930</b>	<b>\$31,930</b>
<b>PURCHASING Total</b>		<b>\$101,204</b>	<b>\$98,757</b>	<b>\$124,627</b>	<b>\$128,211</b>
<b>Activity</b>	<b>BUDGETING</b>				
<b>Activity No.</b>	<b>001 404 049</b>				
<b>Personnel Services</b>					
101	Full-time Salaries	-	-	\$143,760	-
140	Workers' Comp	-	-	\$1,409	-
150	Health Insurance	-	-	\$24,814	-
160	Retirement Plan Charges	-	-	\$44,479	-
161	Medicare	-	-	\$2,085	-



EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Personnel Services Total</b>		-	-	\$216,547	-
<b>BUDGETING Total</b>		-	-	\$216,547	-
Activity	COVID-19 Response				
Activity No.	001 404 911				
<b>Maintenance &amp; Operations</b>					
399	Materials & Supplies	-	\$432	-	-
<b>Maintenance &amp; Operations Total</b>		-	\$432	-	-
<b>COVID-19 Response Total</b>		-	\$432	-	-
<b>FINANCE Total</b>		\$1,807,435	\$1,885,097	\$1,970,699	\$2,015,314
<b>GENERAL FUND Total</b>		\$1,807,435	\$1,885,097	\$1,970,699	\$2,015,314



EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Activity</b>	ACCOUNTING				
<b>Activity No.</b>	632 404 045				
<b>Personnel Services</b>					
101	Full-time Salaries	-	\$805	-	-
160	Retirement Plan Charges	-	(\$805)	-	-
<b>Personnel Services Total</b>		-	-	-	-
<b>ACCOUNTING Total</b>		-	-	-	-
<b>FINANCE Total</b>		-	-	-	-
<b>GENERAL ACCOUNTING SERVICES Total</b>		-	-	-	-

Adopted Budget  
Fiscal Year 2022

# Fire







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## DEPARTMENT DESCRIPTION

The National City Fire Department is dedicated to the protection of life and property of National City residents, citizens, visitors and business owners from fire and other life safety hazards. The Department is a very progressive and public safety oriented.

The Administration, Fire Prevention, and Operations Divisions exist to improve the safety and economic security of the community by reducing the opportunity for fires and other threats.

This Department provides fire protection, emergency medical, and related services to approximately 63,000 residents within roughly nine square miles. These services extend to citizens of the Lower Sweetwater Fire Protection District and the Port of San Diego (under contracts between the City, the Lower Sweetwater Fire Protection District, and the Port of San Diego).

Specifically, the Fire Department decreases the risk of fires from occurring through public education and code enforcement actions. When fires do occur, the Department uses specific tactics, including coordinated fire attacks, in order to confine and extinguish them early on. Our goal is to confine the fire to the room of origin. This minimizes the risk of further property damage, injury, and death. In addition, the Department provides urgent rescue and medical aid to citizens in an emergency.

During the COVID-19 pandemic, the Department has continued to respond to patients with symptoms utilizing proper personal protective equipment (PPE) and infectious disease protocols. The Department partnered with Point Loma Nazarene University to bring preventative health related services such as Flu vaccinations and fall prevention classes, but more importantly will now augment our COVID-19 vaccination clinics to administer vaccines to our at risk populations.

### ADMINISTRATION

The Fire Administration Division, under supervision of the Chief of Emergency Services, oversees operation of the Fire Department as well as multiple programs, including Dial 911 and 211, Alert San Diego, Community Emergency Response Team, Trauma Intervention Programs, LISTOS Spanish language disaster preparedness classes, and Family Disaster Preparedness Classes. The Division coordinates quarterly blood drives at the MLK Community Center with the American Red Cross. The Division also manages and trains all City Staff in regards to the Emergency Operations Center (EOC) responses to major emergencies or disasters.

### FIRE PREVENTION

The primary purpose of the Fire Prevention Division is to reduce the opportunity for fires to occur through enforcement of the Uniform Fire Code as well as conducting plan reviews, inspections, and fire investigations. This Division provides fire life safety information to citizens by acting as a liaison between the City and San Diego County Department of Health Services regarding regulation of hazardous materials. The Division also contracts out weed abatement, brush management, or public nuisance removal services with Fire Prevention Services, Inc., to protect nearby structures or wooden fences from fire.

### OPERATIONS

The Fire Operations Division, under supervision of the on-duty Battalion Chief, oversees 39 full-time sworn personnel who respond to fires, emergency medical calls, rescues, hazardous



incidents, and other calls for service from three fire stations staffed 24 hours a day, 7 days a week. The Division works closely with American Medical Response (AMR), a private ambulance company, to provide basic and advanced life support services. In most instances, the Division will provide a Paramedic on all our units i.e. Engine 34, Engine 31, Truck 34, and Squad 33. The Division works with outside resources to reduce any “uncontrolled” releases of hazardous materials such as an oil spill or other exposures to toxic chemicals. The Division also manages several programs including CPR/AED and First-Aid classes, fire station tours, and ride-along programs.

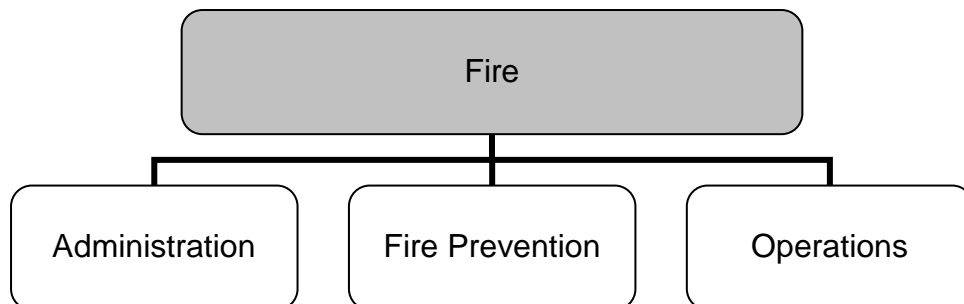
**GOALS & OBJECTIVES**

1. Hire and train all personnel:
  - a. Promote based on active certified lists.
  - b. Train new Firefighter/Paramedics to fill vacancies.
  - c. Hire one (1) full-time Fire Inspector.
2. Evaluate current and future emergency service delivery:
  - a. Provide reserve apparatus, squad, and command vehicles.
3. Enhance Emergency Operations Center staff development through exercises:
  - a. Conduct quarterly trainings leading up to an annual exercise.
4. Develop and implement a public education program:
  - a. Hire one (1) part-time Public Education Coordinator.

**PRODUCTIVITY/WORKLOAD STATISTICS**

	FY 19 Actual	FY 20 Actual	FY 21 Estimated	FY 22 Projected
Fire:				
Responses	8,460	7,934	8,057	8,150
Emergency medical responses	4,778	4,678	4,700	4,719
Structure fires	30	22	26	26
Property loss from Structure fires	\$273,850	\$304,100	\$136,950	\$238,300

**DEPARTMENT ORGANIZATIONAL CHART**







**SIGNIFICANT CHANGES**

Retirements in the Battalion Chief and Captain positions has resulted in the promotion of new leaders in the upper ranks and the opportunity to train new dedicated professional Fire Recruits.

**STAFFING SUMMARY**

FIRE	Fund <sup>1</sup>	FY 19 Adopted	FY 20 Adopted	FY 21 Adopted	FY 22 Adopted
<b>Administration</b>					
Administrative Secretary	001	1.00	1.00	1.00	1.00
Battalion Chief	001	1.00	1.00	1.00	1.00
Director of Emergency Services	001	1.00	1.00	1.00	1.00
Fire Inspector	001	2.00	2.00	2.00	2.00
Management Analyst III	001	1.00	1.00	1.00	1.00
Senior Office Assistant	001	1.00	1.00	1.00	1.00
<b>Administration Total</b>		<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>
<b>Operations</b>					
Fire Battalion Chief	001	3.00	3.00	3.00	3.00
Fire Captain	001	12.00	12.00	12.00	12.00
Fire Engineer	001	9.00	9.00	9.00	9.00
Deputy Fire Marshall	001	1.00	1.00	1.00	1.00
Firefighter	001	15.00	15.00	15.00	15.00
Firefighter	282	0.00	0.00	0.00	5.00
<b>Operations Total</b>		<b>40.00</b>	<b>40.00</b>	<b>40.00</b>	<b>45.00</b>
<b>Building</b>					
Building Official	001	1.00	1.00	0.00	0.00
Permit Technician	001	2.00	2.00	0.00	0.00
Plans Examiner	001	0.00	0.00	0.00	0.00
Senior Building Inspector	001	1.00	1.00	0.00	0.00
<b>Building Total</b>		<b>4.00</b>	<b>4.00</b>	<b>0.00</b>	<b>0.00</b>
<b>FIRE TOTAL</b>		<b>51.00</b>	<b>51.00</b>	<b>47.00</b>	<b>52.00</b>

<sup>1</sup> Fund name located in Section V of Appendix



REVENUE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Activity</b>	INVESTMENT EARNINGS				
<b>Activity No.</b>	001 12000				
<b>INVESTMENT EARNINGS</b>					
3322	AMR LEASE - Fire Station	\$6,890	\$7,234	-	-
<b>Other Revenues Total</b>		\$6,890	\$7,234	-	-
<b>INVESTMENT EARNINGS Total</b>		<b>\$6,890</b>	<b>\$7,234</b>	-	-
<b>Activity</b>	State Motor Vehicle in Lieu				
<b>Activity No.</b>	001 12000				
<b>State Motor Vehicle in Lieu</b>					
3469	Overtime Reimbursements	\$554,286	\$449,374	-	-
3470	County Grants	-	\$6,800	-	-
<b>Other Revenues Total</b>		\$554,286	\$456,174	-	-
<b>State Motor Vehicle in Lieu Total</b>		<b>\$554,286</b>	<b>\$456,174</b>	-	-
<b>FIRE DEPARTMENT REVENUES Total</b>		<b>\$561,176</b>	<b>\$463,408</b>	-	-
<b>Activity</b>	Licenses and Permits				
<b>Activity No.</b>	001 12124				
<b>Licenses and Permits</b>					
3122	Storage Tank Permits	\$4,262	\$879	-	\$879
<b>Other Revenues Total</b>		\$4,262	\$879	-	\$879
<b>Licenses and Permits Total</b>		<b>\$4,262</b>	<b>\$879</b>	-	<b>\$879</b>
<b>Activity</b>	Charges for services				
<b>Activity No.</b>	001 12124				
<b>Charges for services</b>					
3541	Plan Review Fire Systems	\$66,097	\$89,489	\$57,000	\$57,000
3553	Fire Permit Review Fee	\$13,369	\$10,495	\$14,000	\$14,000
3561	Weed Abatement	(\$16,088)	\$11,264	-	-
<b>Other Revenues Total</b>		\$63,378	\$111,248	\$71,000	\$71,000
<b>Charges for services Total</b>		<b>\$63,378</b>	<b>\$111,248</b>	<b>\$71,000</b>	<b>\$71,000</b>



REVENUE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Fire Prevention Revenues Total</b>		<b>\$67,640</b>	<b>\$112,127</b>	<b>\$71,000</b>	<b>\$71,879</b>
<b>Activity</b>	Fines and Forfeitures				
<b>Activity No.</b>	001 12125				
<b>Fines and Forfeitures</b>					
3202	False Alarm Fines	\$25,048	\$104,741	\$55,000	\$55,000
<b>Other Revenues Total</b>		<b>\$25,048</b>	<b>\$104,741</b>	<b>\$55,000</b>	<b>\$55,000</b>
<b>Fines and Forfeitures Total</b>		<b>\$25,048</b>	<b>\$104,741</b>	<b>\$55,000</b>	<b>\$55,000</b>
<b>Activity</b>	INVESTMENT EARNINGS				
<b>Activity No.</b>	001 12125				
<b>INVESTMENT EARNINGS</b>					
3322	AMR LEASE - Fire Station	\$77,467	\$72,165	\$89,250	\$94,200
<b>Other Revenues Total</b>		<b>\$77,467</b>	<b>\$72,165</b>	<b>\$89,250</b>	<b>\$94,200</b>
<b>INVESTMENT EARNINGS Total</b>		<b>\$77,467</b>	<b>\$72,165</b>	<b>\$89,250</b>	<b>\$94,200</b>
<b>Activity</b>	Charges for services				
<b>Activity No.</b>	001 12125				
<b>Charges for services</b>					
3544	Misc. Fire Services	\$37,397	\$22,437	\$40,000	\$40,000
3555	Fire Prot Svcs-Lower Sweetwater	\$164,665	\$412,543	\$235,530	\$235,530
3556	Police & Fire Svcs - Port Of San Diego	\$537,291	\$545,565	\$558,113	\$578,790
3558	LSWFPD EQUIP Replacement	-	\$22,000	-	-
3566	Fire/Life Safety Annual Inspection Fee	\$252,215	\$258,373	\$463,300	\$463,300
<b>Other Revenues Total</b>		<b>\$991,568</b>	<b>\$1,260,918</b>	<b>\$1,296,943</b>	<b>\$1,317,620</b>
<b>Charges for services Total</b>		<b>\$991,568</b>	<b>\$1,260,918</b>	<b>\$1,296,943</b>	<b>\$1,317,620</b>
<b>Fire Operations Revenues Total</b>		<b>\$1,094,083</b>	<b>\$1,437,824</b>	<b>\$1,441,193</b>	<b>\$1,466,820</b>
<b>GENERAL FUND Total</b>		<b>\$1,722,899</b>	<b>\$2,013,359</b>	<b>\$1,512,193</b>	<b>\$1,538,699</b>



REVENUE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
Activity	CURRENT YEAR-SECURED				
Activity No.	130 12000				
<b>CURRENT YEAR-SECURED</b>					
3034	Franchise-AMR	\$344,525	\$291,521	\$318,213	\$334,124
<b>Other Revenues Total</b>		\$344,525	\$291,521	\$318,213	\$334,124
<b>CURRENT YEAR-SECURED Total</b>		<b>\$344,525</b>	<b>\$291,521</b>	<b>\$318,213</b>	<b>\$334,124</b>
Activity	Other				
Activity No.	130 12000				
<b>Other</b>					
3636	Refunds & Reimbursements	-	\$3,127	-	-
<b>Other Revenues Total</b>		-	\$3,127	-	-
<b>Other Total</b>		-	<b>\$3,127</b>	-	-
<b>FIRE DEPARTMENT REVENUES Total</b>		<b>\$344,525</b>	<b>\$294,648</b>	<b>\$318,213</b>	<b>\$334,124</b>
<b>EMT-D REVOLVING FUND Total</b>		<b>\$344,525</b>	<b>\$294,648</b>	<b>\$318,213</b>	<b>\$334,124</b>



REVENUE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Activity</b>	State Motor Vehicle in Lieu				
<b>Activity No.</b>	282 12912				
<b>State Motor Vehicle in Lieu</b>					
3470	County Grants	\$2,500	-	-	-
3498	Other Federal Grants	-	\$5,000	-	-
<b>Other Revenues Total</b>		\$2,500	\$5,000	-	-
<b>State Motor Vehicle in Lieu Total</b>		<b>\$2,500</b>	<b>\$5,000</b>	-	-
<b>CRI - Mass Prophylaxis Plan Total</b>		<b>\$2,500</b>	<b>\$5,000</b>	-	-
<b>Activity</b>	State Motor Vehicle in Lieu				
<b>Activity No.</b>	282 12947				
<b>State Motor Vehicle in Lieu</b>					
3498	Other Federal Grants	\$25,248	-	-	-
<b>Other Revenues Total</b>		\$25,248	-	-	-
<b>State Motor Vehicle in Lieu Total</b>		<b>\$25,248</b>	-	-	-
<b>FY16 STATE HOMELAND SECURITY GRANT Total</b>		<b>\$25,248</b>	-	-	-
<b>Activity</b>	State Motor Vehicle in Lieu				
<b>Activity No.</b>	282 12948				
<b>State Motor Vehicle in Lieu</b>					
3498	Other Federal Grants	\$18,488	-	-	-
<b>Other Revenues Total</b>		\$18,488	-	-	-
<b>State Motor Vehicle in Lieu Total</b>		<b>\$18,488</b>	-	-	-
<b>FY17 URBAN AREA SECURITY INITIATIVE Total</b>		<b>\$18,488</b>	-	-	-
<b>REIMBURSABLE GRANTS CITYWIDE Total</b>		<b>\$46,236</b>	<b>\$5,000</b>	-	-



REVENUE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
Activity	Other				
Activity No.	325 12125				
<b>Other</b>					
3623	Dev Impact Fees- Fire/EMS	\$10,293	\$76,997	\$10,000	\$10,000
<b>Other Revenues Total</b>		\$10,293	\$76,997	\$10,000	\$10,000
<b>Other Total</b>		\$10,293	\$76,997	\$10,000	\$10,000
<b>Fire Operations Revenues Total</b>		\$10,293	\$76,997	\$10,000	\$10,000
<b>DEVELOPMENT IMPACT FEES Total</b>		\$10,293	\$76,997	\$10,000	\$10,000



EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Activity OPERATIONS</b>					
<b>Activity No. 001 412 000</b>					
<b>Capital Outlay</b>					
569	Buildings	\$54,223	-	-	-
<b>Capital Outlay Total</b>		\$54,223	-	-	-
<b>OPERATIONS Total</b>		\$54,223	-	-	-
<b>Activity BUILDING</b>					
<b>Activity No. 001 412 028</b>					
<b>Personnel Services</b>					
101	Full-time Salaries	\$276,276	\$206,264	-	-
102	Overtime	\$168	\$1,264	-	-
120	Differential Pay	\$4,795	\$4,799	-	-
140	Workers' Comp	\$9,546	\$6,399	-	-
150	Health Insurance	\$34,905	\$35,870	-	-
151	Ltd Insurance	\$677	\$651	-	-
160	Retirement Plan Charges	\$74,580	\$77,036	-	-
161	Medicare	\$4,175	\$3,199	-	-
199	Personnel Compensation	\$0	\$173	-	-
<b>Personnel Services Total</b>		\$405,122	\$335,655	-	-
<b>Maintenance &amp; Operations</b>					
209	Legal Services	-	\$5,460	-	-
213	Professional Services	\$273,689	\$461,045	-	-
222	Memberships & Subscriptions	\$465	\$740	-	-
226	Training, Travel & Subsistence	\$1,853	\$300	-	-
230	Printing & Binding	\$6,978	\$0	-	-
304	Books	-	\$705	-	-
399	Materials & Supplies	\$1,215	\$7,885	-	-
<b>Maintenance &amp; Operations Total</b>		\$284,200	\$476,135	-	-
<b>Internal Service Charges and Reserves</b>					
740	Building Services Charges	\$37,878	\$32,730	-	-
750	Vehicle Services Charges	\$2,031	\$2,031	-	-
755	Info. Systems Maint. Charge	\$42,281	\$40,438	-	-
790	Insurance Charges	\$3,851	\$4,006	-	-



**EXPENDITURE DETAIL**

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Internal Service Charges and Reserves Total</b>		\$86,041	\$79,205	-	-
<b>Capital Outlay</b>					
512	Automotive Leases	\$6,262	\$5,335	-	-
<b>Capital Outlay Total</b>		\$6,262	\$5,335	-	-
<b>BUILDING Total</b>		<b>\$781,625</b>	<b>\$896,330</b>	-	-
<b>Activity ADMINISTRATION</b>					
<b>Activity No. 001 412 120</b>					
<b>Personnel Services</b>					
101	Full-time Salaries	-	-	\$579,970	-
140	Workers' Comp	-	-	\$30,448	-
150	Health Insurance	-	-	\$84,856	-
160	Retirement Plan Charges	-	-	\$179,443	-
161	Medicare	-	-	\$8,410	-
<b>Personnel Services Total</b>		-	-	\$883,127	-
<b>ADMINISTRATION Total</b>		-	-	<b>\$883,127</b>	-
<b>Activity FIRE - OPERATIONS</b>					
<b>Activity No. 001 412 125</b>					
<b>Personnel Services</b>					
101	Full-time Salaries	4,006,643	\$4,046,052	\$3,720,064	\$4,292,786
102	Overtime	2,276,144	\$1,570,456	\$800,000	\$800,000
105	Longevity	\$409	\$409	\$364	-
110	Allowances & Stipends	\$32,468	\$32,415	\$34,000	-
120	Differential Pay	\$201,995	\$218,674	\$209,780	\$194,072
140	Workers' Comp	\$535,435	\$488,580	\$310,997	\$341,276
150	Health Insurance	\$402,901	\$428,676	\$484,400	\$598,440
151	Ltd Insurance	\$17,007	\$17,241	\$14,400	\$17,739
160	Retirement Plan Charges	2,041,325	\$2,230,400	\$2,324,668	\$2,589,382
161	Medicare	\$96,028	\$86,887	\$53,941	\$62,245
199	Personnel Compensation	\$49,834	\$99,147	\$150,808	\$150,808
<b>Personnel Services Total</b>		\$9,660,189	\$9,218,937	\$8,103,422	\$9,046,748
<b>Maintenance &amp; Operations</b>					
205	Medical Services	\$56,359	\$64,349	\$73,600	\$73,600





EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
213	Professional Services	\$43,058	\$26,647	\$40,000	\$40,000
222	Memberships & Subscriptions	\$535	\$90	\$2,725	\$2,740
226	Training, Travel & Subsistence	\$36,572	\$13,815	\$23,250	\$21,450
230	Printing & Binding	\$598	\$1,390	\$950	\$950
236	Water	-	\$15,630	-	-
283	R & M - Fire Equipment	\$6,899	\$10,964	\$20,500	\$20,500
287	R & M - Communications Equipt.	\$7,011	\$2,018	\$8,900	\$9,000
299	Contract Services	\$293,072	\$469,033	\$526,445	\$542,660
301	Office Supplies	\$2,406	\$3,076	\$3,000	\$3,000
303	Janitorial Supplies	\$5,336	\$7,299	\$8,600	\$8,600
304	Books	\$107	\$752	\$1,800	\$1,800
305	Medical Supplies	\$889	\$38	\$2,000	\$2,300
307	Duplicating Supplies	-	\$467	\$500	\$500
309	Photographic Supplies	-	\$619	-	-
318	Wearing Apparel	\$110,571	\$87,237	\$104,450	\$104,450
319	Uniform Accessories	\$516	\$416	-	\$800
342	Communication Materials	\$43,304	\$1,057	\$45,500	\$45,500
355	Minor Equipment- Less Than \$5,000.00	\$65,481	\$41,611	\$409,300	\$50,000
399	Materials & Supplies	\$36,591	\$10,635	\$21,400	\$21,400
470	Bond Principal Redemption	\$27,019	\$27,773	\$28,739	\$29,540
480	Bond Interest Redemption	\$6,654	\$5,900	\$5,159	\$4,357
<b>Maintenance &amp; Operations Total</b>		<b>\$742,978</b>	<b>\$790,816</b>	<b>\$1,326,818</b>	<b>\$983,147</b>
<b>Internal Service Charges and Reserves</b>					
740	Building Services Charges	\$333,763	\$239,310	\$321,529	\$291,370
750	Vehicle Services Charges	\$206,299	\$213,203	\$202,307	\$214,365
751	Vehicle Replacement Charge	\$281,262	\$281,262	\$281,262	\$349,862
752	Vehicle Lease Charge	-	-	\$8,034	\$11,000
755	Info. Systems Maint. Charge	\$143,717	\$137,455	\$154,662	\$152,008
790	Insurance Charges	\$43,620	\$45,094	\$58,237	\$58,237
<b>Internal Service Charges and Reserves Total</b>		<b>\$1,008,661</b>	<b>\$916,324</b>	<b>\$1,026,031</b>	<b>\$1,076,842</b>
<b>FIRE - OPERATIONS Total</b>		<b>\$11,411,828</b>	<b>\$10,926,077</b>	<b>\$10,456,271</b>	<b>\$11,106,737</b>

Activity COVID-19 Response  
 Activity No. 001 412 911

**Maintenance & Operations**

318	Wearing Apparel	-	\$14,027	-	-
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EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
399	Materials & Supplies	-	\$369	-	-
<b>Maintenance &amp; Operations Total</b>		-	\$14,396	-	-
<b>COVID-19 Response Total</b>		-	\$14,396	-	-
<b>FIRE Total</b>		\$12,247,676	\$11,836,803	\$11,339,398	\$11,106,737
<b>GENERAL FUND Total</b>		\$12,247,676	\$11,836,803	\$11,339,398	\$11,106,737



EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
Activity	BUILDING				
Activity No.	120 412 028				
<b>TRANSFERS OUT</b>					
099	Transfers To Other Funds	\$1,363	-	-	-
<b>TRANSFERS OUT Total</b>		\$1,363	-	-	-
<b>BUILDING Total</b>		\$1,363	-	-	-
<b>FIRE Total</b>		\$1,363	-	-	-
<b>PLAN CHECKING REVOLVING FUND Total</b>		\$1,363	-	-	-



EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Activity</b>	<b>FIRE - OPERATIONS</b>				
<b>Activity No.</b>	<b>130 412 125</b>				
<b>Personnel Services</b>					
102	Overtime	\$11,573	\$8,622	\$20,000	\$20,000
120	Differential Pay	\$278,281	\$295,122	\$271,550	\$297,823
<b>Personnel Services Total</b>		<b>\$289,854</b>	<b>\$303,744</b>	<b>\$291,550</b>	<b>\$317,823</b>
<b>Maintenance &amp; Operations</b>					
226	Training, Travel & Subsistence	\$2,273	\$1,200	-	-
355	Minor Equipment- Less Than \$5,000.00	-	\$4,598	-	-
698	Indirect/overhead Costs	\$17,854	\$19,982	\$16,964	\$16,964
<b>Maintenance &amp; Operations Total</b>		<b>\$20,127</b>	<b>\$25,780</b>	<b>\$16,964</b>	<b>\$16,964</b>
<b>FIRE - OPERATIONS Total</b>		<b>\$309,981</b>	<b>\$329,524</b>	<b>\$308,514</b>	<b>\$334,787</b>
<b>FIRE Total</b>		<b>\$309,981</b>	<b>\$329,524</b>	<b>\$308,514</b>	<b>\$334,787</b>
<b>EMT-D REVOLVING FUND Total</b>		<b>\$309,981</b>	<b>\$329,524</b>	<b>\$308,514</b>	<b>\$334,787</b>



EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Activity</b>	CRI - MASS PROPHYLAXIS PROGRAM				
<b>Activity No.</b>	282 412 912				
<b>Maintenance &amp; Operations</b>					
355	Minor Equipment- Less Than \$5,000.00	\$463	\$1,535	-	-
<b>Maintenance &amp; Operations Total</b>		\$463	\$1,535	-	-
<b>CRI - MASS PROPHYLAXIS PROGRAM Total</b>		\$463	\$1,535	-	-
<b>Activity</b>	FY17 URBAN AREA SECURITY INITIATIVE				
<b>Activity No.</b>	282 412 948				
<b>Maintenance &amp; Operations</b>					
226	Training, Travel & Subsistence	\$1,417	-	-	-
<b>Maintenance &amp; Operations Total</b>		\$1,417	-	-	-
<b>FY17 URBAN AREA SECURITY INITIATIVE Total</b>		\$1,417	-	-	-
<b>Activity</b>	FY17 STATE HOMELAND SECURITY GRANT				
<b>Activity No.</b>	282 412 949				
<b>Maintenance &amp; Operations</b>					
355	Minor Equipment- Less Than \$5,000.00	\$25,736	-	-	-
<b>Maintenance &amp; Operations Total</b>		\$25,736	-	-	-
<b>FY17 STATE HOMELAND SECURITY GRANT Tot</b>		\$25,736	-	-	-
<b>Activity</b>	FY18 STATE HOMELAND SECURITY				
<b>Activity No.</b>	282 412 950				
<b>Maintenance &amp; Operations</b>					
355	Minor Equipment- Less Than \$5,000.00	-	\$18,835	-	-
<b>Maintenance &amp; Operations Total</b>		-	\$18,835	-	-
<b>FY18 STATE HOMELAND SECURITY Total</b>		-	\$18,835	-	-
<b>Activity</b>	FY18 URBAN AREA SECURITY INITIATIVE				
<b>Activity No.</b>	282 412 951				
<b>Maintenance &amp; Operations</b>					
226	Training, Travel & Subsistence	-	\$1,405	-	-
306	Computer Supplies	\$10,000	-	-	-



EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Maintenance &amp; Operations Total</b>		\$10,000	\$1,405	-	-
<b>FY18 URBAN AREA SECURITY INITIATIVE Total</b>		<b>\$10,000</b>	<b>\$1,405</b>	-	-
<b>Activity</b>	FY19 URBAN AREA SECURITY INITIATIVE				
<b>Activity No.</b>	282 412 952				
<b>Maintenance &amp; Operations</b>					
306	Computer Supplies	-	\$10,000	-	-
<b>Maintenance &amp; Operations Total</b>		-	\$10,000	-	-
<b>FY19 URBAN AREA SECURITY INITIATIVE Total</b>		-	<b>\$10,000</b>	-	-
<b>Activity</b>	SAFER Grant				
<b>Activity No.</b>	282 412 954				
<b>Personnel Services</b>					
101	Full-time Salaries	-	-	-	\$301,460
140	Workers' Comp	-	-	-	\$25,202
150	Health Insurance	-	-	-	\$63,640
151	Ltd Insurance	-	-	-	\$2,035
160	Retirement Plan Charges	-	-	-	\$193,477
161	Medicare	-	-	-	\$4,371
<b>Personnel Services Total</b>		-	-	-	\$590,185
<b>SAFER Grant Total</b>		-	-	-	<b>\$590,185</b>
<b>FIRE Total</b>		<b>\$37,616</b>	<b>\$31,775</b>	-	<b>\$590,185</b>
<b>REIMBURSABLE GRANTS CITYWIDE Total</b>		<b>\$37,616</b>	<b>\$31,775</b>	-	<b>\$590,185</b>



EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Activity</b>	<b>FIRE - OPERATIONS</b>				
<b>Activity No.</b>	<b>301 412 125</b>				
<b>Maintenance &amp; Operations</b>					
470	Bond Principal Redemption	\$420,000	\$455,000	\$485,000	\$520,000
480	Bond Interest Redemption	\$63,953	\$56,883	\$47,804	\$36,893
<b>Maintenance &amp; Operations Total</b>		<b>\$483,953</b>	<b>\$511,883</b>	<b>\$532,804</b>	<b>\$556,893</b>
<b>FIRE - OPERATIONS Total</b>		<b>\$483,953</b>	<b>\$511,883</b>	<b>\$532,804</b>	<b>\$556,893</b>
<b>FIRE Total</b>		<b>\$483,953</b>	<b>\$511,883</b>	<b>\$532,804</b>	<b>\$556,893</b>
<b>GRANT-C.D.B.G. Total</b>		<b>\$483,953</b>	<b>\$511,883</b>	<b>\$532,804</b>	<b>\$556,893</b>



EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
Activity	FIRE - OPERATIONS				
Activity No.	644 412 125				
<b>Capital Outlay</b>					
519	Firefighting Apparatus	-	-	-	\$230,000
<b>Capital Outlay</b>	<b>Total</b>	-	-	-	\$230,000
<b>FIRE - OPERATIONS Total</b>		-	-	-	<b>\$230,000</b>
<b>FIRE Total</b>		-	-	-	<b>\$230,000</b>
<b>VEHICLE REPLACEMENT RESERVE Total</b>		-	-	-	<b>\$230,000</b>



Adopted Budget  
Fiscal Year 2022

# Housing Authority







# HOUSING AUTHORITY

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## **DESCRIPTION**

The goal of the National City Housing Authority is to be a leader in housing programs and in the preservation, revitalization and the development of affordable housing projects in National City's neighborhoods. To accomplish this goal, the Housing Authority focuses on four main areas of service. They include: (1) increasing the availability of safe, quality affordable housing and improving neighborhood infrastructure; (2) administering programs that expand economic prosperity and self-sufficiency such as the Section 8 Housing Choice Voucher Program; (3) aggressively pursuing grants and supporting programs that improve the quality of life for residents and sustain neighborhoods and healthy families and; (4) use real estate assets to create additional housing and economic development opportunities.

### AFFORDABLE HOUSING DEVELOPMENT

The Housing Authority partners with non-profit and for profit developers to increase housing opportunities at all income levels. The Housing Authority is also collaborating with the Community Development and Engineering Department in FY2022 to complete a focused General Plan update that will help the City plan for additional housing units and transportation infrastructure.

### SECTION 8 HOUSING CHOICE VOUCHER PROGRAM

This Housing Authority administers 1,123 Housing Choice Vouchers for eligible low-income families, the elderly and the disabled that either live or work in National City to afford decent, safe, and sanitary housing in the private market. It is a federally funded program under the U.S. Department of Housing and Urban Development (HUD) which enables participants to find their own housing, including single-family homes, townhouses and apartment units.

### HOUSING PROGRAMS AND GRANTS

This Housing Authority also manages the HOME Investment Partnerships Program (HOME), Community Development Block Grant Program (CDBG), Coronavirus Aid, Relief, and Economic Security (CARES) Act CDBG-CV, and American Rescue Plan (ARP) Act funds. Other federal, state, and local funds are also leveraged to further develop and preserve affordable housing and provide services to low and moderate income residents while improving infrastructure and services in the City.

### REAL ESTATE ASSET MANAGEMENT

This Housing Authority is responsible for the tracking and management of all City-owned real estate assets including acquisition, disposition, and leasing. Some of the assets that are vacant or underutilized can be used to provide housing at all income levels and to promote economic development in the City.

## **GOALS & OBJECTIVES**

1. Complete a focused General Plan update which includes the submission of the Sixth Cycle Housing Element in April 2021.
2. Continue to deliver high performing housing programs such as the Section 8 Housing Choice Voucher Program.
3. Leverage HOME, , the Low and Moderate Income Fund, CDBG, CDBG-CV, Local Early Action Planning (LEAP) Grants Program, Permanent Local Housing Allocation (PLHA) Program Grant, County of San Diego Emergency Rental Assistance



# HOUSING AUTHORITY

Program (ERAP) funds to develop projects and programs that increase housing opportunities, divert and prevent homelessness, and improve the lives of all residents in National City.

4. Continue to implement the Long-term Property Management Plan for the Successor Agency to the Community Development Commission as the National City Redevelopment Agency and manage the acquisition and disposition of City and Housing Authority properties to promote housing development and prioritize the economic development of National City.

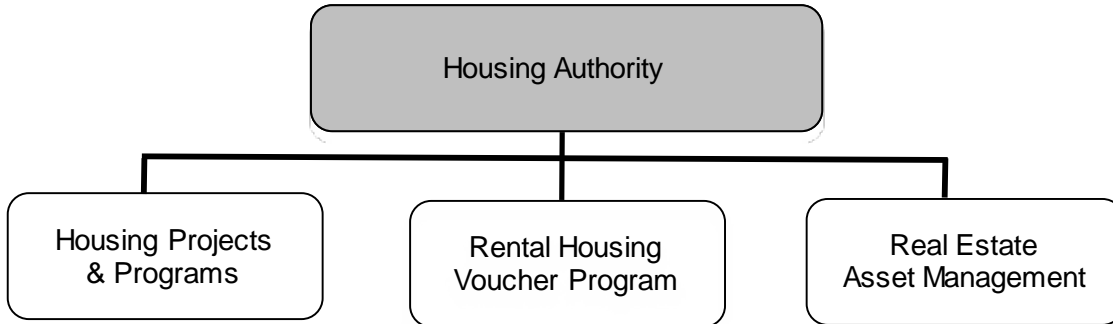
## PRODUCTIVITY/WORKLOAD STATISTICS

	FY 19 Actual	FY 20 Actual	FY 21 Estimated	FY 22 Projected
HUD CDBG and HOME Programs	9	10	8	6
Special Programs in response to COVID-19	N/A	6	7	4
Housing:				
Tenant based rental assistance through HOME for homeless/homeless prevention/victims of domestic violence	11	13	48	9
Affordable units acquired/rehabilitated	0	0	0	6
First-time homebuyer units	0	1	0	2
Housing Choice Voucher Program:	1,123	1,123	1,123	1,123
Applications taken	432	282	375	400
Applications processed for initial eligibility	350	250	250	350
New admissions	79	116	100	100
Families assisted	1,083	1,094	1,100	1,120
Housing Quality Standard inspections	1,538	648	337	900
Incoming portability processed	10	13	15	15
Outgoing portability processed	8	20	25	20



# HOUSING AUTHORITY

## DEPARTMENT ORGANIZATIONAL CHART



## SIGNIFICANT CHANGES

No significant changes anticipated.

## STAFFING SUMMARY

HOUSING & ECONOMIC DEVELOPMENT	Fund <sup>1</sup>	FY 19 Adopted	FY 20 Adopted	FY 21 Adopted	FY 22 Adopted
<b>Housing &amp; Economic Development</b>					
Director of Housing & Economic Development	001	0.50	0.50	0.00	0.00
Executive Assistant IV <sup>1</sup>	001	0.00	1.00	0.00	0.00
Lead Housing Inspector	001	0.00	0.00	0.00	0.00
Property Agent	001	0.50	0.50	0.50	0.50
Community Development Specialist II	301	1.00	1.00	1.00	1.00
Community Development Manager	301	0.00	0.00	0.00	0.70
Director of Housing & Economic Development	301	0.00	0.00	0.00	0.20
Housing Inspector II	301	1.00	1.00	1.00	0.00
Director of Housing & Economic Development	501	0.00	0.00	0.50	0.50
Executive Assistant IV <sup>1</sup>	501	0.00	0.00	1.00	1.00
Housing Inspector I	501	0.00	0.00	0.00	1.00
Housing Inspector II	505	0.00	0.00	0.00	0.00
Community Development Manager	505	0.00	0.00	0.00	0.30
Community Development Manager	532	1.00	1.00	1.00	0.00
Director of Housing & Economic Development	532	0.40	0.40	0.40	0.20
Housing Assistant	532	0.10	0.10	0.00	0.00
Property Agent	532	0.50	0.50	0.50	0.50
Senior Office Assistant	532	0.20	0.20	0.00	0.00
<b>Housing &amp; Economic Development Total</b>		<b>5.20</b>	<b>6.20</b>	<b>5.90</b>	<b>5.90</b>



# HOUSING AUTHORITY

## STAFFING SUMMARY

HOUSING & ECONOMIC DEVELOPMENT	Fund <sup>1</sup>	FY 19 Adopted	FY 20 Adopted	FY 21 Adopted	FY 22 Adopted
<b>Housing Choice Voucher Program</b>					
Director of Housing & Economic Development	502	0.10	0.10	0.10	0.10
Housing Assistant	502	0.90	0.90	1.00	1.00
Housing Programs Manager	502	1.00	1.00	1.00	1.00
Housing Specialist	502	4.00	4.00	4.00	5.00
Senior Housing Specialist	502	1.00	1.00	1.00	1.00
Senior Office Assistant	502	0.80	0.80	1.00	1.00
<b>Housing Choice Voucher Program Total</b>		<b>7.80</b>	<b>7.80</b>	<b>8.10</b>	<b>9.10</b>
<b>Economic Development</b>					
Community Development Specialist II <sup>3</sup>	001	1.00	0.00	0.00	0.00
<b>Economic Development Total</b>		<b>1.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Nutrition<sup>4</sup></b>					
Nutrition Program Manager	166	1.00	1.00	0.00	0.00
Dishwasher	166	0.50	0.50	0.00	0.00
Executive Chef	166	1.00	1.00	0.00	0.00
Food Services Worker	166	2.50	2.50	0.00	0.00
Home Delivered Meals Coordinator	166	1.00	1.00	0.00	0.00
Home Delivered Meals Driver	166	1.50	1.50	0.00	0.00
Kitchen Aide	166	0.50	0.50	0.00	0.00
Senior Office Assistant	166	1.00	1.00	0.00	0.00
Sous Chef	166	1.00	1.00	0.00	0.00
<b>Nutrition<sup>3</sup></b>		<b>10.00</b>	<b>10.00</b>	<b>0.00</b>	<b>0.00</b>
<b>HOUSING &amp; ECONOMIC DEVELOPMENT TOTAL</b>		<b>24.00</b>	<b>24.00</b>	<b>14.00</b>	<b>15.00</b>

<sup>1</sup> Fund name located in Section V of Appendix

<sup>2</sup> Transferred from the City Council during FY 19.

<sup>3</sup> Transferred to the City Manager in FY 20

<sup>4</sup> Transfer to the Community Services in FY 21



# HOUSING AUTHORITY

## REVENUE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Activity</b>	Other				
<b>Activity No.</b>	001 45462				
<b>Other</b>					
3634	Miscellaneous Revenue	\$1,902	\$40	-	-
3636	Refunds & Reimbursements	\$1,000	-	-	-
3655	Asset Management Fee	\$25,000	-	-	-
<b>Other Revenues Total</b>		<b>\$27,902</b>	<b>\$40</b>	<b>-</b>	<b>-</b>
<b>Other Total</b>		<b>\$27,902</b>	<b>\$40</b>	<b>-</b>	<b>-</b>
<b>HOUSING REVENUE Total</b>		<b>\$27,902</b>	<b>\$40</b>	<b>-</b>	<b>-</b>
<b>GENERAL FUND Total</b>		<b>\$27,902</b>	<b>\$40</b>	<b>-</b>	<b>-</b>



# HOUSING AUTHORITY

## REVENUE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Activity</b>	Investment Earnings				
<b>Activity No.</b>	501 45462				
<b>Investment Earnings</b>					
3300	Investment Earnings	-	\$418	-	-
<b>Other Revenues Total</b>		-	\$418	-	-
<b>Investment Earnings Total</b>		-	<b>\$418</b>	-	-
<b>Activity</b>	Other				
<b>Activity No.</b>	501 45462				
<b>Other</b>					
3634	Miscellaneous Revenue	-	\$23,563	-	\$86,543
3636	Refunds & Reimbursements	\$99	-	-	-
<b>Other Revenues Total</b>		\$99	\$23,563	-	\$86,543
<b>Other Total</b>		<b>\$99</b>	<b>\$23,563</b>	-	<b>\$86,543</b>
<b>HOUSING REVENUE Total</b>		<b>\$99</b>	<b>\$23,981</b>	-	<b>\$86,543</b>
<b>HOUSING AUTHORITY Total</b>		<b>\$99</b>	<b>\$23,981</b>	-	<b>\$86,543</b>





# HOUSING AUTHORITY

## REVENUE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Activity</b>	Investment Earnings				
<b>Activity No.</b>	502 45462				
<b>Investment Earnings</b>					
3300	Investment Earnings	\$107	\$102	-	\$110
<b>Other Revenues Total</b>		\$107	\$102	-	\$110
<b>Investment Earnings Total</b>		<b>\$107</b>	<b>\$102</b>	<b>-</b>	<b>\$110</b>
<b>Activity</b>	Other				
<b>Activity No.</b>	502 45462				
<b>Other</b>					
3600	Other	\$8,675	\$3,080	-	\$9,000
3614	HUD Revenue-Housing Assistance Pmt	\$10,961,841	\$11,819,709	\$12,079,105	\$12,800,000
3615	HUD Revenue-Administrative Fees	\$1,098,461	\$1,119,674	\$1,081,164	\$1,300,000
3616	Fraud Recovery-HAP	\$27,041	\$14,099	\$5,000	\$8,000
3617	Fraud Recovery-Administrative Fees	\$27,041	\$14,099	\$5,000	\$8,000
3618	Other Revenue-Portability Admin	\$116,533	\$40,588	\$24,000	\$90,000
<b>Other Revenues Total</b>		\$12,239,592	\$13,011,249	\$13,194,269	\$14,215,000
<b>Other Total</b>		<b>\$12,239,592</b>	<b>\$13,011,249</b>	<b>\$13,194,269</b>	<b>\$14,215,000</b>
<b>HOUSING REVENUE Total</b>		<b>\$12,239,699</b>	<b>\$13,011,351</b>	<b>\$13,194,269</b>	<b>\$14,215,110</b>
<b>Activity</b>	Other				
<b>Activity No.</b>	502 45922				
<b>Other</b>					
3615	HUD Revenue-Administrative Fees	-	\$225,942	-	-
<b>Other Revenues Total</b>		-	\$225,942	-	-
<b>Other Total</b>		-	<b>\$225,942</b>	-	-
<b>Housing &amp; Grants - CARES Act. Total</b>		-	<b>\$225,942</b>	-	-
<b>SECTION 8 FUND Total</b>		<b>\$12,239,699</b>	<b>\$13,237,293</b>	<b>\$13,194,269</b>	<b>\$14,215,110</b>



# HOUSING AUTHORITY

## REVENUE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Activity</b>	Investment Earnings				
<b>Activity No.</b>	532 41000				
<b>Investment Earnings</b>					
3312	Rents and Leases	-	-	\$250,000	-
<b>Other Revenues Total</b>		-	-	\$250,000	-
<b>Investment Earnings Total</b>		-	-	<b>\$250,000</b>	-
<b>Recreation Revenues Total</b>		-	-	<b>\$250,000</b>	-
<b>LOW&amp;MOD INCOME HOUSING ASSET FUND Total</b>		-	-	<b>\$250,000</b>	-



# HOUSING AUTHORITY

## EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Activity</b>	<b>HOUSING</b>				
<b>Activity No.</b>	<b>001 419 462</b>				
<b>Personnel Services</b>					
101	Full-time Salaries	\$66,293	\$179,441	\$38,272	-
110	Allowances & Stipends	\$1,795	\$1,661	\$2,400	-
120	Differential Pay	\$1,390	\$2,014	\$2,392	-
140	Workers' Comp	\$710	\$1,152	\$1,695	-
150	Health Insurance	\$6,545	\$22,670	\$5,207	-
151	Ltd Insurance	\$339	\$326	-	-
160	Retirement Plan Charges	\$18,187	\$51,229	\$11,841	-
161	Medicare	\$1,092	\$2,831	\$555	-
199	Personnel Compensation	\$2,826	\$94	-	-
<b>Personnel Services Total</b>		<b>\$99,177</b>	<b>\$261,418</b>	<b>\$62,362</b>	<b>-</b>
<b>Maintenance &amp; Operations</b>					
307	Duplicating Supplies	-	-	\$400	\$400
445	Legal Settlements	\$3,000	\$496	\$3,000	\$3,000
<b>Maintenance &amp; Operations Total</b>		<b>\$3,000</b>	<b>\$496</b>	<b>\$3,400</b>	<b>\$3,400</b>
<b>Internal Service Charges and Reserves</b>					
740	Building Services Charges	\$38,161	\$35,349	\$49,261	\$44,640
750	Vehicle Services Charges	\$10,326	\$10,568	\$10,028	\$10,626
755	Info. Systems Maint. Charge	\$41,377	\$39,574	\$44,528	\$43,763
790	Insurance Charges	\$2,928	\$3,197	\$4,392	\$4,392
<b>Internal Service Charges and Reserves Total</b>		<b>\$92,792</b>	<b>\$88,688</b>	<b>\$108,209</b>	<b>\$103,421</b>
<b>HOUSING Total</b>		<b>\$194,969</b>	<b>\$350,602</b>	<b>\$173,971</b>	<b>\$106,821</b>
<b>Activity</b>	<b>ASSET MANAGEMENT</b>				
<b>Activity No.</b>	<b>001 419 475</b>				
<b>Personnel Services</b>					
101	Full-time Salaries	\$36,560	\$37,691	-	\$38,272
140	Workers' Comp	\$1,620	\$1,670	-	\$1,695
150	Health Insurance	\$7,597	\$7,545	-	\$5,765
160	Retirement Plan Charges	\$9,736	\$10,987	-	\$13,567
161	Medicare	\$489	\$507	-	\$555
<b>Personnel Services Total</b>		<b>\$56,002</b>	<b>\$58,400</b>	<b>-</b>	<b>\$59,854</b>



# HOUSING AUTHORITY

## EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Maintenance &amp; Operations</b>					
213	Professional Services	\$710	\$5,906	\$20,000	\$20,000
213	Professional Services	\$799	\$11,521	\$35,000	\$35,000
226	Training, Travel & Subsistence	\$131	-	\$1,500	\$1,500
299	Contract Services	\$4,961	\$4,953	\$7,000	\$7,000
399	Materials & Supplies	\$5,755	\$723	\$200	\$1,000
<b>Maintenance &amp; Operations Total</b>		\$12,356	\$23,103	\$63,700	\$64,500
<b>ASSET MANAGEMENT Total</b>		\$68,358	\$81,503	\$63,700	\$124,354
<b>HOUSING AUTHORITY Total</b>		\$263,327	\$432,105	\$237,671	\$231,175
<b>GENERAL FUND Total</b>		\$263,327	\$432,105	\$237,671	\$231,175



# HOUSING AUTHORITY

## EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Activity</b>	HOUSING				
<b>Activity No.</b>	104 419 462				
<b>Personnel Services</b>					
101	Full-time Salaries	-	\$23,302	-	-
140	Workers' Comp	-	\$229	-	-
150	Health Insurance	-	\$2,778	-	-
160	Retirement Plan Charges	-	\$2,673	-	-
161	Medicare	-	\$337	-	-
<b>Personnel Services Total</b>		-	\$29,319	-	-
<b>HOUSING Total</b>		-	\$29,319	-	-
<b>HOUSING AUTHORITY Total</b>		-	\$29,319	-	-
<b>LIBRARY FUND Total</b>		-	\$29,319	-	-



# HOUSING AUTHORITY

## EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Activity</b>	<b>NUTRITION CENTER</b>				
<b>Activity No.</b>	<b>166 419 429</b>				
<b>Personnel Services</b>					
100	Part-time Wages	\$51,122	\$33,401	-	-
101	Full-time Salaries	\$299,690	\$321,610	-	-
102	Overtime	\$7,489	\$12,237	-	-
120	Differential Pay	\$3,436	\$3,164	-	-
140	Workers' Comp	\$12,070	\$12,055	-	-
150	Health Insurance	\$53,042	\$53,225	-	-
151	Ltd Insurance	\$613	\$589	-	-
160	Retirement Plan Charges	\$77,172	\$86,691	-	-
161	Medicare	\$5,116	\$5,203	-	-
199	Personnel Compensation	\$13,479	\$15,131	-	-
<b>Personnel Services Total</b>		<b>\$523,229</b>	<b>\$543,306</b>	-	-
<b>Maintenance &amp; Operations</b>					
211	Laundry & Cleaning Services	\$2,618	\$5,030	-	-
234	Electricity & Gas	\$20,877	\$7,359	-	-
236	Water	\$1,709	\$319	-	-
270	Permits & Licenses	\$300	\$496	-	-
276	Trash Collection & Disposal	\$0	\$539	-	-
292	Parking Penalty Assessments	\$743	\$6,622	-	-
299	Contract Services	\$0	\$24,963	-	-
301	Office Supplies	\$1,317	\$1,051	-	-
312	Consumable Supplies	\$45,413	\$37,005	-	-
313	Food Supplies	\$220,299	\$228,649	-	-
<b>Maintenance &amp; Operations Total</b>		<b>\$293,276</b>	<b>\$312,033</b>	-	-
<b>Internal Service Charges and Reserves</b>					
750	Vehicle Services Charges	\$14,710	\$15,044	-	-
790	Insurance Charges	\$4,515	\$4,902	-	-
<b>Internal Service Charges and Reserves Total</b>		<b>\$19,225</b>	<b>\$19,946</b>	-	-
<b>NUTRITION CENTER Total</b>		<b>\$835,730</b>	<b>\$875,285</b>	-	-



# HOUSING AUTHORITY

## EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
Activity	COVID-19 RESPONSE				
Activity No.	166 419 911				
<b>Maintenance &amp; Operations</b>					
312	Consumable Supplies	-	\$11,538	-	-
<b>Maintenance &amp; Operations Total</b>		-	\$11,538	-	-
<b>COVID-19 Response Total</b>		-	\$11,538	-	-
<b>HOUSING AUTHORITY Total</b>		\$835,730	\$886,823	-	-
<b>NUTRITION Total</b>		\$835,730	\$886,823	-	-



# HOUSING AUTHORITY

## EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Activity</b>	<b>HOUSING</b>				
<b>Activity No.</b>	<b>301 419 462</b>				
<b>Personnel Services</b>					
101	Full-time Salaries	\$72,383	\$55,852	\$133,328	\$63,368
102	Overtime	-	\$817	-	-
120	Differential Pay	\$88	\$1,862	-	-
140	Workers' Comp	\$710	\$1,368	\$3,292	\$2,845
150	Health Insurance	\$6,770	\$5,371	\$20,828	\$10,805
151	Ltd Insurance	-	-	-	\$256
160	Retirement Plan Charges	\$20,349	\$16,196	\$41,252	\$22,464
161	Medicare	\$1,058	\$846	\$1,933	\$919
199	Personnel Compensation	\$2,439	\$1,192	\$2,411	\$2,411
<b>Personnel Services Total</b>		<b>\$103,797</b>	<b>\$83,504</b>	<b>\$203,044</b>	<b>\$103,068</b>
<b>Maintenance &amp; Operations</b>					
201	Auditing Services	-	\$2,000	\$2,000	\$2,000
222	Memberships & Subscriptions	-	-	-	\$120
226	Training, Travel & Subsistence	\$1,989	\$2,131	\$3,000	\$3,000
250	Postage	\$183	\$52	\$200	\$200
260	Advertising	\$1,502	\$3,566	\$2,500	\$3,600
299	Contract Services	\$3,336	\$30,564	\$30,564	\$30,000
301	Office Supplies	\$533	-	\$500	\$1,064
399	Materials & Supplies	-	\$1,072	\$1,324	\$1,324
<b>Maintenance &amp; Operations Total</b>		<b>\$7,543</b>	<b>\$39,385</b>	<b>\$40,088</b>	<b>\$41,308</b>
<b>HOUSING Total</b>		<b>\$111,340</b>	<b>\$122,889</b>	<b>\$243,132</b>	<b>\$144,376</b>
<b>Activity</b>	<b>CARES Act.</b>				
<b>Activity No.</b>	<b>301 419 922</b>				
<b>Personnel Services</b>					
101	Full-time Salaries	-	-	-	\$87,368
110	Allowances & Stipends	-	-	-	\$780
120	Differential Pay	-	-	-	\$480
140	Workers' Comp	-	-	-	\$3,786
150	Health Insurance	-	-	-	\$13,685
151	Ltd Insurance	-	-	-	\$256
160	Retirement Plan Charges	-	-	-	\$30,972





# HOUSING AUTHORITY

## EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
161	Medicare	-	-	-	\$1,267
<b>Personnel Services Total</b>		-	-	-	\$138,594
<b>Maintenance &amp; Operations</b>					
250	Postage	-	-	-	\$100
260	Advertising	-	-	-	\$1,000
399	Materials & Supplies	-	-	-	\$500
<b>Maintenance &amp; Operations Total</b>		-	-	-	\$1,600
<b>CARES Act. Total</b>		-	-	-	\$140,194
<b>HOUSING AUTHORITY Total</b>		<b>\$111,340</b>	<b>\$122,889</b>	<b>\$243,132</b>	<b>\$284,570</b>
<b>GRANT-C.D.B.G. Total</b>		<b>\$111,340</b>	<b>\$122,889</b>	<b>\$243,132</b>	<b>\$284,570</b>



# HOUSING AUTHORITY

## EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Activity</b>	<b>HOUSING</b>				
<b>Activity No.</b>	<b>501 419 462</b>				
<b>TRANSFERS OUT</b>					
099	Transfers To Other Funds	\$475,000	\$491,625	\$508,832	\$526,641
<b>TRANSFERS OUT Total</b>		<b>\$475,000</b>	<b>\$491,625</b>	<b>\$508,832</b>	<b>\$526,641</b>
<b>Personnel Services</b>					
101	Full-time Salaries	-	-	\$131,552	\$189,296
110	Allowances & Stipends	-	-	-	\$1,950
120	Differential Pay	-	-	-	\$3,800
140	Workers' Comp	-	-	\$1,289	\$4,200
150	Health Insurance	-	-	\$20,769	\$32,690
160	Retirement Plan Charges	-	-	\$40,702	\$67,105
161	Medicare	-	-	\$1,908	\$2,745
<b>Personnel Services Total</b>		<b>-</b>	<b>-</b>	<b>\$196,220</b>	<b>\$301,786</b>
<b>Maintenance &amp; Operations</b>					
213	Professional Services	-	\$173,191	\$1,080,000	\$900,000
230	Printing & Binding	-	-	-	\$8,000
399	Materials & Supplies	-	-	-	\$10,000
650	Agency Contributions	-	-	-	\$11,662,000
<b>Maintenance &amp; Operations Total</b>		<b>-</b>	<b>\$173,191</b>	<b>\$1,080,000</b>	<b>\$12,580,000</b>
<b>HOUSING Total</b>		<b>\$475,000</b>	<b>\$664,816</b>	<b>\$1,785,052</b>	<b>\$13,408,427</b>
<b>Activity</b>	<b>COVID-19 Response</b>				
<b>Activity No.</b>	<b>501 419 911</b>				
<b>Maintenance &amp; Operations</b>					
399	Materials & Supplies	-	-	-	\$2,000
<b>Maintenance &amp; Operations Total</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>\$2,000</b>
<b>COVID-19 Response Total</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>\$2,000</b>
<b>HOUSING AUTHORITY Total</b>		<b>\$475,000</b>	<b>\$664,816</b>	<b>\$1,785,052</b>	<b>\$13,410,427</b>
<b>HOUSING AUTHORITY Total</b>		<b>\$475,000</b>	<b>\$664,816</b>	<b>\$1,785,052</b>	<b>\$13,410,427</b>



# HOUSING AUTHORITY

## EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Activity</b>	<b>HOUSING</b>				
<b>Activity No.</b>	<b>502 419 462</b>				
<b>Personnel Services</b>					
100	Part-time Wages	\$8,267	\$29,659	-	\$29,700
101	Full-time Salaries	\$447,734	\$472,282	\$510,803	\$580,990
105	Longevity	\$427	\$421	\$364	\$421
110	Allowances & Stipends	\$359	\$332	\$480	\$390
120	Differential Pay	\$11,234	\$10,590	\$8,304	\$8,535
140	Workers' Comp	\$4,724	\$5,050	\$5,006	\$6,517
150	Health Insurance	\$80,354	\$78,261	\$88,738	\$108,080
151	Ltd Insurance	\$382	\$65	-	\$731
160	Retirement Plan Charges	\$129,948	\$145,230	\$158,042	\$205,961
161	Medicare	\$6,837	\$7,331	\$7,407	\$8,424
199	Personnel Compensation	\$25,241	\$8,986	\$13,890	\$13,890
<b>Personnel Services Total</b>		<b>\$715,507</b>	<b>\$758,207</b>	<b>\$793,034</b>	<b>\$963,639</b>
<b>Maintenance &amp; Operations</b>					
201	Auditing Services	\$3,500	\$2,000	\$4,000	\$4,000
222	Memberships & Subscriptions	\$4,414	\$2,497	\$9,000	\$3,300
226	Training, Travel & Subsistence	\$4,449	\$5,150	\$10,000	\$8,000
250	Postage	\$8,190	\$6,553	\$10,000	\$10,000
260	Advertising	\$354	\$592	\$600	\$600
299	Contract Services	\$14,386	\$25,238	\$40,000	\$45,000
399	Materials & Supplies	\$4,023	\$5,942	\$8,000	\$12,000
602	Housing Assistance Payments	\$11,075,962	\$11,772,551	\$12,000,000	\$12,600,000
603	Other General Expenses	\$10,483	\$4,619	\$10,000	\$10,000
606	Hap Portability-in	\$116,533	\$40,588	-	\$90,000
698	Indirect/overhead Costs	\$162,021	\$177,816	\$168,569	\$180,000
<b>Maintenance &amp; Operations Total</b>		<b>\$11,404,315</b>	<b>\$12,043,546</b>	<b>\$12,260,169</b>	<b>\$12,962,900</b>
<b>Internal Service Charges and Reserves</b>					
740	Building Services Charges	\$30,082	\$25,994	\$28,979	\$26,261
750	Vehicle Services Charges	\$2,031	\$2,031	\$1,927	\$2,042
752	Vehicle Lease Charge	-	-	\$3,897	\$4,000
755	Info. Systems Maint. Charge	\$68,922	\$65,919	\$74,171	\$72,898
790	Insurance Charges	\$5,562	\$5,856	\$7,535	\$7,535
<b>Internal Service Charges and Reserves Total</b>		<b>\$106,597</b>	<b>\$99,800</b>	<b>\$116,509</b>	<b>\$112,736</b>



# HOUSING AUTHORITY

## EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Capital Outlay</b>					
502	Computer Equipment	-	-	\$10,000	\$10,000
503	Furniture & Furnishings	-	\$765	-	\$9,000
512	Automotive Leases	\$6,262	\$5,146	-	\$6,000
<b>Capital Outlay Total</b>		\$6,262	\$5,911	\$10,000	\$25,000
<b>HOUSING Total</b>		<b>\$12,232,681</b>	<b>\$12,907,464</b>	<b>\$13,179,712</b>	<b>\$14,064,275</b>
<b>Activity</b>	CARES Act.				
<b>Activity No.</b>	502 419 922				
<b>Capital Outlay</b>					
503	Furniture & Furnishings	-	\$791	-	-
<b>Capital Outlay Total</b>		-	\$791	-	-
<b>CARES Act. Total</b>		-	<b>\$791</b>	-	-
<b>HOUSING AUTHORITY Total</b>		<b>\$12,232,681</b>	<b>\$12,908,255</b>	<b>\$13,179,712</b>	<b>\$14,064,275</b>
<b>SECTION 8 FUND Total</b>		<b>\$12,232,681</b>	<b>\$12,908,255</b>	<b>\$13,179,712</b>	<b>\$14,064,275</b>



# HOUSING AUTHORITY

## EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Activity</b>	<b>HOUSING</b>				
<b>Activity No.</b>	<b>505 419 462</b>				
<b>Personnel Services</b>					
101	Full-time Salaries	-	\$17,815	-	\$26,308
102	Overtime	-	\$273	-	-
120	Differential Pay	-	\$401	-	-
140	Workers' Comp	-	\$181	-	\$2,525
150	Health Insurance	-	\$1,695	-	\$4,320
151	Ltd Insurance	-	-	-	\$219
160	Retirement Plan Charges	-	\$5,707	-	\$9,326
161	Medicare	-	\$267	-	\$381
199	Personnel Compensation	-	\$364	-	-
<b>Personnel Services Total</b>		-	\$26,703	-	\$43,079
<b>Maintenance &amp; Operations</b>					
213	Professional Services	\$10,784	\$15,709	\$15,000	\$8,000
222	Memberships & Subscriptions	\$550	\$654	\$700	\$700
226	Training, Travel & Subsistence	-	\$1,872	\$4,000	\$4,000
250	Postage	\$122	\$62	\$150	\$150
299	Contract Services	\$7,687	-	\$8,000	\$15,000
399	Materials & Supplies	\$1,232	\$496	\$500	\$1,000
650	Agency Contributions	(\$210,000)	\$4,900	-	-
<b>Maintenance &amp; Operations Total</b>		(\$189,625)	\$23,693	\$28,350	\$28,850
<b>HOUSING Total</b>		<b>(\$189,625)</b>	<b>\$50,396</b>	<b>\$28,350</b>	<b>\$71,929</b>
<b>HOUSING AUTHORITY Total</b>		<b>(\$189,625)</b>	<b>\$50,396</b>	<b>\$28,350</b>	<b>\$71,929</b>
<b>HOME FUND Total</b>		<b>(\$189,625)</b>	<b>\$50,396</b>	<b>\$28,350</b>	<b>\$71,929</b>



# HOUSING AUTHORITY

## EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Activity</b>	<b>HOUSING</b>				
<b>Activity No.</b>	<b>532 419 462</b>				
<b>Personnel Services</b>					
100	Part-time Wages	\$6,275	\$9,625	\$0	\$9,700
101	Full-time Salaries	\$173,265	\$48,745	\$185,542	\$24,000
110	Allowances & Stipends	\$1,436	\$1,328	\$1,920	\$780
120	Differential Pay	\$3,931	\$971	\$874	\$480
140	Workers' Comp	\$1,945	\$649	\$6,564	\$941
150	Health Insurance	\$21,870	\$5,687	\$25,367	\$2,880
151	Ltd Insurance	\$948	\$262	\$0	\$366
160	Retirement Plan Charges	\$49,649	\$16,222	\$57,407	\$8,508
161	Medicare	\$3,019	\$961	\$2,690	\$348
199	Personnel Compensation	\$11,760	-	-	-
<b>Personnel Services Total</b>		<b>\$274,098</b>	<b>\$84,450</b>	<b>\$280,364</b>	<b>\$48,003</b>
<b>Maintenance &amp; Operations</b>					
209	Legal Services	\$4,331	\$13,781	\$25,000	\$25,000
213	Professional Services	\$1,151	-	\$50,000	\$50,000
230	Printing & Binding	-	\$2,275	-	-
250	Postage	-	-	\$150	-
399	Materials & Supplies	-	-	\$500	\$1,000
<b>Maintenance &amp; Operations Total</b>		<b>\$5,482</b>	<b>\$16,056</b>	<b>\$75,650</b>	<b>\$76,000</b>
<b>Internal Service Charges and Reserves</b>					
740	Building Services Charges	\$12,974	\$8,837	-	-
755	Info. Systems Maint. Charge	\$2,178	\$2,083	\$2,344	\$2,304
790	Insurance Charges	\$254	\$278	-	-
<b>Internal Service Charges and Reserves Total</b>		<b>\$15,406</b>	<b>\$11,198</b>	<b>\$2,344</b>	<b>\$2,304</b>
<b>HOUSING Total</b>		<b>\$294,986</b>	<b>\$111,704</b>	<b>\$358,358</b>	<b>\$126,307</b>
<b>Activity</b>	<b>ASSET MANAGEMENT</b>				
<b>Activity No.</b>	<b>532 419 475</b>				
<b>Personnel Services</b>					
101	Full-time Salaries	\$36,560	\$37,691	-	\$38,272
140	Workers' Comp	\$1,620	\$1,670	-	\$1,695
150	Health Insurance	\$7,598	\$7,546	-	\$5,765



# HOUSING AUTHORITY

## EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
160	Retirement Plan Charges	\$9,736	\$10,987	-	\$13,567
161	Medicare	\$489	\$507	-	\$555
<b>Personnel Services Total</b>		\$56,003	\$58,401	-	\$59,854
<b>ASSET MANAGEMENT Total</b>		\$56,003	\$58,401	-	\$59,854
<b>HOUSING AUTHORITY Total</b>		\$350,989	\$170,105	\$358,358	\$186,161
<b>LOW&amp;MOD INCOME HOUSING ASSET FUND</b>		\$350,989	\$170,105	\$358,358	\$186,161

CALIFORNIA  
**NATIONAL CITY**  
1887  
INCORPORATED

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Adopted Budget  
Fiscal Year 2022

# Human Resources







## **DEPARTMENT DESCRIPTION**

The Human Resources Department serves all City departments with a staff of approximately 400 full and part-time employees. This Department is responsible for providing a wide range of services including recruiting and selecting job applicants, training and development, employee benefit and equal opportunity programs, policy development and labor relations, among other things.

It also manages employee benefit programs and investigates potential disciplinary actions. While working closely with the Civil Service Commission, the Human Resources Department also provides technical assistance to other departments regarding staffing, discipline, organizational structure, and the interpretation of Civil Service Rules and State and Federal personnel laws and regulations.

It's the goal of the Human Resources Department to create a supportive working environment that fosters excellence in the workplace so we can provide National City residents and visitors with the utmost commitment, courtesy, collaboration, communication and customer service.

## **RISK MANAGEMENT– WORKERS' COMPENSATION**

The Risk Management Division of the Human Resources Department manages the City's self-insured workers' compensation program, including oversight of employee injury claims and the City's light duty and return to work programs. The Risk Manager assists City departments with health and safety issues such as ergonomic evaluations, Occupational Safety and Health Administration (OSHA) required trainings and reporting, exposure and testing for communicable diseases, and safe driving, first aid, CPR, and AED education.

## **GOALS & OBJECTIVES**

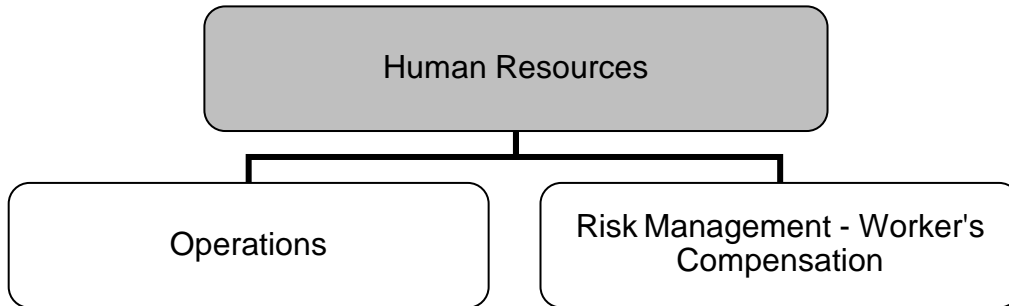
1. Conduct an organizational assessment and work closely with the City Manager and department directors in identifying critical staffing needs and in creating a long range workforce plan that encourages and supports operational efficiencies.
2. Continue to update existing and develop needed policy documents.
3. Develop and execute an occupational health and safety training program to reduce the likelihood of accidents and injuries.
4. Continue to provide assistance and response to departmental needs in a timely manner with quality employee replacements and sound personnel advice on discipline, grievances, complaints and the law.
5. Conduct job studies and surveys, staying abreast of current industry standards and trends.
6. Strengthen organizational development through such methods as the development of targeted employee and supervisor training; succession planning; career planning; and an enhanced performance evaluation system.



**PRODUCTIVITY/WORKLOAD STATISTICS**

	<b>FY 19 Actual</b>	<b>FY 20 Actual</b>	<b>FY 21 Estimated</b>	<b>FY 22 Projected</b>
Human Resources:				
Recruitments conducted	47	43	29	33
Permanent positions filled	28	29	26	26
Temporary (part-time, hourly) positions filled	18	10	20	20
Medical exams conducted (i.e. pre-employment, DMV)	65	38	30	35
New and/or promotional employees passing probation	38	55	46	30
Risk Management:				
Workers' Compensation claims processed	31	57	50	45

**DEPARTMENT ORGANIZATIONAL CHART**



**SIGNIFICANT CHANGES**

No significant changes anticipated.



# HUMAN RESOURCES

## STAFFING SUMMARY

HUMAN RESOURCES	Fund <sup>1</sup>	FY 19 Adopted	FY 20 Adopted	FY 21 Adopted	FY 22 Adopted
<b>Operations</b>					
Director of Human Resources	001	1.00	1.00	1.00	0.00
Admin Services Manager	001	0.00	0.00	0.00	0.50
Administrative Secretary	001	1.00	1.00	1.00	1.00
Executive Assistant II	001	1.00	0.00	0.00	0.00
Human Resources Manager	001	0.00	0.00	0.00	1.00
Management Analyst II	001	1.00	2.00	2.00	1.00
<b>Operations Total</b>		<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>3.50</b>
<b>Risk Management</b>					
Office Assistant <sup>2</sup>	627	0.00	0.00	0.00	0.00
Senior Office Assistant <sup>2</sup>	627	0.00	0.00	0.00	1.00
<b>Risk Management Total</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1.00</b>
<b>HUMAN RESOURCES TOTAL</b>		<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.50</b>

<sup>1</sup> Fund name located in Section V of Appendix



# HUMAN RESOURCES

## EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Activity</b>	<b>HUMAN RESOURCES</b>				
<b>Activity No.</b>	<b>001 407 083</b>				
<b>Personnel Services</b>					
100	Part-time Wages	\$19,033	\$10,534	\$0	\$0
101	Full-time Salaries	\$135,556	\$322,378	\$339,508	\$282,842
102	Overtime	-	-	\$500	\$500
110	Allowances & Stipends	-	\$3,471	\$3,450	\$1,950
120	Differential Pay	\$3,303	\$3,198	\$3,796	\$3,093
140	Workers' Comp	\$1,572	\$3,466	\$3,327	\$2,772
150	Health Insurance	\$31,419	\$52,283	\$53,614	\$47,530
151	Ltd Insurance	\$508	\$1,513	-	\$1,463
160	Retirement Plan Charges	\$44,811	\$89,358	\$105,044	\$100,268
161	Medicare	\$2,265	\$5,097	\$4,923	\$4,101
199	Personnel Compensation	\$7,671	\$6,827	\$10,577	\$10,577
<b>Personnel Services Total</b>		<b>\$246,138</b>	<b>\$498,125</b>	<b>\$524,739</b>	<b>\$455,096</b>
<b>Maintenance &amp; Operations</b>					
205	Medical Services	\$25,127	\$13,366	\$14,000	\$14,000
207	Technical Personnel Services	\$96	\$529	\$220	\$220
212	Governmental Purposes	\$7,039	\$5,127	\$8,100	\$9,600
213	Professional Services	\$25,978	\$66,011	\$20,000	\$32,000
217	Investigative Services	\$2,926	\$2,321	\$3,000	\$3,000
222	Memberships & Subscriptions	\$861	\$1,414	\$1,826	\$1,964
226	Training, Travel & Subsistence	\$4,287	\$4,202	\$7,976	\$8,576
230	Printing & Binding	\$196	\$56	\$300	\$300
260	Advertising	\$960	\$700	\$1,000	\$1,000
264	Promotional Activities	\$16,022	\$39,408	\$13,500	-
281	R & M - Office Equipment	-	-	\$200	\$200
307	Duplicating Supplies	\$780	\$978	\$800	\$1,000
399	Materials & Supplies	\$1,996	\$1,582	\$2,000	\$1,800
<b>Maintenance &amp; Operations Total</b>		<b>\$86,268</b>	<b>\$135,694</b>	<b>\$72,922</b>	<b>\$73,660</b>
<b>Internal Service Charges and Reserves</b>					
740	Building Services Charges	\$108,294	\$93,577	\$104,325	\$94,539
755	Info. Systems Maint. Charge	\$42,528	\$40,675	\$45,767	\$44,981
790	Insurance Charges	\$4,740	\$4,934	\$6,117	\$6,117
<b>Internal Service Charges and Reserves Total</b>		<b>\$155,562</b>	<b>\$139,186</b>	<b>\$156,209</b>	<b>\$145,637</b>



# HUMAN RESOURCES

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## EXPENDITURE DETAIL

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Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
	<b>HUMAN RESOURCES Total</b>	<b>\$487,968</b>	<b>\$773,005</b>	<b>\$753,870</b>	<b>\$674,393</b>
	<b>HUMAN RESOURCES Total</b>	<b>\$487,968</b>	<b>\$773,005</b>	<b>\$753,870</b>	<b>\$674,393</b>
	<b>GENERAL FUND Total</b>	<b>\$487,968</b>	<b>\$773,005</b>	<b>\$753,870</b>	<b>\$674,393</b>



# HUMAN RESOURCES

## EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Activity</b>	<b>RISK MANAGEMENT</b>				
<b>Activity No.</b>	<b>627 407 081</b>				
<b>Personnel Services</b>					
101	Full-time Salaries	\$40,013	\$39,417	-	\$42,037
120	Differential Pay	\$1,304	\$1,307	\$1,300	\$1,300
140	Workers' Comp	\$407	\$420	-	\$412
150	Health Insurance	\$6,770	\$6,821	-	\$11,530
160	Retirement Plan Charges	\$11,037	\$12,196	-	\$14,902
161	Medicare	\$621	\$644	-	\$610
199	Personnel Compensation	\$1,524	\$1,617	\$2,505	\$2,505
<b>Personnel Services Total</b>		<b>\$61,676</b>	<b>\$62,422</b>	<b>\$3,805</b>	<b>\$73,296</b>
<b>Maintenance &amp; Operations</b>					
213	Professional Services	\$24,581	-	\$35,000	\$35,000
222	Memberships & Subscriptions	-	\$150	\$450	\$450
226	Training, Travel & Subsistence	\$1,308	\$3,564	\$3,900	\$5,850
399	Materials & Supplies	\$438	\$364	\$400	\$400
430	Fidelity Insurance	(\$1,195)	-	-	-
432	Liability Claim Cost	\$630,000	-	-	-
433	Wc Claim Costs	\$1,579,891	\$689,525	\$2,098,085	\$1,400,000
440	Excess Wc Insurance	\$205,096	\$238,922	\$207,010	\$280,000
<b>Maintenance &amp; Operations Total</b>		<b>\$2,440,119</b>	<b>\$932,525</b>	<b>\$2,344,845</b>	<b>\$1,721,700</b>
<b>RISK MANAGEMENT Total</b>		<b>\$2,501,795</b>	<b>\$994,947</b>	<b>\$2,348,650</b>	<b>\$1,794,996</b>
<b>HUMAN RESOURCES Total</b>		<b>\$2,501,795</b>	<b>\$994,947</b>	<b>\$2,348,650</b>	<b>\$1,794,996</b>
<b>LIABILITY INS. FUND Total</b>		<b>\$2,501,795</b>	<b>\$994,947</b>	<b>\$2,348,650</b>	<b>\$1,794,996</b>



Adopted Budget  
Fiscal Year 2022

# Library







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## DEPARTMENT DESCRIPTION

The National City Public Library recognizes the cultural, linguistic and economic diversity in the community and seeks to inform, educate and socialize the youth and adults within the city. It supports lifelong learning, personal enrichment and empowerment by ensuring the community has free access to a variety of materials and current technology while enjoying a positive environment that honors and celebrates the rich traditions of National City.

The National City Public Library is a 55,000 square-foot, state-of-the-art facility. Built in 2005, it houses more than 200,000 book volumes, 25,000 audio-visual materials, 122 publication subscriptions and 35 electronic databases that support educational, vocational and informational activities. The Library also houses 100 computers, a 16-seat computer lab, three study rooms, a local history room, and bookstore operated by the Friends of the Library.

The National City Public Library is a transformative place where people can expand their knowledge, explore their potential, improve their workforce skills, express their talents, engage in community service and experience quiet reflective time.

## GOALS & OBJECTIVES

### ❖ Fiscal Year 2021 In Review

FY2020-21 continued to reflect the hard work and dedication of library staff and volunteers, the support of the Friends of the Library, and the leadership of the Board of Trustees and City Council. The Library's main mission is to share and give access to learning and resources by teaching avid minds 21<sup>st</sup> century skills through introduction of more emerging technologies. The library was closed due to COVID19 at the beginning of the fiscal year and was offering modified library services and virtual programming. The Library reopened the computer lab in August of 2020 until it was closed in early 2021 when the County fell back to the most restrictive purple tier of the state's coronavirus tracking system. Although curbside for pickup of library materials and phone reference services were still being maintained, the Library quickly shifted to technology to curate services and resources on a different level and paradigm with virtual offerings being deployed to replace the traditional in-person model: electronic books and magazines, streaming platforms, and of course Zoom for tutoring and engaging programs! Utilizing library services/resources from the comfort of their home and at their convenience has become the new trend for library patrons.

### Highlights of 2021

- Continued expansion of engaging programming through the use of technology, virtual programming, and remote programming. Utilizing social media and by leveraging partnerships with schools and other partners and stakeholders to create, promote, and offer materials and resources for engaging programs, the Library has ventured into an entire new arena of programming and engagement that it will make a permanent part of its programming menu.
  - Partnered with UCSD Extension/Sally Ride Science beginning March, 2021 to offer virtual STEAM programming with a fellowship for five programs with 99 children and families registered to date.

- Partnered with school districts, FLEET Services, Stephen Birch Aquarium and many other co-partners of the National City STEAM Colab to create and provide the NC 16 Weeks of STEAM programming which launched February 2021. The library has been instrumental in registering participants for this important program, resulting so far in registration of over 500 National City children.
- Obtained sponsorship of the Friends of the National City Public Library over materials and supplies expenses to create craft kits and STEAM kits that are available for pick up by library patrons to use at home. Libraries often struggle with program attendance because the community families face time constraints. Offering engaging programs remotely and/or virtually allows patrons to participate at home with their families within their own schedules.
- In support of the education of our school districts, focused our efforts on STEAM (Science, Technology, Engineering, Arts, and Mathematics) programming as a way to help youth build their tech skill sets and hopefully spark interest in careers that will be in high demand throughout the San Diego region for years to come. This aligns with the City's goals of supporting its community to attain higher academic achievements and economic prosperity.
- Continued offering innovative and creative technology services with the 3D-printing services during the COVID-19 closure. This included actual prototype creation of new products.
  - Continued to pursue the Local History Room digitization projects to preserve the local history special collections and allow for access and digital searching anytime, anywhere.
  - Further expanded the digital collection platform to provide a greater number of eBooks and eMovies. Through the emphasis of contactless and safe sharing of library resources, the result has been a focus on greater availability with 24/7 access. Along with the material availability, training was provided by library staff on the use of the material access through online tutorials and over the phone.
  - With the awareness that patrons have been spending more time at home, offered more databases with up-to-date, reliable, and accurate information that align with popular hobbies and special interests. The database collection is constantly reviewed and monitored by staff to offer the best and most responsive resources to our community.
  - Pursued mutually beneficial collaboration and partnership with other community-based agencies to best leverage library and partner resources.
    - Partnered with National City Fire Department to support its relationship with UCSD to provide vaccines which are urgently needed for the residents of National City.

### ❖ **Insight into Fiscal Year 2022**

In planning its post COVID-19 pandemic reopening, the Library will follow a safe reopening plan, adhering to the State and County reopening guidelines with emphasis on safety and sanitation for patrons and employees.

COVID-19 has brought a sharp focus on Virtual and Digital. National City Public Library will reopen with an emphasis on its critical community role of offering free Wi-Fi, free resources, free services, free programs in a total overhauled environment where physical materials coexist with digital collections and online platforms. It will invest in technology that



As the new norm begins to shape as an exciting blend of the physical and the digital, the traditional and the innovative, the Library believes that patrons will continue to affirm their participation and adaption, which in turn will forge a service delivery model that is totally patron-driven. As core, front and center of the library operations, patrons are given choices and options, can choose the ones that work for them without missing on anything. That's the beauty of the blended service model – it caters to everyone's preferences, anywhere, anytime. Each traditional resource or service will likely to have a virtual counterpart for patrons to use in the library or out of the library as they so desire.

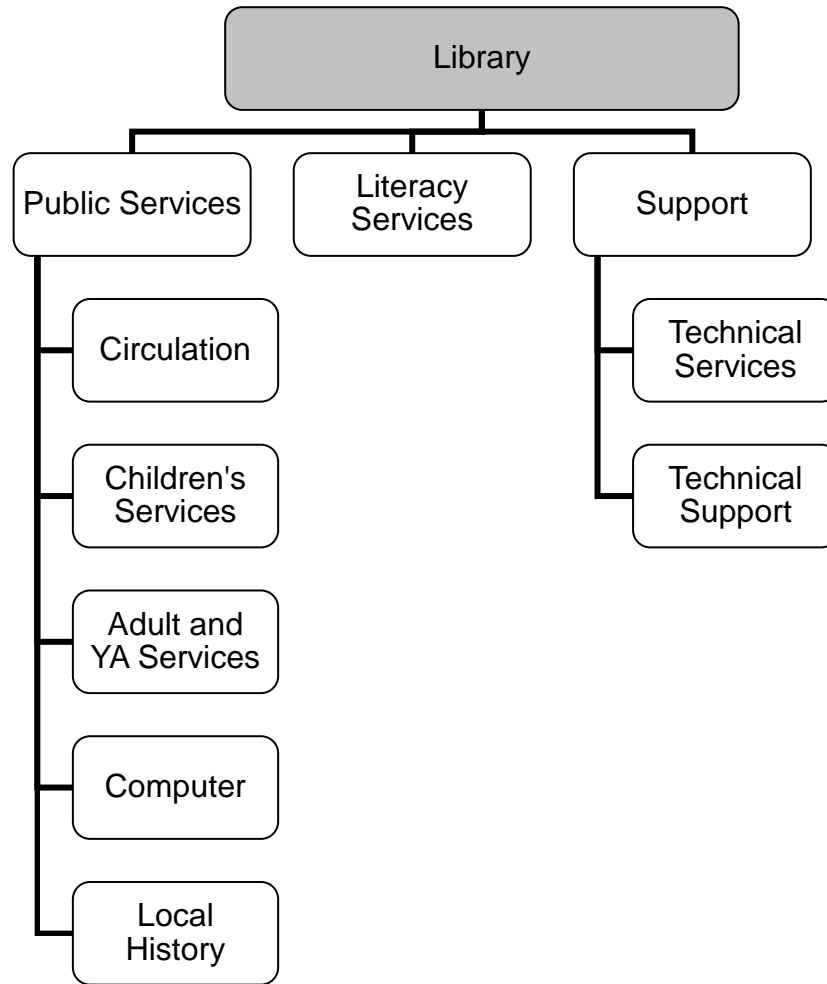
Looking ahead, post pandemic library services will be a more powerful and inclusive prototype with the following plans for implementation:

- Wi-Fi broadband expansion offering 10 Gbps of Internet connectivity and speed, 24/7 access inside the library building and outside in the library parking lot.
- Programs for all age groups both in-person or online: Craft Buffets, STEAM projects, board games, puzzles, and other activities that patrons can engage on their own schedules.
- Distance instruction for literacy learners
- Technology tools such as laptop and hotspot loan to learners at no charge
- Digital stacks (eBooks, eAudiobooks, eMagazines, databases) for the digital lovers and physical stacks for those who still love holding a book in their hands
- Self-service or grab-and-go checkouts to reduce waiting time for the busy library users who want expedited, in-and-out checkout transactions.

**PRODUCTIVITY/WORKLOAD STATISTICS**

	<b>FY 19 Actual</b>	<b>FY 20 Actual</b>	<b>FY 21 Estimated</b>	<b>FY 22 Projected</b>
Visits to the Library	172,611	107,228	107,000	107,000
Virtual (Website) Visits	96,948	80,109	80,000	80,000
Computer and Wi-Fi Sessions	77,145	45,639	45,000	45,000
Program Attendance:	15,906			
In person		9,919	600	2,000
Remote (Distance Programming)			2,000	2,000
Online		367	10,000	10,000
Reference Questions Answered	76,531	16,255	16,000	16,000
Items Borrowed	103,594	73,853	73,000	73,000
Resources:				
Books	206,210	204,284	204,000	204,000
Audio-visual materials	24,135	29,739	29,000	294,000
Magazines	109	101	101	101
eBooks (Consortium Library Shared Collection)	82,940	543,551	543,000	543,000
eMagazines	106	67	67	67
eAudiobooks and eMusic and eVideos		397,245	397,000	397,000

**DEPARTMENT ORGANIZATIONAL CHART**



**SIGNIFICANT CHANGES**

Collaboration with schools and partners, and the Friends of the Library to provide virtual, remote, and distant, programming with emphasis on STEAM.

Instead of looking at technology as supplanting the traditional, and library hours as a constraint, the Library, through its ability to pivot, the Library has discovered ways to provide services and programs outside library hours and beyond its walls.

As part of its goals to innovate and connect, National City Library will keep expanding online access to digital resources; continue to expand virtual services with the help of technology and in response to the expectations of its patrons; re-task library space; and assist patrons in their pursuit



for success and fulfillment. The Library will continue to offer virtual and on line programming to be used from the comfort of users' homes and outside of traditional hours.

Although still remaining a welcoming Living Room space where everyone can gather with friends, enjoy books and library programs, the Library is extending the physical with digital and remote/distance programs for the convenience of the user.

Also during the Library COVID closure, the Library expanded its offerings to online and remote/distance programs that were attended as well as the in-person's during pre-pandemic times. We believe that the expectation of our community is that we will continue with online and remote/distance programming while offering our traditional in-person programming, as soon as it is possible to do so, since the community has become used to these types of programs and services.

**STAFFING SUMMARY**

LIBRARY	Fund <sup>1</sup>	FY 19 Adopted	FY 20 Adopted	FY 21 Adopted	FY 22 Adopted
<b>Operations</b>					
City Librarian	104	1.00	1.00	1.00	0.00
Academic Enrichment Coordinator	104	0.32	0.32	0.32	0.00
Administrative Secretary	104	1.00	1.00	1.00	1.00
Library/Community Services Director	104	0.00	0.00	0.00	0.50
Librarian	104	1.00	1.00	1.00	0.00
Librarian – P/T*	104	4.30	4.30	4.30	0.00
Library Assistant – P/T*	104	3.92	3.92	3.92	0.00
Library Technician	104	4.00	4.00	4.00	0.00
Library Technician – P/T*	104	0.50	0.50	0.50	0.00
Office Aide – P/T*	104	3.63	3.63	3.63	0.00
Principi Librarian	104	0.00	0.00	0.00	1.00
Senior Librarian	104	1.00	1.00	1.00	1.00
Senior Library Technician	104	1.00	1.00	1.00	3.00
Academic Enrichment Coordinator	301	0.68	0.68	0.68	1.00
Library Assistant – P/T*	320	0.50	0.50	0.50	0.00
<b>LIBRARY TOTAL</b>		<b>22.85</b>	<b>22.85</b>	<b>22.85</b>	<b>7.50</b>

<sup>1</sup> Fund name located in Section V of Appendix

\* Hourly/non-benefitted positions are no longer included in FTE count.



REVENUE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
Activity	Charges for services				
Activity No.	108 31310				
<b>Charges for services</b>					
3565	Book Fines	\$34,729	\$20,050	\$40,000	\$20,000
<b>Other Revenues Total</b>		\$34,729	\$20,050	\$40,000	\$20,000
<b>Charges for services Total</b>		\$34,729	\$20,050	\$40,000	\$20,000
<b>Library Capital Outlay Revenues Total</b>		\$34,729	\$20,050	\$40,000	\$20,000
<b>LIBRARY CAPITAL OUTLAY Total</b>		\$34,729	\$20,050	\$40,000	\$20,000





REVENUE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
Activity	Other				
Activity No.	277 31000				
<b>Other</b>					
3637	Donations	\$400	\$65,368	-	-
<b>Other Revenues Total</b>		<b>\$400</b>	<b>\$65,368</b>	<b>-</b>	<b>-</b>
<b>Other Total</b>		<b>\$400</b>	<b>\$65,368</b>	<b>-</b>	<b>-</b>
<b>Library Revenues Total</b>		<b>\$400</b>	<b>\$65,368</b>	<b>-</b>	<b>-</b>
<b>NC PUBLIC LIBRARY DONATIONS FUND Total</b>		<b>\$400</b>	<b>\$65,368</b>	<b>-</b>	<b>-</b>



REVENUE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
Activity	State Motor Vehicle in Lieu				
Activity No.	320 31339				
<b>State Motor Vehicle in Lieu</b>					
3463	Other State Grants	\$46,974	\$46,880	-	-
<b>Other Revenues Total</b>		\$46,974	\$46,880	-	-
<b>State Motor Vehicle in Lieu Total</b>		\$46,974	\$46,880	-	-
<b>LITERACY SERVICES GRANT Total</b>		\$46,974	\$46,880	-	-
<b>LIBRARY GRANTS Total</b>		\$46,974	\$46,880	-	-



REVENUE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
Activity	Other				
Activity No.	325 31000				
<b>Other</b>					
3622	Dev Impact Fees- Library	\$8,180	\$58,366	\$13,000	-
<b>Other Revenues Total</b>		\$8,180	\$58,366	\$13,000	-
<b>Other Total</b>		\$8,180	\$58,366	\$13,000	-
<b>Library Revenues Total</b>		\$8,180	\$58,366	\$13,000	-
<b>DEVELOPMENT IMPACT FEES Total</b>		\$8,180	\$58,366	\$13,000	-



EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Activity</b>	<b>LIBRARY PROJECT READ</b>				
<b>Activity No.</b>	<b>001 431 128</b>				
<b>Personnel Services</b>					
101	Full-time Salaries	-	\$26,302	-	-
140	Workers' Comp	-	\$258	-	-
150	Health Insurance	-	\$107	-	-
160	Retirement Plan Charges	-	\$2,273	-	-
161	Medicare	-	\$378	-	-
<b>Personnel Services Total</b>		-	\$29,318	-	-
<b>LIBRARY PROJECT READ Total</b>		-	\$29,318	-	-
<b>LIBRARY Total</b>		-	\$29,318	-	-
<b>GENERAL FUND Total</b>		-	\$29,318	-	-



EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Activity</b>	LIBRARY				
<b>Activity No.</b>	104 431 056				
<b>Personnel Services</b>					
100	Part-time Wages	\$308,880	\$225,463	\$658,836	\$225,500
101	Full-time Salaries	\$413,725	\$382,196	\$301,591	\$417,998
105	Longevity	\$461	\$460	\$364	\$478
110	Allowances & Stipends	\$3,590	\$3,471	\$3,450	\$1,950
120	Differential Pay	\$3,196	\$2,390	\$2,600	\$1,300
140	Workers' Comp	\$7,202	\$6,186	\$9,412	\$4,096
150	Health Insurance	\$58,868	\$51,852	\$56,056	\$79,250
151	Ltd Insurance	\$677	\$651	-	\$731
160	Retirement Plan Charges	\$127,128	\$145,712	\$118,019	\$148,180
161	Medicare	\$10,615	\$9,214	\$13,926	\$6,061
199	Personnel Compensation	\$7,230	\$22,974	\$24,968	\$24,968
<b>Personnel Services Total</b>		\$941,572	\$850,569	\$1,189,222	\$910,512
<b>Maintenance &amp; Operations</b>					
222	Memberships & Subscriptions	\$400	\$507	\$600	\$600
226	Training, Travel & Subsistence	-	-	\$1,000	\$500
230	Printing & Binding	\$37	-	\$300	\$200
250	Postage	\$615	\$742	\$1,400	\$1,300
299	Contract Services	\$53,376	\$53,173	\$58,000	\$60,000
302	Periodicals & Newspapers	\$5,412	\$5,998	\$5,500	\$5,500
304	Books	\$47,824	\$28,387	\$45,000	\$45,000
307	Duplicating Supplies	-	\$757	\$1,300	\$1,300
399	Materials & Supplies	\$6,586	\$4,195	\$8,000	\$8,000
<b>Maintenance &amp; Operations Total</b>		\$114,250	\$93,759	\$121,100	\$122,400
<b>Internal Service Charges and Reserves</b>					
740	Building Services Charges	\$561,524	\$485,215	\$540,942	\$490,202
750	Vehicle Services Charges	\$15,715	\$16,167	\$15,341	\$16,255
755	Info. Systems Maint. Charge	\$154,967	\$148,215	\$166,768	\$163,907
790	Insurance Charges	\$43,413	\$44,260	\$53,230	\$53,230
<b>Internal Service Charges and Reserves Total</b>		\$775,619	\$693,857	\$776,281	\$723,594
<b>LIBRARY Total</b>		<b>\$1,831,441</b>	<b>\$1,638,185</b>	<b>\$2,086,603</b>	<b>\$1,756,506</b>



EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
Activity	LIBRARY SCHOOL DISTRICT CNTRCT				
Activity No.	104 431 171				
<b>Maintenance &amp; Operations</b>					
299	Contract Services	\$8,000	-	-	-
<b>Maintenance &amp; Operations Total</b>		\$8,000	-	-	-
<b>LIBRARY SCHOOL DISTRICT CNTRCT Total</b>		\$8,000	-	-	-
<b>LIBRARY Total</b>		\$1,839,441	\$1,638,185	\$2,086,603	\$1,756,506
<b>LIBRARY FUND Total</b>		\$1,839,441	\$1,638,185	\$2,086,603	\$1,756,506



EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Activity</b>	LIBRARY				
<b>Activity No.</b>	108 431 056				
<b>Maintenance &amp; Operations</b>					
299	Contract Services	\$10,482	\$10,664	\$20,000	\$12,000
302	Periodicals & Newspapers	\$17,075	\$16,899	\$22,500	\$22,500
304	Books	\$10,046	\$8,636	\$10,000	\$10,000
399	Materials & Supplies	\$1,926	\$2,925	\$2,900	\$2,900
<b>Maintenance &amp; Operations Total</b>		<b>\$39,529</b>	<b>\$39,124</b>	<b>\$55,400</b>	<b>\$47,400</b>
<b>Capital Outlay</b>					
502	Computer Equipment	\$343	-	\$5,000	\$2,000
506	Audio-visual Equipment	-	-	\$5,000	\$2,000
507	Library Equipment	-	-	\$1,000	-
<b>Capital Outlay Total</b>		<b>\$343</b>	<b>-</b>	<b>\$11,000</b>	<b>\$4,000</b>
<b>LIBRARY Total</b>		<b>\$39,872</b>	<b>\$39,124</b>	<b>\$66,400</b>	<b>\$51,400</b>
<b>LIBRARY Total</b>		<b>\$39,872</b>	<b>\$39,124</b>	<b>\$66,400</b>	<b>\$51,400</b>
<b>LIBRARY CAPITAL OUTLAY Total</b>		<b>\$39,872</b>	<b>\$39,124</b>	<b>\$66,400</b>	<b>\$51,400</b>



EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Activity</b>	<b>OPERATIONS</b>				
<b>Activity No.</b>	259 431 000				
<b>Maintenance &amp; Operations</b>					
213	Professional Services	-	\$1,500	-	-
<b>Maintenance &amp; Operations Total</b>		-	\$1,500	-	-
<b>OPERATIONS Total</b>		-	<b>\$1,500</b>	-	-
<b>Activity</b>	<b>LIBRARY</b>				
<b>Activity No.</b>	259 431 056				
<b>Maintenance &amp; Operations</b>					
299	Contract Services	\$1,165	\$1,165	-	-
470	Bond Principal Redemption	\$275,000	\$280,000	\$290,000	\$300,000
480	Bond Interest Redemption	\$108,996	\$102,055	\$94,225	\$85,375
<b>Maintenance &amp; Operations Total</b>		\$385,161	\$383,220	\$384,225	\$385,375
<b>LIBRARY Total</b>		<b>\$385,161</b>	<b>\$383,220</b>	<b>\$384,225</b>	<b>\$385,375</b>
<b>LIBRARY Total</b>		<b>\$385,161</b>	<b>\$384,720</b>	<b>\$384,225</b>	<b>\$385,375</b>
<b>LIBRARY BONDS DEBT SERVICE FUND Total</b>		<b>\$385,161</b>	<b>\$384,720</b>	<b>\$384,225</b>	<b>\$385,375</b>





EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Activity</b>	LIBRARY				
<b>Activity No.</b>	277 431 056				
<b>Maintenance &amp; Operations</b>					
213	Professional Services	-	\$30,000	\$1,000	\$29,468
304	Books	\$433	\$176	\$1,000	\$1,000
399	Materials & Supplies	-	\$273	\$1,000	\$500
<b>Maintenance &amp; Operations Total</b>		\$433	\$30,449	\$3,000	\$30,968
<b>LIBRARY Total</b>		\$433	\$30,449	\$3,000	\$30,968
<b>LIBRARY Total</b>		\$433	\$30,449	\$3,000	\$30,968
<b>NC PUBLIC LIBRARY DONATIONS FUND Total</b>		\$433	\$30,449	\$3,000	\$30,968



EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Activity</b>	LIBRARY				
<b>Activity No.</b>	301 431 056				
<b>Personnel Services</b>					
101	Full-time Salaries	-	-	\$62,244	-
140	Workers' Comp	-	-	\$610	-
150	Health Insurance	-	-	\$10,414	-
160	Retirement Plan Charges	-	-	\$19,258	-
161	Medicare	-	-	\$903	-
<b>Personnel Services Total</b>		-	-	\$93,429	-
<b>LIBRARY Total</b>		-	-	<b>\$93,429</b>	-
<b>Activity</b>	LIBRARY PROJECT READ				
<b>Activity No.</b>	301 431 128				
<b>Personnel Services</b>					
100	Part-time Wages	(\$6,745)	-	-	\$0
101	Full-time Salaries	\$45,690	\$33,283	-	\$65,333
140	Workers' Comp	\$390	\$327	-	\$640
150	Health Insurance	\$1,062	\$6,714	-	\$11,530
160	Retirement Plan Charges	\$11,027	\$9,802	-	\$23,161
161	Medicare	\$576	\$484	-	\$947
<b>Personnel Services Total</b>		\$52,000	\$50,610	-	\$101,611
<b>LIBRARY PROJECT READ Total</b>		<b>\$52,000</b>	<b>\$50,610</b>	-	<b>\$101,611</b>
<b>LIBRARY Total</b>		<b>\$52,000</b>	<b>\$50,610</b>	<b>\$93,429</b>	<b>\$101,611</b>
<b>GRANT-C.D.B.G. Total</b>		<b>\$52,000</b>	<b>\$50,610</b>	<b>\$93,429</b>	<b>\$101,611</b>



EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Activity</b>	LITERACY SERVICES GRANT				
<b>Activity No.</b>	320 431 339				
<b>Personnel Services</b>					
100	Part-time Wages	\$8,895	\$5,057	-	\$5,100
140	Workers' Comp	\$73	\$44	-	-
160	Retirement Plan Charges	\$157	\$177	-	-
161	Medicare	\$108	\$65	-	-
<b>Personnel Services Total</b>		\$9,233	\$5,343	-	\$5,100
<b>Maintenance &amp; Operations</b>					
213	Professional Services	\$200	-	-	-
222	Memberships & Subscriptions	\$7,541	\$11,672	-	-
250	Postage	\$1,176	\$1,100	-	-
258	Travel & Subsistence	\$143	\$50	-	-
299	Contract Services	\$10,795	-	-	-
304	Books	\$2,616	\$3,092	-	-
320	Operational/instructional Supplies	\$640	-	-	-
399	Materials & Supplies	\$14,630	\$2,925	-	-
<b>Maintenance &amp; Operations Total</b>		\$37,741	\$18,839	-	\$0
<b>LITERACY SERVICES GRANT Total</b>		\$46,974	\$24,182	-	\$5,100
<b>LIBRARY Total</b>		\$46,974	\$24,182	-	\$5,100
<b>LIBRARY GRANTS Total</b>		\$46,974	\$24,182	-	\$5,100

CALIFORNIA  
**NATIONAL CITY**  
1887  
INCORPORATED

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Adopted Budget  
Fiscal Year 2022

# Police







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## DEPARTMENT DESCRIPTION

It is the purpose of the National City Police Department is to protect the diverse community we serve with duty, honor and integrity in order to provide the highest level of public service possible to residents and visitors. Providing this kind of quality of life means improving public safety by working to prevent and reduce crime, while respecting the rights and dignity of others.

The Police Department is comprised of 86 sworn officers, 40 professional staff members and numerous volunteers who serve approximately 63,000 residents within nine square miles.

Through Crime Prevention tactics, this Department works to recognize potential crimes, then takes action on it. We are dedicated to public education on crime prevention techniques so that residents, citizens and business owners are less likely to become victims.

Our Department-wide goals are accomplished through intentions set by annual staffing recommendations, evaluation of the Department's organizational structure and continued improvement of the services we offer.

The National City Police Department practices continuous improvement of our community-based policing philosophy by increasing outreach; reform and expansion of detective-based duties and making ourselves more accessible to the public.

This Department has four divisions including, Investigations, Operations, Patrol and Volunteer Programs.

### PATROL DIVISION: NEIGHBORHOOD POLICING TEAM I AND TEAM II

The Patrol Division is the largest division in the Police Department, providing the community with first responders 24 hours a day, 7 days a week.

### **Homeless Outreach Team (HOT)**

The Homeless Outreach Team (HOT) is a specialized group of National City Police Officers who work in conjunction with mental health case managers who engage in street outreach to the chronically homeless. The team is relationship focused and works to find individual solutions to the problems that have people living on the streets.

### **Mobile Field Force (MFF)**

These officers are specially trained to respond to public shows of civil disobedience such as riots by using organized tactics to disburse crowds and regain control of the situations.



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## **Active Shooter Response Deployment**

All sworn officers are trained to respond to active shooter situations in a school, workplace or public gathering.

## **Traffic Unit**

Traffic enforcement continues to be a Department priority. The overall goal of the Traffic Unit is to provide safe and congestion-free streets for all motorists, bicyclists and pedestrians.

As part of the grants provided by the Office of Traffic Safety, the Traffic Unit conducts various operations throughout the year to include: DUI Checkpoints, DUI roving patrols, Primary Collision Factor and distracted driving enforcement. Additionally, the Traffic Unit conducts enforcement activities to ensure pedestrian and motorcycle safety.

## **Canine Unit (K-9)**

Officers assigned to the Canine Unit work with police service dogs within the Patrol Division. They are responsible for building and area searches, tracking suspects and objects, and provide officer assistance during felony calls and tactical operations. During critical incidents, K-9 units provide essential support that minimizes the risk and danger to officers and citizens. This unit routinely works cases involving felony vehicle and pedestrian stops, search warrants, and fleeing suspects.

## **Special Weapons and Tactics (SWAT) and Crisis Negotiations Team (CNT)**

Officers selected from the Patrol and Investigations Divisions additionally are given the job of patrolling the streets and responding as members of the SWAT and CNT teams. These officers train on a monthly basis to maintain the ability to support division operations. Both teams are involved in high-risk search warrants, barricaded suspect and hostage situations, and active shooter incidents.

## **Animal Control Unit**

The Police Department's Animal Control Unit is comprised of two full-time civilian officers responsible for enforcing state and local animal welfare laws who also function as Humane Officers within the scope of their authority. This Unit oversees and enforces California State Laws regarding Sentry dogs, assistance dogs, vicious dogs and guide dogs and performs pet store, circus, and petting zoo inspections.

Their duties include following leash and confinement laws as well as securing animal bite quarantines in order to limit human exposure from domestic and wild animals that may carry rabies.

Animal Regulations officers work with the public to resolve animal issues and protect them from aggressive or poisonous animals by tracking and transporting stray and/or unwanted animals.





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In addition, Animal Regulations Officers (AROs) hold animal education seminars, coordinate public dog rabies vaccination and licensing clinics, and act as the liaison between the City, contract veterinarians and the animal shelter.

**Calls for Service:** 1183

**Impound Animals:** 494

**Quarantine of Animals:** 20

**Dead Animal pickups:** 223

### COMMUNITY SERVICES UNIT

The Community Services Unit coordinates the efforts of School Resource Officers (SROs). These officers are assigned to 10 primary schools, two secondary schools and one high school with the goal of improving trust, communication, relationships and understanding between youth and police officers. This Unit has several youth outreach programs including Adopt-A-School, Stranger Awareness for Emergencies (SAFE), and Sports Training Academics and Recreation/Police Athletics (STAR/PALS).

The Community Services Unit also facilitates other valuable juvenile and community services, such as Community Assessment Team, Department Diversion Program, Psychological Emergency Response Team (PERT), Domestic Violence Response Team, District Attorney's Victim Assistance Program, Safe Routes to School, and the Neighborhood Watch Program. The Unit also provides the opportunity for citizens and law enforcement candidates to get a first-hand look at the services officers provide to our community through the Department's Ride-Along program.

### **Business Liaison Program**

The City along with the National City Police Department has created the Business Liaison Program with the goal of improving the partnership between city government and the business community. Specifically, the program exists to resolve conflict and chronic quality of life issues such as illegal dumping, graffiti, loitering, prostitution and homelessness, affecting the business community in National City.

Officers assigned to the Business Liaison Program also make recommendations for security improvements in and around businesses.

### **Youth Advisory Group**

Students from Sweetwater High School participate as members of the Chief's Youth Advisory Group, which meets quarterly to discuss youth, community, and law-related topics that concern the youth. Members of the Advisory Group also participate in community events such as the Filipino-American parade and Explorer program.



## **Explorer Post**

The National City Police Department Explorer Post was established in the mid '60s. It is a component of the Explorer Scouts, part of the Scouts of America and Learning for Life. Participating students must be at least 14 years old and in the ninth grade, with a minimum 2.0 GPA. They must also pass a background investigation and oral interview.

Explorers attend weekly meetings and receive training to help patrol officers during various events in the City such as crowd control, traffic direction and provide other assistance at community events.

Before becoming an Explorer candidates are required to attend either a Beta Academy or live-in academy during the first year of membership. In these academies, Explorers learn defensive tactics, handcuffing techniques, traffic stops, physical training, firearms, arrest and control and criminal law. The Explorers also host one fundraiser to help offset costs of member events such as the end of year trip to Knott's Berry Farm and Padres Games. Explorers are encouraged to get involved in related social events such as field and camping trips as well as Explorer Scouting sponsored events throughout San Diego County.

## **Senior Volunteer Program (SVP)**

The Senior Volunteer Program is made up of civilian volunteers who patrol the streets as an extra set of eyes and ears for the Police Department. In addition to patrolling their community, SVP members help alleviate police use by working community events. Members of the Senior Volunteer Patrol must pass a background check, have medical clearance, possess a valid driver's license, be at least 50 years old, and live within the County of San Diego.

## **Teddy Bear Drive**

As part of a regional law enforcement tradition, the National City Police Department has collected more than 39,000 teddy bears to benefit Rady Children's Hospital. In 2007 the National City Police Department lead organization of the event and the most teddy bears since the drive began in 1990. The Police Department continues to participate in the annual event, which delivers teddy bears to Rady Children's Hospital during the holiday season. In 2019 the National City Police Department led the organization and ran a successful golf tournament raising \$50,000 in donations.



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## INVESTIGATIONS DIVISION

Investigations Division detectives respond to homicides and serious violent crime incidents and manage complex and proactive crime scene investigations using emerging technology as part of “Homicide Cold Case” reviews.

### **Gang Enforcement Team (GET)**

Members of the Gang Enforcement Team (GET) focus on gang crime and coordinate with detectives regarding gang-related investigations for proactive enforcement to prevent gang crime. These officers work in uniform performing nightly street patrols, present presentations on gang awareness at neighborhood council meetings and prevent “at risk” youth from joining gangs through a campaign of education, intervention and awareness. Gang Enforcement officers work with the San Diego District Attorney’s Office to investigate complex gang cases and identify some of the most violent offenders.

### **Property and Evidence Unit**

The Property & Evidence Unit is staffed by civilian personnel. The Unit’s primary duty is to receive and safeguard impounded evidence and seized property from officers as well as maintain the integrity of the chain of custody. The Unit also processes evidence collected during National City Police Department investigations, which includes fingerprints, DNA, video, photographs and evidence work requests from the District Attorney’s Office.

### **Crime Analysis Unit**

The Crime Analysis Unit is the clearinghouse for Law Enforcement intelligence information and crime data for the Police Department. The Department’s civilian Crime Analyst reviews all crime related reports and performs data mining and analysis to produce statistical reports on crime trends and series to assist in solving crimes. The Analyst tracks crime patterns and forecasts when and where future criminal activity is likely to occur, which often leads to arrests. The crime data and statistical reports from the Crime Analyst allow police administrators to use department resources in a more efficient manner. Crime information is also provided to officers and other agencies through the use of the Automated Regional Justice Information System (ARJIS).

Major responsibilities of the Crime Analyst include producing monthly and annual reports as well as tracking the Registered Sex Offender Program.

## SUPPORT UNITS

### **Records Division**

The Records Division processes all crime/incident reports, arrests and accidents, as well as prepares and reviews reports for the District Attorney’s Office and Probation and Parole departments for completeness and accuracy. Records employees respond to requests for reports from the public, media, other law enforcement agencies, and insurance companies. They also process background check requests, court subpoenas and copies of criminal records.



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Records Division staff is also responsible for the data entry of crime reports, field interviews, citations and traffic collisions for crime reporting by the Crime Analysis Unit, Department of Justice, FBI, and San Diego association of Governments (SANDAG).

In addition to performing critical records functions, Records Division staff provide fingerprinting services and update databases as required by law for registering sex, arson and narcotic offenders. The Unit is also responsible for sealing criminal records when ordered by the court and purging records.

### **Megan's Law**

On the Megan's Law Website the public can view sex offender lists that include their name, address, picture, aliases, tattoos, offenses and other information. A map of where sex offenders live can be accessed at: [www.arjis.net](http://www.arjis.net) or [www.caag.state.ca.us](http://www.caag.state.ca.us)

### **Communications Center**

The Department is a member of the County's Regional Communication System (RCS). As part of the regional network, the Communications Center is able to contact other agencies directly, dispatch an all point bulletins (APB) countywide or regionally, work mutual-aid incidents, and communicate with other City departments. The System also enables individual officers to communicate directly with other agencies directly during emergencies via their hand held and vehicle police radios.

Communications Center personnel monitor public safety and security cameras. The Department and City are currently working to increase community safety by adding and upgrading these cameras throughout the City.

### **Training Unit**

The Training Unit monitors continuing education so that all employees remain up-to-date on the latest trends and requirements in law enforcement. This Unit also assigns and coordinates POST Training as well as training within and outside of the county as needed.

In-house training includes: Canine, SWAT, qualification shoots, active shooter, vehicle pursuit and legal updates, among others. The Training Unit also coordinates other Federal, State and agency-mandated training.

### **SPECIAL UNITS**

#### **Homeland Security Unit**

Since 2005 the Homeland Security Unit has had Department representatives practice and incorporate the Incident Command System (ICS), evacuation plans, critical incident management, and Homeland Security drills and exercises into their Department. These representatives attend regularly scheduled FBI's Joint Terrorism Task Force meetings and regional disaster / critical incidents table top exercises.



This Unit facilitates and supervises the Department’s Terrorism Liaison Officers (TLO) using one officer from each squad or unit to brief fellow officers on intelligence information sent by the Homeland Security Unit. These TLOs acts as field resources for Homeland Security matters for proper inter-agency notification.

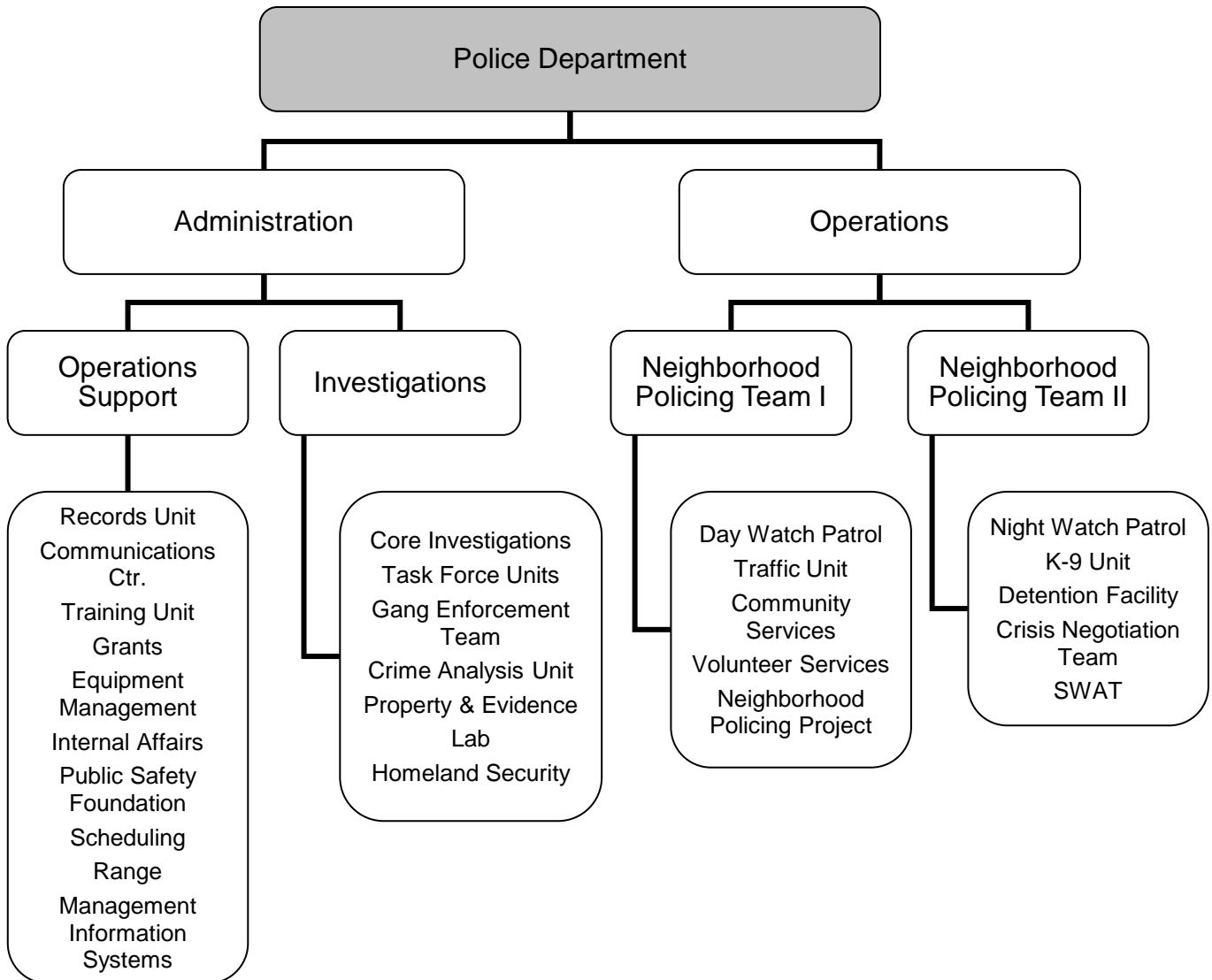
**GOALS & OBJECTIVES**

1. Have a 95% compliance of sex registrants.
2. Increase PERT, Homeless Outreach, Quality of Life Issues Enforcement and, Human Trafficking operations.
3. Monitor and reduce crimes committed by persons released under AB109.
4. Increase traffic safety.

**PRODUCTIVITY/WORKLOAD STATISTICS**

	FY 18 Actual	FY 19 Actual	FY 20 Actual
<b>Crime Statistics:</b>			
Total crime incidents	1,472	1,481	1,511
Violent crime incidents	305	357	351
Property crime incidents	1,167	1,124	1,160
Domestic Violence incidents	537	518	681
Value of stolen property	\$4,923,233	\$5,097,312	\$6,878,369
Value of recovered property	\$1,533,067	\$3,356,872	\$4,432,320
Total Calls for Service	57,927	58,677	59,420
Percentage of stolen property recovered	31%	66%	64%

**DEPARTMENT ORGANIZATIONAL STRUCTURE**



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## SIGNIFICANT CHANGES

During fiscal year 2020 the City Manager “froze” five unfilled positions.

## DEPARTMENT ACCOMPLISHMENTS

- **DISC** – In 2020, the National City Police Department embraced the use of the DiSC Assessment program and sent 4 team members to a “train the trainer” program. The DiSC assessment is the personality test that can unlock your potential as a leader, improve your communication at work and at home, and lead you to unlock the deeper insights of self-awareness. The DiSC assessment tools have been used by more than 40 million people to improve the work environment, get more done and reduce stress.

DiSC assessments are used in thousands of organizations around the world, from sprawling government agencies and Fortune 500 companies to nonprofits and small businesses. DiSC profiles help build stronger, more effective working relationships. The Police Department has offered this knowledge gained in the train the trainer program to provide DISC assessments to other departments throughout the City in effort help improve inter-department relationships and work productivity.

- **TEXT to 911 (Dispatch)** – In 2020, the National City Police Department adopted Text-to-911 which is the ability to send a text message to reach 911 emergency call takers from your mobile phone or device. Benefits of Text-to-911 include:
  - Hearing and speech impaired individuals benefit now from TDD (Telecommunications Device for the Deaf), but would also benefit from Text-to-911.
  - During a major weather event, the voice pathways for cell phones can become jammed, but oftentimes texts can get through.
- **Improvements in dispatch** – Dispatchers at the National City Police Department in 2020 settled back into their improved workspace, after a 3-week remodel. The upgrade added state-of-the-art workstations for the dispatchers, and was done not just to replace aging desks, but also to provide workspaces that help relieve dispatchers of fatigue, as they often work long shifts under sometimes high-stress conditions.
- By giving dispatchers the ability to stand, the Police Department aims to limit the negative physical side effects of sitting to include the upgraded ergonomics that will help to lessen muscle fatigue, increase productivity and improve the work environment.

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- **Next Generation “911”** – In 2020, NCPD Dispatch upgraded to “NextGen 911” - Because most 911 systems were originally built using analog rather than digital technologies, public safety answering points (PSAPs) across the country need to be upgraded to a digital or Internet Protocol (IP)-based 911 system, commonly referred to as Next Generation 911 (NG911).

The success and reliability of 911 will be greatly improved with the implementation of NG911, as it will enhance emergency number services to create a faster, more resilient system that allows voice, photos, videos and text messages to flow seamlessly from our community members and visitors to the 911 network.

- **DICO** – Embarked on establishing a four-person “designated infection (and exposure) control officer” (DICO) team. An officer working in emergency medical services area of the Police Department is charged with the responsibility of maintaining appropriate guidelines, departmental policies and procedures for the service with respect to exposure of team members to potentially infectious or toxic agents.
- **Police Department expanded social media footprint** – The National City Police Department in 2020 has embraced social media and the effects can’t be denied, by establishing a “new and improved footprint” in this form of communication, it’s one of the most powerful community engagement tools our department possesses. Informing, educating and engaging with our communities has never been as simple as it is today. However, with all the digital dialogue, comes increasing responsibility for law enforcement communicators. Our community expects they’re going to hear from us, and in a timely manner. With our newly revamped and outfitted unit we have met our community’s demands!





**STAFFING SUMMARY**

POLICE	Fund <sup>1</sup>	FY 19 Adopted	FY 20 Adopted	FY 21 Adopted	FY 22 Adopted
Police Chief	001	1.00	1.00	1.00	1.00
Administrative Secretary	001	1.00	1.00	1.00	1.00
Assistant Chief of Police	001	1.00	1.00	0.00	0.00
Animal Control Officer	001	1.00	1.00	1.00	0.00
Animal Regulations Officer	001	1.00	1.00	1.00	1.00
Community Service Officer	001	2.00	2.00	2.00	2.00
Crime Analyst	001	1.00	0.00	1.00	1.00
Crime Scene Specialist	001	0.00	1.00	1.00	1.00
Executive Assistant II	001	1.00	1.00	1.00	1.00
Management Information Systems Tech II <sup>2</sup>	001	0.00	0.00	0.00	0.00
Information Technology Analyst <sup>2</sup>	001	1.50	1.50	1.50	1.00
Police Captain	001	1.00	1.00	2.00	2.00
Police Corporal	001	21.00	21.00	21.00	21.00
Police Dispatcher Supervisor	001	1.00	1.00	0.00	0.00
Police Dispatcher	001	10.98	10.98	11.94	11.00
Police Investigator	001	3.50	3.50	3.50	1.00
Police Investigative Aide	001	1.00	0.00	0.00	0.00
Police Lieutenant	001	5.00	5.00	5.00	5.00
Police Officer	001	42.44	42.44	44.00	44.00
Police Operations Assistant	001	1.00	1.00	1.00	1.00
Police Records Clerk	001	6.50	6.50	6.50	5.00
Police Records Supervisor	001	1.00	1.00	1.00	1.00
Police Sergeant	001	13.00	13.00	13.00	13.00
Police Support Services Manager	001	0.00	1.00	1.00	1.00
Property & Evidence Spec I	001	2.00	2.00	2.00	2.00
Property & Evidence Spec II	001	1.00	1.00	1.00	1.00
Property & Evidence Supervisor	001	1.00	1.00	1.00	1.00
Reserve Police Officer	001	0.50	0.50	0.50	0.00
Senior Office Assistant	001	1.00	1.00	1.00	1.00
Senior Police Dispatcher	001	2.00	2.00	2.00	2.00
STOP Grant Office Coordinator	001	1.00	1.00	1.00	1.00
Student Worker – P/T	001	0.00	0.00	0.00	0.00
Training Coordinator	001	1.00	1.00	1.00	1.00
Police Officer	290	1.56	1.56	0.00	0.00
<b>POLICE TOTAL</b>		<b>128.98</b>	<b>128.98</b>	<b>129.94</b>	<b>123.00</b>

<sup>1</sup> Fund name located in Section V of Appendix



REVENUE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Activity</b>	Licenses and Permits				
<b>Activity No.</b>	001 11000				
<b>Licenses and Permits</b>					
3100	Licenses and Permits	\$9,665	\$6,785	\$5,500	\$6,500
<b>Other Revenues Total</b>		\$9,665	\$6,785	\$5,500	\$6,500
<b>Licenses and Permits Total</b>		<b>\$9,665</b>	<b>\$6,785</b>	<b>\$5,500</b>	<b>\$6,500</b>
<b>Activity</b>	Fines and Forfeitures				
<b>Activity No.</b>	001 11000				
<b>Fines and Forfeitures</b>					
3200	Vehicle Code Fines	\$78,030	\$67,826	\$90,000	\$65,000
3205	Citation Sign-Off Fee	\$3,105	\$2,025	\$2,000	\$2,000
3220	Other Fines and Forfeits	\$9,433	\$2,582	\$2,000	\$2,000
<b>Other Revenues Total</b>		\$90,568	\$72,433	\$94,000	\$69,000
<b>Fines and Forfeitures Total</b>		<b>\$90,568</b>	<b>\$72,433</b>	<b>\$94,000</b>	<b>\$69,000</b>
<b>Activity</b>	Intergovernmental				
<b>Activity No.</b>	001 11000				
<b>Intergovernmental</b>					
3469	Overtime Reimbursements	\$40,586	\$62,456	-	-
<b>Other Revenues Total</b>		\$40,586	\$62,456	-	-
<b>Intergovernmental Total</b>		<b>\$40,586</b>	<b>\$62,456</b>	<b>-</b>	<b>-</b>
<b>Activity</b>	Charges for services				
<b>Activity No.</b>	001 11000				
<b>Charges for services</b>					
3533	Booking Fees	\$28,308	\$30,131	-	\$25,000
3537	Misc. Police Services	\$9,991	\$8,950	\$4,500	\$5,000
3550	Vehicle Impound Fees	\$3,368	\$4,414	\$4,500	\$4,000
3551	Administrative Impound Fee	\$66,713	\$84,078	\$65,000	\$70,000
3556	Police & Fire Svcs - Port Of San Diego	\$683,826	\$694,356	\$680,000	\$736,642



REVENUE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
3558	Tow/Impound Referral Fees	\$122,520	\$122,520	\$100,000	\$100,000
3567	Police Regulated Businesses Fees	\$2,125	\$1,625	-	-
3586	Photocopy Sales	\$18,284	\$28,564	\$15,000	\$20,000
<b>Other Revenues Total</b>		<b>\$935,135</b>	<b>\$974,638</b>	<b>\$869,000</b>	<b>\$960,642</b>
<b>Charges for services Total</b>		<b>\$935,135</b>	<b>\$974,638</b>	<b>\$869,000</b>	<b>\$960,642</b>
<b>Activity</b>	Other				
<b>Activity No.</b>	001 11000				
<b>Other</b>					
3634	Miscellaneous Revenue	-	\$12,626	-	-
3636	Refunds & Reimbursements	\$80	\$3,665	-	-
<b>Other Revenues Total</b>		<b>\$80</b>	<b>\$16,291</b>	<b>-</b>	<b>-</b>
<b>Other Total</b>		<b>\$80</b>	<b>\$16,291</b>	<b>-</b>	<b>-</b>
<b>Police Revenues Total</b>		<b>1,076,034</b>	<b>\$1,132,603</b>	<b>\$968,500</b>	<b>\$1,036,142</b>
<b>Activity</b>	State Motor Vehicle in Lieu				
<b>Activity No.</b>	001 11107				
<b>State Motor Vehicle in Lieu</b>					
3467	School District Contract Reimb	\$77,068	\$154,136	\$77,000	\$77,000
<b>Other Revenues Total</b>		<b>\$77,068</b>	<b>\$154,136</b>	<b>\$77,000</b>	<b>\$77,000</b>
<b>State Motor Vehicle in Lieu Total</b>		<b>\$77,068</b>	<b>\$154,136</b>	<b>\$77,000</b>	<b>\$77,000</b>
<b>NATIONAL SCHOOL DISTRICT CONTRACT Total</b>		<b>\$77,068</b>	<b>\$154,136</b>	<b>\$77,000</b>	<b>\$77,000</b>
<b>Activity</b>	State Motor Vehicle in Lieu				
<b>Activity No.</b>	001 11108				
<b>State Motor Vehicle in Lieu</b>					
3467	School District Contract Reimb	\$84,000	\$105,000	\$84,000	\$84,000
<b>Other Revenues Total</b>		<b>\$84,000</b>	<b>\$105,000</b>	<b>\$84,000</b>	<b>\$84,000</b>
<b>State Motor Vehicle in Lieu Total</b>		<b>\$84,000</b>	<b>\$105,000</b>	<b>\$84,000</b>	<b>\$84,000</b>
<b>SWEETWATER UNION HS CONTRACT Total</b>		<b>\$84,000</b>	<b>\$105,000</b>	<b>\$84,000</b>	<b>\$84,000</b>



REVENUE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Activity</b>	Annexation				
<b>Activity No.</b>	001 11110				
<b>Annexation</b>					
3550	Vehicle Impound Fees	\$30,029	\$20,361	\$20,000	\$20,000
<b>Other Revenues Total</b>		\$30,029	\$20,361	\$20,000	\$20,000
<b>Annexation Total</b>		<b>\$30,029</b>	<b>\$20,361</b>	<b>\$20,000</b>	<b>\$20,000</b>
<b>STOP PROJECT Total</b>		<b>\$30,029</b>	<b>\$20,361</b>	<b>\$20,000</b>	<b>\$20,000</b>
<b>Activity</b>	State Motor Vehicle in Lieu				
<b>Activity No.</b>	001 11112				
<b>State Motor Vehicle in Lieu</b>					
3461	POST Reimbursement	\$21,556	\$33,366	\$20,000	\$20,000
<b>Other Revenues Total</b>		\$21,556	\$33,366	\$20,000	\$20,000
<b>State Motor Vehicle in Lieu Total</b>		<b>\$21,556</b>	<b>\$33,366</b>	<b>\$20,000</b>	<b>\$20,000</b>
<b>P.O.S.T. GRANT Total</b>		<b>\$21,556</b>	<b>\$33,366</b>	<b>\$20,000</b>	<b>\$20,000</b>
<b>GENERAL FUND Total</b>		<b>\$1,288,687</b>	<b>\$1,445,466</b>	<b>\$1,169,500</b>	<b>\$1,237,142</b>



REVENUE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Activity</b>	Investment Earnings				
<b>Activity No.</b>	131 00000				
<b>Investment Earnings</b>					
3300	Investment Earnings	\$8,828	\$6,620	-	-
3302	Unrealized Gain/Loss On Investments	\$3,922	\$1,335	-	-
<b>Other Revenues Total</b>		\$12,750	\$7,955	-	-
<b>Investment Earnings Total</b>		\$12,750	\$7,955	-	-
<b>Activity</b>	Charges for Services				
<b>Activity No.</b>	131 00000				
<b>Charges for Services</b>					
3539	Seized Assets	\$98,920	\$5,322	\$50,000	-
<b>Other Revenues Total</b>		\$98,920	\$5,322	\$50,000	-
<b>Charges for Services Total</b>		\$98,920	\$5,322	\$50,000	-
<b>General Operating Revenues Total</b>		\$111,670	\$13,277	\$50,000	-
<b>Activity</b>	Other				
<b>Activity No.</b>	131 11139				
<b>Other</b>					
3636	Refunds & Reimbursements	\$1,890	\$593	-	-
<b>Other Revenues Total</b>		\$1,890	\$593	-	-
<b>Other Total</b>		\$1,890	\$593	-	-
<b>COUNTY ASSET FORFEITURE FUND REVENUES Total</b>		\$1,890	\$593	-	-
<b>ASSET FORFEITURE FUND Total</b>		\$113,560	\$13,870	\$50,000	-



POLICE

REVENUE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Activity</b>	Licenses and Permits				
<b>Activity No.</b>	211 11000				
<b>Licenses and Permits</b>					
3161	Security Alarm Permits	\$5,729	\$3,540	\$4,000	\$10,000
<b>Other Revenues Total</b>		\$5,729	\$3,540	\$4,000	\$10,000
<b>Licenses and Permits Total</b>		<b>\$5,729</b>	<b>\$3,540</b>	<b>\$4,000</b>	<b>\$10,000</b>
<b>Activity</b>	Fines and Forfeitures				
<b>Activity No.</b>	211 11000				
<b>Fines and Forfeitures</b>					
3202	False Alarm Fines	\$23,920	\$29,700	-	\$50,000
<b>Police Total</b>		\$23,920	\$29,700	-	\$50,000
<b>Fines and Forfeitures Total</b>		<b>\$23,920</b>	<b>\$29,700</b>	<b>-</b>	<b>\$50,000</b>
<b>Police Revenues Total</b>		<b>\$29,649</b>	<b>\$33,240</b>	<b>\$4,000</b>	<b>\$60,000</b>
<b>SECURITY AND ALARM REGULATION FUND Total</b>		<b>\$29,649</b>	<b>\$33,240</b>	<b>\$4,000</b>	<b>\$60,000</b>



REVENUE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
Activity	State Motor Vehicle in Lieu				
Activity No.	282 11947				
<b>State Motor Vehicle in Lieu</b>					
3498	Other Federal Grants	\$26,269	-	-	-
<b>Other Revenues Total</b>		\$26,269	-	-	-
<b>State Motor Vehicle in Lieu Total</b>		\$26,269	-	-	-
<b>FY16 STATE HOMELAND SECURITY GRANT Total</b>		\$26,269	-	-	-
Activity	State Motor Vehicle in Lieu				
Activity No.	282 11948				
<b>State Motor Vehicle in Lieu</b>					
3498	Other Federal Grants	\$9,000	\$38,129	-	-
<b>Other Revenues Total</b>		\$9,000	\$38,129	-	-
<b>State Motor Vehicle in Lieu Total</b>		\$9,000	\$38,129	-	-
<b>FY17 URBAN AREA SECURITY INITIATIVE Total</b>		\$9,000	\$38,129	-	-
Activity	State Motor Vehicle in Lieu				
Activity No.	282 12947				
<b>State Motor Vehicle in Lieu</b>					
3498	Other Federal Grants	\$25,248	-	-	-
<b>Other Revenues Total</b>		\$25,248	-	-	-
<b>State Motor Vehicle in Lieu Total</b>		\$25,248	-	-	-
<b>FY16 STATE HOMELAND SECURITY GRANT Total</b>		\$25,248	-	-	-
<b>REIMBURSABLE GRANTS CITYWIDE Total</b>		\$60,517	\$38,129	-	-



REVENUE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Activity</b>	State Motor Vehicle in Lieu				
<b>Activity No.</b>	290 11626				
<b>State Motor Vehicle in Lieu</b>					
3470	County Grants	\$53,070	\$100,843	-	\$55,000
<b>Other Revenues Total</b>		\$53,070	\$100,843	-	\$55,000
<b>State Motor Vehicle in Lieu Total</b>		<b>\$53,070</b>	<b>\$100,843</b>	-	<b>\$55,000</b>
<b>RATT GRANT Total</b>		<b>\$53,070</b>	<b>\$100,843</b>	-	<b>\$55,000</b>
<b>Activity</b>	State Motor Vehicle in Lieu				
<b>Activity No.</b>	290 11646				
<b>State Motor Vehicle in Lieu</b>					
3463	Other State Grants	\$4,259	\$4,884	-	-
<b>Other Revenues Total</b>		\$4,259	\$4,884	-	-
<b>State Motor Vehicle in Lieu Total</b>		<b>\$4,259</b>	<b>\$4,884</b>	-	-
<b>2013 REGIONAL REALIGNMENT RESPONSE - R3 Total</b>		<b>\$4,259</b>	<b>\$4,884</b>	-	-
<b>Activity</b>	State Motor Vehicle in Lieu				
<b>Activity No.</b>	290 11647				
<b>State Motor Vehicle in Lieu</b>					
3463	Other State Grants	\$106,730	\$29,561	-	-
<b>Other Revenues Total</b>		\$106,730	\$29,561	-	-
<b>State Motor Vehicle in Lieu Total</b>		<b>\$106,730</b>	<b>\$29,561</b>	-	-
<b>2018 REGIONAL REALIGNMENT RESPONSE - R3 Total</b>		<b>\$106,730</b>	<b>\$29,561</b>	-	-
<b>Activity</b>	State Motor Vehicle in Lieu				
<b>Activity No.</b>	290 11651				
<b>State Motor Vehicle in Lieu</b>					
3498	Other Federal Grants	\$26,032	-	-	-
<b>Other Revenues Total</b>		\$26,032	-	-	-





REVENUE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>State Motor Vehicle in Lieu Total</b>		<b>\$26,032</b>	-	-	-
<b>JAG 2015-DJ-BX-0173 Total</b>		<b>\$26,032</b>	-	-	-
Activity	State Motor Vehicle in Lieu				
Activity No.	290 11660				
<b>State Motor Vehicle in Lieu</b>					
3498	Other Federal Grants	\$23,560	-	-	-
<b>Other Revenues Total</b>		<b>\$23,560</b>	-	-	-
<b>State Motor Vehicle in Lieu Total</b>		<b>\$23,560</b>	-	-	-
<b>2016 OPERATION STONE GARDEN Total</b>		<b>\$23,560</b>	-	-	-
Activity	State Motor Vehicle in Lieu				
Activity No.	290 11661				
<b>State Motor Vehicle in Lieu</b>					
3498	Other Federal Grants	\$43,847	-	-	-
<b>Other Revenues Total</b>		<b>\$43,847</b>	-	-	-
<b>State Motor Vehicle in Lieu Total</b>		<b>\$43,847</b>	-	-	-
<b>STEP OTS GRANT PT18101 Total</b>		<b>\$43,847</b>	-	-	-
Activity	State Motor Vehicle in Lieu				
Activity No.	290 11662				
<b>State Motor Vehicle in Lieu</b>					
3498	Other Federal Grants	\$20,538	\$2,258	-	-
<b>Other Revenues Total</b>		<b>\$20,538</b>	<b>\$2,258</b>	-	-
<b>State Motor Vehicle in Lieu Total</b>		<b>\$20,538</b>	<b>\$2,258</b>	-	-
<b>2017 OPERATION STONE GARDEN Total</b>		<b>\$20,538</b>	<b>\$2,258</b>	-	-
Activity	State Motor Vehicle in Lieu				
Activity No.	290 11665				
<b>State Motor Vehicle in Lieu</b>					



REVENUE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
3498	Other Federal Grants	\$56,519	\$15,206	-	-
<b>Other Revenues Total</b>		\$56,519	\$15,206	-	-
<b>State Motor Vehicle in Lieu Total</b>		\$56,519	\$15,206	-	-
<b>STEP OTS GRANT PT19074 Total</b>		\$56,519	\$15,206	-	-
<b>Activity</b>	State Motor Vehicle in Lieu				
<b>Activity No.</b>	290 11674				
<b>State Motor Vehicle in Lieu</b>					
3498	Other Federal Grants	-	\$54,641	-	-
<b>Other Revenues Total</b>		-	\$54,641	-	-
<b>State Motor Vehicle in Lieu Total</b>		-	\$54,641	-	-
<b>STEP OTS GRANT PT20089 Total</b>		-	\$54,641	-	-
<b>POLICE DEPT GRANTS Total</b>		\$334,555	\$207,393	-	\$55,000



REVENUE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
Activity	Other				
Activity No.	325 11000				
<b>Other</b>					
3624	Dev Impact Fees- Police	\$25,979	\$191,468	\$25,000	\$25,000
<b>Other Revenues Total</b>		\$25,979	\$191,468	\$25,000	\$25,000
<b>Other Total</b>		\$25,979	\$191,468	\$25,000	\$25,000
<b>Police Revenues Total</b>		\$25,979	\$191,468	\$25,000	\$25,000
<b>DEVELOPMENT IMPACT FEES Total</b>		\$25,979	\$191,468	\$25,000	\$25,000



# POLICE

## EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Activity</b>	<b>OPERATIONS</b>				
<b>Activity No.</b>	<b>001 411 000</b>				
<b>Personnel Services</b>					
100	Part-time Wages	\$204,322	\$193,333	\$146,778	\$194,000
101	Full-time Salaries	0,636,639	\$10,767,448	\$11,657,423	\$11,553,674
102	Overtime	\$991,282	\$1,290,984	\$750,000	\$750,000
105	Longevity	\$21,084	\$19,246	\$20,066	\$18,417
107	Educational Incentive Pay	\$420,674	\$424,916	\$436,033	\$436,874
110	Allowances & Stipends	\$91,498	\$90,162	\$1,040	\$1,560
120	Differential Pay	\$380,445	\$389,145	\$384,183	\$311,917
140	Workers' Comp	1,080,463	\$1,130,420	\$962,218	\$968,542
150	Health Insurance	1,144,215	\$1,141,287	\$1,490,966	\$1,491,263
151	Ltd Insurance	\$24,721	\$24,682	\$30,240	\$28,302
160	Retirement Plan Charges	5,105,437	\$5,697,166	\$6,439,468	\$6,651,036
161	Medicare	\$187,091	\$196,193	\$171,161	\$167,528
199	Personnel Compensation	\$765,038	\$758,686	\$870,108	\$870,108
<b>Personnel Services Total</b>		<b>\$21,052,909</b>	<b>\$22,123,668</b>	<b>\$23,359,684</b>	<b>\$23,443,221</b>
<b>Maintenance &amp; Operations</b>					
205	Medical Services	\$41,367	\$32,773	\$48,000	\$56,500
217	Investigative Services	\$24,122	\$17,893	\$33,300	\$35,600
222	Memberships & Subscriptions	\$21,119	\$20,951	\$29,370	\$17,345
226	Training, Travel & Subsistence	\$148,900	\$100,010	\$162,000	\$172,000
230	Printing & Binding	\$13,150	\$15,751	\$14,000	\$13,450
250	Postage	\$165	\$197	\$500	\$500
259	K-9 Care And Supplies	\$22,923	\$25,019	\$51,100	\$53,040
261	Emergency Animal Treatment	\$422,801	\$503,955	\$434,333	\$465,500
281	R & M - Office Equipment	-	-	\$5,000	\$24,000
287	R & M - Communications Equipt.	\$38,922	\$19,325	\$3,500	\$4,000
299	Contract Services	\$178,193	\$283,805	\$316,220	\$335,400
304	Books	\$217	-	\$1,700	\$500
305	Medical Supplies	\$152	\$1,343	\$1,000	\$14,000
307	Duplicating Supplies	\$2,948	\$3,209	\$8,500	\$7,000
316	Ammunition	\$93,028	\$80,066	\$80,000	\$79,500
318	Wearing Apparel	\$13,211	\$24,134	\$16,300	\$22,300
318	Wearing Apparel	\$21,376	\$9,276	\$22,500	\$22,500
319	Uniform Accessories	\$17,060	\$13,461	\$16,500	\$16,500



# POLICE

## EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
353	Mat & Sup-prop Patrol & Crime Lab	\$23,949	\$20,103	\$40,050	\$40,000
355	Minor Equipment- Less Than \$5,000.00	\$34,149	\$29,264	\$16,000	\$26,000
399	Materials & Supplies	\$70,018	\$41,376	\$34,500	\$34,500
470	Bond Principal Redemption	\$91,239	\$93,785	\$96,212	\$98,895
480	Bond Interest Redemption	\$22,468	\$19,922	\$17,272	\$14,588
<b>Maintenance &amp; Operations Total</b>		<b>\$1,301,477</b>	<b>\$1,355,618</b>	<b>\$1,447,857</b>	<b>\$1,553,618</b>
<b>Internal Service Charges and Reserves</b>					
740	Building Services Charges	\$530,445	\$458,360	\$511,003	\$463,071
750	Vehicle Services Charges	\$423,561	\$433,850	\$411,678	\$436,215
751	Vehicle Replacement Charge	\$552,291	\$501,408	\$438,258	\$445,487
752	Vehicle Lease Charge	-	-	\$35,972	\$81,000
755	Info. Systems Maint. Charge	1,195,900	\$1,158,795	\$1,286,967	\$1,264,888
790	Insurance Charges	\$576,872	\$581,683	\$809,818	\$809,818
<b>Internal Service Charges and Reserves Total</b>		<b>\$3,279,069</b>	<b>\$3,134,096</b>	<b>\$3,493,696</b>	<b>\$3,500,479</b>
<b>Capital Outlay</b>					
502	Computer Equipment	\$2,764	\$154,657	\$25,000	\$25,000
512	Automotive Leases	\$20,001	\$21,913	-	-
515	Communications Equipment	-	\$38,488	\$60,000	\$60,000
518	Public Safety Equipment	-	\$51,848	\$58,500	\$58,500
<b>Capital Outlay Total</b>		<b>\$22,765</b>	<b>\$266,906</b>	<b>\$143,500</b>	<b>\$143,500</b>
<b>OPERATIONS Total</b>		<b>\$25,656,220</b>	<b>\$26,880,288</b>	<b>\$28,444,737</b>	<b>\$28,640,818</b>
<b>Activity</b>	<b>NATIONAL SCHOOL DISTRICT CONTRACT</b>				
<b>Activity No.</b>	<b>001 411 107</b>				
<b>Personnel Services</b>					
101	Full-time Salaries	\$21,560	\$28,650	\$37,298	\$40,185
102	Overtime	\$1,007	\$2,316	-	-
107	Educational Incentive Pay	\$547	-	-	-
110	Allowances & Stipends	\$216	\$594	-	-
120	Differential Pay	\$1,459	\$1,513	\$1,030	\$807
140	Workers' Comp	\$2,415	\$3,424	\$3,629	\$17,459
150	Health Insurance	\$1,768	\$1,019	\$5,152	\$5,565
151	Ltd Insurance	\$34	\$49	\$0	\$143
160	Retirement Plan Charges	\$17,615	\$18,286	\$23,307	\$25,790
161	Medicare	\$353	\$510	\$541	\$583



# POLICE

## EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
199	Personnel Compensation	-	\$2,059	\$3,189	\$3,189
<b>Personnel Services Total</b>		\$46,974	\$58,420	\$74,146	\$93,721
<b>NATIONAL SCHOOL DISTRICT CONTRACT Total</b>		\$46,974	\$58,420	\$74,146	\$93,721
<b>Activity</b>	SWEETWATER UNION HS CONTRACT				
<b>Activity No.</b>	001 411 108				
<b>Personnel Services</b>					
101	Full-time Salaries	\$27,777	\$37,230	\$49,731	\$51,911
102	Overtime	\$1,275	\$3,031	-	-
107	Educational Incentive Pay	\$684	-	-	-
110	Allowances & Stipends	\$270	\$774	-	-
120	Differential Pay	\$1,865	\$2,007	\$1,373	\$1,076
140	Workers' Comp	\$3,105	\$4,446	\$4,839	\$17,459
150	Health Insurance	\$2,223	\$1,278	\$6,870	\$7,173
151	Ltd Insurance	\$43	\$65	-	\$185
160	Retirement Plan Charges	\$22,692	\$23,659	\$31,077	\$33,317
161	Medicare	\$454	\$662	\$721	\$753
199	Personnel Compensation	-	\$2,573	\$3,987	\$3,987
<b>Personnel Services Total</b>		\$60,388	\$75,725	\$98,598	\$115,861
<b>SWEETWATER UNION HS CONTRACT Total</b>		\$60,388	\$75,725	\$98,598	\$115,861
<b>Activity</b>	POST				
<b>Activity No.</b>	001 411 112				
<b>Maintenance &amp; Operations</b>					
226	Training, Travel & Subsistence	\$14,731	\$14,607	\$50,000	\$50,000
<b>Maintenance &amp; Operations Total</b>		\$14,731	\$14,607	\$50,000	\$50,000
<b>POST Total</b>		\$14,731	\$14,607	\$50,000	\$50,000
<b>Activity</b>	TUITION REIMBURSEMENT				
<b>Activity No.</b>	001 411 136				
<b>Maintenance &amp; Operations</b>					
226	Training, Travel & Subsistence	\$16,941	\$24,189	\$35,000	\$30,000
<b>Maintenance &amp; Operations Total</b>		\$16,941	\$24,189	\$35,000	\$30,000



# POLICE

## EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>TUITION REIMBURSEMENT Total</b>		<b>\$16,941</b>	<b>\$24,189</b>	<b>\$35,000</b>	<b>\$30,000</b>
Activity	SENIOR VOLUNTEER PROGRAM				
Activity No.	001 411 138				
<b>Maintenance &amp; Operations</b>					
318	Wearing Apparel	-	-	\$530	\$530
<b>Maintenance &amp; Operations Total</b>		-	-	\$530	\$530
<b>SENIOR VOLUNTEER PROGRAM Total</b>		-	-	<b>\$530</b>	<b>\$530</b>
Activity	PROPERTY EVIDENCE SEIZURE				
Activity No.	001 411 198				
<b>Maintenance &amp; Operations</b>					
399	Materials & Supplies	-	-	\$9,550	\$9,550
<b>Maintenance &amp; Operations Total</b>		-	-	\$9,550	\$9,550
<b>PROPERTY EVIDENCE SEIZURE Total</b>		-	-	<b>\$9,550</b>	<b>\$9,550</b>
Activity	AB109 - OUTREACH TO HIGH RISK POPULATION				
Activity No.	001 411 659				
<b>Maintenance &amp; Operations</b>					
650	Agency Contributions	\$5,000	\$12,000	-	-
<b>Maintenance &amp; Operations Total</b>		\$5,000	\$12,000	-	-
<b>AB109 - OUTREACH TO HIGH RISK POPULATIO</b>		<b>\$5,000</b>	<b>\$12,000</b>	-	-
Activity	COVID-19 Response				
Activity No.	001 411 911				
<b>Maintenance &amp; Operations</b>					
303	Janitorial Supplies	-	\$1,810	-	-
305	Medical Supplies	-	\$8,536	-	-
<b>Maintenance &amp; Operations Total</b>		-	\$10,346	-	-
<b>COVID-19 Response Total</b>		-	<b>\$10,346</b>	-	-
<b>POLICE Total</b>		<b>\$25,800,254</b>	<b>\$27,075,575</b>	<b>\$28,712,561</b>	<b>\$28,940,480</b>



# POLICE

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## EXPENDITURE DETAIL

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Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>GENERAL FUND Total</b>		<b>\$25,800,254</b>	<b>\$27,075,575</b>	<b>\$28,712,561</b>	<b>\$28,940,480</b>

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# POLICE

## EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Activity</b>	<b>OPERATIONS</b>				
<b>Activity No.</b>	131 411 000				
<b>Maintenance &amp; Operations</b>					
226	Training, Travel & Subsistence	-	\$5,980	-	-
288	R&m Buildings & Structures	-	\$26,330	-	-
650	Agency Contributions	-	\$3,200	-	-
<b>Maintenance &amp; Operations Total</b>		-	\$35,510	-	-
<b>Capital Outlay</b>					
503	Furniture & Furnishings	-	\$231,644	-	-
513	Automotive Accessories	-	\$12,589	-	-
599	Fixed Assets	-	\$99,000	-	-
<b>Capital Outlay Total</b>		-	\$343,233	-	-
<b>OPERATIONS Total</b>		-	<b>\$378,743</b>	-	-
<b>Activity</b>	<b>TRANSPORTATION IMPACT FEES</b>				
<b>Activity No.</b>	131 411 139				
<b>Capital Outlay</b>					
503	Furniture & Furnishings	-	\$4,680	-	-
<b>Capital Outlay Total</b>		-	\$4,680	-	-
<b>TRANSPORTATION IMPACT FEES Total</b>		-	<b>\$4,680</b>	-	-
<b>POLICE Total</b>		-	<b>\$383,423</b>	-	-
<b>ASSET FORFEITURE FUND Total</b>		-	<b>\$383,423</b>	-	-



# POLICE

## EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Activity</b>	COPS 2015 GRANT				
<b>Activity No.</b>	208 411 917				
<b>Capital Outlay</b>					
518	Public Safety Equipment	-	\$4,358	-	-
<b>Capital Outlay Total</b>		-	\$4,358	-	-
<b>COPS 2015 GRANT Total</b>		-	\$4,358	-	-
<b>Activity</b>	COPS 2016 GRANT				
<b>Activity No.</b>	208 411 918				
<b>Capital Outlay</b>					
518	Public Safety Equipment	\$61,896	-	-	-
<b>Capital Outlay Total</b>		\$61,896	-	-	-
<b>COPS 2016 GRANT Total</b>		\$61,896	-	-	-
<b>POLICE Total</b>		\$61,896	\$4,358	-	-
<b>SUPP.LAW ENFORCEMENT SVCS FUND (SLES</b>		\$61,896	\$4,358	-	-



POLICE

EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Activity</b>	<b>CRI - MASS PROPHYLAXIS PROGRAM</b>				
<b>Activity No.</b>	<b>282 411 912</b>				
<b>Maintenance &amp; Operations</b>					
355	Minor Equipment- Less Than \$5,000.00	-	\$3,143	-	-
<b>Maintenance &amp; Operations Total</b>		-	\$3,143	-	-
<b>CRI - MASS PROPHYLAXIS PROGRAM Total</b>		-	\$3,143	-	-
<b>Activity</b>	<b>FY17 URBAN AREA SECURITY INITIATIVE</b>				
<b>Activity No.</b>	<b>282 411 948</b>				
<b>Maintenance &amp; Operations</b>					
226	Training, Travel & Subsistence	\$8,771	-	-	-
<b>Maintenance &amp; Operations Total</b>		\$8,771	-	-	-
<b>Capital Outlay</b>					
518	Public Safety Equipment	\$12,226	\$26,140	-	-
<b>Capital Outlay Total</b>		\$12,226	\$26,140	-	-
<b>FY17 URBAN AREA SECURITY INITIATIVE Total</b>		\$20,997	\$26,140	-	-
<b>Activity</b>	<b>FY17 STATE HOMELAND SECURITY GRANT</b>				
<b>Activity No.</b>	<b>282 411 949</b>				
<b>Maintenance &amp; Operations</b>					
355	Minor Equipment- Less Than \$5,000.00	\$24,412	-	-	-
<b>Maintenance &amp; Operations Total</b>		\$24,412	-	-	-
<b>FY17 STATE HOMELAND SECURITY GRANT Tot</b>		\$24,412	-	-	-
<b>Activity</b>	<b>FY18 STATE HOMELAND SECURITY</b>				
<b>Activity No.</b>	<b>282 411 950</b>				
<b>Maintenance &amp; Operations</b>					
355	Minor Equipment- Less Than \$5,000.00	-	\$23,218	-	-
<b>Maintenance &amp; Operations Total</b>		-	\$23,218	-	-
<b>FY18 STATE HOMELAND SECURITY Total</b>		-	\$23,218	-	-



# POLICE

## EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Activity</b>	FY18 URBAN AREA SECURITY INITIATIVE				
<b>Activity No.</b>	282 411 951				
<b>Maintenance &amp; Operations</b>					
226	Training, Travel & Subsistence	-	\$3,790	-	-
<b>Maintenance &amp; Operations Total</b>		-	\$3,790	-	-
<b>FY18 URBAN AREA SECURITY INITIATIVE Total</b>		-	\$3,790	-	-
<b>POLICE Total</b>		\$45,409	\$56,291	-	-
<b>REIMBURSABLE GRANTS CITYWIDE Total</b>		\$45,409	\$56,291	-	-



# POLICE

## EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Activity</b>	RATT Grant				
<b>Activity No.</b>	290 411 626				
<b>Personnel Services</b>					
101	Full-time Salaries	\$46,348	\$46,895	-	-
102	Overtime	\$14,634	\$17,493	-	-
107	Educational Incentive Pay	\$3,166	\$3,145	-	-
110	Allowances & Stipends	\$786	\$894	-	-
120	Differential Pay	\$4,586	\$4,719	-	-
140	Workers' Comp	\$6,282	\$7,187	-	-
150	Health Insurance	\$6,290	\$6,187	-	-
151	Ltd Insurance	\$154	\$154	-	-
160	Retirement Plan Charges	\$10,852	\$11,332	-	-
161	Medicare	\$876	\$960	-	-
<b>Personnel Services Total</b>		\$93,974	\$98,966	-	-
<b>RATT Grant Total</b>		\$93,974	\$98,966	-	-
<b>Activity</b>	2018 REGIONAL REALIGNMENT RESPONSE - R3				
<b>Activity No.</b>	290 411 647				
<b>Personnel Services</b>					
102	Overtime	\$58,464	\$40,702	-	-
140	Workers' Comp	\$5,688	\$3,960	-	-
161	Medicare	\$848	\$591	-	-
<b>Personnel Services Total</b>		\$65,000	\$45,253	-	-
<b>2018 REGIONAL REALIGNMENT RESPONSE - R</b>		\$65,000	\$45,253	-	-
<b>Activity</b>	JAG 2016-DJ-BX-0257				
<b>Activity No.</b>	290 411 657				
<b>Capital Outlay</b>					
515	Communications Equipment	-	\$24,251	-	-
<b>Capital Outlay Total</b>		-	\$24,251	-	-
<b>JAG 2016-DJ-BX-0257 Total</b>		-	\$24,251	-	-



POLICE

EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Activity</b>	<b>AB109 - OUTREACH TO HIGH RISK POPULATION</b>				
<b>Activity No.</b>	<b>290 411 659</b>				
<b>Maintenance &amp; Operations</b>					
226	Training, Travel & Subsistence	-	\$4,250	-	-
650	Agency Contributions	-	\$5,000	-	-
<b>Maintenance &amp; Operations Total</b>		-	\$9,250	-	-
<b>AB109 - OUTREACH TO HIGH RISK POPULATIO</b>		-	\$9,250	-	-
<b>Activity</b>	<b>2017 OPERATION STONE GARDEN</b>				
<b>Activity No.</b>	<b>290 411 662</b>				
<b>Personnel Services</b>					
102	Overtime	\$37,742	-	-	-
140	Workers' Comp	\$3,673	-	-	-
161	Medicare	\$550	-	-	-
<b>Personnel Services Total</b>		\$41,965	-	-	-
<b>Maintenance &amp; Operations</b>					
314	Gas, Oil & Lubricants	\$1,173	-	-	-
<b>Maintenance &amp; Operations Total</b>		\$1,173	-	-	-
<b>2017 OPERATION STONE GARDEN Total</b>		\$43,138	-	-	-
<b>Activity</b>	<b>STEP OTS GRANT PT19074</b>				
<b>Activity No.</b>	<b>290 411 665</b>				
<b>Personnel Services</b>					
102	Overtime	\$14,974	\$1,654	-	-
102	Overtime	\$31,365	\$12,023	-	-
140	Workers' Comp	\$1,457	\$161	-	-
140	Workers' Comp	\$3,052	\$1,170	-	-
161	Medicare	\$217	\$24	-	-
161	Medicare	\$455	\$174	-	-
<b>Personnel Services Total</b>		\$51,520	\$15,206	-	-
<b>Maintenance &amp; Operations</b>					
399	Materials & Supplies	\$5,000	-	-	-
<b>Maintenance &amp; Operations Total</b>		\$5,000	-	-	-



# POLICE

## EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>STEP OTS GRANT PT19074 Total</b>		<b>\$56,520</b>	<b>\$15,206</b>	-	-
<b>Activity</b>	2018 OPERATION STONE GARDEN				
<b>Activity No.</b>	290 411 670				
<b>Personnel Services</b>					
102	Overtime	-	\$28,970	-	-
140	Workers' Comp	-	\$2,819	-	-
161	Medicare	-	\$422	-	-
<b>Personnel Services Total</b>		-	<b>\$32,211</b>	-	-
<b>Maintenance &amp; Operations</b>					
314	Gas, Oil & Lubricants	-	\$1,064	-	-
<b>Maintenance &amp; Operations Total</b>		-	<b>\$1,064</b>	-	-
<b>2018 OPERATION STONE GARDEN Total</b>		-	<b>\$33,275</b>	-	-
<b>Activity</b>	STEP OTS GRANT PT20089				
<b>Activity No.</b>	290 411 674				
<b>Personnel Services</b>					
102	Overtime	-	\$20,360	-	-
102	Overtime	-	\$50,932	-	-
140	Workers' Comp	-	\$1,981	-	-
140	Workers' Comp	-	\$4,956	-	-
161	Medicare	-	\$295	-	-
161	Medicare	-	\$738	-	-
<b>Personnel Services Total</b>		-	<b>\$79,262</b>	-	-
<b>STEP OTS GRANT PT20089 Total</b>		-	<b>\$79,262</b>	-	-
<b>Activity</b>	2019 SOUTHWEST RURAL LAW ENFORC ASSIT				
<b>Activity No.</b>	290 411 675				
<b>Capital Outlay</b>					
502	Computer Equipment	-	\$200,000	-	-
<b>Capital Outlay Total</b>		-	<b>\$200,000</b>	-	-
<b>2019 SOUTHWEST RURAL LAW ENFORC ASSIT</b>		-	<b>\$200,000</b>	-	-



# POLICE

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## EXPENDITURE DETAIL

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Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
POLICE Total		\$258,632	\$505,463	-	-
POLICE DEPT GRANTS Total		\$258,632	\$505,463	-	-

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# POLICE

## EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Activity</b>	<b>OPERATIONS</b>				
<b>Activity No.</b>	629 411 000				
<b>Capital Outlay</b>					
502	Computer Equipment	-	\$3,458	-	-
<b>Capital Outlay Total</b>		-	\$3,458	-	-
<b>OPERATIONS Total</b>		-	\$3,458	-	-
<b>POLICE Total</b>		-	\$3,458	-	-
<b>INFORMATION SYSTEMS MAINTENANCE Total</b>		-	\$3,458	-	-



# POLICE

## EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Activity</b>	<b>OPERATIONS</b>				
<b>Activity No.</b>	644 411 000				
<b>Capital Outlay</b>					
511	Automotive Equipment	-	-	\$185,000	\$420,000
<b>Capital Outlay Total</b>		-	-	\$185,000	\$420,000
<b>OPERATIONS Total</b>		-	-	\$185,000	\$420,000
<b>POLICE Total</b>		-	-	\$185,000	\$420,000
<b>VEHICLE REPLACEMENT RESERVE Total</b>		-	-	\$185,000	\$420,000

Adopted Budget  
Fiscal Year 2022

# Non- Departmental







# NON-DEPARTMENTAL

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## DEPARTMENT DESCRIPTION

This budget contains expenditures that affect all departments or the City as a whole. Examples of city expenditures include principal and interest payments on the financing for the City's 2017 energy savings project, funding for post-employment health benefits for City retirees, memberships, legislative representation, educational reimbursement program, printing, and postage. This fund also provides contributions to various organizations as recommended by the City Manager and City Council. Examples of contributions include the Chamber of Commerce, Independence Day Fireworks, SANDAG, and other contributions.



# NON-DEPARTMENTAL

## EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Activity</b>	<b>OPERATIONS</b>				
<b>Activity No.</b>	<b>001 409 000</b>				
<b>TRANSFERS OUT</b>					
099	Transfers To Other Funds	1,953,192	\$1,553,566	\$2,100,617	\$1,993,910
<b>TRANSFERS OUT Total</b>		<b>\$1,953,192</b>	<b>\$1,553,566</b>	<b>\$2,100,617</b>	<b>\$1,993,910</b>
<b>Refunds, Contributions &amp; Special Pymnts</b>					
650	Independence Day Fireworks	\$7,000	-	-	-
650	SANDAG	\$10,212	-	-	-
650	Boards & Commission	\$393	-	-	-
650	Trauma Intervention Services	\$8,000	-	-	-
650	Call 211 San Diego	\$11,716	-	-	-
650	Westside Amort of Non-Conforming Uses	\$19,856	-	-	-
650	Graffiti Tracker Services	\$2,386	-	-	-
650	Wellness Program	\$520	-	-	-
650	Property Mgmt for S/A Properties	\$5,000	-	-	-
650	Miles of Cars LMD- General Benefit	\$28,837	-	-	-
<b>Refunds, Contributions &amp; Special Pymnts Total</b>		<b>\$93,920</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Personnel Services</b>					
160	Retirement Plan Charges	\$37,061	\$55,860	-	-
<b>Personnel Services Total</b>		<b>\$37,061</b>	<b>\$55,860</b>	<b>-</b>	<b>-</b>
<b>Maintenance &amp; Operations</b>					
212	Governmental Purposes	\$970	\$631,285	\$15,000	\$15,000
212	Governmental Purposes	-	\$12,708	-	-
213	Professional Services	\$200,310	\$219,584	\$215,000	\$215,000
222	Memberships & Subscriptions	\$58,291	\$95,992	\$91,585	\$91,585
226	Training, Travel & Subsistence	\$29,376	\$24,082	\$20,000	\$20,000
230	Printing & Binding	-	\$3,788	\$13,000	\$13,000
250	Postage	\$20,923	\$20,231	\$30,000	\$30,000
264	Promotional Activities	-	\$10,176	\$12,200	\$62,200
299	Contract Services	\$116,332	\$109,350	\$189,355	\$189,355
355	Minor Equipment- Less Than \$5,000.00	-	\$8,974	-	-
<b>Maintenance &amp; Operations Total</b>		<b>\$426,202</b>	<b>\$1,136,170</b>	<b>\$586,140</b>	<b>\$636,140</b>
<b>Internal Service Charges and Reserves</b>					
710	Provision For Contingency	\$1,173	-	\$125,000	\$125,000



# NON-DEPARTMENTAL

## EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
752	Vehicle Lease Charge	-	-	-	-
755	Info. Systems Maint. Charge	\$100,000	\$100,000	-	-
<b>Internal Service Charges and Reserves Total</b>		\$101,173	\$100,000	\$125,000	\$125,000
<b>Fixed Charges &amp; Debt Services</b>					
452	Unemployment Insurance	\$32,786	\$100,871	-	-
470	Bond Principal Redemption	\$123,018	\$134,455	\$162,810	\$176,433
480	Bond Interest Redemption	\$183,889	\$180,403	\$176,484	\$162,000
<b>Fixed Charges &amp; Debt Services Total</b>		\$339,693	\$415,729	\$339,294	\$338,433
<b>OPERATIONS Total</b>		<b>\$2,951,241</b>	<b>\$3,261,325</b>	<b>\$3,151,051</b>	<b>\$3,093,483</b>
<b>Activity</b>	<b>CAPITAL IMPROVEMENT PROGRAM</b>				
<b>Activity No.</b>	001 409 500				
<b>Internal Service Charges and Reserves</b>					
751	Vehicle Replacement Charge	-	\$8,747	-	-
<b>Internal Service Charges and Reserves Total</b>		-	\$8,747	-	-
<b>Capital Improvement Projects</b>					
598	Civic Center Improvements	\$451	-	-	-
598	Police Dept Building Improvements	\$1,644	-	-	-
598	Energy Savings Project	1,897,006	\$272,140	-	-
598	Facilities Upgrades- Tier 1 Project	\$829,146	\$1,800,441	-	\$1,750,000
598	Public Works Facility Reloc Project	\$29,298	-	-	-
598	WITOD Improvement	\$716,947	\$968,571	-	-
598	Paradise Creek Park Site Remediation	2,599,873	\$1,949,599	-	-
598	Kimball Park, Arts Center Roof	\$24,372	\$34,900	-	-
598	El Toyon Park Improvements	-	\$1,120	-	-
598	Las Palmas Park Improvements	\$25,737	\$16,815	-	-
598	Resurface Streets	\$56,566	-	-	-
598	Traffic Monitoring/System Improvements	\$696,611	\$794,791	\$800,000	\$800,000
598	Misc Storm Drain Improvements	\$461,775	\$263,254	-	\$200,000
598	Drainage Improvements Paradise Creek	-	\$98	-	-
<b>Capital Improvement Projects Total</b>		\$7,339,426	\$6,101,729	\$800,000	\$2,750,000
<b>CAPITAL IMPROVEMENT PROGRAM Total</b>		<b>\$7,339,426</b>	<b>\$6,110,476</b>	<b>\$800,000</b>	<b>\$2,750,000</b>



# NON-DEPARTMENTAL

## EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Activity</b>	PARS TRUST ACCOUNT				
<b>Activity No.</b>	001 409 729				
<b>Maintenance &amp; Operations</b>					
299	Contract Services	\$2,108	\$36,590	-	-
<b>Maintenance &amp; Operations Total</b>		<b>\$2,108</b>	<b>\$36,590</b>	<b>-</b>	<b>-</b>
<b>PARS TRUST ACCOUNT Total</b>		<b>\$2,108</b>	<b>\$36,590</b>	<b>-</b>	<b>-</b>
<b>Activity</b>	COVID-19 Response				
<b>Activity No.</b>	001 409 911				
<b>Capital Improvement Projects</b>					
598	Capital Improvement Program	-	\$2,718	-	-
<b>Capital Improvement Projects Total</b>		<b>-</b>	<b>\$2,718</b>	<b>-</b>	<b>-</b>
<b>COVID-19 Response Total</b>		<b>-</b>	<b>\$2,718</b>	<b>-</b>	<b>-</b>
<b>NON-DEPARTMENTAL Total</b>		<b>\$10,292,775</b>	<b>\$9,411,109</b>	<b>\$3,951,051</b>	<b>\$5,843,483</b>
<b>GENERAL FUND Total</b>		<b>\$10,292,775</b>	<b>\$9,411,109</b>	<b>\$3,951,051</b>	<b>\$5,843,483</b>





# NON-DEPARTMENTAL

## EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Activity</b>	<b>CAPITAL IMPROVEMENT PROGRAM</b>				
<b>Activity No.</b>	<b>108 409 500</b>				
<b>Capital Improvement Projects</b>					
598	Library Upgrades	\$31,752	\$377,784	-	-
<b>Capital Improvement Projects Total</b>		<b>\$31,752</b>	<b>\$377,784</b>	<b>-</b>	<b>-</b>
<b>CAPITAL IMPROVEMENT PROGRAM Total</b>		<b>\$31,752</b>	<b>\$377,784</b>	<b>-</b>	<b>-</b>
<b>NON-DEPARTMENTAL Total</b>		<b>\$31,752</b>	<b>\$377,784</b>	<b>-</b>	<b>-</b>
<b>LIBRARY CAPITAL OUTLAY Total</b>		<b>\$31,752</b>	<b>\$377,784</b>	<b>-</b>	<b>-</b>



# NON-DEPARTMENTAL

## EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Activity</b>	<b>CAPITAL IMPROVEMENT PROGRAM</b>				
<b>Activity No.</b>	<b>109 409 500</b>				
<b>Capital Improvement Projects</b>					
598	Resurface Various Streets	-	\$452,516	\$1,180,000	\$1,218,000
598	Traffic Monitoring/System Improvements	\$167,234	\$119,221	-	-
<b>Capital Improvement Projects Total</b>		<b>\$167,234</b>	<b>\$571,737</b>	<b>\$1,180,000</b>	<b>\$1,218,000</b>
<b>CAPITAL IMPROVEMENT PROGRAM Total</b>		<b>\$167,234</b>	<b>\$571,737</b>	<b>\$1,180,000</b>	<b>\$1,218,000</b>
<b>NON-DEPARTMENTAL Total</b>		<b>\$167,234</b>	<b>\$571,737</b>	<b>\$1,180,000</b>	<b>\$1,218,000</b>
<b>GAS TAXES FUND Total</b>		<b>\$167,234</b>	<b>\$571,737</b>	<b>\$1,180,000</b>	<b>\$1,218,000</b>



# NON-DEPARTMENTAL

## EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Activity</b>	<b>CAPITAL IMPROVEMENT PROGRAM</b>				
<b>Activity No.</b>	<b>125 409 500</b>				
<b>Capital Improvement Projects</b>					
598	WITOD Improvements	\$155,097	\$2,900	-	-
598	Sewer System Maintenance	\$2,827	-	-	-
598	Sewer Upsizing	\$66,385	\$360,390	\$2,000,000	\$2,000,000
<b>Capital Improvement Projects Total</b>		<b>\$224,309</b>	<b>\$363,290</b>	<b>\$2,000,000</b>	<b>\$2,000,000</b>
<b>CAPITAL IMPROVEMENT PROGRAM Total</b>		<b>\$224,309</b>	<b>\$363,290</b>	<b>\$2,000,000</b>	<b>\$2,000,000</b>
<b>NON-DEPARTMENTAL Total</b>		<b>\$224,309</b>	<b>\$363,290</b>	<b>\$2,000,000</b>	<b>\$2,000,000</b>
<b>SEWER SERVICE FUND Total</b>		<b>\$224,309</b>	<b>\$363,290</b>	<b>\$2,000,000</b>	<b>\$2,000,000</b>



# NON-DEPARTMENTAL

## EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Activity</b>	<b>OPERATIONS</b>				
<b>Activity No.</b>	201 409 000				
<b>TRANSFERS OUT</b>					
099	Transfers To Other Funds	\$218	-	-	-
<b>TRANSFERS OUT Total</b>		<b>\$218</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>OPERATIONS Total</b>		<b>\$218</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>NON-DEPARTMENTAL Total</b>		<b>\$218</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>NCJPFA DEBT SERVICE FUND Total</b>		<b>\$218</b>	<b>-</b>	<b>-</b>	<b>-</b>



# NON-DEPARTMENTAL

## EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Activity</b>	<b>OPERATIONS</b>				
<b>Activity No.</b>	212 409 000				
<b>TRANSFERS OUT</b>					
099	Transfers To Other Funds	\$650,000	-	-	-
<b>TRANSFERS OUT Total</b>		\$650,000	-	-	-
<b>Personnel Services</b>					
199	Personnel Compensation	\$233,620	\$278,330	\$300,000	\$300,000
<b>Personnel Services Total</b>		\$233,620	\$278,330	\$300,000	\$300,000
<b>OPERATIONS Total</b>		<b>\$883,620</b>	<b>\$278,330</b>	<b>\$300,000</b>	<b>\$300,000</b>
<b>NON-DEPARTMENTAL Total</b>		<b>\$883,620</b>	<b>\$278,330</b>	<b>\$300,000</b>	<b>\$300,000</b>
<b>POST-EMPLOYMENT BENEFITS FUND Total</b>		<b>\$883,620</b>	<b>\$278,330</b>	<b>\$300,000</b>	<b>\$300,000</b>



# NON-DEPARTMENTAL

## EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Activity</b>	<b>CAPITAL IMPROVEMENT PROGRAM</b>				
<b>Activity No.</b>	<b>296 409 500</b>				
<b>Capital Improvement Projects</b>					
598	HRPP -Housing Related	\$446,850	-	-	-
598	Fiber Optic Traffic Signal Update	\$501,400	-	-	-
598	Highland & E 28th st Traffic Signal Impr	\$154,000	-	-	-
598	Highland Ave Traffic Signal Modi	\$524,884	\$204,417	-	-
598	Citywide Traffic Signal & ADA Enhancemen	\$299,810	\$510,840	-	-
598	Citywide Traffic Safety Study	\$43,167	\$23,238	-	-
598	SRTS - Pedestrian Enhancements	\$164,889	-	-	-
598	NC - Intra Connect Plan Program	\$103,262	\$150,923	-	-
598	Wayfinding Signage Program	-	\$938,960	-	-
598	Paradise Creek Educational Park	-	\$982,309	-	-
598	Paradise Creek Imprv Highland Ave Ph I	-	\$143,685	-	-
598	Euclid Bicycle and Ped Enhancement	-	\$3,201,234	-	-
598	30th St Ped and Bike Enhancements	\$113,180	\$46,132	-	-
598	18th St Bicycle & Pedestrian Enhancement	\$28,380	-	-	-
598	Urban Forest Mgmt Plng Grant Phase	\$9,105	\$54,254	-	-
598	El Toyon- Las Palmas Bicycle Corridor	\$250,428	\$29,137	-	-
598	Urban Forest Mgmt Plng Grant Phase II	\$151,079	\$250,271	-	-
598	Midblock Ped Crossing Enhanc	\$161,055	-	-	-
598	Paradise Creek Valley Creek Water	\$81,992	\$2,343	-	-
598	Paradise Creek Ped & Bike Pathway Phase	-	\$58,003	-	-
598	Palm Ave Road Rehabilitation Project	-	\$611,932	-	-
598	Division St - Euclid Ave to Harbison Ave	-	\$91,001	-	-
598	National City Blvd-InterCity-Bike Conn	\$10,564	\$44,721	-	-
598	National City Bike Parking Enhancements	-	\$29,543	-	-
598	Waterfront to Homefront Connectivity	\$15,618	\$182,383	-	-
598	24th St TOD Overlay	-	\$241,963	-	-
598	Roosevelt Ave Corridor Smart Growth Revi	\$2,555	\$222,628	-	-
598	Sweetwater Road Protected Bikeway	\$19,677	\$127,927	-	-
598	Bayshore Bikeway - SDUPD	-	\$92,628	-	-
<b>Capital Improvement Projects Total</b>		<b>\$3,081,895</b>	<b>\$8,240,472</b>	-	-
<b>CAPITAL IMPROVEMENT PROGRAM Total</b>		<b>\$3,081,895</b>	<b>\$8,240,472</b>	-	-



# NON-DEPARTMENTAL

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## EXPENDITURE DETAIL

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Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>NON-DEPARTMENTAL Total</b>		\$3,081,895	\$8,240,472	-	-
<b>ENGINEERING DEPT GRANTS Total</b>		\$3,081,895	\$8,240,472	-	-



# NON-DEPARTMENTAL

## EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Activity</b>	<b>OPERATIONS</b>				
<b>Activity No.</b>	301 409 000				
<b>Refunds, Contributions &amp; Special Pymnts</b>					
650	Fair Housing Services	\$35,000	\$35,500	\$35,000	-
650	Southbay Com Svs- NC PD Support Svs	\$20,000	\$19,465	-	-
<b>Refunds, Contributions &amp; Special Pymnts Total</b>		\$55,000	\$54,965	\$35,000	-
<b>OPERATIONS Total</b>		<b>\$55,000</b>	<b>\$54,965</b>	<b>\$35,000</b>	<b>-</b>
<b>Activity</b>	<b>CAPITAL IMPROVEMENT PROGRAM</b>				
<b>Activity No.</b>	301 409 500				
<b>Capital Improvement Projects</b>					
598	Capital Improvement Program	-	-	-	\$515,000
<b>Capital Improvement Projects Total</b>		-	-	-	\$515,000
<b>CAPITAL IMPROVEMENT PROGRAM Total</b>		-	-	-	<b>\$515,000</b>
<b>NON-DEPARTMENTAL Total</b>		<b>\$55,000</b>	<b>\$54,965</b>	<b>\$35,000</b>	<b>\$515,000</b>
<b>GRANT-C.D.B.G. Total</b>		<b>\$55,000</b>	<b>\$54,965</b>	<b>\$35,000</b>	<b>\$515,000</b>





# NON-DEPARTMENTAL

## EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Activity</b>	<b>CAPITAL IMPROVEMENT PROGRAM</b>				
<b>Activity No.</b>	307 409 500				
<b>Capital Improvement Projects</b>					
598	Resurface Streets	\$100,000	\$369,174	\$851,000	\$1,041,000
598	Safe Routes to School	\$199,193	\$75,976	\$200,000	\$200,000
598	Upgrading Traffic Signal	\$701,311	\$617,178	\$330,000	\$300,000
598	Plaza Blvd Widening	\$5,807	-	-	-
<b>Capital Improvement Projects Total</b>		\$1,006,311	\$1,062,328	\$1,381,000	\$1,541,000
<b>CAPITAL IMPROVEMENT PROGRAM Total</b>		\$1,006,311	\$1,062,328	\$1,381,000	\$1,541,000
<b>NON-DEPARTMENTAL Total</b>		\$1,006,311	\$1,062,328	\$1,381,000	\$1,541,000
<b>PROPOSITION A" FUND Total</b>		\$1,006,311	\$1,062,328	\$1,381,000	\$1,541,000



# NON-DEPARTMENTAL

## EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Activity</b>	<b>OPERATIONS</b>				
<b>Activity No.</b>	<b>325 409 000</b>				
<b>TRANSFERS OUT</b>					
099	Transfers To Other Funds	\$54,223	-	-	-
<b>TRANSFERS OUT Total</b>		<b>\$54,223</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>OPERATIONS Total</b>		<b>\$54,223</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Activity</b>	<b>CAPITAL IMPROVEMENT PROGRAM</b>				
<b>Activity No.</b>	<b>325 409 500</b>				
<b>Capital Improvement Projects</b>					
598	Capital Improvement Program	-	-	-	\$100,000
598	Police Department Parking Structure	-	\$198,247	-	-
<b>Capital Improvement Projects Total</b>		<b>-</b>	<b>\$198,247</b>	<b>-</b>	<b>\$100,000</b>
<b>CAPITAL IMPROVEMENT PROGRAM Total</b>		<b>-</b>	<b>\$198,247</b>	<b>-</b>	<b>\$100,000</b>
<b>NON-DEPARTMENTAL Total</b>		<b>\$54,223</b>	<b>\$198,247</b>	<b>-</b>	<b>\$100,000</b>
<b>DEVELOPMENT IMPACT FEES Total</b>		<b>\$54,223</b>	<b>\$198,247</b>	<b>-</b>	<b>\$100,000</b>



# NON-DEPARTMENTAL

## EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Activity</b>	<b>OPERATIONS</b>				
<b>Activity No.</b>	<b>326 409 000</b>				
<b>TRANSFERS OUT</b>					
099	Transfers To Other Funds	\$756,991	-	-	-
<b>TRANSFERS OUT Total</b>		<b>\$756,991</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>OPERATIONS Total</b>		<b>\$756,991</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Activity</b>	<b>CAPITAL IMPROVEMENT PROGRAM</b>				
<b>Activity No.</b>	<b>326 409 500</b>				
<b>Capital Improvement Projects</b>					
598	Plaza Blvd Widening	\$101,195	-	-	-
<b>Capital Improvement Projects Total</b>		<b>\$101,195</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>CAPITAL IMPROVEMENT PROGRAM Total</b>		<b>\$101,195</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>NON-DEPARTMENTAL Total</b>		<b>\$858,186</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TRANSPORTATION IMPACT FEE FUND Total</b>		<b>\$858,186</b>	<b>-</b>	<b>-</b>	<b>-</b>



# NON-DEPARTMENTAL

## EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Activity</b>	<b>CAPITAL IMPROVEMENT PROGRAM</b>				
<b>Activity No.</b>	<b>502 409 500</b>				
<b>Capital Improvement Projects</b>					
598	Capital Improvement Program	-	-	-	\$150,000
<b>Capital Improvement Projects Total</b>		-	-	-	\$150,000
<b>CAPITAL IMPROVEMENT PROGRAM Total</b>		-	-	-	\$150,000
<b>NON-DEPARTMENTAL Total</b>		-	-	-	\$150,000
<b>SECTION 8 FUND Total</b>		-	-	-	\$150,000



# NON-DEPARTMENTAL

## EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Activity</b>	HOUSING				
<b>Activity No.</b>	505 409 462				
<b>Refunds, Contributions &amp; Special Pymnts</b>					
650	Agency Contributions	\$57,727	\$75,177	-	-
650	Agency Contributions	-	\$21,257	-	-
650	Agency Contributions	-	-	\$327,586	-
<b>Refunds, Contributions &amp; Special Pymnts Total</b>		\$57,727	\$96,434	\$327,586	-
<b>Capital Improvement Projects</b>					
598	Capital Improvement Program	\$51,388	-	-	-
<b>Capital Improvement Projects Total</b>		\$51,388	-	-	-
<b>HOUSING Total</b>		<b>\$109,115</b>	<b>\$96,434</b>	<b>\$327,586</b>	-
<b>NON-DEPARTMENTAL Total</b>		<b>\$109,115</b>	<b>\$96,434</b>	<b>\$327,586</b>	-
<b>HOME FUND Total</b>		<b>\$109,115</b>	<b>\$96,434</b>	<b>\$327,586</b>	-



# NON-DEPARTMENTAL

## EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Activity</b>	<b>CAPITAL IMPROVEMENT PROGRAM</b>				
<b>Activity No.</b>	629 409 500				
<b>Capital Improvement Projects</b>					
598	Comms Infrastructure Expansion	\$32,261	\$140,492	-	-
598	Public Safety Cameras	\$42,891	\$73,847	-	-
<b>Capital Improvement Projects Total</b>		<b>\$75,152</b>	<b>\$214,339</b>	<b>-</b>	<b>-</b>
<b>CAPITAL IMPROVEMENT PROGRAM Total</b>		<b>\$75,152</b>	<b>\$214,339</b>	<b>-</b>	<b>-</b>
<b>NON-DEPARTMENTAL Total</b>		<b>\$75,152</b>	<b>\$214,339</b>	<b>-</b>	<b>-</b>
<b>INFORMATION SYSTEMS MAINTENANCE Total</b>		<b>\$75,152</b>	<b>\$214,339</b>	<b>-</b>	<b>-</b>



# NON-DEPARTMENTAL

## EXPENDITURE DETAIL

Account No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>Activity</b>	<b>OPERATIONS</b>				
<b>Activity No.</b>	644 409 000				
<b>Maintenance &amp; Operations</b>					
355	Minor Equipment- Less Than \$5,000.00	-	-	-	\$20,000
<b>Maintenance &amp; Operations Total</b>		-	-	-	\$20,000
<b>OPERATIONS Total</b>		-	-	-	<b>\$20,000</b>
<b>Activity</b>	<b>CAPITAL IMPROVEMENT PROGRAM</b>				
<b>Activity No.</b>	644 409 500				
<b>Capital Outlay</b>					
512	Automotive Leases	-	-	\$228,410	\$255,000
<b>Capital Outlay Total</b>		-	-	\$228,410	\$255,000
<b>CAPITAL IMPROVEMENT PROGRAM Total</b>		-	-	<b>\$228,410</b>	<b>\$255,000</b>
<b>NON-DEPARTMENTAL Total</b>		-	-	<b>\$228,410</b>	<b>\$275,000</b>
<b>VEHICLE REPLACEMENT RESERVE Total</b>		-	-	<b>\$228,410</b>	<b>\$275,000</b>

CALIFORNIA  
**NATIONAL CITY**  
1887  
INCORPORATED

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Section

IV.

Capital  
Improvement  
Program

Adopted Budget  
Fiscal Year 2022





# CAPITAL IMPROVEMENT PROGRAM

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## Program Description

The primary objective of the City of National City's Capital Improvement Program, or CIP, is to evaluate, prioritize and identify funding options for the repair, replacement, and expansion of the City's physical infrastructure, facilities, parks, and vehicle fleet. The CIP represents a "sliding" five-year budgeting process where the first year of the five-year program represents the "approved" capital budget, which is incorporated into the City's annual budget. Projects programmed for subsequent years are for planning purposes only and do not receive expenditure authority until they are allocated funding through future capital budgets approved by City Council. Prior to City Council approval, the CIP is required to go to the Planning Commission for a General Plan Conformity Review as required by California Government Code Section 65401 and National City Municipal Code 16.06.020(B). Only new projects are presented to the Planning Commission each year, as "carry-over" projects previously determined to conform with the General Plan do not require additional review unless there is a substantive change in project scope.

## Assets

CIP projects are placed into the following three categories of assets as follows:

- Infrastructure – streets, sidewalks, and pedestrian curb ramps for Americans with Disabilities Act (ADA) compliance; street lights, traffic signals and communications; and sewer and storm water systems;
- Parks & Facilities – City offices, public works yard and support facilities, Police and Fire stations; public library, community centers, recreation centers, and municipal swimming pool; community parks and amenities, such as ball fields, restrooms, lighting, landscaping, and walking paths; and information technology, such as public safety cameras, data storage, and communications;
- Vehicle Fleet – light-, medium-, and heavy-duty trucks; pool/shared-use vehicles; police patrol and specialty vehicles; fire apparatus; and heavy equipment.

## Administration

National City's CIP is administered by the Department of Engineering & Public Works under the direction of the City Engineer. City staff prepare capital project proposals based on needs assessments, input from the community, and policies established through the City's General Plan and other long-range planning documents. The CIP Committee, which is chaired by the City Engineer, reviews capital project proposals presented by City departments on an annual basis and provides recommendations to the Planning Commission and City Council as part of the City's annual budget process.

A **capital project** is defined as an undertaking wherein labor and/or materials are used to construct, alter, append, or replace a building or an item of infrastructure (or a component of a building or item of infrastructure). A capital project has specific objectives; includes a detailed scope of work, schedule and budget; and typically has a total cost in excess of \$50,000 with a useful life expectancy of ten or more years.

Capital projects are typically defined as "Major Maintenance" (deferred and/or ongoing) or "New Public Improvements." The first category includes projects that provide major maintenance and/or



# CAPITAL IMPROVEMENT PROGRAM

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upgrades to existing infrastructure and/or facilities required to provide essential public services and maintain health and safety. Examples include roadway rehabilitation, roof replacement, HVAC system upgrades, and removal and replacement of deteriorated metal storm drain pipes. The second category includes projects that expand existing infrastructure and/or facilities or that construct new facilities, to address present and future needs of the community. Examples include skate park, multi-purpose athletic field, municipal swimming pool, and Community Corridors.

While major maintenance projects typically result in reductions in maintenance and operations (M&O) costs, such as energy-efficient equipment upgrades for public buildings, new public improvements can result in M&O increases, such as costs to restripe bike lanes along Community Corridors several years after they are first installed. The Engineering and Public Works divisions work closely to ensure capital projects are designed and constructed to minimize future M&O costs.

## **Project Evaluation**

Projects are prioritized into “tiers” as follows, based on the results of evaluations, studies, and comprehensive needs assessments:

- annual – annual project to address infrastructure needs;
- Tier 1 – urgent project based upon public health and safety;
- Tier 2 – near-term project (1-2 years);
- Tier 3 – mid-term project (3-5 years);
- Tier 4 – long-term project (6-10 years).

The CIP Committee applies the following criteria when evaluating capital projects:

- health and safety;
- community support;
- project costs and schedule;
- available funding;
- consistency with City General Plan and other long-range planning documents;
- ongoing maintenance costs.

## **Project Funding**

With support of the community and City Council, staff aggressively pursue federal, State, and regional grants to fund capital projects. Other typical funding sources include: TransNet (Prop. A), Gas Tax (SB 1), Sewer Service Fund, Development Impact Fees, Capital Outlay, and General Fund. Funding sources for capital projects often have restrictions based upon project scope and expenditure timelines. Exploring funding options, including review of major maintenance reserve policies, is essential to ensuring fiscal sustainability.



# CAPITAL IMPROVEMENT PROGRAM

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The City of National City is required to invest approximately \$2 million annually in discretionary (General Fund) funds for local roadway projects to meet its Maintenance of Effort (MoE) requirements to receive local TransNet funding and State Gas Tax Road Maintenance and Rehabilitation Account (RMRA) funding through SB 1. General Fund cost allocation for Engineering & Public Works employees who provide work on local roadway projects is applied towards the City's MoE. The remaining MoE is met by funding capital roadway projects through General Fund appropriations.

## **Vehicle Fleet Evaluation**

National City's vehicle fleet consists of approximately 209 vehicles and equipment, valued at over \$10 million. Fleet management, replacement, and modernization is required to allow staff to provide essential services to the community. The following criteria are used to evaluate and prioritize vehicle fleet needs:

- age;
- mileage and/or hours of use;
- maintenance and repair costs;
- department operational needs.

## **Vehicle Fleet Funding**

Vehicle fleet replacement and modernization is funded by the Vehicle Replacement Reserve, which is replenished over time through internal service charges, through a combination of purchase and lease options.

## **Summary**

National City's 5-Year CIP estimates approximately \$73 million in capital improvements over the next five years. A summary of capital projects and cost estimates is attached. As previously stated, many of the City's capital needs are funded through competitive grants. The City has received a total of 82 "competitive" grant awards contributing approximately \$76 million to capital projects. In FY 21, the City received a total of 5 grant awards contributing approximately \$7.8 million to capital projects. Project funding recommendations for fiscal year 2022, excluding grant appropriations, are attached.

National City has received a total of thirteen distinguished awards from industry professional organizations for projects completed over the past five fiscal years (see attached).



# CAPITAL IMPROVEMENT PROGRAM

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Ten capital projects, valued at approximately \$16 million, were completed in fiscal year 2021. Sixteen capital projects, valued at approximately \$14.5 million, were completed in fiscal year 2020. Sixteen capital projects, valued at approximately \$12 million, were completed in fiscal year 2019. Twenty capital projects, valued at approximately \$16 million, were completed in fiscal year 2018. Sixteen capital projects, valued at approximately \$18 million, were completed in fiscal year 2017.

Approximately 80% of the City's fleet has been replaced/modernized through a combination of purchases and leases since fiscal year 2015. The remainder of the vehicle fleet is scheduled to be replaced/modernized over the next three years, pending available funds. Vehicle fleet funding recommendations for fiscal year 2022 are attached.



# CAPITAL IMPROVEMENT PROGRAM

## Fiscal Year 2022-2026 CIP Projects

Projects	Amount
El Toyon - Las Palmas Bicycle Corridor	\$2,000,000
Plaza Blvd Widening (Phases II & III – Highland Ave to “N” Ave, I-805 to Euclid Ave)	\$7,200,000
Sweetwater Rd Safety Enhancements (Plaza Bonita Rd to Plaza Bonita Center Way)	\$1,300,000
Safe Routes to School Pedestrian and Bicycle Safety Enhancements	\$2,000,000
Street Resurfacing (SB1)	\$4,000,000
Traffic Signal Upgrades	\$4,937,460
Sewer Replacement / Upsizing	\$6,000,000
Drainage Improvements	\$2,000,000
El Toyon Park Playground Equipment Replacement	\$175,000
Public Safety Cameras	\$350,000
Facilities Upgrades	\$13,965,000
Cell Phone Repeater Upgrades	\$75,000
National City Boulevard Inter-City Bike Connection	\$400,000
8th Street and Roosevelt Avenue Active Transportation Corridor	\$5,777,000
Roosevelt Avenue Corridor Smart Growth Revitalization Plan	\$2,705,000
Sweetwater Road Protected Bikeway	\$2,800,000
Bayshore Bikeway	\$6,400,000
Central Community Mobility Enhancements	\$1,500,000
National City Bicycle Wayfinding	\$942,000
Paradise Creek Improvements at Kimball Way (Wal-Mart) Design	\$191,580
Paradise Valley Creek Water Quality and Community Enhancement	\$3,681,056
W. 19th Street Greenway	\$1,769,680
Paradise Creek Improvements at Kimball Way - Phase II Implementation	\$867,402
Highland Avenue Inter-City Bike Connection	\$1,897,000
<b>Total</b>	<b>\$72,933,178</b>



# CAPITAL IMPROVEMENT PROGRAM

## Competitive Grant Awards

Grant Awards FY 21	Amount
Active Transportation Program (ATP) - Highland Avenue Inter-City Bike Connection	\$1,343,000
Paradise Valley Creek Water Quality and Community Enhancement (Prop 1)	\$3,681,056
W. 19th Street Greenway (CNRA)	\$1,659,680
MLK Kitchen Improvements (CDBG)	\$515,000
FEMA Hazard Mitigation Grant - Paradise Creek Improvements at Kimball Way - Phase II Implementation	\$650,552
<b>Grants Awarded = 5</b>	<b>Total</b>
	<b>\$7,849,288</b>





# CAPITAL IMPROVEMENT PROGRAM

## Distinguished Project Recognitions

Awards
American Public Works Association (APWA) San Diego Chapter "2021 Honor Award" for Euclid Avenue Bicycle and Pedestrian Enhancements
American Society of Civil Engineers (ASCE) San Diego Section "2021 Outstanding Bikeways and Trails Project" for Euclid Avenue Bicycle and Pedestrian Enhancements
Institute of Transportation Engineers (ITE) San Diego Chapter "2019 Public Agency of the Year Award"
Circulate San Diego "2019 Momentum Awards: Innovation Award" for National City Engineering & Public Works Department
Women's Transportation Seminar (WTS) San Diego Chapter "2019 Alternative Modes & Active Transportation Award" for 18th Street "Complete Street" Project
American Society of Civil Engineers (ASCE) San Diego Section "2019 Award of Excellence: Bikeways and Trails" for Westside Mobility Improvements
American Planning Association (APA) San Diego Chapter "2018 Comprehensive Planning Award: Small Jurisdiction" for National City Downtown Specific Plan
American Public Works Association (APWA) San Diego Chapter "2018 Project of the Year Award" for Paradise Creek Educational Park
San Diego Architectural Foundation 2017 Orchid Architecture Award for Aquatic Center
American Council of Engineering Companies (ACEC) "2018 California Merit Award for Engineering Excellence" for Paradise Creek Restoration
American Public Works Association (APWA) San Diego Chapter "2017 Honor Award" for Kimball & El Toyon Park Improvements
American Public Works Association (APWA) San Diego Chapter "2017 Project of the Year Award" for Paradise Creek Restoration
American Council of Engineering Companies (ACEC) "2017 California Merit Award for Engineering Excellence" for "A" Avenue Green Street



# CAPITAL IMPROVEMENT PROGRAM

## 5-Year Capital Improvement Program (FY 2022 - FY 2026) Fiscal Year 2022 Project Funding Recommendation

Project	Type	Description	General Fund (001)	Sewer Fund (125)	Gas Tax RMRA (SB1) Fund (109)	TransNet (Prop "A") Fund (307)	Section 8 Fund (501)	CDBG Fund (301)	Development Impact Fees Fund (325)	Total
Drainage Improvements (001-409-500-598-7049)	Infrastructure	Replace deteriorated metal storm drain pipes and provide other high priority drainage improvements Citywide.	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000
Traffic Monitoring / Safety Enhancements (001-409-500-598-6573)	Infrastructure	Provide various infrastructure improvements to National City's transportation network to enhance safety and access for all users, including new sidewalks and pedestrian curb ramps for Americans with Disabilities Act (ADA) compliance.	\$ 800,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 800,000
Facilities Upgrades (001-409-500-598-1500)	Parks and Facilities	Provide major maintenance and upgrades to City parks and facilities to enhance safety, operations and quality of life.	\$ 1,750,000	\$ -	\$ -	\$ -	\$ 150,000	\$ 515,000	\$ 100,000	\$ 2,515,000
Sewer Replacement / Upsizing (125-409-500-598-2024)	Infrastructure	Projects include repair and/or replacement of deteriorated sewer lines and/or upsizing to increase capacity and efficiency of the sewer collection system Citywide.	\$ -	\$ 2,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000
Safe Routes to School Pedestrian and Bicycle Safety Enhancements (307-409-500-598-6166)	Infrastructure	Projects include various infrastructure improvements Citywide to enhance access and safety for children walking and biking to school.	\$ -	\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ 200,000
Street Resturfacing (109-409-500-598-6035) (307-409-500-598-6035)	Infrastructure	Projects include a combination of roadway rehabilitation, grinding and overlay, slurry seals and restriping of finished pavement, other improvements include removal and replacement of damaged or lifted sidewalks and substandard pedestrian curb ramps for ADA compliance.	\$ -	\$ -	\$ 1,218,000	\$ 1,041,000	\$ -	\$ -	\$ -	\$ 2,259,000
Traffic Signal Upgrades (307-409-500-598-6558)	Infrastructure	Projects include various upgrades and modifications to traffic signals and associated infrastructure equipment Citywide, to enhance traffic safety and operations.	\$ -	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ 300,000
<b>Total</b>			<b>\$ 2,750,000</b>	<b>\$ 2,000,000</b>	<b>\$ 1,218,000</b>	<b>\$ 1,541,000</b>	<b>\$ 150,000</b>	<b>\$ 515,000</b>	<b>\$ 100,000</b>	<b>\$ 8,274,000</b>

## Fiscal Year 2022 Fleet Recommendation

	# of Vehicles	FY22 Adopted Budget	
<b>Enterprise Lease Program (Fund 644)</b>			
<i>Existing Vehicles (Obj Acct #512)</i>	37	\$	226,000
<b>New Vehicles (Obj Acct #512)</b>			
<b>Vehicle Description (Assigned Department)</b>			
Detective Sedans - Replacement (Police)	4		24,000
Small Truck - Replacement (Neighborhood Services)	1		5,000
Total New	5		29,000
<b>Accessory Equipment (Obj Acct #355)</b>			
Emergency Equipment for Detective Sedans (one-time cost)			20,000
<b>Total Enterprise Lease Program</b>	42	\$	275,000

Note: The costs for all leased vehicles are budgeted in the Vehicle Replacement Fund (#644). Departments/activities to which the vehicles are assigned will receive an internal service fund charge for the annual cost of their respective vehicles.

	FY22 Adopted Budget: Vehicle Purchase Cost	FY22 Adopted Budget: ISF Payments to Fund 644 (Obj Acct #751)	FY22 Adopted Budget: Transfer from Sewer Fund	
<b>Vehicle/Equipment Purchase Program (Fund 644)</b>				
<i>Existing Vehicles - Internal Service Fund Charges</i>	N/A	\$	874,563	N/A
<b>New Vehicles for Purchase</b>				
<b>Vehicle Description (Assigned Department)</b>	<b># of Vehicles</b>			
Medium SUV Patrol - Replacement (Police)	4	\$	240,000	\$ 57,600
Medium SUV Lieutenant - Replacement (Police)	1		65,000	15,600
Medium An. Reg. Officer Truck - Replacement (Police)	1		80,000	14,629
Motorcycle (Police)	1		35,000	6,400
Medium Crew Cab Truck - Replacement (Fire)	1		230,000	32,200
Small Genie Lift - New (Facilities Maintenance)	1		35,000	3,733
Small Cargo Trailer - Replacement (Facilities Maintenance)	1		8,000	853
Fork Lift - Replacement (Streets/Wastewater)	1		50,000	2,667
Total	11	\$	743,000	\$ 133,682
<b>Total Vehicle/Equipment Purchase Program</b>	11	\$	743,000	1,008,245 \$ 25,000

Note: Under the vehicle purchase program, the acquisition cost of a vehicle is budgeted in the Vehicle Replacement Fund (#644). Based upon the value of the vehicle and its expected useful life, an annual replacement charge is calculated and that amount is budgeted as an internal service fund (ISF) charge (object account #751) in the department to which the vehicle is to be assigned. The monies accumulated in Fund 644 through the annual replacement charge will be used for the future replacement of the vehicles. In the case of vehicles to be funded in part or in whole by the Sewer Service Fund (#125), monies sufficient to cover the acquisition cost are transferred to the Vehicle Replacement Fund and no internal service fund charges are applied.

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Section

V.

# Appendix

Adopted Budget  
Fiscal Year 2022



Adopted Budget  
Fiscal Year 2022

# Budget Ordinance









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## **NATIONAL CITY MUNICIPAL CODE**

### **Chapter 2.55 – Fiscal Administration**

#### 2.55.010 - Purpose and intent.

In enacting this chapter, it is the purpose and intent of the city council to establish requirements for the development, adoption, and maintenance of the city budget, and to set forth sound standards for the management of the city's assets.

(Ord. No. 2017-2437, § 2, 9-19-2017)

#### 2.55.020 - Fiscal year.

The city's fiscal year shall begin on the first day of July of each year and end on the thirtieth day of June of the following year.

(Ord. No. 2017-2437, § 2, 9-19-2017)

#### 2.55.030 - Preliminary budget.

- A. At least thirty days prior to the end of each fiscal year, the city manager shall submit the preliminary budget for the ensuing fiscal year to the city council at a regular city council meeting or other properly noticed public meeting of the city council.
- B. Upon receipt of the preliminary budget, the city council may direct or authorize the city manager to make revisions to the same at any regular city council meeting or other properly noticed public meeting of the city council prior to adoption of the budget.
- C. At a regular city council meeting, or other properly noticed public meeting of the city council at which the city manager presents the preliminary budget to the city council, any member of the public may appear and be heard regarding any item in the preliminary budget or for requests to include additional items.

(Ord. No. 2017-2437, § 2, 9-19-2017)

#### 2.55.040 - Adopted budget.

- A. After the city manager has made all revisions to the preliminary budget directed or authorized by the city council pursuant to subsection B of Section 2.55.030, but not later than June 30 th of each year, the city council shall by resolution adopt the budget for the ensuing fiscal year as finally determined.
- B. The resolution of adoption of the budget shall specify, at a minimum, the following:
  - 1. Appropriations by fund, budget unit, and category;
  - 2. Interfund transfers; and
  - 3. Estimated financing sources by fund available to meet the budget requirements.
- C. The city council may set forth appropriations in greater detail than required in subsection B of this section and may authorize any additional controls for the administration of the budget as it deems necessary. The city council may delegate the authority to exercise said additional administrative controls to the city manager.



# BUDGET ORDINANCE

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- D. There shall be a schedule in or supporting the adopted budget document, or a separate ordinance or resolution, setting forth the number and classifications of positions approved by the city council.
- E. The adoption of the budget may be accomplished by a resolution in which the adoption is effectuated by reference to the financing uses in the budget as finally determined, provided that the minimum requirements set forth in subsection B of this section are met in the budget document. If adopted by reference, the budget shall have the same effect as if the resolution of adoption had been accomplished by passage of the resolution in full in a manner provided by law.
- F. A copy of the adopted budget shall be placed and shall remain on file with the city clerk where it shall be available for inspection.
- G. In accordance with Government Code Section 53901, a copy of the adopted budget shall be filed with the county auditor within sixty days after the beginning of the City's fiscal year, and the annual budget shall be held on file by the county auditor where it shall be available for public inspection during reasonable business hours.
- H. 1. If at the beginning of any fiscal year, the budget has not been adopted, the director of finance shall approve payments for the support of the various budget units in accordance with the following authorizations:
  - a. Except as otherwise provided in subsection 2, the totals in the preliminary budget as submitted by the city manager, less the amounts for capital assets, transfers out, and new permanent employee positions, are deemed appropriated until adoption of the budget. For the purposes of this subsection, the term "new permanent employee positions" does not include any employee position created in lieu of an employee position that has been abolished.
  - b. Amounts for capital assets, transfers out, and new permanent employee positions are deemed appropriated until the adoption of the budget if specifically approved by the city council.
  - c. If the preliminary budget has not been submitted to the city council because of an emergency as defined in Section 2.48.020, the amounts deemed appropriated for the new fiscal year shall be based upon the final adjusted budget of the preceding year, less the amounts for capital assets and transfers out unless specifically approved by the city council. For the purposes of this subsection, the term "final adjusted budget" includes the adopted budget, plus adjustments authorized by the city council and encumbrances.
- 2. Notwithstanding any other provision of this subsection, prior to the adoption of the budget, the city council may impose expenditure limitations that are more restrictive than those contained in this section.

(Ord. No. 2017-2437, § 2, 9-19-2017)

2.55.050 - Appropriations and transfers.



# BUDGET ORDINANCE

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- A. In accordance with Article XIIB of the Constitution of the State of California, the total annual appropriations subject to limitation of the city shall not exceed the appropriations limit of the city for the prior fiscal year adjusted for the change in the cost of living and the change in population, except as otherwise provided in Article XIIB of the Constitution of the State of California.
  - B.
    - 1. Transfers and revisions to the adopted appropriations may be made as follows:
      - a. Transfers and revisions resulting in an increase in the combined total of appropriations and transfers of any fund, by the approval of the city council.
      - b. Between budget units within a fund, subject to the restriction of subsection 1 of this section, by the approval of the city manager.
    - 2. The city manager is authorized to transfer monies up to the maximums set forth in the budget.
  - C. Any unencumbered balance remaining to the credit of any appropriation, except for those associated with capital assets, shall lapse at the end of the fiscal year and shall revert to the available balance of the fund from which appropriated.
  - D. The budget for each fund maintained by the city, including transfers and revisions made after adoption, shall be balanced. A balanced budget shall be defined as that for which financing uses do not exceed available funding sources.

(Ord. No. 2017-2437, § 2, 9-19-2017)

2.55.060 - Delegation of city manager budgetary powers and duties.

The powers and duties assigned to the city manager by this chapter may be delegated.

(Ord. No. 2017-2437, § 2, 9-19-2017)

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Adopted Budget  
Fiscal Year 2022

# Fiscal Year 2022 Budget Resolution





**RESOLUTION NO. 2021 – 68**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NATIONAL CITY, CALIFORNIA, ADOPTING A BUDGET FOR THE FISCAL YEAR 2022**

**WHEREAS**, on April 20, 2021, in accordance with National City Municipal Code §2.55.030, the City Manager submitted a preliminary budget for the 2022 fiscal year to the City Council and said budget was discussed and deliberated in public session; and

**WHEREAS**, on June 1, 2021, the City Council received the proposed budget for the 2022 Fiscal Year, the “Fiscal Year 2022 Proposed Budget,” that incorporated adjustments to said preliminary budget as directed by the City Council or advised by the City Manager.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF NATIONAL CITY, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE, AND ORDER AS FOLLOWS:**

**Section 1:** The budget for the Fiscal Year beginning July 1, 2021, with City expenditures totaling \$120,531,224.00, is hereby approved, adopted, and appropriated; and

**Section 2:** The amounts by fund outlined in the “Expenditure Total” column of “Exhibit 1” attached hereto and incorporated herein by this reference shall be the maximum expenditures authorized for those funds for the Fiscal Year 2022; and

**Section 3:** The City Manager is hereby authorized to make budgetary revisions between budget units within a fund after the adoption of this budget; and

**Section 4:** The City Manager is hereby authorized to transfer monies between funds up to the maximum outlined in the “Transfers” column in “Exhibit 1” attached hereto and incorporated herein by this reference; and

**Section 5:** The estimated financing sources by fund available to meet the authorized expenditures and transfers are approved and adopted as detailed in the Fiscal Year 2022 Proposed Budget and incorporated herein by this reference; and

**Section 6:** The City Manager is authorized to adjust amounts of said financing sources subsequent to budget adoption if any appropriation balances carried forward from prior fiscal years had an associated revenue source at the time the appropriation was established; and

**Section 7:** The City Council of the City of National City hereby authorizes and approves the number and classification of employees in the respective functions, departments, and activities outlined in the Fiscal Year 2022 Proposed Budget and incorporated herein by this reference.

**Section 8:** The City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original Resolutions.

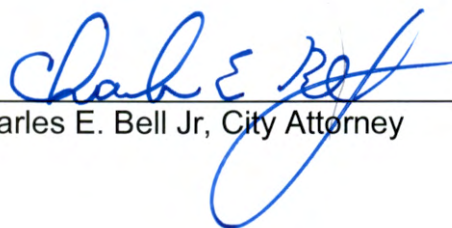
**PASSED and ADOPTED this 1<sup>st</sup> day of June, 2021.**

  
Alejandra Sotelo Solis, Mayor

**ATTEST:**

  
Luz Molina, City Clerk

**APPROVED AS TO FORM:**

  
Charles E. Bell Jr, City Attorney



**CITY OF NATIONAL CITY  
EXPENDITURE SUMMARY BY CATEGORY- ALL FUNDS  
FISCAL YEAR 2022**

<b>Fund</b>	<b>Fund Name</b>	<b>Personnel Services</b>	<b>Maintenance &amp; Operations<sup>1</sup></b>	<b>Capital Outlay</b>	<b>Capital Improvements</b>	<b>Alloc Costs &amp; Internal Chrgs<sup>2</sup></b>	<b>Expenditure Total</b>
001	General Fund						
	Department						
	413 Building	\$ 428,831	626,780	-	-	88,951.33	\$ 1,144,562
	401 City Council	445,233	43,176	-	-	107,524	595,933
	402 City Clerk	259,613	20,125	-	-	44,175	323,913
	410 City Treasurer	29,609	960	-	-	16,767	47,336
	403 City Manager	1,092,816	52,265	-	-	107,669	1,252,750
	405 City Attorney	789,049	97,150	-	-	83,234	969,433
	441 Community Services	756,615	538,810	-	-	631,713	1,927,138
	416 Engineering & Public Works	1,063,343	1,464,550	-	-	1,236,229	3,764,122
	404 Finance	1,622,723	137,715	31,930	-	222,946	2,015,314
	412 Fire	9,046,748	983,147	-	-	1,076,842	11,106,737
	419 Housing	59,854	67,900	-	-	103,421	231,175
	407 Human Resources	455,096	73,660	-	-	145,637	674,393
	420 Neighborhood Services	837,324	70,004	-	-	175,711	1,083,039
	409 Non-Departmental	-	974,573	-	2,750,000	125,000	3,849,573
	443 Planning	505,812	68,750	-	-	59,844	634,406
	411 Police	23,652,803	1,643,698	143,500	-	3,500,479	28,940,480
<b>001</b>	<b>General Fund Total</b>	<b>\$ 41,045,469</b>	<b>\$ 6,863,263</b>	<b>\$ 175,430</b>	<b>\$ 2,750,000</b>	<b>\$ 7,726,143</b>	<b>\$ 58,560,305</b>
104	Library Fund	910,512	122,400	-	-	723,594	1,756,506
105	Parks Maintenance Fund	1,235,941	218,600	-	-	209,868	1,664,409
108	Library Capital Outlay Fund	-	47,400	4,000	-	-	51,400
109	Gas Taxes Fund	844,083	500,629	-	1,218,000	217,560	2,780,272
125	Sewer Service Fund	1,102,810	6,872,633	-	2,000,000	382,359	10,357,802
130	EMT-D Revolving Fund	317,823	16,964	-	-	-	334,787
166	Nutrition Fund	617,377	405,600	-	-	21,546	1,044,523
172	Trash Rate Stabilization Fund	184,853	22,365	-	-	642	207,860
195	Mile of Cars Landscape Maint. Dist. Fund	-	164,165	-	-	-	164,165
212	Post-Employment Benefits Fund	300,000	-	-	-	-	300,000
259	Library Bonds Debt Service Fund	-	385,375	-	-	-	385,375
277	National City Public Library Donations Fund	-	30,968	-	-	-	30,968
282	Reimbursable Grants Citywide	590,185	-	-	-	-	590,185
301	Community Development Block Grant Fund	343,273	633,551	-	515,000	-	1,491,824
307	Proposition "A" Fund	-	-	-	1,541,000	-	1,541,000
320	Library Grants Fund	5,100	-	-	-	-	5,100
325	Development Impact Fees	-	-	-	100,000	-	100,000
420	Parking Authority	241,657	80,300	-	-	-	321,957
501	Housing Authority	301,786	12,582,000	-	-	-	12,883,786
502	Housing Choice Voucher Fund	963,639	12,962,900	25,000	150,000	112,736	14,214,275
505	HOME Fund	43,079	28,850	-	-	-	71,929
532	Low & Moderate Income Housing Asset Fund	107,857	76,000	-	-	2,304	186,161
626	Facilities Maintenance Fund	1,019,906	2,011,398	-	-	122,498	3,153,802
627	Liability Insurance Fund	73,296	3,630,550	-	-	-	3,703,846
629	Information Systems Maintenance Fund *	571,967	1,698,520	151,205	-	4,287	2,425,979
643	Motor Vehicle Service Fund *	552,249	629,550	-	-	3,210	1,185,009
644	Vehicle Replacement Fund *	-	20,000	998,000	-	-	1,018,000
	<b>Other Funds Total</b>	<b>\$ 10,327,393</b>	<b>\$ 43,140,718</b>	<b>\$ 1,178,205</b>	<b>\$ 5,524,000</b>	<b>\$ 1,800,603</b>	<b>\$ 61,970,919</b>
	<b>Total, All Funds</b>	<b>\$ 51,372,862</b>	<b>\$ 50,003,981</b>	<b>\$ 1,353,635</b>	<b>\$ 8,274,000</b>	<b>\$ 9,526,746</b>	<b>\$ 120,531,224</b>

Passed and adopted by the City Council of the City of National City, California, on June 1, 2021, by the following vote, to-wit:

Ayes: Sotelo-Solis, Rodriguez, Bush, Rios.

Nays: Morrison

Absent: None.

Abstain: None.

AUTHENTICATED BY: ALEJANDRA SOTELO-SOLIS

Alejandra Sotelo-Solis, Mayor



LUZ MOLINA

Luz Molina, City Clerk

BY:

Shelley Chapel  
Shelley Chapel, MMC, Deputy City Clerk

I HEREBY CERTIFY that the above and foregoing is a full, true and correct copy of RESOLUTION NO. 2021-68 of the City of National City, California, passed and adopted by the City Council of said City on June 1, 2021.

Luz Molina  
Luz Molina, City Clerk

Adopted Budget  
Fiscal Year 2022

# Fiscal Year 2022 Appropriation Limit Resolution





**RESOLUTION NO. 2021 – 91**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NATIONAL CITY,  
CALIFORNIA, APPROVING AND ADOPTING THE ANNUAL APPROPRIATIONS  
LIMIT OF \$71,573,263 FOR FISCAL YEAR 2022**

**WHEREAS**, Article XIII-B of the California Constitution provides that appropriations made by State and local governments shall be changed annually by a factor comprised of the change in population and the change in the cost of living.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF NATIONAL CITY,  
CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE, AND ORDER AS  
FOLLOWS:**

**Section 1:** That the population change factors to be used in the calculating the appropriations limit for Fiscal Year 2022 shall be set forth in Attachment "1."

**Section 2:** That the cost of living factors to be used in the calculating the appropriations limit for Fiscal Year 2022 shall be as set forth in Attachment "1."

**Section 3:** That the appropriations limit for Fiscal Year 2022 shall be \$71,573,263 as set forth in Attachment "1."

**Section 4:** That the City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original Resolution.

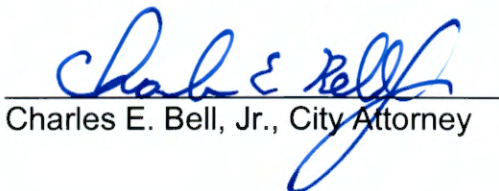
**PASSED and ADOPTED this 15<sup>th</sup> day of June, 2021.**

  
\_\_\_\_\_  
Alejandra Sotelo-Solis Mayor

**ATTEST:**

  
\_\_\_\_\_  
Luz Molina, City Clerk

**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
Charles E. Bell, Jr., City Attorney

Passed and adopted by the Council of the City of National City, California, on June 15, 2021, by the following vote, to-wit:

Ayes: Sotelo-Solis, Rodriguez, Bush, Morrison, Rios.

Nays: None.

Absent: None.

Abstain: None.

AUTHENTICATED BY: ALEJANDRA SOTELO-SOLIS  
Mayor of the City of National City, California



LUZ MOLINA  
City Clerk of the City of National City, California

BY: Shelley Chapel  
Shelley Chapel, MMC, Deputy City Clerk

I HEREBY CERTIFY that the above and foregoing is a full, true and correct copy of RESOLUTION NO. 2021-91 of the City of National City, California, passed and adopted by the City Council of said City on June 15, 2021.

Shelley Chapel for  
Luz Molina, City Clerk

**City of National City  
Annual Appropriations Limit  
Fiscal Year 2022**

A. Fiscal Year 2021 Appropriations Limit	\$	67,397,825
California Per Capita Cost of Living Change converted to a ratio ***		1.0573
Limit Sub-Total		71,259,720
San Diego County Population Change converted to a ratio ***		1.0044
<b>Fiscal Year 2022 Appropriations Limit</b>	<b>\$</b>	<b>71,573,263</b>

**Gann Limit Recap**

Total City Appropriations	\$	91,302,468
Less: Non-Tax Proceeds		40,781,418
Estimated Appropriations Subject to the Limit	\$	50,521,050
Fiscal Year 2022 Appropriations Limit		71,573,263
Amount of Appropriations Below the Limit	\$	21,052,213.08

\*\*\*

Source - State of California, Department of Finance  
<http://www.dof.ca.gov/budgeting/>

CALIFORNIA  
**NATIONAL CITY**  
1887  
INCORPORATED

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Adopted Budget  
Fiscal Year 2022

# Accounting & Financial Policies







# ACCOUNTING POLICIES & PROCEDURES

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## **Purpose**

This section describes the policies and procedures in place to ensure that assets are safeguarded, that financial statements are in conformity with generally accepted accounting principles, and that finances are managed with responsible stewardship. All personnel are expected to uphold to these internal policies and procedures. It is the intention of the City of National City Department of Finance that they serve as the Department's commitment to proper and accurate financial management and reporting.

## **Payroll**

### **Payroll Processing**

The City of National City compensates employees on a bi-weekly basis in accordance with the current and approved Memorandums of Understanding for the recognized employee unions, the Firefighters' Association (FFA), the Municipal Employees' Association (MEA), and the Police Officers' Association (POA). Executive, management, and confidential employees are unrepresented and negotiate separately from any other recognized group.

The payroll process consists of the following: 1) data entry and computer processing, 2) distribution of checks or transmittal of direct deposits, 3) payroll liability processing, and 4) filing both in house and with appropriate organizations/agencies.

### **Payroll Reporting**

1. The Payroll Clerk performs the following payroll reporting requirements:
  - A. payroll tax deposit;
  - B. CalPERS contribution report;
  - C. CASDU garnishment;
  - D. PARS contribution report;
  - E. ICMA contribution report.
2. Direct Deposit
  - A. Once the payroll process is complete, the direct deposit file is submitted to the financial institution 48 hours in advance of payday.
3. Payroll Distribution
  - A. Each Payroll Check and Direct Deposit Voucher is inserted into a plain window envelope, sealed and sorted by Department. Checks are maintained in the Finance vault. Employees may opt for an electronic version of the Direct Deposit Voucher.
  - B. On payday, an authorized person from each department will come to the Payroll Office to pick up the checks for that department.



# ACCOUNTING POLICIES & PROCEDURES

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## **Accounts Payable**

### **Create New Vendor Account**

New vendors are set up in the system by the Accounting Assistant Staff upon collection of supporting documentation. A vendor record can be initiated by the Accounting Assistant or City Departments by requesting a signed W-9 form.

### **Invoice Processing**

Request for Warrant Forms need to be filled out by the department requesting payment and provide the following information: Invoice number, Invoice Date, Description of goods/services being billed and paid for, purchase order (PO) number if applicable, expenditure account number, and amount. Requests for Payment must be signed by the Department Director or their designee.

### **Normal Accounts Payable Check Run**

The City of National City uses a hybrid accounts payable and centralized purchasing process. Each department has the authority to purchase or contract for services as long as the purchases or contracts conform to the adopted purchasing resolution and the funds have been appropriated. Invoices are entered into the financial system's accounts payable (A/P) module by the departments in batches, which are submitted to Finance according to predetermined due dates. Weekly check runs occur on Thursdays. All items to be paid are to be entered by end of the day on Thursday of the prior week.

After the invoice batches are reviewed and posted, the Accountant reviews the Open Invoice Report that includes all of the posted invoices to be paid, and then gives approval for the checks to be processed.

After the warrants have been signed and printed, the A/P Senior Accounting Assistant prepares the warrant register report along with the Agenda Statement Form for the Director of Finance to review/sign and upload to the Questys system to be included in Council meeting agenda and package. For checks requested to be returned to the department, the party picking up the check(s) should sign the Voucher/Check Register.

The Accounting Assistant matches checks to the backup, makes sure appropriate signatures have been received, and that all backup is attached. The Accounting Assistant checks that the dollar amount of the check, vendor number and invoice number match the payment authorization, verifies the address of the vendor and mails check with any remittance slips. Packing slips, estimates, and statements are not considered adequate backup, but certainly can be added as additional supporting documentation. The primary documentation must be an invoice, although in certain instances a memo from a department head authorizing payment may be substituted. Any questionable backup is brought to the attention of the department supervisor. After all checks have been matched up to the appropriate backup, they are filed numerically by check number and by weekly register warrant number in the filing cabinets maintained by the A/P Accounting Assistant.



# ACCOUNTING POLICIES & PROCEDURES

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## **Petty Cash Fund**

The petty cash fund is maintained by an Accounting Assistant designated by the Director of Finance. During the day, the cash is kept in a metal cash box located in a locked file cabinet. This cash box is kept locked, except when an authorized petty cash reimbursement is being made to an employee. After business hours, the box is locked in the Finance vault.

The Accounting Assistant is responsible for obtaining and maintaining from each department head a list of persons authorized to approve petty cash reimbursements, including a specimen signature for each person. The authorizing employee must be a member of management.



# ACCOUNTING POLICIES & PROCEDURES

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## **Purchasing**

### **Purchasing Requisition Entry**

The City of National City uses a centralized purchasing system. Under this system, each operating department is responsible for coordinating the purchase of goods and services needed for its operations. However, to ensure compliance with the City's purchasing manual, the City's Purchasing Ordinance designates that certain purchases must be approved by a Purchasing Officer designated by the City Manager.

Purchases may only be made by the following acceptable methods: 1) Purchase Order, 2) Request for Check, 3) Petty Cash, or 4) City Issued Credit Card. Funds must exist in the account to which the purchase is to be charged.

The document used to encumber funds is called a purchase order. When a purchase order is created, approved, and entered, it reserves a portion of the budget allocated to the particular line item in an amount equal to the purchase order. For example, if the office supply line item budget is \$1,000 and a purchase order is created for \$250, \$250 is considered encumbered and no longer available for spending. Encumbered funds may be contractually obligated at the time the purchase order is created (such as when there is a corresponding contract with a vendor to provide contractually specified goods or services) or they may relate to a "blanket" purchase authorization (when a specified volume of goods or services is purchased from a vendor throughout the fiscal year). In either case, once a purchase order is created the funds are no longer available for payment to any vendor (or for any other purpose) other than that specified on the purchase order. Once created a purchase order may later be increased, decreased, or cancelled.

When goods or services are rendered to the City, payment may then be authorized through four appropriate approval levels against a purchase order. When a payment is issued, the balance of the purchase order is reduced and the encumbrance becomes an expenditure.

### **Purchase Order Year-End Closeout**

Purchase orders are closed out shortly after June 30<sup>th</sup>, with the exception of requested purchase orders that still remain open on contracts. Purchase orders that will automatically remain open are only those purchase orders related to an active Construction in Progress (CIP). All departments are requested to prepare a list of purchase orders to be carried into the following fiscal year and submit the list to Purchasing Division in Finance. Purchase orders requested to be carried forward by each department will be reviewed by Finance to insure that a contract is in place and that the purchase order balance is accurate. A Purchase Order Accounting Report is available so that departments can review a comprehensive list of all purchase orders open as of June 30<sup>th</sup> to determine which purchase orders should be carried forward into the next fiscal year and which purchase orders should be closed out permanently.

### **Purchase Orders to be Closed Permanently**

In order to close out a purchase order in EDEN financial system, a change order must be entered to close out the purchase order balance.



# ACCOUNTING POLICIES & PROCEDURES

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## **Cash Receipts – Cash Register and Cashiering**

### **Opening Activity and Cash Drawer Setup**

Receipts are processed by several cashiers, each having their own separate cash drawer. At the end of the day, the cashiers balance their cash drawers with reports that have been generated by the Progressive cash receipt system. In the event of any unreconciled differences, the Supervisor in-charge is immediately notified. If the cash drawers are in balance, the main Cashier / Accounting Assistant will prepare a comprehensive cash balance report for the Supervisor in-charge.

### **Losses, Shortages, and Overages**

A Shortage is an unintentional collection error, such as giving incorrect change or not collecting the correct amount. An Overage occurs when an employee has collected too much money and cannot immediately return the excess to a specific customer. A loss occurs when the cash handler has obtained physical custody of money and then due to reasons like negligence, an act of God, or an unlawful action, cannot deposit the funds into the City Treasury. "Negligence" includes such actions as leaving City money unattended and not properly safeguarding that money from loss. Losses are reported to the supervisor immediately.

### **Balancing the Cash Drawer**

Each cashier has their own cash drawer for which they are responsible. At the end of the day, the cashier balances the cash drawer using the following steps:

1. Adding the currency and coins, and any funds that may have been removed from the cash drawer for safekeeping, and checks for a total dollar amount on-hand and then subtracting out the beginning cash bank.
2. Determining the dollar amount that has been collected per the cash register.
3. Comparing these two amounts to verify that they are the same.

The balancing process takes place out of public view in a location away from the collection area to protect the safety of the cash handler.

### **Locating Cash Differences**

Every reasonable attempt is made to locate cash differences. If a cash shortage or overage occurs, staff follow these steps:

1. Recount all coins and currency to agree with the initial count.
2. Make sure that the proper amount was deducted as the beginning cash bank.

If the difference is more than \$5, the below steps are taken:

1. Recheck the amounts per the cash register to determine whether the amounts for checks and credit card transactions per the cash register agree to the actual count.
2. If a shortage exists, a physical search of the work area is conducted as well.



# ACCOUNTING POLICIES & PROCEDURES

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## **Entering Cash Receipts**

The Progressive cash receipt system utilizes the general payment processing module to enter cash receipts at the Finance cashiers' counter and assign them to the appropriate revenue account.

## **Processing Cash Deposits Received by Finance**

The main Cashier/Accounting Assistant is responsible for collecting cash and checks received the previous day from all cashiers and verifying all monies received. Cash and checks are prepared for deposit to the bank. Once completed, the cash and checks are placed in deposit bags and held in the Finance Department vault until being picked up by a courier for transport to the bank.

## **Treasury / Cash Management**

### **Investment Procedures**

As necessary, cash is transferred between bank accounts, to and from the state's Local Agency Investment Fund, or securities are purchased based on established criteria in accordance with City Council Policy #203 Investment of City Funds.

The City of National City's investment program conforms to federal, state, and other legal requirements, including California Government Code Sections 16429.1-16429.4, 53600 53609 and 53630-53686.

### **Transmitting Issued/Voiced Check Files to the Bank**

As a security measure to prevent fraud, electronic files (positive pay file) of check registers are sent to the City's bank whenever either an Accounts Payable or a Payroll run is done. By submitting check registers to the bank at the time the checks are issued, the bank can then ensure that the checks being cashed were, in fact, issued by the City.

### **Bank and Check Reconciliation**

On a monthly basis all cash accounts are reconciled between the General Ledger and the bank statements. Any differences are accounted for and necessary adjustments are made.

### **Returned Checks**

Returned checks are recorded by the Accounts Receivable Accounting Assistant. Then, the Accounting Assistant records the proper adjustment and issues an invoice as part of the collection effort process. The respective departments are then notified of the returned checks.

### **Department of Finance Vault/Safe**

Cash receipts collected at City Hall are processed at the Department of Finance cashier's counter. To ensure the safety of these monies until they are released to a courier for transport and deposit with the appropriate banking authority, cash and checks are locked in the Finance vault.





# ACCOUNTING POLICIES & PROCEDURES

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## **General Ledger**

### **Accounting Periods**

To allow for continuity and consistency, the accounting cycle of the fiscal year is divided into separate accounting periods. The first month of the fiscal year, July, is identified as Period 01, August is Period 02 and so on. At the end of the fiscal year Period 12 is used for the regular June activity. Fiscal year-end adjustments are recorded in Period 13 and dated 06/30/XX. Fiscal year closing entries are recorded in Period 14 and dated 06/30/XX.

### **Adjusting Journal Entries**

Adjusting journal entries are used to directly record transactions to the City's general ledger, which are not otherwise posted through some other system. For example, if the State directly deposits the City's monthly sales tax remittance into the City's bank account, the general ledger has no way of knowing that this has occurred. In this case there is no check processed through the cash receipts system, and therefore no posting to the general ledger. The amount directly deposited must be recorded via an adjusting journal entry.

Adjusting journal entries may also be used to correct an item that was previously posted. The adjusting entry could be used to correct the amount, account used, or timing of a previously recorded transaction. As an example, if a check for gas tax revenues was received and erroneously posted to property tax revenues, an adjusting journal entry would be used to correct this situation.

### **Budget Adjustment Entries**

Budget adjustment entries are used to modify the existing budgetary amounts for both revenue ("Estimated Revenues") and expenditure ("Appropriations") accounts. The entry may be used to either increase or decrease the budgeted amount within a revenue or expenditure account.

### **Accounts Receivable**

There are several different categories for which the City establishes accounts receivable. The majority of the invoices prepared are for false alarms, annual inspection fee, administrative citations for Building, Planning, Engineering, and Code Enforcement, sewer billing, housing choice voucher program repayments, property leases, and intergovernmental contracts.

The AR process includes 1) setting up customer information, 2) preparing an invoice and mailing it, 3) posting payments and 4) generating monthly statements for unpaid invoices.

### **Capital Improvement Projects**

Capital improvements are initiated at the direction of the departments and approved by the City Manager or City Council. A draft budget is submitted to Finance and then to the City Council for approval. Once approved, the Department of Finance maintains budgets, off-cycle funding, and transfers between funding sources; reviews expenses and revenues; and monitors available unspent balances for all CIP projects on an on-going basis.



# ACCOUNTING POLICIES & PROCEDURES

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## **Business Licensing**

The business license tax is revenue to the general fund for the privilege of conducting business within the City of National City and receiving the benefits of various City services. In addition, the licensing process ensures that businesses comply with health, safety and other City regulatory requirements.

## **Budget**

The City adopts an Operating and Capital Improvement budget on an annual basis. The adopted budget appropriates funds and establishes legal expenditure limits for the upcoming fiscal year beginning July 1. To develop the Operating Budget, departments are asked to submit estimates for revenues they will generate for the upcoming fiscal year and appropriations requests based upon the best estimates of products and services available. Finance staff reviews the submitted revenue estimates and appropriation requests then meets with each department to review them. Once departmental reviews are complete, Finance in conjunction with the City Manager, meets with departments to discuss revenues and appropriations and the preliminary status (surplus or deficit) of the budget. After all internal reviews are complete, a preliminary budget is prepared for review by the City Council. After City Council feedback and any requested revisions have been made, a final budget document is prepared for adoption prior to June 30. Adoption of the budget provides City administrators with the authority to incur liabilities to provide services. The approved budget may be modified throughout the fiscal year as funding sources and needs of the City change.

## **Appropriations Limit Calculation**

California Constitution Article XIII B, Section 1 states that the total annual appropriations subject to limitation of the State and of each local government shall not exceed the appropriations limit of the entity of government for the prior year adjusted for the change in the cost of living and the change in population. The City calculates this limit annually and presents the result to the City Council for adoption.

## **Project Accounting**

Project Accounting is used to keep track of activities relating to the City's capital improvement projects. All accounting entries that are entered against a project expenditure string from all other modules are posted into Project Accounting.

## **Capital Assets and Reporting**

Capital Assets are defined as those assets acquired by the City to be used in the course of operations and providing services to the general public. The City uses a cost threshold of \$5,000 for the purpose of fixed asset and capital asset reporting.



# ACCOUNTING POLICIES & PROCEDURES

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## **Capital Assets List**

The City maintains a current capital assets list for land, buildings, improvements other than buildings, and infrastructure costing \$10,000 or more, and for machinery and equipment with unit costs of \$5,000 or more and useful lives greater than 1 year. The City maintains one comprehensive list for general capital assets and proprietary fund capital assets. However, it identifies separately the general capital assets and individual fund capital assets for financial reporting purposes. Additional precautions are taken for high theft items, such as laptop computers, digital cameras, etc., which may fall below the capitalization thresholds. The City maintains a separate list for assets costing less than \$5,000 that are considered to be at a relatively high risk of theft, waste, or abuse. These assets are identified as City property, but may need not be numerically tagged.

**TITLE: Maintenance of Reserve Funds**

**POLICY #201**

**ADOPTED: June 26, 1985**

**AMENDED: May 4, 2021**

**Purpose**

The purpose of this policy is to ensure the City’s ability to withstand unexpected financial emergencies such as those that may result from natural disasters, revenue shortfalls, or unanticipated expenditures of a non-recurring nature, and to accumulate funds for large-scale purchases.

**Policy**

The City will accumulate and maintain reserves in the categories and at the target levels described below. The actual amount of any of the reserves may exceed its target level because any additional amounts would increase the financial security of the City.

- **GENERAL FUND ECONOMIC CONTINGENCY RESERVE:** an amount equal to twenty percent (20%) of a single year’s budgeted General Fund operating expenditures. “Operating expenditures” shall be defined as all expenditures, except those of a capital nature, plus operating subsidies provided to the Library Fund, Parks Fund, and Personnel Compensation Fund (OPEB benefits payments), or to any other fund as determined by the City Council. Formal City Council action is required to increase the balance in the reserve or to authorize the use of any portion of its balance. This reserve is intended to be used in the event of a catastrophic event or significant downturn in the economy that cannot be mitigated with other funding sources.
- **GENERAL FUND UNASSIGNED FUND BALANCE:** an amount equal to ten percent (10%) of a single year’s budgeted General Fund operating expenditures. The general fund unassigned fund balance is determined annually as part of the preparation of the City’s Comprehensive Annual Financial Report (CAFR). Amounts in excess of the target level will be used to increase or replenish other reserves (with priority given to the Economic Contingency and Facilities Maintenance reserves), to set aside resources for specific one-time uses, or as a funding source for one-time expenditures included in the annual budget or for needs that arise subsequent to budget adoption.
- **GENERAL FUND FACILITIES MAINTENANCE RESERVE:** an amount equal to three times the annual amount budgeted to provide major maintenance for the City’s building assets. “Building assets” shall be defined as all permanent or nonpermanent structures constructed or installed to provide a workplace for City employees or house City assets and/or operations. The annual amount to be budgeted for major maintenance projects is 1.5% of the City’s General Fund operating budget. Formal City Council action is required to increase the balance in the reserve or to authorize the use of any portion of its balance. This reserve is to be used for extraordinary major maintenance costs that cannot be met within the annual budgeted amount and for which no other funding source is available.

**TITLE: Maintenance of Reserve Funds**

**POLICY #201**

**ADOPTED: June 26, 1985**

**AMENDED: May 4, 2021**

- **GAS TAXES FUND CONTINGENCY RESERVE:** an amount equal to a minimum of five percent (5%) of the estimated annual revenue of the Gas Taxes Fund.
- **SEWER SERVICE FUND OPERATIONS / CASH FLOW RESERVE:** an amount equal to between twenty-five percent (25%) and fifty percent (50%) of a single year's budgeted Sewer Service Fund operating expenditures.
- **SEWER SERVICE FUND METRO CASH FLOW RESERVE:** an amount equal to the City's estimated portion of the projected cash needs for capital costs of the San Diego Metropolitan Sewerage System's wastewater treatment program.
- **SEWER SERVICE FUND CAPITAL REPLACEMENT RESERVE:** an amount equal to between ten percent (10%) and fifteen percent (15%) of a single year's budgeted Sewer Service Fund operating expenditures.
- **SEWER SERVICE FUND CAPITAL EXPANSION RESERVE:** an amount equal to between ten percent (10%) and fifteen percent (15%) of a single year's budgeted Sewer Service Fund operating expenditures.
- **SEWER SERVICE FUND EMERGENCY / NATURAL DISASTER RESERVE:** an amount equal to a minimum of fifteen percent (15%) of a single year's budgeted Sewer Service Fund operating expenditures.
- **GENERAL LIABILITY INSURANCE RESERVE:** an amount of assets in the Liability Insurance Fund (an internal service fund) sufficient to meet the eighty percent (80%) confidence level of adequacy for net claims liability as updated annually by the City's actuary. The reserve level requirements will be reviewed as part of the annual budget process whereupon internal service fund charges will be set such that anticipated expenditures for the budget year can be met and the reserve level maintained.
- **WORKERS' COMPENSATION RESERVE:** an amount of assets in the Liability Insurance Fund (an internal service fund) sufficient to meet the eighty percent (80%) confidence level of adequacy for net claims liability as updated annually by the City's actuary. The reserve level requirements will be reviewed as part of the annual budget process whereupon internal service fund charges will be set such that anticipated expenditures for the budget year can be met and the reserve level maintained.
- **IRREVOCABLE SUPPLEMENTAL PENSION TRUST RESERVE:** an amount equal to two years of unfunded liability payments as determined by the most current CalPERS valuation reports for both the Safety and Miscellaneous plans. The assets of this reserve are held in an

irrevocable Section 115 pension trust that may be used only for pension related costs and upon direction of the City Council. Investment earnings on the assets in the trust will be the primary vehicle for reaching the target level of reserves, although periodic contributions may be made from other sources upon direction of the City Council. Once the target level is reached, the earnings on the assets in the trust may be used to fund a portion of the City's pension related payments to CalPERS. This target will be reevaluated should the City issue pension obligation bonds.

- **IRREVOCABLE OTHER POST-EMPLOYMENT BENEFITS TRUST RESERVE:** an amount equal to eighty percent (80%) of the total net other post-employment benefits (OPEB) liability of the City's OPEB plan. Under the plan, the City provides payments to City retirees to be used towards medical insurance premiums. The City's net OPEB liability is updated annually and reported in the City's CAFR. The assets of this reserve are held in an irrevocable Section 115 OPEB trust that may be used only for the City's OPEB plan and upon direction of the City Council. Investment earnings on the assets in the trust will be the primary vehicle for reaching the target level of reserves, although periodic contributions may be made from other sources upon direction of the City Council. Once the assets in the trust reach the target level, the earnings on the assets may be used to offset a portion of the OPEB plan benefits that are routinely annually budgeted and paid for using other resources of the general fund.
- **VEHICLE REPLACEMENT RESERVE:** an amount equal to thirty percent (30%) of the recorded (book) value of the motor vehicles and associated assets accounted for in the Vehicle Replacement Fund (an internal service fund). Internal service fund charges to benefitting departments provide the mechanism for building the reserves in the fund. The charges take into account the initial acquisition cost of the assets, their expected years of service, and the estimated cost to replace them at that the end of their useful life. Once the target level is reached, the adequacy of the reserve with respect to the status of the fleet should be reevaluated along with the formula used for developing the ISF charges.

The status of each reserve shall be reviewed each year by the City Manager as part of the budgeting process. The City Manager shall take into account the most recently completed CAFR and any other pertinent data and make recommendations to the City Council regarding any adjustments to reserve levels; however, nothing in this policy shall prevent determining or reporting on the level of any of the reserves at other times during the year.

### **Replenishment of Reserves**

If a reserve balance falls below the targeted level, the City shall strive to restore it to the targeted level through budgetary or other means according to the following guidelines:

**TITLE: Maintenance of Reserve Funds**

**POLICY #201**

**ADOPTED: June 26, 1985**

**AMENDED: May 4, 2021**

- If a reserve is drawn down to 75-99% of its targeted balance, it shall be restored to 100% over a 1 to 3 year period.
- If a reserve is drawn down to 50-74% of its targeted balance, it shall be restored to 100% over a 3 to 5 year period.
- If a reserve is drawn down below 50% of its targeted balance, it shall be restored to 100% over a 5 to 7 year period.

These guidelines may be suspended, in whole or in part, if financial or economic circumstances prevent meeting any or all of the timelines.

### **Related Policy References**

None

### **Prior Policy Amendments**

September 17, 2019  
November 21, 2017  
June 7, 2016  
October 7, 2014  
December 10, 2013  
March 12, 2002

# CITY COUNCIL POLICY

## CITY OF NATIONAL CITY

<b>TITLE: Investments</b>	<b>POLICY #203</b>
<b>ADOPTED: October 23, 1990</b>	<b>AMENDED: October 17, 2017</b>

### I. INTRODUCTION

The City of National City’s investment program will conform to federal, state, and other legal requirements, including California Government Code Sections 16429.1-16429.4, 53600-53609, and 53630-53686. The following investment policy addresses the methods, procedures, and practices which must be exercised to ensure effective and judicious fiscal and investment management of the City’s funds. It is the policy of the City to invest public funds in a manner that will provide a market rate of return, given its requirements for preserving principal and meeting the daily cash flow demands of the City. All investments will comply with this Investment Policy and governing laws.

This Investment Policy replaces any previous Investment Policy or Investment Procedures of the City.

### II. SCOPE

This Investment Policy applies to all the City’s financial assets and investment activities with the following exception(s):

Proceeds of debt issuance shall be invested in accordance with the City’s general investment philosophy as set forth in this policy; however, such proceeds are invested in accordance with permitted investment provisions of their specific bond indentures.

*Pooling of Funds:* Except for cash in certain restricted and special funds, the City will consolidate cash and reserve balances from all funds to maximize investment earnings and to increase efficiencies with regard to investment pricing, safekeeping and administration. Investment income will be allocated to the various funds based on their respective participation and in accordance with generally accepted accounting principles.

### III. GENERAL OBJECTIVES

The overriding objectives of the investment program are to preserve principal, provide sufficient liquidity, and manage investment risks.



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1. *Safety*: Safety of principal is the foremost objective of the investment program. Investments will be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The objective will be to mitigate credit risk and interest rate risk.
2. *Liquidity*: The investment portfolio will remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated.
3. *Return*: The investment portfolio will be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints for safety and liquidity needs.

#### **IV. PRUDENCE, INDEMNIFICATION, AND ETHICS**

- A. *Prudent Investor Standard*: Management of the City’s investments is governed by the Prudent Investor Standard as set forth in California Government Code Section 53600.3:

“...all governing bodies of local agencies or persons authorized to make investment decisions on behalf of those local agencies investing public funds pursuant to this chapter are trustees and therefore fiduciaries subject to the prudent investor standard. When investing, reinvesting, purchasing, acquiring, exchanging, selling, or managing public funds, a trustee shall act with care, skill, prudence, and diligence under the circumstances then prevailing, including, but not limited to, the general economic conditions and the anticipated needs of the City, that a prudent person acting in a like capacity and familiarity with those matters would use in the conduct of funds of a like character and with like aims, to safeguard the principal and maintain the liquidity needs of the City. Within the limitations of this section and considering individual investments as part of an overall strategy, investments may be acquired as authorized by law.”

- B. *Indemnification*: The Director of Finance or City Manager designee hereinafter designated as Financial Services Officer and other authorized persons responsible for managing City funds, acting in accordance with written procedures and the Investment Policy and exercising due diligence, will be relieved of personal responsibility for an individual security’s credit risk or market price changes, provided deviations from expectations are reported within 30 days and appropriate action is taken to control adverse developments.
- C. *Ethics*: Officers and employees involved in the investment process will refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions.

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**V. DELEGATION OF AUTHORITY**

- A. Authority to manage the City’s investment program is derived from California Government Code Section 53600 *et seq.* The City Council is responsible for the City’s cash management, including the administration of this Investment Policy. Management responsibility for the cash management of City funds is hereby delegated to the Director of Finance and/or Financial Service Officer.

The Director of Finance and/or Financial Services Officer will be responsible for all transactions undertaken and will establish a system of procedures and controls to regulate the activities of subordinate employee.

- B. The City may engage the services of one or more external investment managers to assist in the management of the City’s investment portfolio in a manner consistent with the City’s objectives. Such external managers may be granted discretion to purchase and sell investment securities in accordance with this Investment Policy. Such managers must be registered under the Investment Advisers Act of 1940.

**VI. AUTHORIZED FINANCIAL INSTITUTIONS, DEPOSITORIES, AND BROKER/DEALERS**

A list will be maintained of financial institutions and depositories authorized to provide investment services. In addition, a list will be maintained of approved security broker/dealers selected by conducting a process of due diligence described in the investment procedures manual. These may include “primary” dealers or regional dealers that qualify under Securities and Exchange Commission (SEC) Rule 15C3-1 (uniform net capital rule).

- A. The City’s Director of Finance and/or Financial Services Officer will determine which financial institutions are authorized to provide investment services to the City. Institutions eligible to transact investment business with the City include:
  - 1. Primary government dealers as designated by the Federal Reserve Bank;
  - 2. Nationally or state-chartered banks;
  - 3. The Federal Reserve Bank; and
  - 4. Direct issuers of securities eligible for purchase.
- B. Selection of financial institutions and broker/dealers authorized to engage in transactions with the City will be at the sole discretion of the City.

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- C. All financial institutions which desire to become qualified bidders for investment transactions (and which are not dealing only with the investment adviser) must supply the Director of Finance and/or Financial Services Officer with a statement certifying that the institution has reviewed California Government Code Section 53600 *et seq.* and the City's Investment Policy.
- D. Selection of broker/dealers used by an external investment adviser retained by the City will be at the sole discretion of the investment adviser.
- E. Public deposits will be made only in qualified public depositories as established by State law. Deposits will be insured by the Federal Deposit Insurance Corporation, or, to the extent the amount exceeds the insured maximum, will be collateralized in accordance with State law.

**VII. DELIVERY, SAFEKEEPING AND CUSTODY, AND COMPETITIVE TRANSACTIONS**

- A. *Delivery-versus-payment*: Settlement of all investment transactions will be completed using standard delivery-vs.-payment procedures.
- B. *Third-party safekeeping*: To protect against potential losses by collapse of individual securities dealers, and to enhance access to securities, interest payments and maturity proceeds, all securities owned by the City will be held in safekeeping by a third party bank custodian, acting as agent for the City under the terms of a custody agreement executed by the bank and the City.
- C. *Competitive transactions*: All investment transactions will be conducted on a competitive basis which can be executed through a bidding process involving at least three separate brokers/financial institutions or through the use of a nationally recognized trading platform.

**VIII. AUTHORIZED AND SUITABLE INVESTMENTS**

All investments will be made in accordance with California Government Code Section 53600 *et seq.* and as described within this Investment Policy. Permitted investments under this policy will include:

- 1. **Municipal Bonds.** These include bonds of the City, the State of California, any other state, and any local agency within the state of California. The bonds will be registered in the name of the City or held under a custodial agreement at a bank.

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- a. Are rated in the category of “A” or better by at least two nationally recognized statistical rating organization; and
  - b. No more than 5% per issuer.
  - c. No more than 30% of the total portfolio may be invested in municipal bonds.
2. **US Treasury** and other government obligations for which the full faith and credit of the United States are pledged for the payment of principal and interest. There are no limits on the dollar amount or percentage that the City may invest in US Treasuries.
3. **Federal Agency or United States government-sponsored enterprise obligations, participations, or other instruments**, including those issued by or fully guaranteed as to principal and interest by federal agencies or United States government-sponsored enterprises. There are no limits on the dollar amount or percentage that the City may invest in government-sponsored enterprises.
4. **Banker’s acceptances**, provided that:
- a. They are issued by institutions with short term debt obligations rated “A1” or higher, or the equivalent, by at least two nationally recognized statistical-rating organization (NRSRO); and have long-term debt obligations which are rated “A” or higher by at least two nationally recognized statistical rating organization;
  - b. The maturity does not exceed 180 days; and
  - c. No more than 40% of the total portfolio may be invested in banker’s acceptances and no more than 5% per issuer.
5. **Federally insured time deposits** (Non-negotiable certificates of deposit) in state or federally chartered banks, savings and loans, or credit unions, provided that:
- a. The amount per institution is limited to the maximum covered under federal insurance; and
  - b. The maturity of such deposits does not exceed 5 years.

**6. Certificate of Deposit Placement Service (CDARS)**

- a. No more than 30% of the total portfolio may be invested in a combination of certificates of deposit including CDARS.
- b. The maturity of CDARS deposits does not exceed 5 years.

**7. Negotiable certificates of deposit (NCDs), provided that:**

- a. They are issued by institutions which have long-term obligations which are rated “A” or higher by at least two nationally recognized statistical rating organizations; and/or have short term debt obligations rated “A1” or higher, or the equivalent, by at least two nationally recognized statistical rating organizations;
- b. The maturity does not exceed 5 years; and
- c. No more than 30% of the total portfolio may be invested in NCDs and no more than 5% per issuer.

**8. Commercial paper, provided that:**

- a. The maturity does not exceed 270 days from the date of purchase;
- b. The issuer is a corporation organized and operating in the United States with assets in excess of \$500 million;
- c. They are issued by institutions whose short term obligations are rated “A-1” or higher, or the equivalent, by at least two nationally recognized statistical rating organization; and whose long-term obligations are rated “A” or higher by at least two nationally recognized statistical rating organization; and
- d. No more than 25% of the portfolio is invested in commercial paper and no more than 5% per issuer.

**9. State of California Local Agency Investment Fund (LAIF), provided that:**

- a. The City may invest up to the maximum permitted amount in LAIF; and
- b. LAIF’s investments in instruments prohibited by or not specified in the City’s policy do not exclude it from the City’s list of allowable investments, provided that the fund’s reports allow the Director of Finance or Financial Services Officer to adequately judge the risk inherent in LAIF’s portfolio.

**10. Local government investment pools.**

- a. San Diego County Investment Pool

**11. Corporate medium term notes (MTNs), provided that:**

- a. Such notes have a maximum maturity of 5 years;
- b. Are issued by corporations organized and operating within the United States or by depository institutions licensed by the United States or any state and operating within the United States;
- c. Are rated “A” category or better by at least two nationally recognized statistical rating organization; and
- d. Holdings of medium-term notes may not exceed 30% of the portfolio and no more than 5% per issuer.

**12. Mortgage pass-through securities and asset-backed securities, provided that such securities:**

- a. Have a maximum stated final maturity of 5 years;
- b. Be issued by an issuer having an “A” or higher rating for the issuer’s debt as provided by at least two nationally recognized statistical rating organization;
- c. Be rated in a rating category of “AA” or its equivalent or better by at least two nationally recognized statistical rating organization.
- d. Purchase of securities authorized by this subdivision may not exceed 20% of the portfolio.

**13. Money market mutual funds that are registered with the Securities and Exchange Commission under the Investment Company Act of 1940:**

- a. Provided that such funds meet either of the following criteria:
  - 1. Attained the highest ranking or the highest letter and numerical rating provided by not less than two nationally recognized statistical rating organizations; or;
  - 2. Have retained an investment adviser registered or exempt from registration with the Securities and Exchange Commission with not less than five years’ experience investing in the securities and obligations authorized by California Government

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Code Section 53601 (a through j) and with assets under management in excess of \$500 million.

- b. Purchase of securities authorized by this subdivision may not exceed 20% of the portfolio.

14. **Supranationals**, provided that:

- a. Issues are US dollar denominated senior unsecured unsubordinated obligations issued or unconditionally guaranteed by the International Bank for Reconstruction and Development, International Finance Corporation, or Inter-American Development Bank.
- b. The securities are rated in a category of “AA” or higher by a NRSRO.
- c. No more than 30% of the total portfolio may be invested in these securities.
- d. No more than 10% of the portfolio may be invested in any single issuer.
- e. The maximum maturity does not exceed five (5) years.

**IX. PORTFOLIO RISK MANAGEMENT**

*A. The following are prohibited investment vehicles and practices:*

- 1. State law notwithstanding, any investments not specifically described herein are prohibited, including, but not limited to futures and options.
- 2. In accordance with California Government Code Section 53601.6, investment in inverse floaters, range notes, or mortgage derived interest-only strips is prohibited.
- 3. Investment in any security that could result in a zero interest accrual if held to maturity is prohibited.
- 4. Trading securities for the sole purpose of speculating on the future direction of interest rates is prohibited.
- 5. Purchasing or selling securities on margin is prohibited.
- 6. The use of reverse repurchase agreements, securities lending or any other form of borrowing or leverage is prohibited.

7. The purchase of foreign currency denominated securities is prohibited.

*B. Mitigating credit risk in the portfolio*

Credit risk is the risk that a security or a portfolio will lose some or all of its value due to a real or perceived change in the ability of the issuer to repay its debt. The City will mitigate credit risk by adopting the following strategies:

1. The diversification requirements included in Section IX are designed to mitigate credit risk in the portfolio;
2. No more than 5% of the total portfolio may be invested in securities of any single issuer, except as noted in Section VIII of this Investment Policy;
3. The City may elect to sell a security prior to its maturity and record a capital gain or loss in order to improve the quality, liquidity, or yield of the portfolio in response to market conditions or the City's risk preferences; and
4. If securities owned by the City are downgraded by either Moody's or S&P to a level below the quality required by this Investment Policy, it will be the City's policy to review the credit situation and make a determination as to whether to sell or retain such securities in the portfolio.
  - a. If a security is downgraded, the Director of Finance and/or Financial Services Officer will use discretion in determining whether to sell or hold the security based on its current maturity, the economic outlook for the issuer, and other relevant factors.
  - b. If a decision is made to retain a downgraded security in the portfolio, its presence in the portfolio will be monitored and reported monthly to the City Council.

*C. Mitigating market risk in the portfolio*

Market risk is the risk that the portfolio value will fluctuate due to changes in the general level of interest rates. The City recognizes that, over time, longer-term portfolios have the potential to achieve higher returns. On the other hand, longer-term portfolios have higher volatility of return. The City will mitigate market risk by providing adequate liquidity for short-term cash needs, and by making longer-term investments only with funds that are not needed for current cash flow purposes. The City further recognizes that certain types of securities, including variable rate securities, securities with principal paydowns prior to maturity, and securities with embedded options, will affect the market risk profile of the



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portfolio differently in different interest rate environments. The City, therefore, adopts the following strategies to control and mitigate its exposure to market risk:

1. The City will maintain a minimum of three months of budgeted operating expenditures in short term investments to provide sufficient liquidity for expected disbursements;
2. The maximum percent of callable securities (does not include “make whole call” securities as defined in the Glossary) in the portfolio will be 20%;
3. The maximum stated final maturity of individual securities in the portfolio will be five years, except as otherwise stated in this policy; and
4. The duration of the portfolio will at all times be approximately equal to the duration (typically plus or minus 20%) of a Market Benchmark Index selected by the City based on the City’s investment objectives, constraints and risk tolerances. The City’s current Benchmark will be documented in the investment procedures manual.

**X. INVESTMENT OBJECTIVES (PERFORMANCE STANDARDS AND EVALUATION)**

- A. **Overall objective:** The investment portfolio will be designed with the overall objective of obtaining a total rate of return throughout economic cycles, commensurate with investment risk constraints and cash flow needs.
- B. **Specific objective:** The investment performance objective for the portfolio will be to earn a total rate of return over a market cycle which is approximately equal to the return on the Market Benchmark Index as described in the City’s investment procedures manual.

**XI. PROCEDURES AND INTERNAL CONTROLS**

- A. **Procedures:** The Director of Finance and/or Financial Services Officer will establish written investment policy procedures in a separate investment procedures manual to assist investment staff with day-to-day operations of the investment program consistent with this policy. Such procedures will include explicit delegation of authority to persons responsible for investment transactions. No person may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the Director of Finance and/or Financial Services Officer.
- B. **Internal Controls:** The Director of Finance and/or Financial Services Officer is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the City are protected from loss, theft, or misuse. The internal control structure will be

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designed to provide reasonable assurance that these objectives are met. Internal controls will be described in the City’s investment procedures manual.

**XII. REPORTING**

A. **Monthly reports:** In accordance with California Government Code Section 53646, a local agency treasurer who has been delegated authority to invest or reinvest funds of the local agency by the legislative body must submit a monthly report to the legislative body accounting for transactions made during the reporting period.

B. **Quarterly reports:** Quarterly investment reports will be submitted by the Director of Finance and/or Financial Services Officer to the City Council, at an agenda meeting, consistent with the requirements contained in California Government Code Section 53646, including but not limited to the following information:

1. Type of investment
2. Name of issuer and/or financial institution
3. Date of purchase
4. Date of maturity
5. Current market value for all securities
6. Rate of interest
7. Purchase price of investment
8. Other data as required by the City

C. **Annual reports:** The Investment Policy will be reviewed and adopted at least annually to ensure its consistency with the overall objectives of preservation of principal, liquidity, and return, and its relevance to current law and financial and economic trends.

**Related Policy References**

California Government Code Sections: 16429.1 – 16429.4, and 53600 – 53686  
Investment Company Act of 1940  
Investment Advisers Act of 1940  
Securities and Exchange Commission Rule #15C3-1  
Appendix I attached: “Authorized Personnel”  
Appendix II attached: “Glossary of Investment Terms”

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**Prior Policy Amendments**

December 6, 2016  
December 15, 2015  
December 16, 2014  
December 10, 2013  
January 10, 2012

## **Appendix I**

### **Authorized Personnel**

The following positions are authorized to transact investment business and wire funds for investment purposes on behalf of the City of National City:

City Manager  
Deputy City Manager  
Director of Finance  
Financial Services Officer

## Appendix II

### GLOSSARY OF INVESTMENT TERMS

**Agencies.** Shorthand market terminology for any obligation issued by a *government-sponsored entity (GSE)*, or a *federally related institution*. Most obligations of GSEs are not guaranteed by the full faith and credit of the US government. Examples are:

**FDIC.** The Federal Deposit Insurance Corporation provides insurance backed by the full faith and credit of the US government to certain bank deposits and debt obligations.

**FFCB.** The Federal Farm Credit Bank System provides credit and liquidity in the agricultural industry. FFCB issues discount notes and bonds.

**FHLB.** The Federal Home Loan Bank provides credit and liquidity in the housing market. FHLB issues discount notes and bonds.

**FHLMC.** Like FHLB, the Federal Home Loan Mortgage Corporation provides credit and liquidity in the housing market. FHLMC, also called “FreddieMac” issues discount notes, bonds and mortgage pass-through securities.

**FNMA.** Like FHLB and FreddieMac, the Federal National Mortgage Association was established to provide credit and liquidity in the housing market. FNMA, also known as “FannieMae,” issues discount notes, bonds and mortgage pass-through securities.

**GNMA.** The Government National Mortgage Association, known as “GinnieMae,” issues mortgage pass-through securities, which are guaranteed by the full faith and credit of the US Government.

**PEFCO.** The Private Export Funding Corporation assists exporters. Obligations of PEFCO are not guaranteed by the full faith and credit of the US government.

**TVA.** The Tennessee Valley Authority provides flood control and power and promotes development in portions of the Tennessee, Ohio and Mississippi River valleys. TVA currently issues discount notes and bonds.

**Asked.** The price at which a seller offers to sell a security.

**Average life.** In mortgage-related investments, including CMOs, the average time to expected receipt of principal payments, weighted by the amount of principal expected.

**Banker’s acceptance.** A money market instrument created to facilitate international trade transactions. It is highly liquid and safe because the risk of the trade transaction is transferred to the bank which “accepts” the obligation to pay the investor.

**Benchmark.** A comparison security or portfolio. A performance benchmark is a partial market index, which reflects the mix of securities allowed under a specific investment policy.

**Bid.** The price at which a buyer offers to buy a security.

**Broker.** A broker brings buyers and sellers together for a transaction for which the broker receives a commission. A broker does not sell securities from his own position.

**Callable.** A callable security gives the issuer the option to call it from the investor prior to its maturity. The main cause of a call is a decline in interest rates. If interest rates decline since an issuer issues securities, it will likely call its current securities and reissue them at a lower rate of interest. Callable securities have reinvestment risk as the investor may receive its principal back when interest rates are lower than when the investment was initially made.

**Certificate of Deposit (CD).** A time deposit with a specific maturity evidenced by a certificate. Large denomination CDs may be marketable.

**Collateral.** Securities or cash pledged by a borrower to secure repayment of a loan or repurchase agreement. Also, securities pledged by a financial institution to secure deposits of public monies.

**Collateralized Mortgage Obligations (CMO).** Classes of bonds that redistribute the cash flows of mortgage securities (and whole loans) to create securities that have different levels of prepayment risk, as compared to the underlying mortgage securities.

**Commercial paper.** The short-term unsecured debt of corporations.

**Cost yield.** The annual income from an investment divided by the purchase cost. Because it does not give effect to premiums and discounts which may have been included in the purchase cost, it is an incomplete measure of return.

**Coupon.** The rate of return at which interest is paid on a bond.

**Credit risk.** The risk that principal and/or interest on an investment will not be paid in a timely manner due to changes in the condition of the issuer.

**Current yield.** The annual income from an investment divided by the current market value. Since the mathematical calculation relies on the current market value rather than the investor's cost, current yield is unrelated to the actual return the investor will earn if the security is held to maturity.

**Dealer.** A dealer acts as a principal in security transactions, selling securities from and buying securities for his own position.

**Debenture.** A bond secured only by the general credit of the issuer.

**Delivery vs. payment (DVP).** A securities industry procedure whereby payment for a security must be made at the time the security is delivered to the purchaser's agent.

**Derivative.** Any security that has principal and/or interest payments which are subject to uncertainty (but not for reasons of default or credit risk) as to timing and/or amount, or any security which represents a component of another security which has been separated from other components ("Stripped" coupons and principal). A derivative is also defined as a financial instrument the value of which is totally or partially derived from the value of another instrument, interest rate or index.

**Discount.** The difference between the par value of a bond and the cost of the bond, when the cost is below par. Some short-term securities, such as T-bills and banker's acceptances, are known as **discount securities**. They sell at a discount from par, and return the par value to the investor at maturity without additional interest. Other securities, which have fixed coupons trade at a discount when the coupon rate is lower than the current market rate for securities of that maturity and/or quality.

**Diversification.** Dividing investment funds among a variety of investments to avoid excessive exposure to any one source of risk.

**Duration.** The weighted average time to maturity of a bond where the weights are the present values of the future cash flows. Duration measures the price sensitivity of a bond to changes in interest rates. (See modified duration).

**Federal funds rate.** The rate of interest charged by banks for short-term loans to other banks. The Federal Reserve Bank through open-market operations establishes it.

**Federal Open Market Committee:** A committee of the Federal Reserve Board that establishes monetary policy and executes it through temporary and permanent changes to the supply of bank reserves.

**Haircut:** The margin or difference between the actual market value of a security and the value assessed by the lending side of a transaction (i.e. a repo).

**Leverage.** Borrowing funds in order to invest in securities that have the potential to pay earnings at a rate higher than the cost of borrowing.

**Liquidity:** The speed and ease with which an asset can be converted to cash.

**Local Agency Investment Fund (LAIF).** A voluntary investment fund managed by the California State Treasurer's Office open to government entities and certain non-profit organizations in California.

**Local Government Investment Pool.** Investment pools including the Local Agency Investment Fund (LAIF), county pools, joint powers authorities (JPAs). These funds are not subject to the same SEC rules applicable to money market mutual funds.

**Make Whole Call.** A type of call provision on a bond that allows the issuer to pay off the remaining debt early. Unlike a call option, with a make whole call provision, the issuer makes a lump sum payment that equals the net present value (NPV) of future coupon payments that will not be paid because of the call. With this type of call, an investor is compensated, or "made whole."

**Margin:** The difference between the market value of a security and the loan a broker makes using that security as collateral.

**Market risk.** The risk that the value of securities will fluctuate with changes in overall market conditions or interest rates.

**Market value.** The price at which a security can be traded.

**Marking to market.** The process of posting current market values for securities in a portfolio.

**Maturity.** The final date upon which the principal of a security becomes due and payable.

**Medium term notes.** Unsecured, investment-grade senior debt securities of major corporations which are sold in relatively small amounts either on a continuous or an intermittent basis. MTNs are highly flexible debt instruments that can be structured to respond to market opportunities or to investor preferences.

**Modified duration.** The percent change in price for a 100 basis point change in yields. Modified duration is the best single measure of a portfolio's or security's exposure to market risk.

**Money market.** The market in which short term debt instruments (T-bills, discount notes, commercial paper and banker's acceptances) are issued and traded.

**Mortgage pass-through securities.** A securitized participation in the interest and principal cashflows from a specified pool of mortgages. Principal and interest payments made on the mortgages are passed through to the holder of the security.

**Municipal Securities.** Securities issued by state and local agencies to finance capital and operating expenses.

**Mutual fund.** An entity which pools the funds of investors and invests those funds in a set of securities which is specifically defined in the fund's prospectus. Mutual funds can be invested in various types of domestic and/or international stocks, bonds, and money market instruments, as set forth in the individual fund's prospectus. For most large, institutional investors, the costs associated with investing in mutual funds are higher than the investor can obtain through an individually managed portfolio.

**Nationally Recognized Statistical Rating Organization (NRSRO).** A credit rating agency the United States Securities and Exchange Commission uses for regulatory purposes. Credit rating agencies provide assessments of an investment's risk. The issuers of investments, especially debt securities, pay credit rating agencies to provide them with ratings. The three most prominent NRSROs are Fitch, S&P, and Moody's.

**Premium.** The difference between the par value of a bond and the cost of the bond, when the cost is above par.

**Prepayment speed.** A measure of how quickly principal is repaid to investors in mortgage securities.

**Prepayment window.** The time period over which principal repayments will be received on mortgage securities at a specified prepayment speed.

**Primary dealer.** A financial institution (1) that is a trading counterparty with the Federal Reserve in its execution of market operations to carry out US monetary policy, and (2) that participates for statistical reporting purposes in compiling data on activity in the US Government securities market.

**Prudent person (man) rule.** A standard of responsibility which applies to fiduciaries. In California, the rule is stated as “Investments shall be managed with the care, skill, prudence and diligence, under the circumstances then prevailing, that a prudent person, acting in a like capacity and familiar with such matters, would use in the conduct of an enterprise of like character and with like aims to accomplish similar purposes.”

**Realized yield.** The change in value of the portfolio due to interest received and interest earned and realized gains and losses. It does not give effect to changes in market value on securities, which have not been sold from the portfolio.

**Regional dealer.** A financial intermediary that buys and sells securities for the benefit of its customers without maintaining substantial inventories of securities, and that is not a primary dealer.

**Repurchase agreement (RP, Repo).** Short term purchases of securities with a simultaneous agreement to sell the securities back at a higher price. From the seller’s point of view, the same transaction is a **reverse repurchase agreement**.

**Safekeeping.** A service to bank customers whereby securities are held by the bank in the customer’s name.

**Short Term.** Less than one (1) year’s time.

**Structured note.** A complex, fixed income instrument, which pays interest, based on a formula tied to other interest rates, commodities or indices. Examples include inverse floating rate notes which have coupons that increase when other interest rates are falling, and which fall when other interest rates are rising, and “dual index floaters,” which pay interest based on the relationship between two other interest rates - for example, the yield on the ten-year Treasury note minus the Libor rate. Issuers of such notes lock in a reduced cost of borrowing by purchasing interest rate swap agreements.

**Supranational.** A Supranational is a multi-national organization whereby member states transcend national boundaries or interests to share in the decision making to promote economic development in the member countries.

**Total rate of return.** A measure of a portfolio’s performance over time. It is the internal rate of return, which equates the beginning value of the portfolio with the ending value; it includes interest earnings, realized and unrealized gains, and losses in the portfolio.

**US Treasury obligations.** Securities issued by the US Treasury and backed by the full faith and credit of the United States. Treasuries are considered to have no credit risk, and are the benchmark for interest rates on all other securities in the US and overseas. The Treasury issues both discounted securities and fixed coupon notes and bonds.

**Treasury bills.** All securities issued with initial maturities of one year or less are issued as discounted instruments, and are called Treasury bills. The Treasury currently issues three- and



six-month T-bills at regular weekly auctions. It also issues “cash management” bills as needed to smooth out cash flows.

**Treasury notes.** All securities issued with initial maturities of two to ten years are called Treasury notes, and pay interest semi-annually.

**Treasury bonds.** All securities issued with initial maturities greater than ten years are called Treasury bonds. Like Treasury notes, they pay interest semi-annually.

**Value. Principal plus accrued interest.**

**Volatility.** The rate at which security prices change with changes in general economic conditions or the general level of interest rates.

**Yield to Maturity.** The annualized internal rate of return on an investment which equates the expected cash flows from the investment to its cost.

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**NATIONAL CITY**  
1887  
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Adopted Budget  
Fiscal Year 2022

# City Debt







# DEBT OBLIGATIONS

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The City of National City utilizes various types of long-term debt to facilitate investment in the City's long-term capital improvements, infrastructure development, and acquisition of equipment and vehicles. The Debt Management Policy #206 was adopted in August of 2017 to set forth the City's debt management objectives and establishes general parameters for issuing and administering debt.

During fiscal year 2018, the City completed its obligation towards the National City Joint Power Financing Authority Lease Revenue Refunding Bond and issued the Energy Efficiency & Renewable Energy Program Bonds.

## **2012 General Obligation Refunding Bonds**

The City issued \$4,885,000 of general obligation bonds, the 2012 General Obligation Refunding Bonds, on August 1, 2012, to refinance the 2002 General Obligation Bonds that were issued to build the City's library. The bonds mature annually on August 1 in amounts ranging from \$235,000 on August 1, 2013 to \$395,000 on August 1, 2028 when the final payment will be made. The interest on the bonds is payable semiannually on each February 1 and August 1, at interest rates that range from 2.00% to 3.500%. The bonds are payable solely from and secured by ad valorem taxes on all property subject to taxation by the City. The bonds are subject to optional and mandatory early redemption provisions. As of June 30, 2021 the outstanding principal balance is \$ 2,790,000

## **Energy Efficiency & Renewable Energy Program Bonds**

In 2017, the City awarded the Energy Savings Contract to Ameresco to install sustainability improvements within municipal facilities related to HVAC, solar power, lighting upgrades, water conservation, and irrigation controls. A total of \$5,523,602 was financed for the project. The City issued \$1,800,000 in Clean and Renewable Energy Bonds for the solar power portion of the project with an interest rate of 4.83% over 20 years. It is anticipated that the tax credit from the Internal Revenue Service for the interest paid will bring the effective interest rate of the CREB portion down to approximately 1.74%. The remainder, \$3,110,214, of the project is financed through a traditional tax-exempt lease with an interest rate of 2.77% over 20 years. As of June 30, 2021 the outstanding principal balance is \$4,910,214.

## **Enterprise Car Lease**

A ten year contract was entered into during 2015 with Enterprise Fleet Management, Inc. to lease up to approximately 74 vehicles for City-use with each vehicle having a five-year payment plan. Currently 29 vehicles are being leased. The minimum lease payment for fiscal year 2021 is \$3,404. The principal balance at June 30, 2021 was \$5,385.

## **Honeywell Lease**

A fifteen year contract was entered into on March 16, 2010 for various energy efficiency improvements, such as the installation of a new cooling tower with variable speed fans (Civic Center), boiler replacement (Civic Center and Police Station), VFD (Police Station), and rooftop package unit replacement (Public Works, Police Station and MLK Community Center). Quarterly



# DEBT OBLIGATIONS

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payments in arrears of principal and interest are \$43,101. The final payment will be made in 2025. The principal balance at June 30, 2021 on this contract was \$622,162

## **San Diego County Regional Communication System**

In 2017, the County of San Diego and certain local governments, including the City, entered into an agreement for the implementation, governance, and cost for the Next Generation Regional Communication System (“RCS”). The NGRCS replaces, modernizes, and updates the old regional communication system, and provides effective and reliable voice radio communications for routine intra- and inter-agency operations as well as inter-agency communications throughout the region during mutual aid and disaster operations. The RCS includes the following subsystems: a trunked voice system, microwave backhaul network, and a conventional voice system. The City entered into an agreement with the County of San Diego to pay for its share of the backbone infrastructure cost over a ten year period. The amount financed for this project was \$1,270,762 at an annual interest rate of 2.79% for a total cost of \$1,473,799. Beginning June 1, 2017, and each year thereafter for ten years, the City of National City will make an annual payment of \$147,380. The principal balance as of June 30, 2021 is \$679,023.

## **Section 108 Bonds**

The City issued \$6,900,000 of HUD 108 Bonds, Series A on August 7, 2003 to provide funds for the construction of a fire station. The bonds mature annually through 2024 in amounts ranging from \$170,000 on August 1, 2005 to \$635,000 on August 1, 2024. The interest on the bonds is payable semi-annually on each February 1 and August 1. As of June 30, 2021, the outstanding principal balance is \$1,690,000.



# DEBT OBLIGATIONS

Issue Name	Final Maturity	Outstanding Principal as of July 1, 2021	Debt Service Principal Payment FY 22	Debt Service Interest Payment FY 22	Source of Fund
2012 General Obligation Refunding Bonds	2029	\$ 2,790,000	\$ 300,000	\$ 85,375	Library Bonds Debt Service Fund
Energy Efficiency & Renewable Energy Program Bonds	2037	4,910,214	176,433	84,939	General Fund
Enterprise Car Lease*	2023	5,385	3,650	262	General Fund, Park Maintenance Fund, Sewer Service Fund, Housing Choice Voucher Fund, Facilities Maintenance Fund
Honeywell Lease*	2025	622,162	144,258	28,147	Facilities Maintenance Fund
San Diego County Regional Communication System Notes Payable	2026	679,023	128,435	189,445	General Fund
Section 108 Bonds	2024	1,690,000	520,000	36,893	Community Development Block Grant Fund

\*Outstanding Principal value is the minimum lease obligation.



# LEGAL DEBT MARGIN

	FY 15	FY 16	FY 17	FY 18	FY 19
Assessed Valuation <sup>(1)</sup>	\$ 3,354,840,139	\$ 3,440,631,221	\$ 3,588,038,313	\$ 3,877,829,380	\$ 4,057,201,760
Conversion Percentage	25%	25%	25%	25%	25%
Adjusted Assessed Valuation	\$ 838,710,035	\$ 860,157,805	\$ 897,009,578	\$ 969,457,345	\$ 1,014,300,440
Debt Limit Percentage	15%	15%	15%	15%	15%
Debt Limit	\$ 125,806,505	\$ 129,023,671	\$ 134,551,437	\$ 145,418,602	\$ 152,145,066
Total Debt (due more than one year)	\$ 20,579,839	\$ 19,496,761	\$ 19,090,044	\$ 22,603,785	\$ 22,569,433
Less: Non Bonded Debt					
Claims Payable	\$ (5,580,594)	\$ (6,112,318)	\$ (6,416,518)	\$ (7,089,594)	\$ (8,262,594)
Compensated Absences	\$ (1,632,485)	\$ (1,821,032)	\$ (2,023,755)	\$ (1,372,764)	\$ (1,622,476)
Capitalized Lease Obligation	\$ (1,723,765)	\$ (1,494,160)	\$ (1,249,932)	\$ (1,001,185)	\$ (768,962)
Notes Payable	\$ (1,027,967)	\$ (725,833)	\$ (403,465)	\$ -	\$ -
Total Applicable to Limitation	\$ 10,615,028	\$ 9,343,418	\$ 8,996,374	\$ 13,140,242	\$ 11,915,401
Legal Debt Margin	\$ 115,191,477	\$ 119,680,253	\$ 125,555,063	\$ 132,278,360	\$ 140,229,665

Total debt applicable to the limit as a percentage of debt limit 8% 7% 7% 9% 8%

Source: HdL, San Diego County Assessor 2016/17 Combined Tax Rolls



# CITY COUNCIL POLICY

## CITY OF NATIONAL CITY

<b>TITLE: Debt Management</b>	<b>POLICY #206</b>
<b>ADOPTED: August 15, 2017</b>	<b>AMENDED:</b>

### I. POLICY

This debt management policy (hereafter “Policy”) sets forth debt management objectives for the City of National City, the National City Joint Powers Financing Authority, the Successor Agency to the National City Redevelopment Agency, and any other entity for which the City Council acts as legislative body. The term “City” shall refer to each of such entities.

This Policy establishes general parameters for issuing and administering debt. Recognizing cost-effective access to the capital markets depends upon prudent management of the Debt Program, the City Council has adopted this Policy by resolution.

This Policy is intended to comply with California Government Code Section 8855(i).

### II. SCOPE

The guidelines established by this Policy will govern the issuance and management of all debt financing for long-term capital needs and not for general operating functions. When used in this Policy, “debt” refers to all forms of indebtedness. The City recognizes changes in the capital markets and other unforeseen circumstances may require action that deviates from this Policy. City Council approval shall be required for implementation of any exceptions to this Policy for such circumstances.

### III. GOALS & OBJECTIVES

The purpose of this Policy is to assist the City in pursuit of the following equally important goals and objectives, while providing full and complete financial disclosure and ensuring compliance with applicable state and federal laws:

- minimize debt service and issuance costs;
- maintain access to cost effective borrowing;
- achieve the highest practical credit rating;
- ensure full and timely repayment of debt;

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- maintain full and complete financial disclosure and reporting;
- ensure compliance with applicable state and federal laws.

**IV. RELATIONSHIP OF DEBT TO, AND INTEGRATION WITH, THE CITY’S CAPITAL IMPROVEMENT PROGRAM AND BUDGET**

Capital Improvement Program – The City Manager or his/her designee (hereafter, “City Manager”) shall assess and identify the capital needs of the City and review the current Capital Improvement Program to develop a schedule for when facilities should be improved or acquired. The City Manager shall identify potential funding sources and financing options and match those resources to the capital needs identified in the Capital Improvement Program. In making such determination, the City Manager shall consider the maximum term; average maturity; amortization of debt service; optional redemption features; and use of variable or fixed-rate debt, credit enhancements, and other structuring considerations, as further discussed below.

Budget Integration – The decision to incur new indebtedness should be integrated with the policy decisions embedded in the City Council-adopted annual operating and capital budget. The annual debt service payments shall be included in the operating budget.

The City will integrate its debt issuances with the goals of its Capital Improvement Program by timing issuance of debt to ensure projects are available when needed in furtherance of the City’s public purposes. The City will seek to issue debt in a timely manner to avoid having to make unplanned expenditures for capital improvements or equipment from its General Fund.

Biennial Review – Recognizing cost-effective access to the capital market depends upon prudent management of the City’s debt program, a review of the Policy should be performed at least biennially. The Policy shall be included as an appendix in the annual budget adopted by the City Council. Any substantive changes to the Policy shall be brought to the City Council for consideration and approval.

**V. POLICY GOALS RELATED TO THE CITY’S PLANNING GOALS AND OBJECTIVES**

In following this Policy, the City shall pursue the following goals:

1. attain the best possible credit rating for each debt issue in order to reduce interest costs, within the context of preserving financial flexibility and meeting capital funding requirements;

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2. take all practical precautions and proactive measures to avoid financial decisions that will negatively impact the City's credit ratings on existing or future debt issues;
3. consider market conditions and City cash flows when timing the issuance of debt;
4. determine the amortization (maturity) schedule which will fit best within the City's overall debt structure at the times new debt is issued;
5. match the term of the issue to the useful lives of assets funded by that issue, when practicable and economical, while considering repair and replacement costs of those assets to be incurred in future;
6. when issuing debt, assess financial alternatives so as to minimize the impact on the City's General Fund or special funds, as applicable;
7. when planning for the sizing and timing of debt issuance, consider the ability to expend the proceeds in a timely, efficient, and economical manner.

## **VI. DELEGATION AUTHORITY**

Pursuant to the provisions of Section 37209 and 40805.5 of the Government Code of the State of California and to Chapter 2.16.090 of the National City Municipal Code, the Director of Finance, under the direction and control of the City Manager, is responsible for the administration of the financial functions of the City. This Policy grants the City Manager or the Director of Finance the authority to select the financing team, coordinate the administration and issuance of debt, communicate with rating agencies, and fulfill all pre-issuance and post-issuance requirements imposed by or related to state law, federal tax law, and federal securities law.

Financing Team Definitions and Roles – The Financing Team is the working group of City staff and outside consultants necessary to complete a debt issuance, including, but not limited to, bond counsel, disclosure counsel, underwriter, municipal advisor, trustee, pricing consultant, and/or arbitrage analyst.

Typically, the Director of Finance, the City Attorney, the City Manager, and appropriate department head(s) form the City staff portion of the Financing Team. Other staff members or designees may also be appointed to the Financing Team.

Consultant Selection – The City will consider the professional qualifications and experience of consultants as they relate to the specific bond issue or other financing under consideration. In certain instances, the City will conduct a request for proposal/qualification process to select such consultants. Other professionals may be selected by the City Manager or Director of Finance on an as-needed basis.

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**VII. METHODS OF FINANCING – TYPES OF DEBT THAT MAY BE ISSUED AND PURPOSES OF DEBT**

The City will investigate all possible financing alternatives, including, but not limited to, bonds, loans, state bond pools, and grants. The City also has an impact fee program whereby new development pays its fair share for the increased capital costs that result from new construction. Although impact fee payments are restricted to specific projects or types of projects, the use of these payments, when permitted, can be an important source of financing for certain capital projects.

Cash Funding – The City may fund capital improvements from current revenues or accumulated reserves.

Inter-fund Borrowing – The City may borrow internally from other funds with surplus cash in lieu of issuing bonded debt. Purposes warranting the use of this type of borrowing could include short-term cash flow imbalances, interim financing pending the issuance of bonds, or long-term financing in lieu of bonds for principal amounts of under \$5.0 million. The City funds from which the money is borrowed shall be repaid with interest based upon the earning rate the City deems appropriate given the length of term, repayment source, and other considerations. The City Manager and Director of Finance shall also exercise due diligence to ensure it is financially prudent to borrow from the fund loaning the money. Inter-fund loans will be evaluated on a case-by-case basis. Borrowing between two City funds requires approval by the City Council by resolution. The purpose of inter-fund borrowing is to finance high-priority needs and to reduce costs of interest, debt issuance, and/or administration.

Bank Loans / Lines of Credit – Although the City does not typically utilize lines of credit for the financing of capital projects, financial institution credit is an option for municipal issuers and may be evaluated as a financing option.

Other Loans – The City will evaluate other loan programs, including, but not limited to, State or federal loans.

Bond Financing – The City may issue any bonds which are allowed under federal and state law, including, but not limited to, general obligation bonds, certificates of participation, revenue bonds, land-secured (assessment and special tax) bonds, refunding bonds, and other obligations (see below for details).

*General Obligation Bonds* – General obligation (“GO”) bonds may only be issued with two-thirds approval of the City’s registered voters. The California State Constitution (Article XVI, Section 18) limits the use of the proceeds from GO bonds to “the acquisition

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or improvement of real property.” Parks, libraries, and public safety facilities are examples of the types of facilities which may be financed with GO bonds.

*Lease Financings* – Lease financings may take a variety of forms, including certificates of participation, lease revenue bonds, and direct leases (typically for equipment). When the City finances acquisition or construction of capital improvements or equipment with a lease financing, the City agrees to lease either the financed asset or a different asset and, most commonly, the City’s lease payments are securitized in the form of certificates of participation or lease revenue bonds. This type of financing requires approval of the City Council.

*Revenue Bonds* – Revenue bonds are generally issued by the City for enterprise funds which are financially self-sustaining without the use of taxes and, therefore, rely on the revenues collected by the enterprise fund to repay the debt. This type of financing requires approval of City Council.

*Assessment Bonds* – The Improvement Bond Act of 1915 (Streets and Highways Code Section 8500 et seq.) and other state laws, subject to Article XIID of the California Constitution, allow the City to issue bonds to finance improvements which provide “specific benefit” to the assessed real property. Installments are collected on the secured property tax roll of the County. This type of financing is secured by the lien upon and assessments paid by the real property owners and does not obligate the City’s General Fund or other funds.

*Special Tax Bonds* – Under the Mello-Roos Community Facilities Act of 1982, the City may issue bonds on behalf of a community facilities district (“CFD”) to finance capital facilities, most commonly in connection with new development. These bonds must be approved by a two-thirds vote of the qualified electors in the CFD, which the Mello-Roos Act defines to mean registered voters if there are 12 or more registered voters in the CFD and, if there are fewer than 12 registered voters, the landowners in the CFD. Bonds issued by the City under the Mello-Roos Act are secured by a special tax on the real property within the CFD. The financed facilities do not need to be physically located within the CFD. As this type of financing is secured by the special tax lien upon the real property, it does not obligate the City’s General Fund or other funds.

*Refunding Obligations* – Pursuant to the Government Code and various other financing statutes applicable in specific situations, the City Council is authorized to provide for the issuance of bonds for the purpose of refunding any long-term obligation of the City. Absent any significant non-economic factors, a refunding should produce net debt service savings (net of reserve fund earnings and other offsets and accounting for transaction costs) of at least 3% of the par value of the refunded bonds on a net present value basis, using the

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refunding issue’s true interest cost (“TIC”) as the discount rate, unless the City determines a lower savings percentage is acceptable for issues or maturities with short maturity dates. Additionally, the City may determine there are other, compelling “non-economic” reasons (i.e., removal of onerous covenants, terms, or conditions) to issue refunding obligations.

*Other Obligations* – There may be special circumstances when other forms of debt are appropriate and may be evaluated on a case-by-case basis. Such other forms include, but are not limited to: bond anticipation notes, grant anticipation notes, tax allocation bonds, lease revenue bonds, pension obligation bonds, etc.

**VIII. STRUCTURE & TERM**

Term of Debt – Debt will be structured for the shortest period possible, consistent with a fair allocation of costs to current and future users of the assets being financed. The standard term of long-term debt borrowing is typically 15-30 years.

Consistent with its philosophy of keeping its capital facilities and infrastructure systems in good condition and maximizing the useful lives of its capital assets, the City will make every effort to allocate sufficient resources to finance ongoing maintenance needs and to provide reserves for periodic replacement and renewal of capital assets. Generally, no debt will be issued for a period exceeding the useful life or average useful lives of projects to be financed.

Debt Repayment Structure – In structuring a bond issue, the City will manage the amortization of the debt and, to the extent possible, match its cash flow to the anticipated debt service payments. In addition, the City will seek to structure debt with aggregate level debt service payments over the life of the debt. Structures with uneven debt service will be considered when one or more of the following exists:

- natural disasters or extraordinary unanticipated external factors make payments on the debt in the early years prohibitive;
- such structuring is beneficial to the City’s aggregate overall debt payment schedule;
- such structuring will allow debt service to more closely match project revenues during the early years of the project’s operation.

Bond Maturity Options – For each issuance, the City will select serial bonds or term bonds, or both. On the occasions where circumstances warrant, capital appreciation bonds (CABs) may be used. The decision to use term, serial, or CABs is typically driven by market conditions.

Interest Rate Structure – The City currently issues securities on a fixed interest rate basis only. Fixed rate securities ensure budget certainty through the life of the issue and avoid the volatility of variable rates.

Credit Enhancement – Credit enhancement may be used to improve or establish a credit rating on a City debt obligation. Types of credit enhancement include letters of credit, bond insurance, and surety policies. A credit enhancement may be used if it reduces the overall cost of the proposed financing or if the use of such credit enhancement furthers the City’s overall financial objectives.

Debt Service Reserve Fund – Debt service reserve funds are typically held by a trustee to make principal and interest payments to bondholders in the event the pledged revenues are insufficient to do so. The City will fund debt service reserve funds when it is in the City’s overall best financial interest. The City may decide not to utilize a reserve fund if the City, in consultation with the underwriter and municipal advisor, determines there would be no adverse impact to the City’s credit rating or interest rates.

Per Internal Revenue Service rules, the size of the reserve fund on tax-exempt bond issuance shall be the lesser of:

- 10% of the initial principal amount of the debt;
- 125% of average annual debt service; or
- 100% of maximum annual debt service.

In lieu of holding a cash funded reserve, the City may substitute a surety bond or other credit instrument in its place. The decision to cash fund a reserve fund rather than to use a credit facility is dependent upon the cost of the credit instrument and the investment opportunities.

Call Options / Redemption Provisions – A call option or optional redemption provision gives the City the right to prepay or retire debt prior to its stated maturity date. This option may permit the City to achieve interest savings in the future through the refunding of the bonds. Often the City will pay a higher interest rate as compensation to the buyer for the risk of having the bond called in the future. In addition, if a bond is called, the holder may be entitled to a premium payment (call premium). Because the cost of call options can vary depending on market conditions, an evaluation of factors will be conducted in connection with each issuance. The City, in consultation with the underwriter and municipal advisor, shall evaluate the use of a call option on a case-by-case basis.

Debt Limits – California Government Code Section 43605 states the City shall not incur bonded indebtedness payable from the proceeds of property tax which exceeds 15 percent of the assessed value of all real and personal property of the city.

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The cumulative annual debt service of all bond issues supported by the General Fund is restricted to no more than 15 percent of annual General Fund revenue.

Bond issues supported by enterprise funds or other self-supporting funds should maintain a minimum ratio of net operating income to annual debt service (“coverage ratio”) the City concludes is financially prudent. Typically, a higher coverage ratio produces a better credit rating and lower interest rates, yet, if too high, may restrict efficient enterprise operations or unduly induce user rate increases. Therefore, the City should balance the benefits of higher ratings with the operational impact of high coverage ratios.

**IX. METHOD OF ISSUANCE AND SALE; DISCLOSURE**

Debt issues are sold to a single underwriter or to an underwriting syndicate, either through a competitive sale or a negotiated sale. A negotiated sale may involve the sale of securities to investors through an underwriter or the private placement of the securities with a financial institution or other sophisticated investor. The selected method of sale will be that which is most beneficial to the City in terms of lowest net interest rate, most favorable terms in financial structure, and market conditions. The City will review conditions in conjunction with information and advice presented by the City’s municipal advisor.

Competitive Sales of Bonds – In a competitive sale, the terms of the debt will be defined by the City, and the price of the debt will be established through an impartial bidding process amongst qualified underwriters and/or underwriting syndicates. The issue is awarded to the underwriter judged to have submitted the best bid which offers the lowest true interest cost, taking into account underwriting spread, interest rates, and any discounts or premiums.

Negotiated Sale of Bonds – A method for sale of bonds, notes, or other financing vehicles in which the City selects in advance, based upon proposals received or by other means, one or more underwriters to work with it in structuring, marketing, and offering an issue to investors. The negotiated sale method is often used when the issue is: a first-time sale by an issuer (a new credit); a complex security structure, such as variable rate transaction; an unusually large issue; or in a highly volatile or congested market where flexibility as to bond sale timing is important.

Private Placement – A private placement is a variation of a negotiated sale in which the City, usually with the help of a municipal advisor and placement agent, will attempt to place the entire new issue directly with an investor. The investor will negotiate the specific terms and conditions of the financing before agreeing to purchase the issue. Private placements are generally undertaken because the transaction is complex or unique, requiring direct



negotiations with the investor, or because the issue is small or of a shorter duration and a direct offering provides economies of scale, lower interest costs, and reduced continuing disclosure.

Derivative Products – Because of their complexity, unless otherwise amended, derivative products such as interest rate swaps, interest floaters, and other hybrid securities are prohibited by this Policy.

Initial Disclosure Requirements – The City acknowledges its disclosure responsibilities. Under the guidance of disclosure counsel, the City will distribute or cause an underwriter to distribute its preliminary official statement and final official statement. (Neither is typically required in a private placement, although in some cases a “private placement memorandum” may be required by the investor.)

The Financing Team shall be responsible for soliciting “material” information (as defined in Securities and Exchange Commission Rule 10b-5) from City departments and identifying contributors who may have information necessary to prepare portions of the official statement or who should review portions of the official statement. In doing so, the Financing Team shall confirm the official statement accurately states all “material” information relating to the decision to buy or sell the subject bonds and that all information in the official statement has been critically reviewed by an appropriate person.

In connection with an initial offering of securities, the City and other members of the Financing Team will:

- identify material information which should be disclosed in the official statement;
- identify other persons who may have material information (contributors);
- review and approve the official statement;
- ensure the City’s compliance, and that of its related entities, with federal and state security laws, including notification to the California Debt and Investment Advisory Commission (CDIAC) of the proposed debt issue no later than 30 days prior to the sale of any debt issue, and submission of a final report of the issuance to the CDIAC by any method approved by the CDIAC.

The Financing Team shall critically evaluate the official statement for accuracy and compliance with federal and state securities laws. The approval of an official statement shall be placed on the City Council agenda, and shall not be considered as a consent calendar item. The staff report will summarize the City Council’s responsibilities with respect to the official statement and provide the City Council the opportunity to review a substantially final official statement. The City Council shall undertake such review as deemed necessary by the City Council to fulfill the City Council’s securities law responsibilities.<sup>1</sup>

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For any privately placed debt with no official statement, the final staff report describing the issue and such other documents will be provided to the City Council for approval.

## **X. CREDITWORTHINESS OBJECTIVES**

Ratings are a reflection of the general fiscal soundness of the City and the capabilities of its management. Typically, the higher the credit ratings are, the lower the interest cost is on the City's debt issues. To enhance creditworthiness, the City is committed to prudent financial management, systematic capital planning, and long-term financial planning, and, to that end, has an objective of maintaining a credit rating of at least AA- (Standard and Poor's). However, the City also recognizes that external economic, natural, or other events may, from time to time, affect the creditworthiness of its debt.

The most familiar nationally recognized bond rating agencies are Standard and Poor's, Moody's Investors Service, and Fitch Ratings. When issuing a credit rating, rating agencies consider various factors, including, but not limited to:

- the issuer's fiscal status
- the issuer's general management capabilities;
- economic conditions which may impact the stability and reliability of debt repayment sources;
- the issuer's general reserve levels;
- the issuer's debt history and current debt structure;
- project being financed; and
- covenants and conditions in the governing legal documents.

Bond Ratings – The Financing Team will assess whether a credit rating should be obtained for an issuance. The City typically seeks a rating from at least one nationally recognized rating agency on new and refunding issues to be sold in the public market. The Financing Team shall be responsible for determining which of the major rating agencies the City shall request to provide a rating. When applying for a rating on an issue, the Financing Team shall prepare a presentation for the rating agency when it is determined a presentation is in the best interests of the City.

Rating Agency Communications – The City is responsible for maintaining relationships with the rating agencies that assign ratings to the City's debt obligations. This responsibility includes providing the rating agencies with the City's financial statements, if applicable, and any additional information requested.

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**XI. POST ISSUANCE ADMINISTRATION – INTERNAL CONTROLS**

Notification to the CDIAC – The City shall work with its bond counsel to submit a report of final sale to the CDIAC by any method approved by the CDIAC no later than 21 days after the sale of the debt. The report shall include the information required by CDIAC.

Investment of Proceeds – The City shall invest bond proceeds and reserve funds in accordance with each issue’s indenture or trust agreement, utilizing competitive bidding when possible. All investments will be made in compliance with the City’s investment policy objectives of safety, liquidity, then yield. The investment of bond proceeds and reserve funds shall comply with federal tax law requirements specified in the indenture or trust agreement and the tax certificate.

When feasible, unexpended bond proceeds shall be held by the trustee. The trustee will be responsible for recording all investments and transactions relating to the proceeds and providing monthly statements regarding the investments and transactions.

Use of Bond Proceeds – The City is responsible for ensuring debt proceeds are spent for the intended purposes identified in the related legal documents and that the proceeds are spent in the time frames identified in the tax certificate prepared by the City’s bond counsel. When reasonably possible, proceeds of debt will be held by a trustee, until the City submits written requisitions for such proceeds. The City will submit a requisition only after obtaining the signature of the City Manager or Director of Finance. In those cases where it is not feasible for the proceeds of debt to be held by a trustee, the Director of Finance shall retain records of all expenditures of proceeds for the term of the bonds plus 3 years.

Continuing Disclosure – The Director of Finance or designee will ensure the City’s annual financial statements and associated reports are posted on the City’s web site. The City may also contract with consultant(s) to comply with the Securities and Exchange Commission Rule 15c2-12(b)(5) by filing its annual financial statements, other financial and operating data, and notices of enumerated events for the benefit of its bondholders on the Electronic Municipal Market Access (EMMA) website of the Municipal Securities Rulemaking Board (MSRB).

The City shall submit an annual report to the CDIAC for any issue of debt for which it has submitted a report of final sale on or after January 21, 2017. The annual report shall comply with the requirements of Government Code Section 8855 and related regulations.

Arbitrage Rebate Compliance and Reporting – The use and investment of bond proceeds must be monitored to ensure compliance with arbitrage restrictions. Existing regulations require that issuers calculate rebate liabilities related to any bond issues, with rebates paid to the federal government every five years and as otherwise required by applicable provisions of the Internal

<b>TITLE: Debt Management</b>	<b>POLICY #206</b>
<b>ADOPTED: August 15, 2017</b>	<b>AMENDED:</b>

Revenue Code and regulations. The City shall contract with a specialist to ensure proceeds and investments are tracked in a manner which facilitates accurate, complete calculations, and if necessary, timely rebate payments.

Compliance with Other Bond Covenants – In addition to continuing disclosure and arbitrage monitoring requirements, the City is also responsible for verifying compliance with all undertakings, covenants, and agreements of each bond issuance on an ongoing basis. This typically includes ensuring:

- annual budgetary appropriations to meet debt service payments;
- taxes/fees are levied and collected where applicable;
- timely transfer of debt service payments to the trustee;
- compliance with insurance requirements;
- compliance with rate covenants; and
- post-issuance procedures established in the tax certificate for any tax-exempt debt.

Retention – A copy of all relevant documents and records will be maintained by the City for the term of the bonds (including refunding bonds, if any) plus 3 years. Relevant documents and records will include sufficient documentation to support the requirements relating to the tax-exempt status.

Investor Relations – While the City shall post its annual financial reports and other financial reports on the City’s website, this information is intended for the citizens of the City. Information the City intends to reach the investing public, including bondholders, rating analysts, investment advisors, or any other members of the investment community, shall be filed on the EMMA system.

Additional requirements for financial statements – It is the City’s policy to hire an independent auditing firm with the technical skills and resources to properly perform an annual audit of the City’s financial statements. More specifically, the firm shall be a recognized expert in the accounting rules applicable to the City and shall have the resources necessary to review the City’s financial statements on a timely basis.

**XII. TRAINING**

The City shall ensure that the members of the City staff involved in the initial or continuing disclosure process and the City Council are properly trained to understand and perform their responsibilities.

<b>TITLE: Debt Management</b>	<b>POLICY #206</b>
<b>ADOPTED: August 15, 2017</b>	<b>AMENDED:</b>

The City Manager or Director of Finance shall arrange, as necessary, for disclosure training sessions conducted by the City’s disclosure counsel. Such training sessions shall include education on the “Initial Disclosure Requirements” and “Continuing Disclosure” sections of this Policy, the City’s disclosure obligations under applicable federal and state securities laws, and the disclosure responsibilities and potential liabilities of members of the City’s staff and members of the City Council. Such training sessions may be conducted using a recorded presentation.

<sup>1</sup> The Securities and Exchange Commission (SEC), the agency with regulatory authority over the City’s compliance with the federal securities laws, has issued guidance as to the duties of the City Council with respect to its approval of the preliminary official statement (“POS”). In its “Report of Investigation in the Matter of County of Orange, California as it Relates to the Conduct of the Members of the Board of Supervisors” (Release No. 36761 / January 24, 1996) (the “Release”), the SEC stated that, if a member of the City Council has knowledge of any facts or circumstances of which an investor would want to be aware prior to investing in the bonds, whether relating to their repayment, tax-exempt status, undisclosed conflicts of interest with interested parties, or otherwise, he/she should endeavor to discover whether such factors are adequately disclosed in the official statement. In the Release, the SEC stated the steps a member of the City Council would take include becoming familiar with the POS and questioning staff and consultants about the disclosure of such facts.

## APPENDIX

### GLOSSARY

***Ad Valorem Tax:*** a tax calculated “according to the value” of property. Such a tax is based on the assessed valuation of real property and a valuation of tangible personal property.

***Amortization:*** the gradual reduction in principal of an outstanding debt based upon a specific repayment schedule, which details specific dates and repayment amounts on those dates.

***Arbitrage:*** the gain that may be obtained by borrowing funds at a lower (often tax-exempt) rate and investing the proceeds at higher (often taxable) rates. The ability to earn arbitrage by issuing tax-exempt securities has been severely curtailed by the Internal Revenue Code of 1986, as amended.

***Assessed Valuation:*** the appraised worth of property as set by a taxing authority through assessments for purposes of ad valorem taxation

***Bond:*** a security that represents an obligation to pay a specified amount of money on a specific date in the future, typically with periodic interest payments.

***Bond Anticipation Notes:*** short-term notes issued usually for capital projects and paid from the proceeds of the issuance of long-term bonds. Provide interim financing in anticipation of bond issuance.

***Bond Counsel:*** a specialized, qualified attorney retained by the issuer to give a legal opinion concerning the validity of securities. The bond counsel’s opinion usually addresses the subject of tax exemption. Bond counsel typically prepares and/or advises the issuer regarding legal structure, authorizing resolutions, trust indentures, and the like.

***Bond Insurance:*** a type of credit enhancement whereby an insurance company indemnifies an investor against default by the issuer. In the event of failure by the issuer to pay principal and interest in full and on time, investors may call upon the insurance company to do so. Once issued, the municipal bond insurance policy is generally irrevocable. The insurance company receives its premium when the policy is issued and this premium is typically paid out of the bond issue.

***Call Option:*** the right to redeem a bond prior to its stated maturity, either on a given date or continuously. The call option is also referred to as the optional redemption provision. Often a call premium is added to the call option as compensation to the holders of the earliest bonds called.

***Capital Appreciation Bond:*** a municipal security on which the investment return on an initial principal amount is reinvested at a stated compounded rate until maturity, at which time the investor receives a single payment representing both the initial principal amount and the total investment return.

***CDIAC:*** California Debt and Investment Advisory Commission

***Certificates of Participation:*** a financial instrument representing a proportionate interest in payments such as lease payments by one party (such as a city acting as a lessee) to another party (often a joint powers authority or non-profit).

***Competitive Sale:*** a sale of bonds in which an underwriter or syndicate of underwriters submit sealed bids to purchase the bonds. Bids are awarded on a true interest cost (TIC) basis, provided other bidding requirements are satisfied. Competitive sales are recommended for simple financings with a strong underlying credit rating. This type of sale differs from a negotiated sale.

***Continuing Disclosure:*** the requirement by the Securities and Exchange Commission for most issuers of municipal debt to post current financial information and notices of enumerated events on the MSRB’s EMMA website for access by the general marketplace.

**Credit Rating Agency:** a company that rates the relative credit quality of a bond issue and assigns a letter rating. These rating agencies include Moody's Investors Service, Standard & Poor's, and Fitch Ratings.

**Debt Limit:** the maximum amount of debt legally permitted by applicable charter, constitution, or statutes.

**Debt Service:** the amount necessary to pay principal and interest requirements on outstanding bonds for a given year or series of years.

**Default:** the failure to pay principal or interest in full or on time and, in some cases, the failure to comply with non-payment obligations after notice and the opportunity to cure.

**Derivative:** a financial instrument which derives its own value from the value of another instrument, usually an underlying asset such as a stock, bond, or an underlying reference such as an interest rate index.

**Disclosure Counsel:** a specialized, qualified attorney retained to provide advice on issuer disclosure obligations, to prepare the official statement and to prepare the continuing disclosure undertaking.

**Discount:** the difference between a bond's par value and the price for which it is sold when the latter is less than par. Also known as "underwriter discount," this is the fee paid to the underwriter its banking and bond marketing services.

**Enterprise Activity:** revenue generating project or business. The project often provides funds necessary to pay debt service on securities issued to finance the facility. Common examples include water, wastewater, and solid waste enterprises.

**Financing Team:** the working group of City staff and outside consultants necessary to complete a debt issuance.

**General Obligation ("GO") Bond:** a bond secured by an unlimited property tax pledge. Requires a two-thirds vote by the electorate. GO bonds usually achieve lower rates of interest than other financing instruments since they are considered to be a lower risk.

**Indenture:** a contract between the issuer and the trustee stipulating the characteristics of the financial instrument, the issuer's obligation to pay debt service, and the remedies available to the trustee in the event of default.

**Issuance Costs:** the costs incurred by the bond issuer during the planning and sale of securities. These costs include, but are not limited to, municipal advisory, bond counsel, disclosure counsel, printing, advertising costs, credit enhancement, rating agencies fees, and other expenses incurred in the marketing of an issue.

**Lease:** an obligation wherein a lessee agrees to make payments to a lessor in exchange for the use of certain property. The term may refer to a capital lease or to an operating lease.

**Lease Revenue Bonds:** bonds secured by an obligation of one party to make annual lease payments to another.

**Maturity Date:** the date upon which a specified amount of debt principal or bonds matures, or becomes due and payable by the issuer of the debt.

**Municipal Advisor:** a consultant who provides the issuer with advice on the structure of the bond issue, timing, terms, and related matters for a new bond issue.

**Municipal Securities Rulemaking Board (MSRB):** a self-regulating organization established on September 5, 1975 upon the appointment of a 15-member board by the Securities and Exchange

Agreement. The MSRB, comprised of representatives from investment banking firms, dealer bank representatives, and public representatives, is entrusted with the responsibility of writing rules of conduct for the municipal securities market. The MSRB hosts the EMMA website, which displays information posted by issuers under their continuing disclosure undertakings.

**Negotiated Sale:** a sale of securities in which the terms of the sale are determined through negotiation between the issuer and the purchaser, typically an underwriter, without competitive bidding. The negotiated sales process provides control over the financing structure and issuance timing. Negotiated sales are recommended for unusual financing terms, period of market volatility, and weaker credit quality. A thorough evaluation, usually with the assistance of the City's municipal advisor, of the proposed bond's credit characteristics in conjunction with market conditions will be performed to ensure reasonable final pricing and underwriting spread.

**Official Statement (Prospectus):** a document published by the issuer in connection with a primary offering of securities which discloses material information on a new security issue, including the purposes of the issue, how the securities will be repaid, and the financial, economic, and social characteristics of the security for the bonds. Investors may use this information to evaluate the credit quality of the securities.

**Par Value:** the face value or principal amount of a security.

**Pension Obligation Bonds ("POBs"):** financing instruments used to pay some or all of the unfunded pension liability of a pension plan. POBs are issued as taxable instruments over a 10-40 year term or by matching the term with the amortization period of the outstanding unfunded actuarial accrued liability.

**Premium:** the excess of the price at which a bond is sold over its face value.

**Present Value:** the value of a future amount or stream of revenues or expenditures.

**Pricing Consultant:** the pricing consultant provides a fairness letter to the City or its agent regarding the pricing of a new issue of municipal securities.

**Private Placement:** a bond issue structured specifically for one purchaser. Private placements are typically carried out when extraneous circumstances preclude public offerings. A private placement is considered to be a negotiated sale.

**Redemption:** Depending on an issue's call provisions, an issuer may on certain dates and at certain premiums, redeem or call specific outstanding maturities. When a bond or certificate is redeemed, the issuer is required to pay the maturities' par value, the accrued interest to the call date, plus any premium required by the issue's call provisions.

**Refunding:** a procedure whereby an issuer refinances an outstanding debt issue by issuing a new debt issue.

**Rule 15c2-12:** rule adopted by the Securities and Exchange Commission setting forth certain obligations of (i) underwriters to receive, review and disseminate official statements prepared by issuers of most primary offering of municipal securities, (ii) underwriters to obtain continuing disclosure agreements from issuers and other obligated persons to provide ongoing annual financial information on a continuing basis, and (iii) broker-dealers to have access to such continuing disclosure in order to make recommendations of municipal securities in the secondary market.

**Reserve Fund:** a fund established by the indenture of a bond issue into which money is deposited for payment of debt service in case of a shortfall in current revenues.

**Revenue Bond:** a bond which is payable from a specific source of revenue and to which the full faith and credit of an issuer is not pledged. Revenue bonds are payable from identified sources of



revenue, and do not permit the bondholders to compel a jurisdiction to pay debt service from any other source. Pledged revenues often are derived from the operation of an enterprise.

**Secondary Market:** the market in which bonds are sold after their initial sale in the new issue market.

**Serial Bonds:** bonds of an issue which mature in consecutive years or other intervals and are not subject to mandatory sinking fund provisions.

**Special Tax Bonds:** bonds issued to fund eligible improvements and paid with special taxes levied in a community facilities district formed under the Mello-Roos Community Facilities Act of 1982, as amended, or other applicable law.

**State Revolving Funds:** the State Revolving Fund (SRF) loan is a low interest loan program for the construction of water infrastructure projects.

**Tax Allocation Bonds:** Historically, tax allocation bonds referred to bonds issued under the Community Redevelopment Law to fund eligible capital facilities located within a redevelopment project area. However, as a result of the passage of AB X1 26, the National City Redevelopment Agency has been dissolved and the successor agency's obligations are limited to performing certain enforceable obligations. The California Legislature has enacted a number of laws which establish alternative tax increment financing mechanisms, and tax allocation bonds may be issued under these laws in the future.

**Tax and Revenue Anticipation Notes (TRANS):** short-term notes issued in anticipation of receiving tax receipts and revenues within a fiscal year. TRANS allow the municipality to manage the period of cash shortfalls resulting from a mismatch between timing of revenues and timing of expenditures.

**Term Bonds:** bonds which come due in a single maturity but where the issuer may agree to make periodic payments into a sinking fund for mandatory redemption of term bonds before maturity and for payment at maturity.

**True Interest Cost ("TIC"):** Under this method of computing the interest expense to the issuer of bonds, true interest cost is defined as the rate necessary to discount the amounts payable on the respective principal and interest payment dates to the purchase price received for the new issue of bonds. Interest is assumed to be compounded semi-annually. TIC computations produce a figure slightly different from the net interest cost ("NIC") method because TIC considers the time value of money while NIC does not.

**Trustee:** a bank retained by the issuer as custodian of bond proceeds and official representative of bondholders. The trustee ensures compliance with the indenture. In many cases, the trustee also acts as paying agent and is responsible for transmitting payments of interest and principal to the bondholders.

**Underwriter:** a broker-dealer which purchases a new issue of municipal securities from the issuer for resale in a primary offering. The bonds may be purchased either through a negotiated sale with the issuer or through a competitive sale.

**Yield:** the net rate of return, as a percentage, received by an investor on an investment. Yield calculations on a fixed income investment, such as a bond issue, take purchase price and coupon into account when calculating yield to maturity.

CALIFORNIA  
**NATIONAL CITY**  
1887  
INCORPORATED

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Adopted Budget  
Fiscal Year 2022

# Successor Agency







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## AGENCY DESCRIPTION

As of February 1, 2012, redevelopment agencies (RDAs) in California were dissolved and “successor agencies” were created to wind down the affairs of the former RDAs and to ensure that outstanding enforceable obligations of the former RDAs were met. The City Council sits as the governing board of the National City Successor Agency (the “SA”). Further, a seven member Oversight Board must review and approve most of the actions of the Successor Agency. The State Department of Finance (DOF) oversees RDA dissolution statewide and has review authority over certain of the actions of the oversight boards. Through June 30, 2018, the Oversight Board consisted of representatives or appointees of the agencies that receive property tax within the former National City redevelopment area boundaries (collectively, the “affected taxing entities” or “ATEs”). Beginning on July 1, 2018, a county-wide oversight board assumed the duties of all of the former individual successor agency oversight boards.

The primary source of funding for successor agencies is property tax revenues (formerly called “tax increment revenues”) that are deposited by the county auditor/controllers into a special “redevelopment property tax trust fund” (RPTTF) specific to each successor agency within the respective counties throughout California. The amount of money to be distributed to the successor agencies from the RPTTF (or utilized from any other source) is determined via the annual Recognized Obligation Payment Schedule (ROPS) process. Successor agencies prepare and submit a proposed ROPS to their respective oversight boards for approval upon which it is submitted to DOF for final review. If there are funds remaining in a successor agency’s RPTTF after amounts are allocated to the successor agency according to the approved ROPS, they are distributed to the ATEs.

The RDA dissolution law does not require that budgets be adopted for successor agencies, but as a practical matter, establishing a budget within the City’s financial system facilitates making payments and tracking and reporting expenditures and revenues of the SA. The budget shown in the following pages was adopted by the SA Board and reflects the expenditures authorized in the ROPS for fiscal year 2022 (ROPS 21-22).

**SUCCESSOR AGENCY TO THE COMMUNITY DEVELOPMENT COMMISSION  
AS THE NATIONAL CITY REDEVELOPMENT AGENCY  
ESTIMATED FINANCING SOURCES  
FISCAL YEAR 2021-22**

Acct. No.	Account Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2022 Adopted
<b>711- 00000</b>	<b>Redev Obligations Retirement Fund</b>				
3011	RPTTF* Distribution	\$ 5,185,031	\$ 1,204,954	\$ 1,079,632	\$ 2,774,138
3300	Investment Earnings	215,536	185,161	20,000	-
3320	Interest Income - Loans	8,462	7,824	7,174	6,510
	<b>Fund 711 Total Revenue</b>	<b>\$ 5,409,029</b>	<b>\$ 1,397,939</b>	<b>\$ 1,106,806</b>	<b>\$ 2,780,648</b>
	Use of Fund 711 Fund Balance**			3,613,734	1,619,590
	<b>Successor Agency Total Financing Sources</b>	<b>\$ 5,409,029</b>	<b>\$ 1,397,939</b>	<b>\$ 4,720,540</b>	<b>\$ 4,400,238</b>

\*Redevelopment Property Tax Trust Fund

\*\* The amounts shown as the use of fund balance for the FY 2021 adopted and FY 2022 adopted budgets equal the sum of the Reserve Balance and Other Funds columns in the respective ROPS less the revenues in accounts 3300 and 3320 for the respective years. Fund balance arises either as a result of savings from prior ROPS periods or the carry-over of RPTTF allocations from one period to another.

**SUCCESSOR AGENCY TO THE COMMUNITY DEVELOPMENT COMMISSION  
AS THE NATIONAL CITY REDEVELOPMENT AGENCY  
EXPENDITURE ACCOUNT DETAIL  
FISCAL YEAR 2021-22**

Account Number	Account Title	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Adopted	FY 2022 Adopted
<b>711-409</b>	<b>Redev Obligations Retirement Fund</b>				
000-209	Legal Services	788		12,572	10,000
000-210	City of National City - SA Admin Services	250,000	243,452	245,444	250,000
000-213	Professional Services	449,321	24,666	49,500	74,000
000-219	Fiscal Agent Fees	3,560	2,700	4,750	4,000
000-299	Contract Services	2,294,066	2,255,407	200,000	-
000-399	Materials & Supplies	-	-	4,556	-
Balance Sheet	Bond Principal Redemption - 2017A TARB**	2,964,000	2,918,000	2,991,000	2,923,000
Balance Sheet	Bond Principal Redemption - 2017B TARB**	202,000	198,000	203,000	208,000
000-480-0005	Bond Interest Redemption - 2017A TARB	1,105,362	1,032,130	958,564	884,934
000-480-0006	Bond Interest Redemption - 2017B TARB	60,605	55,956	51,154	46,304
	<b>Total Fund 711</b>	<b>\$ 7,329,701</b>	<b>\$ 6,730,311</b>	<b>\$ 4,720,540</b>	<b>\$ 4,400,238</b>

\*\* Bond Principal Redemption amounts are shown as budgetary items for informational purposes only. In the general ledger and financial statements, bond principal payments made by the Successor Agency are shown as reductions to Long-Term Debt Payable instead of expenditures, consistent with accounting standards for fiduciary entities/funds.

**Description**

The Adopted Budget for the Successor Agency is consistent with the Recognized Obligation Payment Schedule for fiscal year 2021-22 (ROPS 21-22) as requested by the Successor Agency and approved by the State Department of Finance. The budget provides for the payment of debt service obligations for the 2017 tax allocation refunding bonds (TARBs), administrative services provided by the City, professional services pertaining to environmental remediation obligations of the former redevelopment agency, and financial services related to the TARBs. The budget also includes funding to pay for legal services as needed for an ongoing litigation matter.

**National City Successor Agency  
Recognized Obligation Payment Schedule (ROPS) 21-22 - Authorized Items**  
(Summarized)

Item #	Project Name/Debt Obligation	Obligation Type	Payee	Total Outstanding Debt or Obligation	Retired	ROPS 20-21 Total	Funding Sources				
							Bond Proceeds	Reserve Balance	Other Funds	Redevelopment Property Tax Trust Fund (RPTTF)	Admin RPTTF
Totals				45,231,949		4,400,238	-	1,377,397	248,703	2,524,138	250,000
12	WI-TOD (DDA/Co-Op/Bond Docs/Other Grants)	OPA/DDA/Construction	City of National City/EnSafe	20,000	N	20,000	-	0	-	20,000	-
13	WI-TOD (DDA/Co-Op/Bond Docs/Other Grants)	OPA/DDA/Construction	City of National City/DTSC	15,000	N	15,000	-	0	-	15,000	-
87	Personnel and Admin Costs	Admin Costs	City of National City	250,000	N	250,000	-	-	-	-	250,000
110	Environmental Monitoring for CDC Properties	OPA/DDA/Construction	County of San Diego	5,000	N	5,000	-	0	-	5,000	-
111	Environmental Monitoring for CDC Properties	Remediation	GeoSyntec Consultants	30,000	N	30,000	-	0	-	30,000	-
128	Contract for Financial Analysis	Fees	NHA Advisors	4,000	N	4,000	-	-	-	4,000	-
162	Bonds	Fees	Bank of New York	4,000	N	4,000	-	-	-	4,000	-
179	Joint Defense and Cost Sharing Agreement with respect to the Affordable Housing Coalition of San Diego County v. Sandoval et al case	Litigation	City/City of Lemon Grove	10,000	N	10,000	-	-	-	10,000	-
180	2017 Tax Allocation Refunding Bond - Series A, Principal Payment	Refunding Bonds Issued After 6/27/12	Bank of New York Mellon Trust Company, N. A.	37,001,000	N	2,923,000	-	1,377,397	248,703	1,296,900	-
181	2017 Tax Allocation Refunding Bond - Series A, Interest Payment	Refunding Bonds Issued After 6/27/12	Bank of New York Mellon Trust Company, N. A.	5,599,823	N	884,934	-	-	-	884,934	-
182	2017 Tax Allocation Refunding Bond - Series B, Principal Payment	Refunding Bonds Issued After 6/27/12	Bank of New York Mellon Trust Company, N. A.	2,066,000	N	208,000	-	-	-	208,000	-
183	2017 Tax Allocation Refunding Bonds - Series B, Interest Payment	Refunding Bonds Issued After 6/27/12	Bank of New York Mellon Trust Company, N. A.	227,126	N	46,304	-	-	-	46,304	-



Adopted Budget  
Fiscal Year 2022

# Glossary of Acronyms & Terms







# GLOSSARY OF ACRONYMS & TERMS

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## **ACTIVITY**

A specific function, department, or group of services.

## **ADJUSTED BUDGET**

The (current) fiscal year's adopted budget, plus appropriations continued from prior years, encumbrances, and amendments.

## **APPROPRIATION**

An authorization made by the City Council that permits officials to incur obligations against, and to make expenditures of, governmental resources. Appropriations are usually made for fixed amounts and are typically granted for a one-year period.

## **ASSESSED VALUATION**

The estimated value placed upon real and personal property by the County Assessor as the basis for levying property taxes.

## **BUDGET**

A plan of financial operation including an estimate of proposed expenditures for a given period of time and the proposed means of financing them. Used without any modifier, the term usually indicates a financial plan for a single fiscal year. The term can refer to the financial plan presented to the governing body for adoption or the plan approved by that body.

## **CAPITAL IMPROVEMENT PROGRAM (CIP)**

A plan of proposed major capital expenditures including land and rights-of-way acquisition, buildings, street construction, and related facilities to be incurred over a fixed period of years. The plan sets forth each capital project, the amount to be expended in each year, and the method of financing those expenditures.

## **CAPITAL OUTLAY**

Expenditures for the acquisition of equipment of significant value and having a useful life of several years.

## **COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)**

Funds received from the US Department of Housing and Urban Development to assist with housing and economic opportunities, principally for low- and moderate-income persons.

## **CONTINGENCY**

Assets or other resources set aside to provide for unforeseen expenditures or uncertain amount(s).

## **CPI**

Consumer Price Index.

## **DEBT SERVICE FUND**

A fund which accounts for the accumulation of resources for, and the payment of, general long-term debt principal and interest.



# GLOSSARY OF ACRONYMS & TERMS

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## **DEPARTMENT**

The basic organizational unit of City government responsible for carrying out specific functions.

## **ENCUMBRANCE**

The recognition of a financial commitment that will subsequently become an expenditure, when goods and services are received. An encumbrance is created when a purchase order or contract is approved.

## **EXPENDITURES**

The outlay of financial resources. Expenditures include current operating expenses, debt service, and capital outlay.

## **FISCAL YEAR**

A 12-month period to which the annual operating budget applies and at the end of which, a government determines its financial position and operational results.

## **FULL-TIME EQUIVALENT (FTE)**

A term that expresses the amount of time for which a position has been budgeted in relation to the amount of time a regular, full-time employee normally works in a year. For budget and planning purposes, a year is defined as 2,080 hours. Firefighters may have a different level of hours worked but are displayed using the same basic method.

## **FUND**

A self-balancing set of accounts that is segregated for a specific purpose. These accounts are used to record cash and/or other resources together with all related liabilities, obligations, reserves, and equities of the fund.

## **FUND BALANCE**

The excess of a fund's assets over its liabilities.

## **GANN LIMIT**

The annual appropriation limit established in accordance with Article XIII B of the California Constitution. The limit is calculated by adjusting the 1978-79 "base" year appropriation by population growth and cost-of-living factors each year.

## **GENERAL FUND**

A governmental unit's primary operating fund that accounts for all of its activities and resources that are not required to be accounted for in a special purpose fund.

## **GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP)**

Uniform minimum standards and guidelines for financial accounting and reporting. They govern the form and content of the financial statements. GAAP provides a standard by which to measure financial presentations. The primary authoritative body on the application of GAAP to state and local government is the Governmental Accounting Standards Board.



# GLOSSARY OF ACRONYMS & TERMS

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## **GOVERNMENTAL ACCOUNTING STANDARDS BOARD (GASB)**

The authoritative accounting and financial reporting standard-setting body for governmental entities.

## **GRANT**

A contribution of assets (usually cash) by one government unit or other organization to be used for a specific purpose, activity, or facility. Typically, these contributions are made to local governments from the state and federal governments.

## **HUD**

US Department of Housing and Urban Development.

## **INTERNAL SERVICE FUND**

A fund which accounts for the financing of goods or services provided by one department to other departments of the City on a cost-reimbursement basis.

## **LOCAL AGENCY INVESTMENT FUND (LAIF)**

A voluntary program created by statute in 1977 as an investment alternative for California's local governments and special districts.

## **NATIONAL POLLUTION DISCHARGE ELIMINATION SYSTEM (NPDES)**

The federal Water Quality Act, which is coordinated with the Regional Water Quality Review Board, addressing the treatment of storm drain pollution.

## **NCJPFA**

National City Joint Powers Financing Authority.

## **POSITION**

A post of employment or defined role in an organization.

## **POST**

Peace Officer Standards Training.

## **OBJECTIVE**

A desired accomplishment that can be measured and achieved within a given period.

## **REVENUES**

Income received by the City, including such items as property taxes, fees, user charges, grants, fines and forfeitures, interest income, and other miscellaneous sources.

## **SAN DIEGO ASSOCIATION OF GOVERNMENTS (SANDAG)**

An association of San Diego County's 18 cities and the County of San Diego that serves as the forum for regional decision-making. As an association of local governments, SANDAG builds consensus, makes strategic plans, obtains and allocates resources, and provides data on a broad range of subjects pertinent to the San Diego region's quality of life.

## **SBOE**

State Board of Equalization.



# GLOSSARY OF ACRONYMS & TERMS

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## **SPECIAL REVENUE FUND**

A fund used to account for the proceeds of specific revenue sources (other than special assessments, expendable trusts, or for major capital projects) that are legally restricted to expenditures for specified purposes.

## **TAXES**

Compulsory charges levied by a government to finance services performed for the common benefit. This does not include charges for services rendered only to those who pay for and use those services.

## **TRANSIENT OCCUPANCY TAX (TOT)**

A tax levied by the City on persons who, on a temporary basis, occupy a hotel or other lodging facility.

## **TRUST AND AGENCY FUND**

A fund which accounts for assets held by the City in a trustee capacity or as an agent for individuals, private organizations, other governmental agencies, and/or other funds.

## **UNFILLED POSITION**

A vacant position for which funds have been appropriated

## **UNFUNDED POSITIOIN**

A position for which no funds have been appropriated.

## **VEHICLE LICENSE FEE (VLF)**

A fee established by the California Legislature in 1935 in lieu of property tax on vehicles. Vehicle owners pay a fee annually to the State based on a formula established by the Legislature.

Adopted Budget  
Fiscal Year 2022

# Schedule of Fees









# SCHEDULE OF FEES

## BUILDING

Administrative Fees		
#	Description	Fee
1	Travel and Documentation (standard) (2 trips)	\$130.00 each
2	Travel and Documentation (Each additional trip)	\$88.00 each
3	Permit Issuance	\$45.00 each
4	Construction & Demolition Admin Fee	\$118.00 flat or each
Mechanical Permit Fees		
1	Stand Alone Mechanical Plan Check	\$139.00/hr.
2	Air Conditioning Unit	\$43.00 each
3	Furnaces (F. A. U., Floor)	\$43.00 each
4	Wall Heater	\$43.00 each
5	Appliance Vent/Chimney (Only)	\$28.00 each
6	Refrigeration Compressor	\$88.00 each
7	Boiler	\$88.00 each
8	Chiller	\$88.00 each
9	Heat Pump (Package Unit)	\$43.00 each
10	Heater (Unit, Radiant, etc.)	\$43.00 each
11	Air Handler	\$43.00 each
12	Duct Work Only	\$88.00 each
13	Evaporative Cooler	\$43.00 each
14	Make-up Air System	\$88.00 each
15	Moisture Exhaust Duct (Clothes Dryer)	\$13.00 each
16	Vent Fan (Single Duct)	\$13.00 each
17	Vent System	\$43.00 each
18	Exhaust Hood and Duct (Residential)	\$43.00 each
19	Exhaust Hood- Type I (Commercial Grease Hood)	\$88.00 each
20	Exhaust Hood - Type II (Commercial Steam Hood)	\$88.00 each
21	Non-Residential Incinerator	\$88.00 each
22	Refrigerator Condenser Remote	\$88.00 each
23	Walk- in Box I Refrigerator Coil	\$88.00 each
Electrical Permit Fees		
1	Stand Alone Electrical Plan Check	\$139.00/hr.
2	Single Phase Service	\$55.00/per 100 amps or portion thereof
3	Three Phase Service	\$87.00/per 100 amps or portion thereof
All Other Types of Construction		
4	15 or 20 amp - First 10 circuits	\$28.00 each
5	15 or 20 amp - next 90 circuits	\$13.00 each
6	15 or 20 amp -over 100 circuits	\$7.00 each



# SCHEDULE OF FEES

7	25 to 40 amp circuits	\$43.00 each
8	50 to 175 amp circuits	\$58.00 each
9	200 amp and larger circuits	\$73.00 each
10	Temporary Service	\$43.00 each
11	Temporary Pole	\$43.00 each
12	Pre-Inspection	\$100.00/hr.
13	Generator Installation	\$43.00/kw
<b>Plumbing Permit Fees</b>		
1	Stand Alone Plumbing Plan Check	\$139.00/hr.
2	Fixtures	\$13.00 each
3	Gas System	\$28.00 first outlet
4	Gas Outlets	\$13.00 each additional
5	Building Sewer	\$43.00 each
6	Grease Trap	\$43.00 each
7	Backflow Preventer 1 through 5	\$28.00 first five
8	Backflow Preventer - Each additional (More than 5)	\$6.00 each additional
9	Roof Drain - Rainwater System	\$88.00
10	Water Heater – Residential - No Admin	\$50.00 each
10	Water Heater - Commercial	\$130.00 each
11	Water Pipe Repair I Replacement	\$28.00 each
12	Drain- Vent Repair I Alterations	\$28.00 each
13	Drinking Fountain	\$43.00 each
14	Solar Water System Fixtures	\$88.00
15	Graywater Systems (per hour)	\$145.00/hr.
16	Medical Gas System (Each Outlet)	\$13.00 each
<b>Miscellaneous</b>		
1	Repetitive plan check review	First permit at 100% of Fee Schedule Rate, each additional at 25% for Plan Check Fee, Inspections @ Full Fee Schedule Rate
<b>Antenna - Telecom Facility</b>		
2	Equipment container	\$776.00
3	Cellular/Mobile Phone, free-standing Monopalm	\$590.00 each
4	Cellular/Mobile Phone, co-location Antenna	\$532.00 each
5	Awning/Canopy (Supported by building)	\$444.00 each
6	Balcony Addition	\$590.00 each
7	Building Moving Application Fee	\$747.00 each
8	Carport	\$622.00 per 500 sq. ft.
9	Change of Occupancy	\$275.00 each
10	Close Existing Openings	\$600.00 each
11	Compliance Inspections/Re-inspections	\$134.00 each



## SCHEDULE OF FEES

12	Condo Conversion	\$633.00 each unit
13	Covered Porch	\$621.00 each
14	Deck	\$606.00 each
15	Demolition-Residential Partial Demo (flat fee)	\$150.00 each
16	Demolition - Residential	\$267.00 each
17	Demolition- Multifamily/Commercial	\$341.00 each
18	Door-New	\$359.00 each
19	Drywall (first 500 sq.ft.)	\$140.00 first 500 sq. ft.
20	Each additional 100 sq.ft.	\$13.00
21	Fence or Freestanding Wall (non- masonry) >7 feet in height	\$354.00 first 100 linear ft.
22	Each additional 100 lin. Feet	\$42.00
23	Fence or Freestanding Wall (masonry) >4 feet in height	\$420.00 first 100 linear ft.
24	Each additional 100 lin. Feet	\$57.00
25	Fireplace	Schedule Rate
26	Masonry	\$400.00 each
27	Pre-Fabricated/Metal	\$310.00 each
28	Flag pole (over 30 feet in height)	\$404.00 each
<b>Garage (Residential)</b>		
29	Attached	\$622.00 up to 750 sq.ft.
30	Detached	\$622.00 up to 750 sq.ft.
31	Greenhouse (non- commercial)	\$372.00 each
32	Insulation	\$207.00 each unit
33	Lighting pole	\$404.00 first pole
34	Each additional pole	\$57.00
35	Partition-Commercial, Interior	\$252.00 up to 30 linear ft.
36	Additional partition	\$13.00 each additional linear foot
37	Partition-Residential, Interior	\$252.00 up to 30 linear ft.
38	Additional partition	\$13.00 each additional 30 linear feet
39	Patio Cover without calculations	\$584.00 per 300 sq. ft.
40	Patio Cover with calculations	\$685.00 per 300 sq. ft.
41	Photovoltaic System	\$378.00 each
<b>Pile Foundation</b>		
42	Cast in place concrete (first 10 piles)	\$548.00 (1-10)
43	Additional Piles (increments of 10)	\$109.00 each 10
44	Driven (steel, pre-stressed concrete)	\$563.00 (1-10)
45	Additional Piles (increments of 10)	\$125.00 each 10
46	Pre- Plan Check Appointments	\$177.00 first hour



## SCHEDULE OF FEES

47	Pre-Plan Check appointment	\$88.00 each additional ½ hour
<b>Remodel - Residential</b>		
48	500 sq.ft.	\$748.00
49	Additional Remodel	\$43.00 per 100 sq. ft. or portion thereof
<b>Re-Roof</b>		
50	Tile/Shake- first 500 sq.ft.	\$240.00
51	Each additional 100 sq.ft.	\$13.00
52	Comp/Metal- first 500 sq.ft.	\$240.00
53	Each additional 100 sq.ft.	\$13.00
54	Roof Structure Replacement	\$648.00 first 500 sq. ft.
55	Each additional space 100 sq.ft.	\$54.00
56	Residential Re- Plumb (Flat Rate)	\$130.00 per unit
57	Residential Re-Wire (Flat Rate)	\$130.00 per unit
<b>Room Addition - First Story</b>		
58	Up to 500 sq.ft.	\$864.00
59	Each additional 100 sq.ft.	\$42.00
60	Up to 500 sq. ft. with calculations	\$1,135.00
61	each addition per 100 sq. ft. with calculations	\$52.00
<b>Room Addition - Multi-Story</b>		
62	Up to 500 sq.ft	\$1,165.00
63	Each addition per 100 sq. ft.	\$42.00
64	Up to 500 sq.ft. with calculations	\$1,296.00
65	Each addition per 100 sq.ft. with calculations	\$57.00
66	Sauna	\$310.00 each
67	Siding	\$173.00 first 400 sq. ft.
68	Additional siding	\$28.00 each additional 400 sq. ft.
<b>Signs</b>		
69	Pole Sign, Non-electric	\$362.00 each
70	Pole Sign, Electric	\$412.00 each
71	Wall/Awning Sign, Non-electric	\$310.00 each
72	Wall Sign-Electric	\$341.00 each
73	Skylight	\$310.00 each
74	Spa or Hot Tub (Pre-Fabricated)	\$267.00 each
75	Stairs-First Flight	\$267.00
76	Each additional flight	\$43.00
<b>Storage Racks</b>		
77	5'9" (up to 100 sq.ft.)	\$402.00
78	Each additional 100 sq.ft.	\$43.00
79	Stucco Applications	\$234.00 first 400 sq. ft.



# SCHEDULE OF FEES

80	Additional stucco application	\$43.00 each additional 400 sq. ft.
<b>Swimming Pool / Spa</b>		
81	Residential	\$675.00 first 800 sq. ft.
82	Each additional 100 sq.ft.	\$52.00
83	Commercial	\$741.00 first 800 sq. ft.
84	Commercial each additional 100 sq.ft.	\$52.00
<b>Window or Sliding Glass Door</b>		
85	New Window (Non-Structural)	\$252.00 each
86	Each additional (Non-Structural)	\$40.00 each
87	New Window Structural	\$382.00 each
88	Each additional structural	\$40.00 each
89	Repair/Replace-First 10 Windows (Retro-fit Windows)	\$219.00
90	Repair/Replace-Each additional 5 (Retro-fit Windows)	\$42.00
91	Plan Change and/or Review (Standard Hourly Rate)	\$170.00/hr.
92	Research	Hourly Rate of Personnel
93	Supplemental Inspection Fee	\$100.00/hr.
94	Emergency (Non- Scheduled) Call-Out Fee	\$354.00/four hrs.
95	After Hours (Scheduled) Call-Out Fee	\$184.00 each additional
96	Each additional hour	\$100.00
97	Public Records Act Copies	Refer to City Clerk Fees
98	Duplication of Building Plans	\$98.73 each
99	Certificate of Occupancy	\$60.00 each
100	Certificate of Occupancy (Duplicate)	\$49.00 each
101	Temporary Certificate of Occupancy	\$187.00 each
102	Job Card Replacement	\$36.00 each
103	Refund Processing	\$105.00 each
104	Change of Contractor/Architect or Owner	\$128.00 each
105	Product Review	\$82.00 each
106	Request/Research for alternative methods	\$154.86/hr.
107	Additional Plan Check Fee after Third Submittal	\$154.86 each
108	Supplemental Plan Check/Plan Change	\$154.86/hr.
109	Trash Enclosure	\$346.00 each
110	Commercial Coach (Construction/Temporary Trailers)	\$219.00 each
111	Modular Structures	\$722.00 each
<b>Mezzanine</b>		
112	First 500 Square Feet	\$500.00
113	Each additional 500 Square Feet	\$42.40
<b>Electrical Vehicle Charging Station</b>		
114	Residential (SFD or Duplex)	\$219.00 each
115	Commercial or Multifamily Residential	\$219.00 each
116	Commercial or Multifamily Residential	\$42.00 each additional



# SCHEDULE OF FEES

## BUILDING PERMIT FEES- CONSTRUCTION TYPES: IA, IB

IBC Class	IBC Occupancy	Square Footage	Plan Check Fee
A-1	Assembly—Fixed Seating Theater, Concert Hall	1,000	\$1,497.29 plus \$67.70 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	4,205.38 plus 63.54 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	7,382.22 plus 39.39 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	11,321.50 plus 37.16 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	22,468.63 plus 35.83 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f.
100,000	40,386.00 plus 30.51 for each additional 100 s.f. or fraction thereof		
A-2	Assembly—Food & Drink Restaurant, Night Club, Bar	1,000	\$1,999.27 plus \$86.92 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	5,476.12 plus 86.41 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	9,796.62 plus 52.10 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	15,006.63 plus 49.86 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	29,965.97 plus 47.78 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f.
100,000	53,855.79 plus 40.84 for each additional 100 s.f. or fraction thereof		
A-3	Assembly—Worship, Amusement Arcade, Church, Community Hall	1,000	\$1,999.27 plus \$86.92 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	5,476.12 plus 86.41 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	9,796.62 plus 52.10 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	15,006.63 plus 49.86 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	29,965.97 plus 47.78 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f.
100,000	53,855.79 plus 40.84 for each additional 100 s.f. or fraction thereof		
A-4	Assembly—Indoor Sport Viewing Arena, Skating Rink, Tennis Court	1,000	\$2,126.34 plus \$93.27 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	5,857.34 plus 88.95 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	10,304.91 plus 54.64 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	15,769.07 plus 52.83 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	31,617.93 plus 50.32 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f.
100,000	56,778.49 plus 28.78 for each additional 100 s.f. or fraction thereof		
A	A Occupancy Tenant Improvements	400	\$586.17 plus \$65.45 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 2000 s.f.
		2,000	1,633.33 plus 63.54 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 4000 s.f.
		4,000	2,904.07 plus 38.12 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 8000 s.f.
		8,000	4,428.95 plus 36.00 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	8,749.45 plus 34.95 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 40000 s.f.
40,000	15,738.50 plus 28.78 for each additional 100 s.f. or fraction thereof		
A-1	Assembly—Fixed Seating Theater, Concert Hall	1,000	\$1,983.98 plus \$19.06 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	2,746.42 plus 15.25 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	3,508.86 plus 16.52 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	5,160.82 plus 3.07 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	6,080.91 plus 11.69 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f.
100,000	11,926.29 plus 9.95 for each additional 100 s.f. or fraction thereof		
A-2	Assembly—Food & Drink Restaurant, Night Club, Bar	1,000	\$2,746.42 plus \$28.59 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	3,890.08 plus 20.33 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	4,906.67 plus 22.87 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	7,193.99 plus 4.34 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	8,495.31 plus 16.52 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f.
100,000	16,755.09 plus 14.12 for each additional 100 s.f. or fraction thereof		
A-3	Assembly—Worship, Amusement Arcade, Church, Community Hall	1,000	\$2,365.20 plus \$25.41 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	3,381.79 plus 15.25 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	4,144.23 plus 20.33 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	6,177.40 plus 3.49 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	7,224.57 plus 14.23 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f.
100,000	14,340.69 plus 12.16 for each additional 100 s.f. or fraction thereof		
A-4	Assembly—Indoor Sport Viewing Arena, Skating Rink, Tennis Court	1,000	\$2,365.20 plus \$25.41 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	3,381.79 plus 15.25 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	4,144.23 plus 20.33 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	6,177.40 plus 3.49 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	7,224.57 plus 14.23 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f.
100,000	14,340.69 plus 8.14 for each additional 100 s.f. or fraction thereof		
A	A Occupancy Tenant Improvements	400	\$1,221.54 plus \$31.77 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 2000 s.f.
		2,000	1,729.83 plus 19.06 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 4000 s.f.
		4,000	2,111.05 plus 22.24 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 8000 s.f.
		8,000	3,000.57 plus 5.49 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	3,659.58 plus 17.27 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 40000 s.f.
40,000	7,114.22 plus 14.23 for each additional 100 s.f. or fraction thereof		



# SCHEDULE OF FEES

## BUILDING PERMIT FEES- CONSTRUCTION TYPES: IA, IB

IBC Class	IBC Occupancy	Square Footage	Total
A-1	Assembly—Fixed Seating Theater, Concert Hall	1,000	\$3,481.27 plus \$86.76 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	6,951.80 plus 78.79 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	10,891.08 plus 55.91 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	16,482.32 plus 40.22 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	28,549.54 plus 47.53 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f.
100,000	52,312.29 plus 40.46 for each additional 100 s.f. or fraction thereof		
A-2	Assembly—Food & Drink Restaurant, Night Club, Bar	1,000	\$4,745.69 plus \$115.51 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	9,366.20 plus 106.74 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	14,703.29 plus 74.97 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	22,200.63 plus 54.20 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	38,461.27 plus 64.30 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f.
100,000	70,610.88 plus 54.96 for each additional 100 s.f. or fraction thereof		
A-3	Assembly—Worship, Amusement Arcade, Church, Community Hall	1,000	\$4,364.46 plus \$112.34 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	8,857.90 plus 101.66 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	13,940.85 plus 72.43 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	21,184.04 plus 53.36 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	37,190.54 plus 62.01 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f.
100,000	68,196.48 plus 53.00 for each additional 100 s.f. or fraction thereof		
A-4	Assembly—Indoor Sport Viewing Arena, Skating Rink, Tennis Court	1,000	\$4,491.54 plus \$118.69 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	9,239.13 plus 104.20 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	14,449.14 plus 74.97 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	21,946.48 plus 56.32 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	38,842.50 plus 64.55 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f.
100,000	71,119.17 plus 36.92 for each additional 100 s.f. or fraction thereof		
A	A Occupancy Tenant Improvements	400	\$1,807.71 plus \$97.22 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 2000 s.f.
		2,000	3,363.16 plus 82.60 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 4000 s.f.
		4,000	5,015.12 plus 60.36 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 8000 s.f.
		8,000	7,429.52 plus 41.50 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	12,409.03 plus 52.22 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 40000 s.f.
40,000	22,852.71 plus 43.00 for each additional 100 s.f. or fraction thereof		
B	Business—Bank	100	\$2,349.91 plus \$1,080.13 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 500 s.f.
		500	6,670.41 plus 1,016.59 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 1000 s.f.
		1,000	11,753.35 plus 636.90 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 2000 s.f.
		2,000	18,122.32 plus 605.72 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	36,293.83 plus 582.61 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
10,000	65,424.25 plus 329.18 for each additional 100 s.f. or fraction thereof		
B	Business—Clinic, Outpatient	100	\$2,095.76 plus \$984.82 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 500 s.f.
		500	6,035.04 plus 940.34 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 1000 s.f.
		1,000	10,736.76 plus 573.36 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 2000 s.f.
		2,000	16,470.36 plus 550.65 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	32,989.92 plus 531.78 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
10,000	59,578.87 plus 460.81 for each additional 100 s.f. or fraction thereof		
B	Business—Dry Cleaning	500	\$1,028.54 plus \$88.95 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 2500 s.f.
		2,500	2,807.57 plus 86.41 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	4,967.82 plus 50.83 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	7,509.29 plus 49.98 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 25000 s.f.
		25,000	15,006.63 plus 47.78 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
50,000	26,951.55 plus 27.85 for each additional 100 s.f. or fraction thereof		
B	Business—Professional Office	1,000	\$2,222.84 plus \$101.66 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	6,289.19 plus 99.12 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	11,245.06 plus 59.72 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	17,217.51 plus 57.66 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	34,514.80 plus 55.40 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f.
100,000	62,216.83 plus 31.56 for each additional 100 s.f. or fraction thereof		
B	Business—High Rise Office	5,000	\$6,685.70 plus \$18.43 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 25000 s.f.
		25,000	10,370.83 plus 50.95 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	23,108.76 plus 41.17 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f.
		100,000	43,694.68 plus 28.99 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 250000 s.f.
		250,000	87,184.40 plus 34.55 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 500000 s.f.
500,000	173,559.07 plus 33.30 for each additional 100 s.f. or fraction thereof		



# SCHEDULE OF FEES

## BUILDING PERMIT FEES- CONSTRUCTION TYPES: IA, IB

IBC Class	IBC Occupancy	Square Footage	Inspection Check Fee
B	Business—Bank	100	\$1,475.68 plus \$127.07 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 500 s.f.
		500	1,983.98 plus 101.66 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 1000 s.f.
		1,000	2,492.27 plus 114.37 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 2000 s.f.
		2,000	3,635.93 plus 21.97 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	4,294.95 plus 81.80 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	8,384.95 plus 46.22 for each additional 100 s.f. or fraction thereof
B	Business—Clinic, Outpatient	100	\$1,475.68 plus \$127.07 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 500 s.f.
		500	1,983.98 plus 101.66 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 1000 s.f.
		1,000	2,492.27 plus 114.37 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 2000 s.f.
		2,000	3,635.93 plus 21.97 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	4,294.95 plus 81.80 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	8,384.95 plus 70.88 for each additional 100 s.f. or fraction thereof
B	Business—Dry Cleaning	500	\$2,619.35 plus \$57.18 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 2500 s.f.
		2,500	3,763.01 plus 35.58 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	4,652.52 plus 45.75 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	6,939.85 plus 7.78 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 25000 s.f.
		25,000	8,107.16 plus 31.61 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	16,009.36 plus 18.42 for each additional 100 s.f. or fraction thereof
B	Business—Professional Office	1,000	\$3,381.79 plus \$31.77 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	4,652.52 plus 25.41 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	5,923.26 plus 27.96 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	8,718.88 plus 5.16 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	10,267.41 plus 19.87 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f.
		100,000	20,202.79 plus 11.32 for each additional 100 s.f. or fraction thereof
B	Business—High Rise Office	5,000	\$13,039.38 plus \$19.06 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 25000 s.f.
		25,000	16,851.58 plus 25.41 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	23,205.26 plus 14.74 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f.
		100,000	30,575.52 plus 7.90 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 250000 s.f.
		250,000	42,432.30 plus 14.65 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 500000 s.f.
		500,000	79,068.42 plus 14.12 for each additional 100 s.f. or fraction thereof
B	Business—Bank	100	\$3,825.59 plus \$1,207.20 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 500 s.f.
		500	8,654.39 plus 1,118.25 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 1000 s.f.
		1,000	14,245.62 plus 751.26 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 2000 s.f.
		2,000	21,758.25 plus 627.68 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	40,588.78 plus 664.41 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	73,809.20 plus 375.40 for each additional 100 s.f. or fraction thereof
B	Business—Clinic, Outpatient	100	\$3,571.45 plus \$1,111.89 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 500 s.f.
		500	8,019.02 plus 1,042.00 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 1000 s.f.
		1,000	13,229.03 plus 687.73 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 2000 s.f.
		2,000	20,106.29 plus 572.62 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	37,284.87 plus 613.58 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	67,963.82 plus 531.70 for each additional 100 s.f. or fraction thereof
B	Business—Dry Cleaning	500	\$3,647.89 plus \$146.13 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 2500 s.f.
		2,500	6,570.58 plus 121.99 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	9,620.35 plus 96.58 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	14,449.14 plus 57.76 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 25000 s.f.
		25,000	23,113.79 plus 79.39 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	42,960.91 plus 46.28 for each additional 100 s.f. or fraction thereof
B	Business—Professional Office	1,000	\$5,604.62 plus \$133.43 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	10,941.71 plus 124.53 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	17,168.31 plus 87.68 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	25,936.39 plus 62.82 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	44,782.21 plus 75.27 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f.
		100,000	82,419.63 plus 42.88 for each additional 100 s.f. or fraction thereof
B	Business—High Rise Office	5,000	\$19,725.07 plus \$37.49 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 25000 s.f.
		25,000	27,222.41 plus 76.37 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	46,314.02 plus 55.91 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f.
		100,000	74,270.20 plus 36.90 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 250000 s.f.
		250,000	129,616.70 plus 49.20 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 500000 s.f.
		500,000	252,627.48 plus 47.42 for each additional 100 s.f. or fraction thereof





# SCHEDULE OF FEES

## BUILDING PERMIT FEES- CONSTRUCTION TYPES: IA, IB

IBC Class	IBC Occupancy	Square Footage	Plan Check Fee
B	B Occupancy Tenant Improvements	250	\$443.81 plus \$63.54 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 1250 s.f.
		1,250	1,079.17 plus 71.16 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 2500 s.f.
		2,500	1,968.69 plus 40.66 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	2,985.28 plus 39.58 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 12500 s.f.
		12,500	5,953.83 plus 37.61 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 25000 s.f.
		25,000	10,655.56 plus 30.08 for each additional 100 s.f. or fraction thereof
E	Educational—Group Occupancy 6+ persons, up to the 12th Grade	500	\$1,348.61 plus \$114.37 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 2500 s.f.
		2,500	3,635.93 plus 113.05 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	6,462.13 plus 68.62 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	9,893.11 plus 65.64 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 25000 s.f.
		25,000	19,738.93 plus 63.27 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	35,557.20 plus 52.86 for each additional 100 s.f. or fraction thereof
E	Educational—Day Care 5+ children, older than 2 1/2 yrs	300	\$967.39 plus \$127.07 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 1500 s.f.
		1,500	2,492.27 plus 129.11 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 3000 s.f.
		3,000	4,428.95 plus 80.48 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 6000 s.f.
		6,000	6,843.35 plus 75.51 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 15000 s.f.
		15,000	13,639.40 plus 73.26 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 30000 s.f.
		30,000	24,628.88 plus 60.18 for each additional 100 s.f. or fraction thereof
F-1	Factory Industrial—Moderate Hazard	1,500	\$2,395.78 plus \$21.18 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 7500 s.f.
		7,500	3,666.51 plus 58.01 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 15000 s.f.
		15,000	8,017.59 plus 46.80 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 30000 s.f.
		30,000	15,037.21 plus 33.11 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 75000 s.f.
		75,000	29,935.39 plus 39.35 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 150000 s.f.
		150,000	59,447.03 plus 36.74 for each additional 100 s.f. or fraction thereof
F-2	Factory Industrial—Low Hazard	2,000	\$2,522.85 plus \$55.59 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	6,970.42 plus 54.95 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	12,465.16 plus 33.83 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 40000 s.f.
		40,000	19,230.64 plus 31.82 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f.
		100,000	38,322.25 plus 30.66 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 200000 s.f.
		200,000	68,977.55 plus 26.36 for each additional 100 s.f. or fraction thereof
B	B Occupancy Tenant Improvements	250	\$1,094.46 plus \$38.12 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 1250 s.f.
		1,250	1,475.68 plus 20.33 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 2500 s.f.
		2,500	1,729.83 plus 35.58 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	2,619.35 plus 5.40 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 12500 s.f.
		12,500	3,024.21 plus 23.57 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 25000 s.f.
		25,000	5,970.55 plus 18.85 for each additional 100 s.f. or fraction thereof
E	Educational—Group Occupancy 6+ persons, up to the 12th Grade	500	\$1,841.62 plus \$31.77 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 2500 s.f.
		2,500	2,476.98 plus 26.03 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	3,127.64 plus 30.50 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	4,652.52 plus 5.34 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 25000 s.f.
		25,000	5,453.90 plus 21.50 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	10,829.93 plus 17.97 for each additional 100 s.f. or fraction thereof
E	Educational—Day Care 5+ children, older than 2 1/2 yrs	300	\$1,841.62 plus \$52.95 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 1500 s.f.
		1,500	2,476.98 plus 43.38 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 3000 s.f.
		3,000	3,127.64 plus 50.83 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 6000 s.f.
		6,000	4,652.52 plus 8.90 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 15000 s.f.
		15,000	5,453.90 plus 35.84 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 30000 s.f.
		30,000	10,829.93 plus 29.44 for each additional 100 s.f. or fraction thereof
F-1	Factory Industrial—Moderate Hazard	1,500	\$2,746.42 plus \$12.71 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 7500 s.f.
		7,500	3,508.86 plus 17.15 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 15000 s.f.
		15,000	4,794.88 plus 9.32 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 30000 s.f.
		30,000	6,192.69 plus 5.45 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 75000 s.f.
		75,000	8,646.03 plus 9.86 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 150000 s.f.
		150,000	16,039.94 plus 9.20 for each additional 100 s.f. or fraction thereof
F-2	Factory Industrial—Low Hazard	2,000	\$5,414.96 plus \$25.41 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	7,448.14 plus 21.76 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	9,623.68 plus 21.60 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 40000 s.f.
		40,000	13,944.18 plus 4.09 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f.
		100,000	16,397.51 plus 16.16 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 200000 s.f.
		200,000	32,559.50 plus 13.90 for each additional 100 s.f. or fraction thereof



# SCHEDULE OF FEES

## BUILDING PERMIT FEES- CONSTRUCTION TYPES: IA, IB

IBC Class	IBC Occupancy	Square Footage	Total
B	B Occupancy Tenant Improvements	250	\$1,538.27 plus \$101.66 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 1250 s.f.
		1,250	2,554.86 plus 91.49 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 2500 s.f.
		2,500	3,698.52 plus 76.24 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	5,604.62 plus 44.98 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 12500 s.f.
		12,500	8,978.05 plus 61.18 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 25000 s.f.
		25,000	16,626.11 plus 48.93 for each additional 100 s.f. or fraction thereof
E	Educational—Group Occupancy 6+ persons, up to the 12th Grade	500	\$3,190.23 plus \$146.13 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 2500 s.f.
		2,500	6,112.92 plus 139.07 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	9,589.77 plus 99.12 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	14,545.64 plus 70.98 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 25000 s.f.
		25,000	25,192.83 plus 84.78 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	46,387.13 plus 70.83 for each additional 100 s.f. or fraction thereof
E	Educational—Day Care 5+ children, older than 2 1/2 yrs	300	\$2,809.00 plus \$180.02 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 1500 s.f.
		1,500	4,969.25 plus 172.49 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 3000 s.f.
		3,000	7,556.59 plus 131.31 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 6000 s.f.
		6,000	11,495.87 plus 84.42 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 15000 s.f.
		15,000	19,093.30 plus 109.10 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 30000 s.f.
		30,000	35,458.81 plus 89.62 for each additional 100 s.f. or fraction thereof
F-1	Factory Industrial—Moderate Hazard	1,500	\$5,142.19 plus \$33.89 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 7500 s.f.
		7,500	7,175.37 plus 75.16 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 15000 s.f.
		15,000	12,812.47 plus 56.12 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 30000 s.f.
		30,000	21,229.90 plus 38.56 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 75000 s.f.
		75,000	38,581.42 plus 49.21 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 150000 s.f.
		150,000	75,486.97 plus 45.94 for each additional 100 s.f. or fraction thereof
F-2	Factory Industrial—Low Hazard	2,000	\$7,937.81 plus \$81.01 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	14,418.56 plus 76.70 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	22,088.84 plus 55.43 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 40000 s.f.
		40,000	33,174.82 plus 35.91 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f.
		100,000	54,719.76 plus 46.82 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 200000 s.f.
		200,000	101,537.05 plus 40.26 for each additional 100 s.f. or fraction thereof
H-1	High Hazard Group H-1 Pose a detonation hazard	600	\$743.82 plus \$44.91 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 3000 s.f.
		3,000	1,821.56 plus 47.61 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 6000 s.f.
		6,000	3,249.95 plus 28.04 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 12000 s.f.
		12,000	4,932.48 plus 26.12 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 30000 s.f.
		30,000	9,634.20 plus 25.41 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 60000 s.f.
		60,000	17,258.62 plus 20.67 for each additional 100 s.f. or fraction thereof
H-3	High Hazard Group H-3 Readily support combustion	600	\$1,125.04 plus \$76.67 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 3000 s.f.
		3,000	2,965.22 plus 73.03 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 6000 s.f.
		6,000	5,156.05 plus 44.99 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 12000 s.f.
		12,000	7,855.17 plus 42.36 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 30000 s.f.
		30,000	15,479.59 plus 40.66 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 60000 s.f.
		60,000	27,678.65 plus 33.30 for each additional 100 s.f. or fraction thereof
H-4	High Hazard Group H-4 Pose health hazards	300	\$489.67 plus \$68.63 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 1500 s.f.
		1,500	1,313.27 plus 69.81 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 3000 s.f.
		3,000	2,360.43 plus 39.14 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 6000 s.f.
		6,000	3,534.67 plus 36.71 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 15000 s.f.
		15,000	6,838.59 plus 35.58 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 30000 s.f.
		30,000	12,175.67 plus 28.10 for each additional 100 s.f. or fraction thereof
H-5	High Hazard Group H-5 Semiconductor Fabrication, R&D	1,000	\$1,252.11 plus \$52.36 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	3,346.45 plus 48.90 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	5,791.42 plus 30.80 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	8,871.76 plus 28.80 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	17,512.76 plus 27.70 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f.
		100,000	31,363.78 plus 23.03 for each additional 100 s.f. or fraction thereof
I-1	Institutional—17+ persons, ambulatory	1,000	\$2,299.28 plus \$98.48 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	6,238.56 plus 96.58 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	11,067.35 plus 60.03 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	17,070.39 plus 56.34 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	33,971.17 plus 54.51 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f.
		100,000	61,226.06 plus 46.72 for each additional 100 s.f. or fraction thereof



# SCHEDULE OF FEES

## BUILDING PERMIT FEES- CONSTRUCTION TYPES: IA, IB

IBC Class	IBC Occupancy	Square Footage	Inspection Check Fee
H-1	High Hazard Group H-1 Pose a detonation hazard	600	\$1,729.83 plus \$26.47 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 3000 s.f.
		3,000	2,365.20 plus 21.18 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 6000 s.f.
		6,000	3,000.57 plus 23.30 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 12000 s.f.
		12,000	4,398.37 plus 4.54 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 30000 s.f.
		30,000	5,215.04 plus 16.60 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 60000 s.f.
60,000	10,194.56 plus 13.50 for each additional 100 s.f. or fraction thereof		
H-3	High Hazard Group H-3 Readily support combustion	600	\$2,492.27 plus \$42.36 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 3000 s.f.
		3,000	3,508.86 plus 33.89 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 6000 s.f.
		6,000	4,525.45 plus 33.89 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 12000 s.f.
		12,000	6,558.63 plus 6.65 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 30000 s.f.
		30,000	7,756.51 plus 25.07 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 60000 s.f.
60,000	15,277.50 plus 20.53 for each additional 100 s.f. or fraction thereof		
H-4	High Hazard Group H-4 Pose health hazards	300	\$1,602.76 plus \$52.95 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 1500 s.f.
		1,500	2,238.12 plus 42.36 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 3000 s.f.
		3,000	2,873.49 plus 42.36 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 6000 s.f.
		6,000	4,144.23 plus 9.07 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 15000 s.f.
		15,000	4,960.90 plus 31.50 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 30000 s.f.
30,000	9,686.26 plus 24.88 for each additional 100 s.f. or fraction thereof		
H-5	High Hazard Group H-5 Semiconductor Fabrication, R&D	1,000	\$3,127.64 plus \$31.77 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	4,398.37 plus 20.33 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	5,414.96 plus 26.69 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	8,083.51 plus 4.84 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	9,535.54 plus 18.35 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f.
100,000	18,708.49 plus 15.25 for each additional 100 s.f. or fraction thereof		
I-1	Institutional—17+ persons, ambulatory	1,000	\$3,635.93 plus \$38.12 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	5,160.82 plus 27.96 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	6,558.63 plus 30.50 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	9,608.39 plus 5.64 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	11,299.28 plus 21.90 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f.
100,000	22,251.26 plus 18.78 for each additional 100 s.f. or fraction thereof		
H-1	High Hazard Group H-1 Pose a detonation hazard	600	\$2,473.65 plus \$71.38 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 3000 s.f.
		3,000	4,186.76 plus 68.79 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 6000 s.f.
		6,000	6,250.51 plus 51.34 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 12000 s.f.
		12,000	9,330.86 plus 30.66 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 30000 s.f.
		30,000	14,849.25 plus 42.01 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 60000 s.f.
60,000	27,453.17 plus 34.17 for each additional 100 s.f. or fraction thereof		
H-3	High Hazard Group H-3 Readily support combustion	600	\$3,617.31 plus \$119.03 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 3000 s.f.
		3,000	6,474.08 plus 106.91 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 6000 s.f.
		6,000	9,681.50 plus 78.87 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 12000 s.f.
		12,000	14,413.80 plus 49.01 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 30000 s.f.
		30,000	23,236.10 plus 65.73 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 60000 s.f.
60,000	42,956.15 plus 53.82 for each additional 100 s.f. or fraction thereof		
H-4	High Hazard Group H-4 Pose health hazards	300	\$2,092.43 plus \$121.58 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 1500 s.f.
		1,500	3,551.39 plus 112.17 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 3000 s.f.
		3,000	5,233.93 plus 81.50 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 6000 s.f.
		6,000	7,678.90 plus 45.78 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 15000 s.f.
		15,000	11,799.48 plus 67.08 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 30000 s.f.
30,000	21,861.94 plus 52.98 for each additional 100 s.f. or fraction thereof		
H-5	High Hazard Group H-5 Semiconductor Fabrication, R&D	1,000	\$4,379.75 plus \$84.13 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	7,744.82 plus 69.23 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	11,206.38 plus 57.49 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	16,955.27 plus 33.64 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	27,048.30 plus 46.05 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f.
100,000	50,072.26 plus 38.28 for each additional 100 s.f. or fraction thereof		
I-1	Institutional—17+ persons, ambulatory	1,000	\$5,935.21 plus \$136.60 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	11,399.38 plus 124.53 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	17,625.98 plus 90.53 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	26,678.78 plus 61.97 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	45,270.45 plus 76.41 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f.
100,000	83,477.32 plus 65.50 for each additional 100 s.f. or fraction thereof		



# SCHEDULE OF FEES

## BUILDING PERMIT FEES- CONSTRUCTION TYPES: IA, IB

IBC Class	IBC Occupancy	Square Footage	Plan Check Fee
I-2	Institutional—6+ persons, non-ambulatory	1,000	\$2,553.43 plus \$111.19 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	7,001.00 plus 109.28 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	12,465.16 plus 67.65 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	19,230.64 plus 63.54 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	38,291.67 plus 61.37 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f.
100,000	68,977.55 plus 52.33 for each additional 100 s.f. or fraction thereof		
M	Mercantile—Department & Drug Store	1,000	\$1,475.68 plus \$63.54 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	4,017.15 plus 61.61 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	7,097.50 plus 38.12 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	10,909.70 plus 36.21 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	21,772.11 plus 34.82 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f.
100,000	39,181.18 plus 29.52 for each additional 100 s.f. or fraction thereof		
M	Mercantile—Market	500	\$840.32 plus \$69.89 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 2500 s.f.
		2,500	2,238.12 plus 67.30 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	3,920.66 plus 43.21 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	6,080.91 plus 40.22 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 25000 s.f.
		25,000	12,114.52 plus 38.12 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
50,000	21,645.03 plus 31.80 for each additional 100 s.f. or fraction thereof		
M	Mercantile—Motor fuel-dispensing	100	\$2,075.71 plus \$889.51 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 500 s.f.
		500	5,633.77 plus 864.10 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 1000 s.f.
		1,000	9,954.27 plus 521.00 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 2000 s.f.
		2,000	15,164.28 plus 506.10 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	30,347.19 plus 481.56 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
10,000	54,425.24 plus 415.50 for each additional 100 s.f. or fraction thereof		
M	M Occupancy Tenant Improvements	500	\$713.24 plus \$57.18 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 2500 s.f.
		2,500	1,856.90 plus 61.61 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	3,397.08 plus 35.58 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	5,176.10 plus 33.99 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 25000 s.f.
		25,000	10,274.33 plus 32.53 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
50,000	18,407.04 plus 27.07 for each additional 100 s.f. or fraction thereof		
I-2	Institutional—6+ persons, non-ambulatory	1,000	\$4,525.45 plus \$47.65 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	6,431.55 plus 33.04 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	8,083.51 plus 38.12 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	11,895.71 plus 7.33 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	14,094.90 plus 27.50 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f.
100,000	27,842.49 plus 23.44 for each additional 100 s.f. or fraction thereof		
M	Mercantile—Department & Drug Store	1,000	\$2,619.35 plus \$28.59 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	3,763.01 plus 17.79 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	4,652.52 plus 22.87 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	6,939.85 plus 3.99 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	8,137.73 plus 16.06 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f.
100,000	16,167.01 plus 13.61 for each additional 100 s.f. or fraction thereof		
M	Mercantile—Market	500	\$2,365.20 plus \$44.48 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 2500 s.f.
		2,500	3,254.71 plus 35.58 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	4,144.23 plus 38.12 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	6,050.33 plus 7.14 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 25000 s.f.
		25,000	7,121.15 plus 28.05 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
50,000	14,133.84 plus 23.40 for each additional 100 s.f. or fraction thereof		
M	Mercantile—Motor fuel-dispensing	100	\$3,158.22 plus \$317.68 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 500 s.f.
		500	4,428.95 plus 228.73 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 1000 s.f.
		1,000	5,572.61 plus 266.85 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 2000 s.f.
		2,000	8,241.16 plus 49.42 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	9,723.77 plus 188.54 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
10,000	19,150.86 plus 162.68 for each additional 100 s.f. or fraction thereof		
M	M Occupancy Tenant Improvements	500	\$1,729.83 plus \$38.12 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 2500 s.f.
		2,500	2,492.27 plus 25.41 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	3,127.64 plus 27.96 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	4,525.45 plus 5.24 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 25000 s.f.
		25,000	5,311.54 plus 20.93 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
50,000	10,545.20 plus 17.42 for each additional 100 s.f. or fraction thereof		



# SCHEDULE OF FEES

## BUILDING PERMIT FEES- CONSTRUCTION TYPES: IA, IB

IBC Class	IBC Occupancy	Square Footage	Total	
I-2	Institutional—6+ persons, non-ambulatory	1,000	\$7,078.87	plus \$158.84 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	13,432.55	plus 142.32 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	20,548.67	plus 105.78 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	31,126.35	plus 70.87 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	52,386.57	plus 88.87 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f.
100,000	96,820.04	plus 75.77 for each additional 100 s.f. or fraction thereof		
M	Mercantile—Department & Drug Store	1,000	\$4,095.03	plus \$92.13 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	7,780.16	plus 79.40 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	11,750.02	plus 61.00 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	17,849.55	plus 40.20 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	29,909.84	plus 50.88 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f.
100,000	55,348.20	plus 43.13 for each additional 100 s.f. or fraction thereof		
M	Mercantile—Market	500	\$3,205.51	plus \$114.37 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 2500 s.f.
		2,500	5,492.84	plus 102.88 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	8,064.89	plus 81.33 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	12,131.24	plus 47.36 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 25000 s.f.
		25,000	19,235.66	plus 66.17 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
50,000	35,778.87	plus 55.20 for each additional 100 s.f. or fraction thereof		
M	Mercantile—Motor fuel-dispensing	100	\$5,233.93	plus \$1,207.20 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 500 s.f.
		500	10,062.72	plus 1,092.83 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 1000 s.f.
		1,000	15,526.88	plus 787.86 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 2000 s.f.
		2,000	23,405.44	plus 555.52 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	40,070.96	plus 670.10 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
10,000	73,576.10	plus 578.18 for each additional 100 s.f. or fraction thereof		
M	M Occupancy Tenant Improvements	500	\$2,443.07	plus \$95.31 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 2500 s.f.
		2,500	4,349.18	plus 87.02 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	6,524.71	plus 63.54 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	9,701.55	plus 39.23 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 25000 s.f.
		25,000	15,585.87	plus 53.47 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
50,000	28,952.24	plus 44.49 for each additional 100 s.f. or fraction thereof		
R-1	Residential—Transient Boarding Houses, Hotels, Motels	1,000	\$1,856.90	plus \$85.77 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	5,287.89	plus 81.94 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	9,384.82	plus 49.56 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	14,340.69	plus 48.07 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	28,761.15	plus 46.12 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f.
100,000	51,822.62	plus 39.43 for each additional 100 s.f. or fraction thereof		
R-2	Residential—Permanent, 2+ Dwellings Apartment, Dormitory, Timeshare	1,000	\$2,009.79	plus \$79.42 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	5,186.63	plus 78.79 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	9,125.91	plus 48.90 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	14,015.86	plus 71.58 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	35,491.29	plus 28.97 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f.
100,000	49,977.67	plus 24.83 for each additional 100 s.f. or fraction thereof		
R-2	Residential—Permanent, 2+, Repeat Apartment, Dormitory, Timeshare	1,000	\$866.13	plus \$25.41 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	1,882.72	plus 25.41 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	3,153.45	plus 17.13 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	4,866.56	plus 15.25 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	9,441.21	plus 14.74 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f.
100,000	16,811.48	plus 11.98 for each additional 100 s.f. or fraction thereof		
R-3	Dwellings—Custom Homes	1,500	\$2,965.22	plus \$101.66 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 2500 s.f.
		2,500	3,981.81	plus 114.21 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 4000 s.f.
		4,000	5,694.92	plus 114.37 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	6,838.59	plus 103.19 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 7000 s.f.
		7,000	8,902.34	plus 102.68 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
10,000	11,982.68	plus 77.37 for each additional 100 s.f. or fraction thereof		
R-3	Dwellings—Production Phase of Master Plan (repeats)	1,500	\$1,186.19	plus \$38.12 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 2500 s.f.
		2,500	1,567.42	plus 37.96 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 4000 s.f.
		4,000	2,136.86	plus 38.12 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	2,518.08	plus 39.65 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 7000 s.f.
		7,000	3,311.10	plus 34.91 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
10,000	4,358.27	plus 22.58 for each additional 100 s.f. or fraction thereof		



# SCHEDULE OF FEES

## BUILDING PERMIT FEES- CONSTRUCTION TYPES: IA, IB

IBC Class	IBC Occupancy	Square Footage	Inspection Check Fee
R-1	Residential—Transient Boarding Houses, Hotels, Motels	1,000	\$2,770.07 plus \$25.41 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	3,786.66 plus 20.33 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	4,803.24 plus 21.60 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	6,963.49 plus 4.34 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	8,264.81 plus 16.01 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f.
100,000	16,270.44 plus 13.69 for each additional 100 s.f. or fraction thereof		
R-2	Residential—Permanent, 2+ Dwellings Apartment, Dormitory, Timeshare	1,000	\$2,649.92 plus \$25.41 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	3,666.51 plus 17.79 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	4,556.03 plus 21.60 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	6,716.28 plus 3.89 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	7,883.59 plus 15.55 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f.
100,000	15,658.72 plus 13.33 for each additional 100 s.f. or fraction thereof		
R-2	Residential—Permanent, 2+, Repeat Apartment, Dormitory, Timeshare	1,000	\$2,522.85 plus \$25.41 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	3,539.44 plus 20.33 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	4,556.03 plus 20.33 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	6,589.20 plus 3.89 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	7,756.51 plus 15.30 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f.
100,000	15,404.57 plus 12.44 for each additional 100 s.f. or fraction thereof		
R-3	Dwellings—Custom Homes	1,500	\$2,492.27 plus \$63.54 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 2500 s.f.
		2,500	3,127.64 plus 25.41 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 4000 s.f.
		4,000	3,508.86 plus 25.41 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	3,763.01 plus 26.94 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 7000 s.f.
		7,000	4,301.88 plus 38.12 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
10,000	5,445.54 plus 28.73 for each additional 100 s.f. or fraction thereof		
R-3	Dwellings—Production Phase of Master Plan (repeats)	1,500	\$1,777.13 plus \$50.83 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 2500 s.f.
		2,500	2,285.42 plus 16.94 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 4000 s.f.
		4,000	2,539.57 plus 25.41 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	2,793.72 plus 14.24 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 7000 s.f.
		7,000	3,078.44 plus 29.65 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
10,000	3,967.96 plus 19.18 for each additional 100 s.f. or fraction thereof		
R-1	Residential—Transient Boarding Houses, Hotels, Motels	1,000	\$4,626.97 plus \$111.19 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	9,074.55 plus 102.27 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	14,188.06 plus 71.16 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	21,304.18 plus 52.41 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	37,025.96 plus 62.13 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f.
100,000	68,093.06 plus 53.12 for each additional 100 s.f. or fraction thereof		
R-2	Residential—Permanent, 2+ Dwellings Apartment, Dormitory, Timeshare	1,000	\$4,659.71 plus \$104.84 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	8,853.14 plus 96.58 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	13,681.93 plus 70.50 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	20,732.13 plus 75.48 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	43,374.87 plus 44.52 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f.
100,000	65,636.39 plus 38.16 for each additional 100 s.f. or fraction thereof		
R-2	Residential—Permanent, 2+, Repeat Apartment, Dormitory, Timeshare	1,000	\$3,388.98 plus \$50.83 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	5,422.15 plus 45.75 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	7,709.48 plus 37.46 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	11,455.77 plus 19.14 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	17,197.72 plus 30.04 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f.
100,000	32,216.05 plus 24.42 for each additional 100 s.f. or fraction thereof		
R-3	Dwellings—Custom Homes	1,500	\$5,457.50 plus \$165.20 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 2500 s.f.
		2,500	7,109.45 plus 139.62 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 4000 s.f.
		4,000	9,203.78 plus 139.78 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	10,601.59 plus 130.13 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 7000 s.f.
		7,000	13,204.22 plus 140.80 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
10,000	17,428.22 plus 106.10 for each additional 100 s.f. or fraction thereof		
R-3	Dwellings—Production Phase of Master Plan (repeats)	1,500	\$2,963.32 plus \$88.95 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 2500 s.f.
		2,500	3,852.84 plus 54.91 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 4000 s.f.
		4,000	4,676.43 plus 63.54 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	5,311.80 plus 53.89 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 7000 s.f.
		7,000	6,389.54 plus 64.56 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
10,000	8,326.22 plus 41.76 for each additional 100 s.f. or fraction thereof		



# SCHEDULE OF FEES

## BUILDING PERMIT FEES- CONSTRUCTION TYPES: IA, IB

IBC Class	IBC Occupancy	Square Footage	Plan Check Fee
R-3	Dwellings—Alternate Materials	1,500	\$2,075.71 plus \$88.95 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 2500 s.f.
		2,500	2,965.22 plus 80.32 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 4000 s.f.
		4,000	4,170.04 plus 76.24 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	4,932.48 plus 77.77 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 7000 s.f.
		7,000	6,487.94 plus 73.03 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	8,678.77 plus 51.67 for each additional 100 s.f. or fraction thereof
R-4	Residential—Assisted Living (6-16 persons)	1,000	\$2,126.34 plus \$92.13 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	5,811.47 plus 89.26 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	10,274.33 plus 54.64 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	15,738.50 plus 52.63 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	31,526.19 plus 50.38 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f.
		100,000	56,717.33 plus 43.14 for each additional 100 s.f. or fraction thereof
S-1	Storage—Moderate Hazard	1,000	\$743.82 plus \$33.30 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	2,075.71 plus 33.65 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	3,758.24 plus 18.10 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	5,567.85 plus 18.21 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	11,032.01 plus 17.28 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f.
		100,000	19,673.01 plus 14.33 for each additional 100 s.f. or fraction thereof
S-1	Storage—Moderate Hazard, Repair Garage Motor Vehicles (not High Hazard)	500	\$870.89 plus \$66.59 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 2500 s.f.
		2,500	2,202.78 plus 62.22 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	3,758.24 plus 38.73 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	5,694.92 plus 37.27 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 25000 s.f.
		25,000	11,286.16 plus 35.58 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	20,181.31 plus 29.74 for each additional 100 s.f. or fraction thereof
S-2	Storage—Low Hazard	1,000	\$870.89 plus \$33.30 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	2,202.78 plus 43.82 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	4,393.61 plus 23.18 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	6,711.51 plus 21.60 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	13,192.26 plus 20.84 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f.
		100,000	23,612.29 plus 17.52 for each additional 100 s.f. or fraction thereof
R-3	Dwellings—Alternate Materials	1,500	\$2,873.49 plus \$76.24 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 2500 s.f.
		2,500	3,635.93 plus 25.41 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 4000 s.f.
		4,000	4,017.15 plus 38.12 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	4,398.37 plus 26.94 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 7000 s.f.
		7,000	4,937.25 plus 46.59 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	6,335.06 plus 32.96 for each additional 100 s.f. or fraction thereof
R-4	Residential—Assisted Living (6-16 persons)	1,000	\$2,274.48 plus \$66.40 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	4,930.32 plus 25.41 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	6,201.05 plus 27.96 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	8,996.67 plus 5.61 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	10,679.20 plus 20.59 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f.
		100,000	20,972.16 plus 17.63 for each additional 100 s.f. or fraction thereof
S-1	Storage—Moderate Hazard	1,000	\$3,127.64 plus \$31.77 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	4,398.37 plus 22.87 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	5,542.04 plus 25.41 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	8,083.51 plus 4.84 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	9,535.54 plus 18.60 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f.
		100,000	18,835.56 plus 15.43 for each additional 100 s.f. or fraction thereof
S-1	Storage—Moderate Hazard, Repair Garage Motor Vehicles (not High Hazard)	500	\$2,111.05 plus \$44.48 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 2500 s.f.
		2,500	3,000.57 plus 30.50 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	3,763.01 plus 33.04 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	5,414.96 plus 7.14 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 25000 s.f.
		25,000	6,485.78 plus 25.00 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	12,736.03 plus 20.90 for each additional 100 s.f. or fraction thereof
S-2	Storage—Low Hazard	1,000	\$2,873.49 plus \$25.41 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	3,890.08 plus 20.33 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	4,906.67 plus 24.14 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	7,321.07 plus 4.42 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	8,646.03 plus 16.57 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f.
		100,000	16,929.46 plus 13.93 for each additional 100 s.f. or fraction thereof



# SCHEDULE OF FEES

## BUILDING PERMIT FEES- CONSTRUCTION TYPES: IA, IB

IBC Class	IBC Occupancy	Square Footage	Total	
R-3	Dwellings—Alternate Materials	1,500	\$4,949.20	plus \$165.20 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 2500 s.f.
		2,500	6,601.16	plus 105.74 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 4000 s.f.
		4,000	8,187.20	plus 114.37 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	9,330.86	plus 104.72 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 7000 s.f.
		7,000	11,425.19	plus 119.62 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	15,013.82	plus 84.63 for each additional 100 s.f. or fraction thereof
R-4	Residential—Assisted Living (6-16 persons)	1,000	\$4,400.82	plus \$158.52 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	10,741.79	plus 114.67 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	16,475.39	plus 82.60 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	24,735.17	plus 58.23 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	42,205.40	plus 70.97 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f.
		100,000	77,689.49	plus 60.77 for each additional 100 s.f. or fraction thereof
S-1	Storage—Moderate Hazard	1,000	\$3,871.46	plus \$65.07 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	6,474.08	plus 56.52 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	9,300.28	plus 43.51 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	13,651.36	plus 23.05 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	20,567.55	plus 35.88 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f.
		100,000	38,508.57	plus 29.76 for each additional 100 s.f. or fraction thereof
S-1	Storage—Moderate Hazard, Repair Garage Motor Vehicles (not High Hazard)	500	\$2,981.94	plus \$111.07 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 2500 s.f.
		2,500	5,203.35	plus 92.72 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	7,521.25	plus 71.77 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	11,109.89	plus 44.41 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 25000 s.f.
		25,000	17,771.94	plus 60.58 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	32,917.34	plus 50.64 for each additional 100 s.f. or fraction thereof
S-2	Storage—Low Hazard	1,000	\$3,744.39	plus \$58.71 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	6,092.86	plus 64.15 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	9,300.28	plus 47.32 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	14,032.58	plus 26.02 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	21,838.29	plus 37.41 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f.
		100,000	40,541.75	plus 31.45 for each additional 100 s.f. or fraction thereof
S-2	Storage—Low Hazard, Parking Garages Open or Enclosed	1,000	\$855.60	plus \$35.33 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	2,268.70	plus 35.58 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	4,047.73	plus 21.91 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	6,238.56	plus 20.43 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	12,368.67	plus 19.69 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f.
		100,000	22,214.48	plus 16.55 for each additional 100 s.f. or fraction thereof
Other Tenant Improvements		600	\$840.32	plus \$52.95 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 3000 s.f.
		3,000	2,111.05	plus 55.07 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 6000 s.f.
		6,000	3,763.01	plus 33.89 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 12000 s.f.
		12,000	5,796.18	plus 31.85 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 30000 s.f.
		30,000	11,529.78	plus 30.97 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 60000 s.f.
		60,000	20,821.44	plus 25.95 for each additional 100 s.f. or fraction thereof
B	Shell Bldg: Business—Professional Office	1,000	\$1,363.90	plus \$60.74 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	3,793.58	plus 58.45 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	6,716.28	plus 37.16 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	10,431.99	plus 34.41 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	20,755.52	plus 32.91 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f.
		100,000	37,209.16	plus 28.10 for each additional 100 s.f. or fraction thereof
Other Shell Building		1,000	\$1,236.83	plus \$57.57 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	3,539.44	plus 53.37 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	6,207.98	plus 33.34 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	9,542.47	plus 31.87 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	19,103.56	plus 30.37 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f.
		100,000	34,286.47	plus 25.93 for each additional 100 s.f. or fraction thereof





# SCHEDULE OF FEES

## BUILDING PERMIT FEES- CONSTRUCTION TYPES: IA, IB

IBC Class	IBC Occupancy	Square Footage	Inspection Check Fee
S-2	Storage—Low Hazard, Parking Garages Open or Enclosed	1,000	\$2,492.27 plus \$22.24 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	3,381.79 plus 18.10 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	4,286.59 plus 20.33 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	6,319.77 plus 3.94 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	7,502.37 plus 14.59 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f.
		100,000	14,799.78 plus 12.27 for each additional 100 s.f. or fraction thereof
	Other Tenant Improvements	600	\$1,856.90 plus \$26.47 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 3000 s.f.
		3,000	2,492.27 plus 21.18 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 6000 s.f.
		6,000	3,127.64 plus 25.41 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 12000 s.f.
		12,000	4,652.52 plus 4.37 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 30000 s.f.
		30,000	5,438.61 plus 17.87 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 60000 s.f.
		60,000	10,799.35 plus 14.97 for each additional 100 s.f. or fraction thereof
B	Shell Bldg: Business—Professional Office	1,000	\$3,000.57 plus \$28.59 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	4,144.23 plus 20.64 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	5,176.10 plus 24.14 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	7,590.50 plus 4.79 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	9,027.25 plus 17.39 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f.
		100,000	17,722.47 plus 14.85 for each additional 100 s.f. or fraction thereof
	Other Shell Building	1,000	\$3,127.64 plus \$31.77 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	4,398.37 plus 23.18 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	5,557.33 plus 25.41 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	8,098.80 plus 5.21 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	9,662.62 plus 18.66 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f.
		100,000	18,993.21 plus 15.94 for each additional 100 s.f. or fraction thereof
S-2	Storage—Low Hazard, Parking Garages Open or Enclosed	1,000	\$3,347.88 plus \$57.57 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	5,650.49 plus 53.68 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	8,334.32 plus 42.24 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	12,558.33 plus 24.38 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	19,871.03 plus 34.29 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f.
		100,000	37,014.27 plus 28.82 for each additional 100 s.f. or fraction thereof
	Other Tenant Improvements	600	\$2,697.22 plus \$79.42 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 3000 s.f.
		3,000	4,603.32 plus 76.24 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 6000 s.f.
		6,000	6,890.65 plus 59.30 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 12000 s.f.
		12,000	10,448.71 plus 36.22 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 30000 s.f.
		30,000	16,968.39 plus 48.84 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 60000 s.f.
		60,000	31,620.79 plus 40.93 for each additional 100 s.f. or fraction thereof
B	Shell Bldg: Business—Professional Office	1,000	\$4,364.46 plus \$89.33 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	7,937.81 plus 79.09 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	11,892.38 plus 61.30 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	18,022.49 plus 39.20 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	29,782.77 plus 50.30 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f.
		100,000	54,931.64 plus 42.95 for each additional 100 s.f. or fraction thereof
	Other Shell Building	1,000	\$4,364.46 plus \$89.33 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	7,937.81 plus 76.55 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	11,765.31 plus 58.76 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	17,641.27 plus 37.08 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	28,766.18 plus 49.03 for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f.
		100,000	53,279.68 plus 41.87 for each additional 100 s.f. or fraction thereof



# SCHEDULE OF FEES

## CITY CLERK

#	Description	Fee
1	Copies - 8x11 standard - first page	\$1.00
2	Copies - 8x11 standard - additional page	\$0.15
3	Copies - 8x11 color - first page	\$1.00
4	Copies - 8x11 color - additional page	\$0.25
5	Copies - oversized standard - first page	\$1.00
6	Copies - oversized standard - additional page	\$0.50
7	Oversized color - first page	\$1.00
8	Oversized color - additional page	\$1.00
9	Campaign Disclosure Form	\$0.10
10	Documents provided on CD/DVD (City provides CD/DVD)	\$11.00
11	Documents provided on CD/DVD (Requester provides CD/DVD)	\$10.00
12	Documents provided on USB flash drive (City provides flash drive)	\$15.00
13	Documents provided on USB flash drive (Requestor provides flash drive)	\$10.00
14	Electronic Copy Rate	\$0.10



# SCHEDULE OF FEES

## COMMUNITY SERVICES

#	Description	Fee
<b>Athletic Fields and Facility Fees</b>		
1	Athletic Field Lights – resident per hour	\$10.00
2	Athletic Field Lights - non-resident per hour	\$20.00
3	Athletic Field/Facility Use Fee - non-resident per hour	\$50.00
4	Athletic Field/Facility Maintenance Fee - non-resident per participant	\$10.00
5	Administrative Processing Fee (sports field rentals)	\$30.00
<b>Las Palmas Pool Program Fees</b>		
6	Recreation Swimming - adult resident	\$3.00
7	Recreation Swimming - youth resident 0-12 years	\$1.00
8	Recreation Swimming - senior resident 65 or older	\$1.50
9	Recreation Swimming - adult non-resident	\$4.00
10	Recreation Swimming - youth non-resident 0-12 years	\$3.00
11	Recreation Swimming - senior non-resident 55 or older	\$3.00
12	Private Swim Lesson - resident per class	\$20.00
13	Private Swim Lesson - non-resident per class	\$30.00
14	Learn to Swim Program - resident per class	\$5.00
15	Learn to Swim Program - non-resident per class	\$7.00
16	Swim Pass (30 entries) - adult resident	\$45.00
17	Swim Pass (30 entries) - youth resident 0-12 years	\$20.00
18	Swim Pass (30 entries) - senior resident 65 or older	\$30.00
19	Swim Pass (30 entries) - adult non-resident	\$60.00
20	Swim Pass (30 entries) - youth non-resident 0-12 years	\$45.00
21	Swim Pass (30 entries) - senior non-resident 65 or older	\$45.00
22	Swim Team - youth novice per month	\$50.00
23	Swim Team - youth intermediate per month	\$60.00
24	Swim Team - youth advanced per month	\$75.00
25	Masters Swim per month	\$30.00
26	Masters Swim per day	\$5.00
27	Water Polo Clinic - resident per class	\$5.00
28	Water Polo Clinic - non-resident per class	\$7.00
29	American Red Cross Lifeguard Training Course	\$100.00
30	American Red Cross CPR Course	\$50.00
31	American Red Cross First Aid Course	\$50.00
<b>Las Palmas Pool Facility Rental Fees</b>		
32	Lifeguard Fee - per hour, per guard	\$25.00
33	Pool Rental 50 meter lane - schools per lane, per hour	\$12.00
34	Pool Rental 50 meter lane - non-profit per lane, per hour	\$15.00
35	Pool Rental 50 meter lane - commercial per lane, per hour	\$20.00
36	Pool Rental whole pool - schools per hour	\$100.00
37	Pool Rental whole pool - non-profit per hour	\$130.00



## SCHEDULE OF FEES

38	Pool Rental whole pool - commercial per hour	\$175.00
39	Pool Rental water polo course - schools per hour	\$75.00
40	Pool Rental water polo course - non-profit per hour	\$85.00
41	Pool Rental water polo course - commercial per hour	\$100.00
42	Pool Snack bar rental - schools per hour	\$2.00
43	Pool Snack bar rental - non-profit per hour	\$5.00
44	Pool Snack bar rental - commercial per hour	\$10.00
45	Pool Birthday Party (2 hours) - resident	\$150.00
46	Pool Birthday Party (2 hours) - non-resident	\$200.00
<b>Recreation Program Fees</b>		
47	Tiny Tots - resident per session	\$40.00
48	Tiny Tots - non-resident per session	\$80.00
49	Contractual Classes Revenue Sharing - Instructor/City	70%/30%
50	Recreation Program - adult resident	40% of the cost
51	Recreation Program - adult non-resident	70% of the cost
52	Recreation Program - youth resident	40% of the cost
53	Recreation Program - youth non-resident	70% of the cost
54	Summer Camp - youth resident	25% of the cost
55	Summer Camp - youth non-resident	50% of the cost
56	Membership Card Fee - non-resident	\$2.00
57	Membership Card Replacement	\$2.00
58	Open Play Sports & Fitness Center - adult non-resident per day	\$2.00
<b>Facility Rental Fees</b>		
59	National City Aquatic Center Facility Use Fee - resident per hour	\$100.00
60	National City Aquatic Center Facility Use Fee - non-resident per hour	\$120.00
61	National City Aquatic Center Facility Use Fee - non-profit resident per hour	\$140.00
62	National City Aquatic Center Facility Use Fee - non-profit non-resident per hour	\$160.00
63	National City Aquatic Center Facility Use Fee - commercial resident per hour	\$180.00
64	National City Aquatic Center Facility Use Fee - commercial non-resident per hour	\$200.00
65	MLK South Facility Use Fee - non-profit resident per hour	\$40.00
66	MLK North Facility Use Fee - non-profit resident per hour	\$80.00
67	MLK Combined Facility Use Fee - non-profit resident per hour	\$120.00
68	MLK South Facility Use Fee - non-profit non-resident per hour	\$60.00
69	MLK North Facility Use Fee - non-profit non-resident per hour	\$100.00
70	MLK Combined Facility Use Fee - non-profit non-resident per hour	\$140.00
71	MLK Kitchen Facility Use Fee	\$200.00
72	MLK South Set-up Fee	\$75.00
73	MLK North Set-up Fee	\$175.00
74	MLK Combined Set-up Fee	\$250.00
75	Stage Set-up Fee	\$300.00
76	Recreation Center Facility Use Fee - non-profit resident per hour	\$50.00
77	Recreation Center Facility Use Fee - non-profit non-resident per hour	\$75.00
78	Alcohol Processing Fee	\$200.00



## SCHEDULE OF FEES

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79	Administrative Processing Fee (facility rentals)	\$50.00
80	AV Equipment Set-up/Clean Up	\$100.00
81	Kitchen Deposit	\$60.00
82	Key Deposit	\$100.00
83	MLK Cleaning and Damage Deposit with alcohol	\$600.00
84	MLK Cleaning and Damage Deposit without alcohol	\$300.00
85	Cleaning and Damage Deposit with alcohol	\$400.00
86	Cleaning and Damage Deposit without alcohol	\$100.00
87	AV Equipment Deposit	\$100.00



# SCHEDULE OF FEES

## ENGINEERING & PUBLIC WORKS

#	Description	Fee
1	Record of Survey	\$420.00
2	Encroachment Agreement	\$500.00
3	Special Driveway Permit	\$500.00
4	Easement Dedication	\$500.00
5	Lot Line Adjustment	\$1,100.00
6	Ice Cream Truck Inspection Fee	\$50.00
7	Sidewalk Vendor License	\$50.00
8	Inflatable Jumper Permit	\$25.00
9	Flood Hazard Area Permit	\$350.00
10	Minor Construction Permit	\$330.00
11	Minor Utility Company Permit	\$420.00
12	Major Utility Company Permit Tier 1 (less than 1500 if trenching)	\$700.00
13	Major Utility Company Permit Tier 2 (1500 if-3000 if trenching)	\$1,400.00
14	Notice of Violation	Actual Cost
15	Sewer Connection Fee	\$1,200.00
16	Industrial Waste Disposal Permit	\$690.00
17	Batch Discharge Request	\$130.00
18	Transportation Permit (Oversized Vehicles)	\$16-Single Trip/\$90 Annual
19	FEMA Certificate of Elevation	\$100.00
20	Dumpster Permit	\$25.00
21	Activate the Right of Way Program (streamlined permit for outdoor displays and café style seating)	\$50.00
22	Construction Permit Renewal Fee	\$50.00
23	Sewer Discharge Renewal Fee	\$100.00
24	Other Engineering Review Services	Actual Cost
25	Other Engineering Inspection Services	Actual Cost
26	Project Initiation Fee	Actual Cost
27	Addressing of New or Existing Buildings	\$196.00
<b>Parking Fees (Excludes Specific Plan Areas and Specific Districts)</b>		
1	Annual Parking District Renewal	\$30.00
2	Temporary Parking Permit	\$2.00
3	RV Parking Permit	\$2.00
<b>Sewer Capacity Fees</b>		
1	District Service Fee Equivalent Dwelling Unit of 280 GPD	\$1,930.00
2	Apartment House/Duplex 1 Bedroom Unit	\$1,160.00
3	Apartment House/Duplex 2 Bedroom Unit	\$1,450.00
4	Apartment House/Duplex 3 Bedroom Unit	\$1,930.00
5	Apartment House/Duplex Each Bedroom in excess of 3 Bedrooms	\$480.00
6	Condominiums Each Individual Unit	\$1,930.00
7	Hotels/Motels/Auto Courts per living unit w/o kitchen	\$530.00



## SCHEDULE OF FEES

8	Hotels/Motels/Auto Courts per living unit w/kitchen	\$960.00
9	Churches per Seating Unit of 150 or any fraction thereof	\$2,570.00
10	Restaurants No Seating (Drive Thru/Take Out)	\$5,160.00
11	Restaurants With Seating per each unit of 7 seats or fraction thereof	\$1,930.00
12	Yogurt Shoppe	\$1,740.00
13	Automobile Service Stations not more than 4 pumps	\$3,860.00
14	Automobile Service Stations more than 4 pumps	\$5,800.00
15	Self-Service Laundry per Each Washer	\$1,450.00
16	Mobile Home Parks per Each Trailer Space	\$1,450.00
17	Stores/Offices/Business/Small Industrial not listed	\$1,930.00
18	All Others not listed see Formula J (Engineering to Calculate)	Based on Formula J
<b>Storm Water and Fats, Oils, and Grease (FOG) fees</b>		
1	FOG (Self-Verification)	\$40.00
2	FOG (Inspection)	\$130.00
3	Storm Water Basic Inspection	\$50.00
4	Storm Water Individual Inspection <2 acres	\$150.00
5	Stormwater Individual Inspection >2 acres	\$200.00
6	Corrective action letter	\$125.00
7	Notice of Violation	\$250.00
8	Citation	Full Cost Time & Materials
<b>Structural Best Management Practices</b>		
1	Maintenance Verification Form (Self-Verification)	\$60.00
2	Maintenance Verification Form (follow-up)	\$80.00
3	Structural BMPs Inspection for project with <10 BMPs - High priority project & No Response	\$250.00
4	Structural BMPs Inspection for project with >10 BMPs - High priority project & No Response	\$350.00
5	Structural BMPs Deficiency (Notice + Follow-up)	\$150.00
6	NOV	\$300.00
7	Citation	Full Cost Time & Materials



# SCHEDULE OF FEES

## FINANCE

#	Description	Fee
1	Pet License Admin Fee	\$26.00
2	Business License Duplicate	\$11.00
3	Business License Name Change	\$14.00
4	Non-compliant Audit	\$22.00
5	Business License Change of Location within City - Small	\$75.00
6	Business License Change of Location within City - Medium	\$90.00
7	Business License Change of Location within City - Large	\$100.00
8	New Business License Processing (small)	\$75.00
9	New Business License Processing (medium)	\$90.00
10	New Business License Processing (large)	\$100.00
11	Used Dealer State License Processing	\$58.00
13	Certified Business License List	\$15.00
14	Return Check 1-10 days	\$25.00
15	Return Check 10 or more days	\$35.00
16	Return Check - Each add'l 10 days	\$10.00
17	Inspection Fee (field, including Temporary Use Permit)	\$35.00
18	Temporary Use Permit (TUP) Review	\$10.00
19	Garage Sales Permit	\$7.00
20	Business License Appeals	\$31.00
21	Department of Consumer Affairs Public Records Act (PRA) Copies	Per City Clerk's Fee
22	Credit card convenience fee	Actual Cost





# SCHEDULE OF FEES

## FIRE

#	Description	Fee
<b>Commercial/Multi-Family Residential</b>		
1	Plan Review: Sprinklers/New (less than 20,000 sf)	\$1,088.00
2	Plan Review: Sprinklers/New (20,001 - 45,000 sf)	\$1,250.00
3	Plan Review: Sprinklers/New (45,5001 - 80,000 sf)	\$1,893.00
4	Plan Review: Sprinklers/New (80,001 - 100,000 sf)	\$2,246.00
5	Plan Review: Sprinklers/New (100,000 + sf)	\$3,114.00
6	Each additional 10 units or fraction thereof	\$311.00
7	Plan Review: Sprinklers/Improvement (less than 20,000 sf)	\$735.00
8	Plan Review: Sprinklers/Improvement (20,001 - 45,000 sf)	\$898.00
9	Plan Review: Sprinklers/Improvement (45,001- 80,000 sf)	\$1,527.00
10	Plan Review: Sprinklers/Improvement (80,001- 100,000 sf)	\$1,899.00
11	Plan Review: Sprinklers/Improvement (100,000 + sf)	\$2,380.00
12	Each additional 10 units or fraction thereof	\$238.00
<b>Residential (Single Family)</b>		
13	Plan Review: Sprinklers New (less than 3,000 sf)	\$449.00
14	Plan Review: Sprinklers New (more than 3,000 sf)	\$530.00
15	Plan Review: Sprinklers Tenant Improvement (less than 3,000 sf)	\$367.00
16	Plan Review: Sprinklers Tenant Improvement (more than 3,000 sf)	\$449.00
17	Plan Review: Fire Alarm System New (less than 20,000 sf)	\$735.00
18	Plan Review: Fire Alarm System New (20,001 – 45,000 sf)	\$1,041.00
19	Plan Review: Fire Alarm System New (45,001 – 80,000 sf)	\$1,365.00
20	Plan Review: Fire Alarm System New (80,001 – 100,000sf)	\$1,731.00
21	Plan Review: Fire Alarm System New (100,000 + sf)	\$2,056.00
22	Each additional 10 units or fraction thereof	\$205.00
23	Plan Review: Fire Alarm System/Improvement (less than 20,000 sf)	\$449.00
24	Plan Review: Fire Alarm System/Improvement (20,001 – 45,000 sf)	\$611.00
25	Plan Review: Fire Alarm System/Improvement (45,001 – 80,000 sf)	\$935.00
26	Plan Review: Fire Alarm System/Improvement (80,001 – 100,000 sf)	\$1,355.00
27	Plan Review: Fire Alarm System/Improvement (100,000 + sf)	\$1,679.00
28	Each additional 10 units or fraction thereof	\$167.00
29	Plan Review: Fire Sprinkler Underground Piping	\$828.00
30	Plan Review: Fire Protection System/Improvement (hood systems and piping replacement)	\$898.00
31	Plan Review: Underground/Aboveground Piping Repairs	\$735.00
32	Plan Review: Underground Tank Removal	\$879.00
33	Plan Review: Underground Tank Installation	\$1,506.00
34	Plan Review: Aboveground Tank Installation	\$1,250.00
35	Plan Review: Aboveground Tank, Removal	\$735.00
<b>California Fire Code (CPC): Canopy</b>		
36	0 – 400 sf	\$0.00



# SCHEDULE OF FEES

37	401 – 500 sf	\$353.00
38	501 – 600 sf	\$394.00
39	601 – 700 sf	\$515.00
<b>CFC: Tent</b>		
40	0 – 200 sf	\$300.00
41	201+ sf	\$600.00
42	Carnival and Fairs (Single Day)	\$515.00
43	Carnival and Fairs (Multiple Day)	\$1,031.00
44	CFC: Fireworks, Barge Loading*	\$515.00
45	CFC: Fireworks Permit	\$545.00
46	*Fireworks Inspection fee. (Additional hours after the first two hour is billed at \$163.00 per hour).	\$324.00
47	CFC: Hydrant Use	\$150.00
48	CFC: Private Fire Hydrant Installation	\$523.00
<b>CFC: Permit (See Attached List)</b>		
49	Annual Fire Inspection Hazardous Occupancy	\$434.00
50	New CFC Operational Permits	\$191.00
51	Fire Training	\$191.00
52	Special Services	\$191.00
53	Hot Work (Week Daily Permit Building Construction)	\$219.00
54	Marine Fueling Inspection	\$315.00
55	False Alarm Response	\$803.00
56	Complaints – Noncompliance	\$383.00
57	Fire Clearance Inspections	\$176.89
58	Fire Safety Re-inspection/Multiple Inspection Fee	\$275.00
59	Fire Department Standby (Additional hours after the first two hour is billed at \$191.00 per hour).	\$300.00
60	Technical Services/After-Hour Technical Inspection Fee	\$191.00
61	Copies (\$1.00/first page and \$0.15 for each page after)	Actual Cost
62	CFC: Operational Permit (Commodity Report) - Hourly Fee	\$477.00
63	Knox Box Request/Application	\$84.00
64	Health Care Facility Inspection - 0-20 Beds	\$84.00
65	Health Care Facility Inspection - 21-50 Beds	\$126.00
66	Health Care Facility Inspection - 51-100 Beds	\$210.00
67	Health Care Facility Inspection - each additional 25 beds in excess of 100 beds (or fraction thereof)	\$84.00
68	Hospital Inspection- each additional 50 beds in excess of 250 beds (or fraction thereof)	\$126.00
69	Residential License Care/Large Family Day Care Inspection	\$155.00
70	Residential Apartment Complexes Inspection - 4-50 Units	\$155.00
71	Residential Apartment Complexes Inspection - 51-100 Units	\$239.00
72	Residential Apartment Complexes Inspection - 101-150 Units	\$324.00
73	Residential Apartment Complexes Inspection - 151-200 Units	\$408.00



## SCHEDULE OF FEES

74	Residential Apartment Complexes Inspection - Each additional 50 units (or fraction thereof)	\$84.00
75	Annual Commercial/New Business License Inspection - 0-6,000 sq. ft.	\$134.00
76	Annual Commercial/New Business License Inspection - 6,001-12,000 sq. ft.	\$218.00
77	Annual Commercial/New Business License Inspection - 12,001-25,000 sq. ft.	\$303.00
78	Annual Commercial/New Business License Inspection - 25,001-50,000 sq. ft.	\$387.00
79	Annual Commercial/New Business License Inspection - 50,001-100,000 sq. ft.	\$471.00
80	Annual Commercial/New Business License Inspection - Each Additional 25,000 sf in excess of 100,000 sf (or fraction thereof)	\$134.00
<b>Educational Occupancies</b>		
81	Educational occupancies less than 50 persons	\$197.00
82	Educational occupancies- Each additional 50 persons (or fraction thereof) in excess of 50 persons	\$42.00
83	Scope of Work Permit/Tenant Improvement	\$286.00



## SCHEDULE OF FEES

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### HOUSING

#	Description	Fee
1	Subordination Fee	\$344.00
2	Monitoring Fee Per Unit	\$201.00



# SCHEDULE OF FEES

## NEIGHBORHOOD SERVICES

#	Description	Fee
1	Class A Temporary Use Permit	\$272.00
2	Class B Temporary Use Permit	\$109.00
3	Code Release / Demand Statement	\$60.00
4	Class C Temporary Use Permits	\$50.00
5	Graffiti removal	Actual Cost
<b>Code Conformance</b>		
1	Administrative Citation - 1st Violation	\$100.00
2	Administrative Citation - 2nd Violation w/in the same year	\$200.00
3	Administrative Citation - greater than two violations in the same year	\$500.00
4	Notice of Violation Filing Appeal	\$200.00
5	Vacant Building Monitoring Fee	\$60.00
6	Appeal of Abatement Notice	\$200.00
7	Abandoned Building Inspection Fee	\$170.00
<b>Parking Enforcement</b>		
1	Parked In Bicycle Lane	\$35.00
2	Parked Within Intersection	\$25.00
3	Parked In Crosswalk	\$25.00
4	Parked Within 15' of Fire Station Drive Way	\$25.00
5	Blocking A Driveway	\$25.00
6	Parked On Sidewalk	\$25.00
7	Obstructing Traffic	\$25.00
8	Double Parked	\$25.00
9	Bus Zone	\$25.00
10	Disabled Zone/ Curb Cut	\$25.00
11	18" From The Curb/ Wrong Way	\$25.00
12	Must Park Parallel	\$25.00
13	Handicap Parking Only	\$330.00
14	Blocking Access To Handicap Pkg	\$330.00
15	Parked On Handicap Lines	\$330.00
16	Freeway Vending	\$35.00
<b>Equipment Violations</b>		
1	Broken/ Defective Windshield	\$35.00
2	Expired Registration	\$35.00
3	False Tabs	\$50.00
4	License Plates/ 2 Required	\$30.00
5	Plate Position	\$30.00
6	No Cover Allowed Over Plate	\$30.00
7	Missing Current Tabs	\$60.00
<b>City Municipal Parking Violations</b>		
1	Parked On Parkway	\$35.00



## SCHEDULE OF FEES

2	Climbing/ Jumping Curbs	\$25.00
3	Parked On Unpaved Surface	\$35.00
4	Blocking Sidewalk	\$25.00
5	72 Hr. Storage On Public Street	\$50.00
6	Washing / Repairing On Street	\$35.00
7	Parking On Hills/ Wheel Crimping	\$35.00
8	Red/Yellow/White/Green Curb	\$35.00
9	Parking In Alley	\$35.00
10	Posted No Parking 1 Hr.	\$25.00
11	2/ 4 Hour Time Limit	\$25.00
12	Posted No Parking	\$35.00
13	Commercial In Residential	\$35.00
14	Fire Lane	\$35.00
15	Tractor/ Trailer Parked In Residential	\$35.00
16	Parking On Boat Ramp	\$35.00
17	Parking Recreational Vehicles on City Street 11.32.366	\$100.00



# SCHEDULE OF FEES

## PLANNING

<b>Development</b>		
<b>#</b>	<b>Description</b>	<b>Fee</b>
1	Annexation	\$4,500.00
2	Coastal Dev Permit with Public Hearing	\$3,350.00
3	Coastal Dev Permit without Public Hearing	\$750.00
4	Code Amendment	\$5,500.00
5	Conditional Use Permit (CUP)	\$3,700.00
6	Consistency Review	\$3,700.00
7	General Plan Amendment	\$5,500.00
8	Historic Site Designation	\$1,500.00
9	Initial Study	\$1,100.00
10	Local Coastal Program (LCP) Amendment	\$5,500.00
11	Minor Use Permit	\$650.00
12	Planned Development Permit (PD)	\$3,700.00
13	Preliminary Site Plan Review (per review)	\$600.00
14	Request to Initiate General Plan/Specific Plan/Zoning Amendment	\$1,000.00
15	Specific Plan	\$6,650.00
16	Specific Plan Amendment	\$5,500.00
17	Substantial Conformance - Council, Commission	\$750.00
18	Substantial Conformance - Staff Review	\$500.00
19	Time Extension with Public Hrg (CUP, PD, Variance)	\$1,100.00
20	Time Extension without Public Hrg (CUP, PD, Variance)	\$400.00
21	Variance	\$3,700.00
22	Zone Map Change	\$5,500.00
<b>Subdivision</b>		
1	Certificate of Compliance	\$800.00
2	Lot Merger	\$600.00
3	Street Vacation	\$4,000.00
4	Street Vacation Initiation	\$1,000.00
5	Tentative Parcel Map	\$3,000.00
6	Tentative Subdivision Map	\$4,000.00
7	Time Extension, Tentative Parcel Map	\$1,000.00
8	Time Extension, Tentative Subdivision	\$1,000.00
<b>Miscellaneous</b>		
1	Appeal, Project Processing (non- refundable) Project	\$1,000.00
2	Home Occupation Permit	\$100.00
3	Large Family Day Care	\$100.00
4	Mills Act Application	\$2,207.00
5	Research Fee (per hour)	Actual Cost
6	Zoning/Rebuild Letters	\$80.00
7	Interim Use Permit	\$1,500.00



## SCHEDULE OF FEES

8	General Update Fee	5% of the Development and Subdivision application fee
9	Scanning Fee (fee to scan file content once approved)	\$2.50
10	Business License Processing Fee	\$25.00
<b>Signs</b>		
1	Banners, Administrative Fee	\$60.00
2	Banners, Processing (reimbursable)	\$500.00
3	Painted Wall Sign	\$60.00
4	Reface Sign	\$60.00





# SCHEDULE OF FEES

## POLICE

#	Description	Fee
1	Dog License, 1 year unaltered	\$30.00
2	Dog License, 1 year altered	\$15.00
3	Dog License, 2 year unaltered	\$52.00
4	Dog license, 2 year altered	\$26.00
5	Dog License, 3 year unaltered	\$72.00
6	Dog License, 3 year altered	\$36.00
7	Dog License Replacement	\$15.00
8	Jurisdictional Transfer of Dog License	\$13.00
9	Animal Quarantine Release	\$144.00
10	Animal Relinquishment	\$108.00
11	Dead Animal Pickup	\$45.00
12	Tranquilizer	\$144.00
13	Guard Dog Permit	\$144.00
14	Non-Allowed Animal Permit	\$144.00
15	Alarm Permit	\$30.00
16	Second Response Permit (loud music, parties)	\$153.00
17	False Alarm Response (NCMC 10.45.130) - 3rd	\$100.00
18	False Alarm Response (NCMC 10.45.130) - 4th	\$150.00
19	False Alarm Response (NCMC 10.45.130) - 5th	\$200.00
20	False Alarm Response (NCMC 10.45.130) - 6th	\$300.00
21	False Alarm Response (NCMC 10.45.130) - 7th or more	\$400.00
22	Negligent Vehicle Impound/Release	\$124.00
23	Ticket Sign Off	\$15.00
24	Vehicle Repossession	\$15.00
25	Research Hourly Rate	Actual Cost
26	Deposition of Subpoena - Deposit (refundable or recover T/M)	\$275.00
27	Accident Report - Person Involved	\$15.00
28	Accident Report - Insurance & Attorneys	\$20.00
29	Crime Report - Person Involved	\$15.00
30	Crime Report - Insurance & Attorneys	\$20.00
31	Request for Report - Person Involved	\$15.00
32	Request for Report - Insurance & Attorneys	\$20.00
33	Record Check/Clearance Letter/No Record	\$30.00
34	Request for Background Checks (fee to be charged to contractors, no fee for Law Enforcement Agencies)	\$30.00
35	Photographs/Videos/CDs/DVDs	\$89.00
36	Video (DVD) for Body Worn Camera Footage	\$73.00
37	Public Records Request Copies	Subject to City Clerk's Fees
38	Download Accident or Stolen Vehicle Report from Website	\$18.00



## SCHEDULE OF FEES

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39	Massage Business - Police Dept. Permit	\$725.00
40	Massage Business - Renewed - Police Dept. Permit	\$225.00
41	Fingerprinting	\$40.00
42	Pawnshop Permit Fee	\$90.00
43	Alcoholic Beverage Control (ABC) Permit Fee	\$90.00
44	Firearms Storage Fee	\$5.00

Adopted Budget  
Fiscal Year 2022

# Schedule of Funds







# SCHEDULE OF FUNDS

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Fund accounting is an accounting system emphasizing accountability rather than profitability, used by non-profit organizations and governments. In this system, a fund is a self-balancing set of accounts, segregated for specific purposes in accordance with laws and regulations or special restrictions and limitations.

Government agencies use three broad categories of funds: governmental, proprietary, and fiduciary. These categories are divided into classifications as follows:

## **GOVERNMENTAL FUNDS**

### **GENERAL FUND**

An agency's primary operating fund. It is used to account for and report all financial resources of the agency's general governmental activities, except those required to be accounted for in another fund. It accounts for taxes and other general revenues not restricted for a specific purpose to support most agency services.

### **SPECIAL REVENUE FUNDS**

Funds used to account for and report the proceeds of specific revenue sources restricted or committed to expenditure for specified purposes other than debt service or capital projects.

### **CAPITAL PROJECTS FUNDS**

Funds used to account for and report financial resources restricted, committed, or assigned to expenditure for capital outlays, including the acquisition or construction of capital facilities and other capital assets.

### **DEBT SERVICE FUNDS**

Funds used to account for and report financial resources restricted, committed, or assigned to expenditure for principal and interest.

### **PERMANENT FUNDS**

Funds used to account for and report resources restricted to the extent that only earnings, and not principal, may be used for purposes which support the reporting government's programs that benefit of the government or its citizenry.

## **PROPRIETARY FUNDS**

### **INTERNAL SERVICE FUNDS**

Funds used to account for and report operations serving other funds or departments within a government on a cost-reimbursement basis.



## SCHEDULE OF FUNDS

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### **ENTERPRISE FUNDS**

Funds used to account for and report services provided to the public on a user charge basis, similar to the operation of a commercial.

### **FIDUCIARY FUNDS**

Funds used to account for assets held in trust by the government for the benefit of individuals or other entities.



# SCHEDULE OF FUNDS

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Within the above classifications, funds are defined as follows:

## GOVERNMENTAL FUNDS

### **001 General Fund**

As noted above, the City's primary operating fund, accounting for all financial resources of the general governmental activities, except those that are required to be accounted for in another fund. It accounts for taxes and other general revenues not restricted for a specific purpose to support most city services.

## SPECIAL REVENUE FUNDS

### **103 General Capital Outlay Fund**

This fund is used to account for funds set aside from the proceeds of sale and rental from surplus real property for the City's five-year improvement program.

### **104 Library Fund**

This fund is used to account for the operations of the National City Library.

### **105 Parks Maintenance Fund**

This fund is used to account for operating and maintaining the City's parks.

### **108 Library Capital Outlay Fund**

This fund is used to account for revenues from real property transfer taxes set aside to finance capital outlay and capital improvement expenditures of the National City Library.

### **109 Gas Taxes Fund**

This fund is used to account for the City's share of state gas tax revenue restricted for street improvement and maintenance.

### **115 Park & Recreation Capital Outlay Fund**

This fund is used to account for revenues from dwelling fees set aside for park- and/or recreation-related capital improvement expenditures.

### **131 Asset Forfeiture Fund**

This fund account for funds received from the federal and state governments for the equitable transfer of forfeited property and cash in which the City's law enforcement participates in the law enforcement efforts leading to the seizure and forfeiture of the property.

### **166 Nutrition Fund**

This fund accounts for the operational activities of the nutrition center



## SCHEDULE OF FUNDS

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### **195 Landscape Maintenance District # 1**

This fund is used to account for the levies collected as a result of a special assessment on parcels that are generally located along National City Boulevard and bounded by 18th Street to the north and 33rd Street and State Route 54 to the south (the "District"). The amounts collected are utilized to maintain improvements and provide services that benefit parcels within the District. The City formed the District in 1995 pursuant to the Landscape and Lighting Act of 1972, part 2 of Division 15 of the California Streets and Highway Code. The Mile of Cars Association maintains and administers the improvements and services funded by the District under an agreement with the City.

### **208 Supplemental Law Enforcement Services Fund (SLESF)**

This fund accounts for the Citizen's Option for Public Safety (COPS) program revenues and expenditure activities in connection with front-line law enforcement services.

### **301 Community Development Block Grant (CDBG) Fund**

This fund is used to account for federal funds received from the United States Department of Housing and Urban Development (HUD) Community Development Block Grant (CDBG) program

### **420 Parking Authority**

This fund is used to account for all activities of the Parking Authority of the City of National City. The purpose of the Parking Authority is to provide parking facilities for motor vehicles.

### **501 Housing Authority**

This fund is to assist housing programs and projects by complementing existing Federal and state funding sources and effectively increasing and preserving the supply of affordable housing in National City.

### **502 Housing Choice Voucher Fund**

This fund accounts for the activities of the Housing Choice Voucher Program, which provides rental assistance to low income families by subsidizing a portion of the rent directly to landlords on behalf of low income households.

### **505 HOME Fund**

This fund accounts for federal funds received from the HUD HOME program.

### **523 Brownfield Grant Fund**

This fund is to account for the Revolving Loan Fund program to assist the community with funding for cleanup planning and remediation activities.





# SCHEDULE OF FUNDS

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## OTHER SPECIAL REVENUE FUNDS

**120 Plan Checking Revolving Fund**

This fund is used to account for revenues and expenditure activities in connection with Building Division project reviews.

**130 EMT-D Revolving Fund**

This fund is used to account for revenues and expenditure activities to support the City's EMT-D program and firefighter first response training.

**172 Trash Rate Stabilization Fund**

This fund is used to provide rate stabilization and to account for activities in connection with refuse related purposes, including AB 939 expenses, litter control, City assistance at Citywide cleanup, special studies, staff support, and other related functions.

**212 Personnel Compensation Fund**

This fund is used to account for retiree health benefits activities.

**246 WINGS Grant Fund**

This fund is used to account for revenues and expenditures related to the after school education and safety program operated by the National City Library.

**277 National City Public Library Donations Fund**

This fund is used to account for small donations from individuals and organizations to support library services.

**282 Reimbursable Grants City-wide Fund**

This fund is used to account for grant revenues and expenditures for various Fire Department programs and activities.

**290 Police Department Grants Fund**

This fund is used to account for grant revenues and expenditures for various Police Department programs and activities.

**296 Engineering Department Grants Fund**

This fund is used to account for grant revenues and expenditures for various Engineering Department projects.

**308 Highway Bridge Rehabilitation Grant Fund**

This fund is used to account for federal grant revenues for the objective of removing or retrofitting several bridges located in National City due to seismic concerns.

**320 Library Grants Fund**

This fund is used to account for grant revenues and expenditures for various Library Department programs and activities.



## SCHEDULE OF FUNDS

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**321 Smart Growth Incentive Program Fund**

This fund is used to account for grant monies received from the SANDAG TransNet Smart Growth Incentive Program (SGIP) for transportation-related infrastructure improvements and planning efforts that support smart growth development in Smart Growth Opportunity Areas, as defined by SANDAG.

**323 Safe Routes to School Fund**

This fund is used to account for grant monies received from the State of California through Caltrans as part of the California Department of Health Services Safe Routes to School Program for transportation projects that increase the safety of pedestrians and bicyclists.

**325 Development Impact Fees Fund**

This fund accounts for fees imposed on new development used to finance public facilities improvements related to parks, police, fire, and library services.

**326 Transportation Impact Fees Fund**

This fund accounts for fees collected on private development to fund transportation projects along regional arterial roadways to mitigate the traffic impacts of new development

**343 State-Local Partnership Fund**

This fund is used to account for the revenues and expenditures of funds provided by the state under the State-Local Transportation Partnership program.

**731 Construction & Demolition Debris Fund**

This fund accounts for collection of waste diversion security deposits and revenues for the objective to divert debris from residential and commercial construction projects to a recycling facility.

### CAPITAL PROJECTS FUNDS

**307 Proposition A Fund**

This fund is used to account for the City's allocation for the 2% transactions & use tax imposed by Proposition A (San Diego Transportation Improvement Program) passed by the voters of San Diego County.

### DEBT SERVICE FUNDS

**201 National City Joint Powers Financing Authority (NCJPFA) Debt Service Fund**

This fund is used to account for funds maintained by the trustee bank solely for the purpose of paying, when due and payable, the principal and interest obligations of the lease revenue refunding bonds.



# SCHEDULE OF FUNDS

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## **259 Library Bonds Debt Service Fund**

This fund is used to account for Library debt service obligations.

## **PERMANENT FUNDS**

The City of National City maintains no permanent funds.

## **ENTERPRISE FUNDS**

### **125 Sewer Service Fund**

This fund is used to account for the collection of sewer connection fees and monthly sewer charges for the construction and maintenance of the City's sewer systems.

## **INTERNAL SERVICE FUNDS**

### **626 Facilities Maintenance Fund**

This fund is used to account for the cost of maintaining all City-owned buildings in a clean, safe, workable, and pleasant condition.

### **627 Liability Insurance Fund**

This fund is used to account for the costs of maintaining the City's Worker's Compensation and liability insurance programs.

### **629 Information Systems Maintenance Fund**

This fund is used to account for the costs to replace City office equipment and information technology software and hardware.

### **630 Office Equipment Depreciation Fund**

This fund is used to account for the costs to replace City office equipment.

### **631 Telecommunications Revolving Fund**

This fund is used to account for the costs of maintaining the City's telecommunication systems.

### **643 Motor Vehicle Service Fund**

This fund is used to account for the City's costs of preventative maintenance and repairs for its fleet, including police, fire, general administrative, park, sewer, and public works equipment.

### **644 Vehicle Replacement Fund**

This fund is used to account for the costs to replace City equipment, including fleet vehicles.

CALIFORNIA  
**NATIONAL CITY**  
1887  
INCORPORATED

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Adopted Budget  
Fiscal Year 2022

# Schedule of Object Accounts







## SCHEDULE OF OBJECT ACCOUNTS

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Expenditures are organized into seven broad categories, defined as follows:

**100 PERSONNEL SERVICES**

Salaries, wages, benefits and all other forms of compensation paid to City employees and elected officials.

**200 SPECIAL SERVICES**

Professional services, contract services, memberships, training, travel and subsistence, subscriptions, postage, sewage treatment, refuse collection charges, personnel examination costs, etc.

**300 MATERIALS & SUPPLIES**

Office and computer supplies, books, furniture and equipment that costs less than \$5,000, fuel, ammunition, uniforms and accessories, and other expendable materials and supplies.

**400 FIXED CHARGES & DEBT SERVICE**

Rents, insurance of all types, workers compensation claim costs, debt service principal and interest, and taxes.

**500 ADDITIONS TO FIXED ASSETS**

Vehicles, equipment, land, structures, streets, sidewalks, facilities, and other purchases that exceed \$5,000.

**600 REFUNDS, CONTRIBUTIONS, & SPECIAL PAYMENTS (EXCLUDING 698)**

Refunds, donations, judgments and losses, transfers and distributions between funds.

**700 ALLOCATED COSTS & INTERNAL SERVICE CHARGES (INCLUDES 698)**

Charges for goods or services provided by one department to other departments of the City on a cost-reimbursement basis and charges for recovery of indirect/overhead costs incurred by the General Fund for departments with common or joint objectives with General Fund departments.



# SCHEDULE OF OBJECT ACCOUNTS

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Within the above classifications, expenditures are classified by type as follows:

## **100 – PERSONNEL SERVICES**

### **100 Part-Time Salaries**

Compensation paid to part-time City employees in the form of wages.

### **101 Full-Time Salaries**

Compensation paid to full-time City employees and elective officials in the form of salaries and wages.

### **102 Overtime**

Compensation paid in excess of normal salaries and wages for time worked over and above the regular workweek.

### **105 Longevity**

Compensation paid for continued meritorious service over an extended period of time.

### **107 Educational Incentive Pay**

Compensation paid for individual educational achievement subsequent to permanent appointment.

### **109 Vacation Relief**

Funds used to compensate temporary workers during the absence of regular permanent employees who are on extended periods of vacation leave or who find it necessary to be absent from work for long periods of time due to conditions beyond their control.

### **110 Allowances & Stipends**

Compensation paid to City employees for lease, purchase, or maintenance of automobiles, uniforms, and equipment, or other prescribed or necessary equipment.

### **120 Differential Pay**

Additional compensation paid to employees for special assignments or possession of special skills; investigative pay, police liaison officer, K-9 pay, motorcycle pay, bi-lingual pay, out-of-class pay, fire prevention pay, shorthand pay, etc.

### **140 Workers' Compensation**

Transfers to the City's Self-Insured Trust Fund for imputed premium costs.

### **150 Employees' Group Insurance**

City's share of employee group insurance premiums.

### **151 LTD Insurance**

City's share of long-term disability insurance premiums.

### **160 Retirement Plan Charges**

City's share of retirement costs based on rates prescribed by the California Public Employees' Retirement System ("CalPERS"). Does not include administrative charges for operation of the fund.

### **199 Personnel Compensation**

All other compensation for personnel services not properly assigned to one of the foregoing designations.





# SCHEDULE OF OBJECT ACCOUNTS

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## 200 – SPECIAL SERVICES

### 201 **Accounting & Auditing Services**

Compensation paid a public accountant engaged by the City Council and for other professional auditing and accounting work performed by other than a City employee.

### 203 **Engineering & Architectural Services**

Compensation paid private firms engaged to perform engineering, architectural, and similar services for the City.

### 205 **Medical Services**

Compensation paid doctors and medical technicians for physical examinations, special tests, laboratory work, etc.

### 207 **Technical Personnel Services**

Charges made by the State Personnel Board or other professional agency in connection with examinations prepared, given, marked, or graded by that Board, and for personnel advice given by an outside consultant.

### 209 **Legal Services**

Compensation paid lawyers, other than the City Attorney, for legal advice, appearance before courts on behalf of the City; litigation expenses; etc.

### 211 **Laundry & Cleaning Services**

Cleaning and laundry services by commercial agencies.

### 212 **Governmental Purposes**

Expenses incurred for general governmental purposes, generally of an unforeseen or emergency nature, in the managerial and legislative areas of concern.

### 213 **Expert and Consultant Services**

Compensation paid to outside professional services of a specific nature, i.e., economic surveys, planning studies, etc.

### 215 **Custodial Services**

Payments to outside firms performing these tasks on a contractual basis.

### 217 **Investigative Services**

Fees, charges, or other means of compensation paid for work of an investigative nature.

### 222 **Subscriptions & Memberships**

For "trade journals" and for membership dues of officers and key employees in the various municipal and professional organizations formed to promote interchange of ideas between such individuals. Also used for the City's membership in the same type of organization.

### 226 **Training**

Compensation paid for in-service training programs and for outside institutes, seminars, etc.

### 230 **Printing and Binding**

Producing printed reports, flyers, brochures, bulletins, forms, etc.; binding or rebinding of books, pamphlets, or other records. Includes printed forms, stationery, etc.



## SCHEDULE OF OBJECT ACCOUNTS

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- 234 Electricity & Gas**  
Payment for electrical service, power, and light only. Installation costs should be in the 500 series as applicable.
- 235 Street Lights & Signals**  
Payment for electrical energy used in street lights and traffic signals and amortization of construction and installation costs of utility-owned street lighting.
- 236 Water**  
Payment for water service only. Installation costs should be in the 500 series as applicable.
- 240 Equipment Rental**  
Payment for the short-term use of trenchers, cranes, gravel spreaders, paving machines, concrete mixers, air compressors, sanders, etc., when obtained from sources outside of City government.
- 242 Fire Hydrant Charges**  
Payment for use of water hydrants by City departments in the same manner as commercial firms.
- 244 Photography & Blueprinting**  
Photostatic and blueprinting services.
- 248 Telephone, Telegraph, & Teletype**  
All telephone charges for services, installations, long-distance calls, facsimile transmissions; cost of sending telegrams, cost of Teletype operations; includes City's share of the County-wide police Teletype service.
- 250 Postage**  
Postage services, stamps, metered postage, postal cards, stamped envelopes, registered mail, special delivery, and parcel post.
- 254 Automobile Allowances**  
Money paid employees for use of their own cars, either on a time basis or mileage basis established in each instance.
- 256 Extradition Expense**  
Money expended in the extradition of prisoners or suspected criminals and reimbursed by the State.
- 258 Travel & Subsistence**  
Expense reimbursement made to City employees for attending authorized functions in connection with official City business. Includes reimbursements for meals, lodging, conferences, registrations, airfares, private car use, and dinner meetings. Includes prisoner meals and transportation.
- 260 Advertising**  
Money paid to publishers for advertising placed in periodicals; includes legal advertising.
- 261 Emergency Animal Treatment**  
Charges for contractual services to provide animal shelter and control services for the impounding, adoption, redemption, and care and disposition of dogs, cats, and other small animals.



## SCHEDULE OF OBJECT ACCOUNTS

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- 264 Promotional Activities**  
For decorating streets at holiday or other special occasions, for publicity tending to attract industry or desirable business to the City – usually the subject of a contract with the local Chamber of Commerce.
- 268 Rentals & Leases**  
Long-term rentals or leases of equipment or real property for the purpose of conducting City business.
- 272 Sewage Transportation & Treatment**  
Contract charges payable to City of San Diego.
- 274 Dumping Fees**  
Charges required for dumping debris and other materials at regional dumpsites.
- 276 Trash Collection & Disposal**  
Removal of refuse, waste, or other debris performed by a commercial agency.
- 281 R&M-Office Equipment**  
Repairs of typewriters, adding machines, duplicating machines, data processing equipment, etc., when the repairs are performed by a commercial agency. Includes cost of maintenance service contracts.
- 282 R&M – Automotive Equipment**  
Repair of trucks, passenger cars, street sweepers, and other automotive equipment performed by commercial agencies. Includes towing charges of automotive equipment.
- 283 R&M – Fire-fighting Apparatus**  
Work done by outside firms on fire-fighting equipment including: fire trucks, rescue trucks, components thereof; trailer-type fire engines, fire extinguishers, etc., when not part of buildings.
- 284 R&M – Street Lights**  
Work by outside firms on the maintenance of City-owned street lighting standards and fixtures.
- 285 R&M – Traffic Control Devices**  
Work by outside firms on the maintenance of City-owned traffic signal standards and fixtures.
- 286 R&M – Recreation & Playground Equipment**  
Cost of repairs by outside firms to recreational equipment and playground equipment such as slides, balls, swings, and other items not structures nor part of structures.
- 287 R&M – Communications Equipment**  
Repairs of radio, Teletype, and other electronic communication equipment, when the repairs are performed by a commercial agency.
- 288 R&M – Buildings & Structures**  
Contractual repairs and materials used concurrently by the same contractor for repair and maintenance of buildings and structures; their fixed accessories and complete construction, i.e., painting, patching, etc.



# SCHEDULE OF OBJECT ACCOUNTS

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- 289 R&M – Non-Structural Items**  
Fences, gates thereof, parking areas.
- 290 R&M – Grounds**  
Contractual maintenance of areas around buildings, park areas, vacant lots owned by the City.
- 291 R&M – Audio-Visual Equipment**  
Repairs of motion-picture and still projectors, phonographs, recorders and tape decks, microfilming devices and reader/printers, and similar devices, including bulb replacement, changing of styli, etc.
- 299 Contract Services**  
All other contractual services not properly assigned to one of the foregoing designations.
- 300 – MATERIALS & SUPPLIES**
- 301 Office Supplies**  
Supplies which are consumed or used in the regular course of office activities.
- 302 Periodicals & Newspapers**  
For the purchase and subscription of magazines and newspapers, other than trade journals and publications in connection with the membership in an organization or an association, i.e., subscription to magazines, newspapers, and other periodical publications for the Public Library.
- 303 Janitorial Supplies**  
Those items used for cleaning buildings but not limited to: rags, mops, brooms, soaps, cleaners for walls, windows, tile, floors, etc.
- 304 Books**  
Bound publications, fiction or non-fiction, technical manuals, reference books, and including circulars, pamphlets, phonograph records, etc.
- 305 Medical Supplies**  
Drugs, medicines, first aid supplies, laboratory glassware, papers, and supplies, etc.
- 306 Computer Supplies**  
Computer supplies, including hardware, software, and electrical components.
- 307 Duplicating Supplies**  
Paper, ink, and other supplies used in printers and photocopy machines.
- 309 Photographic Supplies**  
For the purchase of films, filmstrips, slides, and similar video media material. Also for consumable items used in taking pictures, processing the same, enlarging by photographic means; chemicals, paper, etc.
- 311 Recreation Supplies**  
Balls, bats, gloves, tumbling mats, nets, games, phonograph records, handicraft materials, etc.



## SCHEDULE OF OBJECT ACCOUNTS

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- 314 Gas, Oil, & Lubricants**  
Gasoline, lubricating oils, greases, compounds, etc., used in or to service City-owned equipment.
- 316 Ammunition**  
Pistol and rifle ammunition, mace, tear gas, fuses, targets, gas shells, grenades, and supplies used in reloading and cleaning cartridge for power-activated tools.
- 318 Wearing Apparel**  
Uniforms, special work clothing required for the protection and safety of employees, boots, insignia worn on the garments, identification badges, caps, etc.
- 321 Planting Materials**  
Small items for planting, excluding trees; includes fertilizers, peat moss, insecticides, and sprays.
- 323 Plumbing Materials**  
Household-type plumbing items, pipe, faucets, sinks, lavatories, showers, garden hose, etc.
- 325 Electrical Materials**  
Electrical wire, insulators, conduit, switches, fuses, lamps, dry cell batteries, including fixtures.
- 327 Building Materials**  
All building materials, including lumber and hardware, roofing items, plaster, doors, windows, brick, etc.
- 329 Paint Materials**  
Paint and consumable components, thinners, lacquers, enamels, paint brushes, paint rollers.
- 331 Horticultural Items**  
All forms of trees, plants and bushes used in City parks, street rights-of-way, and around public buildings.
- 334 Automotive Parts**  
Parts purchased for the repair and maintenance of City-owned automotive equipment by City personnel.
- 335 Tires**  
Tires for the City's fleet, including labor and environmental fee.
- 337 Small Tools**  
Drafting supplies, hand tools and blades, bits and cutters used in power-operated equipment.
- 340 Shop Supplies**  
Stock, brass, steel, rod, bar or slab, oxygen, acetylene, welding rod, flux, etc, soaps and detergents, when required for other than cleaning buildings.
- 342 Communication Materials**  
Items purchased for the City's fire alarm system, radios, monitors, etc., including wire messengers, batteries, and related parts for communication equipment.



## SCHEDULE OF OBJECT ACCOUNTS

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- 346 Traffic Control Supplies**  
Temporary traffic control signs; barricade material and miscellaneous warning signs, paints and other supplies used in the painting on public streets.
- 348 Water Pipe, Valves, & Fittings**  
All such items excepting domestic plumbing materials. Includes irrigation hose for public parks.
- 352 Sewer Pipe & Materials**  
Sewer pipe, joint materials therefore, sewer manhole covers.
- 354 Chemical Products**  
Swimming pool chemicals, sewer supplies, etc.
- 355 Minor Equipment – Less than \$5,000**  
Equipment with a cost not exceeding \$5,000 not properly assigned to one of the foregoing equipment designations.
- 356 Rock & Sand**  
Aggregate, subgrade, fill materials, etc.
- 360 Sidewalk, Curb, & Gutter Materials**  
Cement and premixed concrete, including additives.
- 362 Roadway Materials**  
Asphalt, black top, asphalt mixed with stone and plant mix, road oil slurry seal.
- 399 Materials & Supplies**  
Those items which have not been placed in one of the foregoing classifications.
- 400 – FIXED CHARGES & DEBT SERVICE**
- 410 Property Insurance**  
Fire insurance premiums.
- 420 Public Liability Insurance**  
Premiums paid for liability insurance, including automotive insurance and false arrest insurance.
- 430 Fidelity Insurance**  
Honesty policies, performance bonds, notary bonds, weighmaster bonds, etc.
- 432 Liability Claim Cost**  
Payments for loss or damages for which the City is held responsible and which are not covered by insurance; awards made by City Council to individuals.
- 433 WC Claim Cost**  
Payments for loss or damages arising from job-related Workers' Compensation claims for which the City is held responsible
- 440 Excess WC Insurance**  
Premium payments for Workers' Compensation coverage in excess of the City's self-insured limits.



## SCHEDULE OF OBJECT ACCOUNTS

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- 452 Unemployment Insurance**  
Payments for the City's share of regular unemployment insurance reimbursable benefit charges.
- 470 Bond Principal Redemption**  
Expenditures to retire the principal portion maturing on bonds or other evidence of debt.
- 480 Bond Interest Redemption**  
Expense incurred for periodic interest charges and related service charges on bonds or other evidence of debt.
- 488 Loan to Other Funds**  
Loan to other Funds.
- 499 Fixed Charges**  
When not assignable to any other number in this series.
- 500 – ADDITIONS TO FIXED ASSETS**
- 501 Mechanical Office Equipment**  
Office machines, typewriters, adding machines, calculators, check writers, and such other machines as are required to facilitate office procedures.
- 502 Computer Equipment**  
Data processing and office automation equipment; computers, printers, scanners, faxes, data processing terminals, modems, etc.
- 503 Furniture & Furnishings**  
New and replacement equipment for office use, i.e., desks, chairs, tables, stands, filing and storage cabinets, credenzas, pictures, carpets, drapes, clocks and like items.
- 505 Training Equipment**  
Items required to assist in training activities of a significant expense.
- 506 Audio-Visual Equipment**  
Equipment designed to aid in learning or teaching by making use of both hearing and sight; slide projectors, movie and video tape equipment, sound projectors, etc.
- 507 Library Equipment**  
Library shelving, card catalogs, mobile book carts, book processing and mending equipment, etc.
- 508 Photographic & Recording Equipment**  
Tape recorders, cameras, photo developing equipment, etc.
- 509 Mobile Tools**  
Equipment mounted on wheels for ease of movement. Wood chippers, rotary tiller, lawn mowers, trimmers, etc., would come under this heading.



## SCHEDULE OF OBJECT ACCOUNTS

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- 511 Automotive Equipment**  
Expenditures for the acquisition of passenger cars, pick-up trucks, vans, street sweepers, dump trucks, etc. These expenditures include the initial cost, transportation charges, sales and use taxes, and installation costs.
- 512 Automotive Leases**  
Contractual services for vehicle leases
- 513 Automotive Accessories**  
Equipment designed and secured to supplement, improve, or expand the use of automotive equipment.
- 514 Custodial Equipment**  
Floor polishers, carts, mechanical cleaning devices, vacuum sweepers, etc.
- 515 Communication Equipment**  
Base stations, antennas, monitors, radios, Teletype, radio, telephone, and other electronic communication equipment.
- 517 Engineering Equipment**  
All items of equipment secured for office engineering activities and for field survey and inspection work.
- 518 Public Safety Equipment**  
Rifles, handguns, bulletproof armor and shields, machine-guns, etc.
- 519 Fire Fighting Apparatus**  
Fire trucks, rescue vehicles, salvage trucks, special vehicles, or other items that are procured for the primary purpose of extinguishing fires, including vehicles for movement of firefighting personnel and their equipment.
- 521 Fire Fighting Accessories**  
Equipment designed and secured to supplement, improve, or expand the use of firefighting apparatus; fire extinguishers.
- 523 Athletic & Recreational Equipment**  
All items of equipment purchased for competitive athletic events, recreation centers, special programs, and adult activities.
- 527 Playground Equipment**  
Equipment designed for the use of small children in a mini-park, tiny tot play area, public park, etc.
- 551 Traffic Control Devices**  
Signs for directional or speed control of vehicles, street name signs, parking limitation signs; includes traffic signal lights and equipment.
- 554 Street Lights & Electroliers**  
Street lights, their standards, arms, lamps, starters, ballasts, and other parts, used for street and walk illumination, and for improved lighting at intersections.
- 559 Sewer Mains & Appurtenances**  
Sewer mains, manholes, covers, and structures.





## SCHEDULE OF OBJECT ACCOUNTS

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- 563 Drainage Structures**  
Ditches, culverts, and underground pipes for movement of storm waters.
- 565 Land Acquisition**  
The acquisition of land for any governmental purpose.
- 567 Streets & Alleys**  
Areas of land procured and improvements thereon for the movement of people on foot or in vehicles, drainage, utility use; includes all portions dedicated to public use.
- 569 Buildings**  
A structure of three or more walls and a roof, capable of housing personnel, equipment, or machinery.
- 570 Building & Plant Equipment**  
Heating and cooling equipment, security devices, safety items, replacement items.
- 571 Major Structures**  
A special category for reservoirs, bridges, swimming pools, etc.
- 572 Non-Structural Improvements**  
Fences, their gates and parts, walls not supporting roofs.
- 598 Capital Improvement Program**  
Major public facility and infrastructure improvements that cost in excess of \$100,000 and have an expected life of 10 or more years.
- 599 Fixed Assets**  
Those items not properly classified in a foregoing classification.
- 600 – REFUNDS, CONTRIBUTIONS, & SPECIAL PAYMENTS**
- 610 Deposits Refunded**  
Cash bond deposits no longer required and returned to the depositor.
- 620 Return of Fees**  
Return of fees, licenses, and other charges received by the City to the person or agency making the original payment.
- 640 Inventory Purchases**  
Central stores purchases held as inventory stock for further distribution to City departments.
- 650 Agency Contributions**  
Contributions to other governmental agencies and non-profit organizations engaged in activities supplementary to those of the City.
- 651 Capacity Charge**  
Payments for the San Diego Metropolitan Sewerage System capacity charge.
- 660 Special Payments**  
Used only on special orders of the City Manager and the City Treasurer.



# SCHEDULE OF OBJECT ACCOUNTS

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**698 Indirect/Overhead Costs**

Costs charged to departments with common or joint objectives with General Fund departments for recovery of indirect/overhead costs incurred by the General Fund for the activities associated with those objectives.

**700 – INTERNAL SERVICES CHARGES AND RESERVES**

**710 Provision for Contingency**

Funds set aside by Budget action for allocation at a later date.

**720 Equipment Depreciation Reserve**

Depreciation expense on equipment to be applied to purchase of new equipment at a later date.

**740 Building Services Charges**

Charges to other departments for services provided by the Public Works Department for building and facilities maintenance.

**750 Vehicle Services Charges**

Charges to other departments for services provided by the Public Works Department for maintenance of City-owned vehicles.

**751 Vehicle Replacement Charges**

Charges to other departments for use of City-owned vehicles purchased through the Vehicle Replacement Fund.

**752 Vehicle Replacement Charges**

Charges to other departments for use of City-owned vehicles leased by the City.

**755 Information System Services Charges**

Charges to other departments for services provided by the Information Technology Services.

**790 Insurance Charges**

Charges to departments for their respective shares of the cost of the public liability insurance program.

Adopted Budget  
Fiscal Year 2022

# Fund Type Matrix







# FUND TYPE MATRIX

Fund Type by Department Matrix

Department	General Fund (Major)	Special Revenue	Debt Service	Capital Projects	Internal Service
City Attorney	✓				✓
City Clerk	✓				
City Council	✓				
City Manager	✓				✓
City Treasurer	✓				
Community Services	✓	✓			
Engineering & Public Works	✓	✓			✓
Finance	✓				
Fire	✓	✓			
Housing & Economic Development	✓	✓			
Human Resources	✓				✓
Library		✓	✓		
Neighborhood Services	✓				
Non-Departmental	✓	✓		✓	
Planning	✓				
Police	✓	✓			

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