

# Employee Work Furlough: Post Report



January 11, 2011

# Employee Work Furlough

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- Worst economy since the Great Depression
- In an effort to save an estimated \$148,000 in salaries and energy costs, City Council authorized majority of City to close for 2 weeks from 12/20/10 through 1/2/11 which included a 40-hour work furlough
- Police, Fire, Dispatch and Animal Control not affected by closure
- Nutrition Center Meals Program remained open
  - Dining room & home-delivered meals

# Employee Work Furlough

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- Graffiti Abatement, Parking Enforcement & Parks Maintenance worked modified work schedule
- City Standby/On-call Personnel
  - Public Works (Streets, Sewer, Fleet)
  - Fire Investigations
  - Executives & Managers
- City Hotline (24/7) – 619/322-4361 – Assistant City Manager
- “Drop Box” available for payments & building applications

# Hotline Recap

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- 50 calls received during furlough period
  - Residents: 20 calls
  - Business: 20 calls
  - Elected (not on furlough) & Staff: 10 calls
- 13 calls required on-call responses
  - 8 calls directly related to severe weather
  - 5 calls related to health/safety inspections
- Post Furlough Calls
  - 8 calls related to building inspections & finance

# Development Services

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- Hot Water Heater Inspection
- **Scheduled Business Inspection**
- **Gas Leak – “U” Avenue**
- **Gas Leak – Lanoitan Dr.**
- **Gas Leak – Salot Street**
- Request for Schedule Final Inspection
- Change in Business Ownership/Zoning
- **Partial Roof Collapse**
- Request for Church Inspection
- Planned Work – Lane Closure on 8<sup>th</sup> Street
- Schedule Rough Inspection
- Signage Regulations
- Plans/Permits on Foreclosure
- Results of Final Building Inspection
- Request for Pre-Construction Meeting

**Denotes On-call Response**

# Public Works

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- Fallen Eucalyptus Tree
- Fallen Palm Fronds creating road hazard
- Sink Hole/Sewer Line
- Generator Rentals
- Potential Storm Drain Backup
- Flooding on Orrell & "F" Streets
- Resident Needs Dirt to fill Sinkhole
- Sinkhole & Sewer Basin
- Boulders & Rocks on Calle Abajo creating road hazard

**Denotes On-call Response**

# Other Departments

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- Police
  - File Crime Report
  - Accident Follow-up
- Fire
  - Obtaining Sandbags
- Code Enforcement
  - Property on Peach Blossom
  - Code Enforcement Follow-up Report
- Housing & Grants
  - CDBG Application Question
  - CDBG Application Question
- Finance
  - Yard Sale Permit
- Community Services
  - Pool Operating Hours during furlough
- Human Resources
  - Employment Verification
  - Employment Verification
- Section 8
  - Notification of Change in Work Schedule

# Other Departments

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- Multiple Departments
  - Police & Fire – Ticket for No Tags
  - DSG & Fire – Request for Inspection
  - DSG & PW – Gain Access to Cell Tower
  - **DSG, PW & Code – Eroding Hillside**
- Elected Officials & City Staff
  - 10 calls
  - City business & administrative issues

**Denotes On-call Response**



# Estimated Savings

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- Initial Estimated Savings - \$148,000
  - Salaries and Electricity
- On-call Responses
  - Public Works - \$4,300
  - Development Services - \$374
    - Total - \$4,674
- **Revised Estimated Savings - \$143,326**

# Community Outreach Efforts

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- Website Homepage
- Publish City Hotline Number & post at all City Facilities
- City Phones & Voice Mail Messages Changed
- Press Release to Local Media
- Department Postings & Notifications
- Boards & Commissions
- Neighborhood Councils
- Library Transactions
- Chamber of Commerce
- Electronic Monitor
- City Website Subscribers & Community Partners

# Outcome

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- Thank you to Residents, Businesses, City Council & Employees!
- Constant Communication
  - Internal/External
  - Mail
- Immediate Responses
  - On-calls
  - Executives & Managers
  - Majority of Issues Resolved
- Continued Operations - Police, Fire, Nutrition Center, Graffiti, Parking Enforcement, Animal Control
- Chamber of Commerce did not receive complaints from its members

# Lesson's Learned

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- General Emergencies
  - Weather
  - Inspections
- Better Signage
  - Larger and More Legible
  - Waterproof
  - Utilize Outside Bulletin Board
- Permits
  - Yard Sales
  - Community Facilities
- Imposed Deadlines & Due Dates
- Package & Newspaper Deliveries



**Questions?**