



**NATIONAL CITY PUBLIC LIBRARY  
BOARD OF LIBRARY TRUSTEES  
REGULAR MEETING AGENDA**

**November 6, 2024 - 5:30 PM**

**REVISED- CHANGE OF LOCATION, 11.6.24**

When: November 6, 2024 5:30 PM Pacific Time (US and Canada)

Topic: Board of Library Trustees Meeting

**NATIONAL CITY FIRE DEPARTMENT COMMUNITY ROOM  
343 E. 16TH STREET, NATIONAL CITY, CA 91950**

**Public Comments:** There are two ways you can make sure your opinions are heard and considered by the Library Board of Trustees:

1. **Submit your public comment prior to the meeting:** To submit a comment in writing, email or mail to: [lbtPubComment@nationalcityca.gov](mailto:lbtPubComment@nationalcityca.gov), provide the agenda item and title of the item in the subject line of your email. Public comments or testimony is limited to up to three (3) minutes. If the comment is not related to a specific agenda item: Indicate *General Public Comment* in the subject line. All email comments received by 3:30 p.m. on the day of the meeting will be read into the record at the Library Board of Trustees meeting and retained as part of the official record. All comments will be available on the City website within 48 hours following the meeting.
2. **Participate in live public comment during the meeting:** Each speaker is allowed up to three (3) minutes to address the Library Board of Trustees. Please be aware that the Chair may limit the comments' length due to the number of persons wishing to speak or if comments become repetitious or unrelated. All comments are subject to the same rules as would otherwise govern speaker comments at the meeting. Speakers are asked to be respectful and courteous. Please address your comments to the Library Board of Trustees as a whole and avoid personal attacks against members of the public, Library Trustees, and City staff.

**AGENDA**

**Call to Order**

**Roll Call**

**Public Comment**

## **Consent Agenda**

1. Approval of Agenda dated November 6, 2024
2. Approval of October 2024 Minutes
3. Approval of October 2024 Warrants

## **New and Unfinished Business**

## **City Librarian Report**

## **Other Reports**

4. Friends of the Library Report

## **Board Member Comments**

**Adjournment:** Next meeting December 4, 2024 at 5:30 p.m.

Upon request, this agenda can be made available in appropriate alternative formats to persons with a disability in compliance with the Americans with Disabilities Act. Please contact Danielle Ghio, City Librarian at (619) 470-5800 or by email at [dghio@nationalcityca.gov](mailto:dghio@nationalcityca.gov) to request a disability-related modification or accommodation. Notification 24 hours prior to the meeting will enable the City to make reasonable arrangement to ensure accessibility to this meeting.

I, Sarah Ruiz, Administrative Secretary, of the City of National City, hereby declare under penalty of perjury that a copy of the above Agenda of the Regular Meeting of the Board of Library Trustees of the City of National City, California, was delivered and/or notice by email not less than 72 hours, before the hour of 6:00 p.m. on **November 1, 2024** to the members of the Board of Library Trustees, and caused the agenda to be posted on the City's website at [www.nationalcityca.gov](http://www.nationalcityca.gov) and at the Library, 1401 National City Blvd., National City, CA 91950, and at National City City Hall, 1243 National City Blvd., National City, California 91950



# NATIONAL CITY PUBLIC LIBRARY

## Regular Meeting of the Library Board of Trustees

*Minutes*

*October 2, 2024*

### CALL TO ORDER

The regular meeting of the Board of Library Trustees of the National City Public Library was called to order by Member Trustee Cindy Lopez at 5:30 p.m. on October 2, 2024.

### ROLL CALL

BOARD OF TRUSTEES PRESENT:

Cindy Lopez, Member Trustee  
Jissan Ravanilla, Member Trustee  
Nideya Rivera-Moreno, Member Trustee  
Patricia McGhee, Alternate Board Member

BOARD OF TRUSTEES ABSENT:

Margaret Godshalk, Chair  
Elizabeth Huato-Maldonado, Member Trustee

STAFF PRESENT:

Danielle Ghio, Acting City Librarian  
Sarah Ruiz, Administrative Secretary

### PUBLIC COMMENTS AND COMMUNICATION

No Public Comments Received

### CONSENT AGENDA, ITEMS 1-3:

**ACTION:** Motion by Member Lopez, to approve Consent Agenda Items 1-3, Second by Member Ravanilla.

**Motion carried by unanimous vote**

### NEW AND UNFINISHED BUSINESS

1. **ACTION:** Motion by Member Lopez, to approve California Library Adult and Family Literacy Services (CLLS) grant from the California State Library for Library Literacy Services Program for FY2025, Second by Member Ravanilla.

**Motion carried by unanimous vote**

### CITY LIBRARIAN REPORT

Acting City Librarian Ghio provided updates about various programs.

**OTHER REPORTS – None**

**BOARD TRUSTEE COMMENTS/COMMUNICATION**

**ADJOURNMENT**

**ACTION:** Motion by Member Lopez, seconded by Member Ravanilla, to adjourn the meeting.  
**Motion carried by unanimous vote**

Meeting adjourned at 5:45 p.m. The next Board Meeting is scheduled for Wednesday,  
December 4, 2024 at 5:30 p.m.

**Motion carried by unanimous vote**

Respectfully submitted,

Danielle Ghio  
Acting City Librarian

DRAFT

<b>Library Warrants</b>					
<b>FY 25-26</b>					
<b>Board Meeting</b>	<b>Wednesday, November 6, 2024</b>				
		<b>FUNDS</b>			
<b>Vendor Name</b>	<b>Description</b>	<b>Gen Fund #104</b>	<b>Capital Outlay #108</b>	<b>Grant #320</b>	<b>Total</b>
AMAZON	SUPPLIES	\$585.27			\$585.27
AMAZON	U-TOOLIZE GRANT- TOOLS			\$4,700.48	\$4,700.48
AMAZON	LUNCH AT THE LIBRARY GRANT- SUPPLIES			\$6,009.15	\$6,009.15
BAKER AND TAYLOR	BOOK	\$234.07			\$234.07
BESTBUY	LUNCH AT THE LIBRARY GRANT			\$660.93	\$660.93
CALIFA	ELS GRANT- SUBSCRIPTION RENEWAL			\$400.00	\$400.00
EBSCO-LEARNINGEXPRESS	LITERACY GRANT- SUBSCRIPTION RENEWAL			\$5,799.00	\$5,799.00
FLASHBAY	BATTERY CHARGERS			\$735.50	\$735.50
LEXIA SUBSCRIPTION RENEWAL	LITERACY GRANT- SUBSCRIPTION RENEWAL			\$440.00	\$440.00
MARC GRIFFITHS	LUNCH AT THE LIBRARY- SUMMER READING ENTERTRAINER			\$385.00	\$385.00
MIDWEST	BLU-RAYS AND DVDS	\$11.65			\$11.65

NOTEWORTHY PUPPETS	LUNCH AT THE LIBRARY- SUMMER READING ENTERTRAINER			\$500.00	\$500.00
QUIRKABLE	LUNCH AT THE LIBRARY- SUMMER READING ENTERTRAINER			\$400.00	\$400.00
RALPH COVERT	LUNCH AT THE LIBRARY- SUMMER READING ENTERTRAINER			\$450.00	\$450.00
SD MASTER GARDENER	LUNCH AT THE LIBRARY- SUMMER READING ENTERTRAINER			\$100.00	\$100.00
ZEROWASTE	LUNCH AT THE LIBRARY GRANT- ENTERTAINER			\$1,600.00	\$1,600.00
ZOOBEAN SUBSCRIPTION RENEWAL	LITERACY GRANT- SUBSCRIPTION RENEWAL			\$1,847.47	\$1,847.47
				<b>TOTAL</b>	<b>\$24,858.52</b>