



**NATIONAL CITY PUBLIC LIBRARY  
BOARD OF LIBRARY TRUSTEES  
REGULAR MEETING AGENDA**

**September 4, 2024 - 5:30 PM**

When: September 4, 2024 5:30 PM Pacific Time (US and Canada)

Topic: Board of Library Trustees Meeting

National City City Hall – Second Floor Large Conference Room

1243 National City Blvd., National City CA 91950

**Public Comments:** There are two ways you can make sure your opinions are heard and considered by the Library Board of Trustees:

1. **Submit your public comment prior to the meeting:** To submit a comment in writing, email or mail to: [lbtPubComment@nationalcityca.gov](mailto:lbtPubComment@nationalcityca.gov), provide the agenda item and title of the item in the subject line of your email. Public comments or testimony is limited to up to three (3) minutes. If the comment is not related to a specific agenda item: Indicate *General Public Comment* in the subject line. All email comments received by 3:30 p.m. on the day of the meeting will be read into the record at the Library Board of Trustees meeting and retained as part of the official record. All comments will be available on the City website within 48 hours following the meeting.
2. **Participate in live public comment during the meeting:** Each speaker is allowed up to three (3) minutes to address the Library Board of Trustees. Please be aware that the Chair may limit the comments' length due to the number of persons wishing to speak or if comments become repetitious or unrelated. All comments are subject to the same rules as would otherwise govern speaker comments at the meeting. Speakers are asked to be respectful and courteous. Please address your comments to the Library Board of Trustees as a whole and avoid personal attacks against members of the public, Library Trustees, and City staff.

## **AGENDA**

**Call to Order**

**Roll Call**

**Public Comment**

**Consent Agenda**

1. Approval of Agenda dated September 4, 2024
2. Approval of August Minutes
3. Approval of August Warrants

**New and Unfinished Business****City Librarian Report****Other Reports**

4. Friends of the Library Report

**Board Member Comments**

**Adjournment:** Next meeting October 2, 2024 at 5:30 p.m.

Upon request, this agenda can be made available in appropriate alternative formats to persons with a disability in compliance with the Americans with Disabilities Act. Please contact Danielle Ghio, Acting City Librarian at (619) 470-5800 or by email at [dghio@nationalcityca.gov](mailto:dghio@nationalcityca.gov) to request a disability-related modification or accommodation. Notification 24 hours prior to the meeting will enable the City to make reasonable arrangement to ensure accessibility to this meeting.

I, Sarah Ruiz, Administrative Secretary, of the City of National City, hereby declare under penalty of perjury that a copy of the above Agenda of the Regular Meeting of the Board of Library Trustees of the City of National City, California, was delivered and/or notice by email not less than 72 hours, before the hour of 6:00 p.m. on **August 29, 2024** to the members of the Board of Library Trustees, and caused the agenda to be posted on the City's website at [www.nationalcityca.gov](http://www.nationalcityca.gov) and at the Library, 1401 National City Blvd., National City, CA 91950, and at National City City Hall, 1243 National City Blvd., National City, California 91950



# NATIONAL CITY PUBLIC LIBRARY

## Regular Meeting of the Library Board of Trustees

Minutes

August 7, 2024

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### CALL TO ORDER

The regular meeting of the Board of Library Trustees of the National City Public Library was called to order by Chair Godshalk at 5:31 p.m. on August 7, 2024.

### ROLL CALL

BOARD OF TRUSTEES PRESENT: Margaret Godshalk, Chair  
Bradley Bang, Secretary  
Cindy Lopez, Member Trustee  
Jissan Ravanilla, Member Trustee  
Jake Zindulka, Member Trustee  
Patricia McGhee, Alternate Board Member

BOARD OF TRUSTEES ABSENT: N/A

STAFF PRESENT: Danielle Ghio, Acting City Librarian

### PUBLIC COMMENTS AND COMMUNICATION

#### CONSENT AGENDA, ITEMS 1 and 2:

**ACTION:** Motion by Secretary Bang, to approve Consent Agenda Items 1 and 2, Second by Member Zindulka.

**Motion carried by unanimous vote**

#### CONSENT AGENDA, ITEM 3:

**ACTION:** Motion by Secretary Bang, to approve Consent Agenda Item 3, Second by Member Lopez.

**Motion carried by unanimous vote**

### NEW AND UNFINISHED BUSINESS

**ACTION:** Motion by Secretary Bang to nominate Margaret Godshalk to continue as Chair.  
Motion by Member Zindulka to nominate Member Lopez for Secretary.

**Motion carried by unanimous vote**

**Tool Library:** Acting City Librarian shared the list of tools that purchased to date and spoke briefly about the first month of the program as it related to patrons checking out tools.

**Emergency Add-On Item: ESL Grant from last year.** In September 2023, the FY24 ESL Grant was withdrawn from the City Council Agenda by the previous Library Director. This action did not become known until June 2024 when staff attempted expend funds. Acting City Librarian requested that the Board consider adding the item to the agenda so that it could be presented to City Council on August 20. Motion by Member Zindulka to amend agenda to add FY25/26 ESL grant, second by Secretary Bang.

**Motion carried by unanimous vote**

### **CITY LIBRARIAN REPORT**

Acting City Librarian Ghio provided updates on the Summer Reading Program, Lunch at the Library, interviews and recruitments, and the American Library Association Conference.

### **OTHER REPORTS – Friends of the Library**

Chair Godshalk discussed the need for the volunteers for the Bookstore, the Friends of Library Open House in December and the City Manager’s Breakfast. She also noted the upcoming Celebration of Life for long-time City Librarian Anne Campbell.

### **BOARD TRUSTEE COMMENTS/COMMUNICATION**

Member Lopez complimented the Library on the Summer Reading Program and Lunch at the Library.

### **ADJOURNMENT**

**ACTION:** Motion by Member Zindulka, seconded by Secretary Bang to adjourn the meeting.

**Motion carried by unanimous vote**

Meeting adjourned at 6:00 p.m. The next Board Meeting is scheduled for Wednesday, September 4, 2024 at 5:30 p.m. Motion by Secretary Bang to adjourn the meeting, second by Member Zindulka.

**Motion carried by unanimous vote**

Respectfully submitted,

Danielle Ghio  
Acting City Librarian

<b>Library Warrants</b>					
<b>FY 25-26</b>					
<b>Board Meeting</b>	<b>Wednesday, September 4, 2024</b>				
		<b>FUNDS</b>			
<b>Vendor Name</b>	<b>Description</b>	<b>Gen Fund #104</b>	<b>Capital Outlay #108</b>	<b>Grant #320</b>	<b>Total</b>
ALLSTATE	SECURITY SERVICES JUNE	\$5,659.12			\$5,659.12
BEST BUY	LUNCH AT LIBRARY- MATERIALS			\$2,936.87	\$2,936.87
BEST BUY	COMPUTER AND AV EQUIPMENT		\$1,831.21		\$1,831.21
BILINGUAL DICTIONARIES	MATERIALS FOR ESL LEARNERS			\$3,037.50	\$3,037.50
CALIFA PRONUNCIATOR SUBSCRIPTION	SUBSCRIPTION RENEWAL			\$1,995.00	\$1,995.00
FUN EXPRESS	SUMMER READING PROGRAM- ADULT PRIZES			\$136.85	\$136.85
MANGO LANGUAGES SUBSCRIPTION	SUBSCRIPTION RENEWAL			\$4,651.34	\$4,651.34
STAPLES	MATERIALS			\$912.50	\$912.50
				<b>TOTAL</b>	<b>\$21,160.39</b>



## STAFF REPORT Board of Library Trustees

Prepared by: Danielle Ghio, Acting City Librarian Meeting Date: September 4, 2024

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**SUBJECT: City Librarian Report**

**RECOMMENDATION:** Staff recommends Board of Library Trustees receive and file the City Librarian report.

**STATEMENT ON SUBJECT:**

**One Book One San Diego**

This year National City Public Library joined other library systems across San Diego for One Book, One San Diego. One Book, One San Diego is our region's premier literary program, presented in partnership between KPBS and over 80 public libraries, service organizations and educational institutions. Now in its 18th year, the purpose is to bring our community closer together through the shared experience of reading and discussing the same book. This year's selections included for the Adult title "Know My Name" by Chanel Miller, Teen title "Victory Stand" by Tommie Smith, Derrick Barnes and Dawud Anyabwile, and Children's selection "Barrio Rising" by local author Maria Dolores Aguila. The library attended the Kickoff event, Booked for the Weekend at San Diego Central Library with over 300 people in attendance. To support this program the library intends to have programming around the One Book titles and themes.

**Lunch At the Library**

The Lunch at the Library program has come to an end, over the course of the summer the library served over 500 meals to children between 0 and 18. With the funds provided to us by the California State Library funded grant, we were able to offer a variety of enrichment programs as well as purchase materials and supplies that can continue to be utilized in library programming going forward.

**Interviews/Recruitments**

The Academic Enrichment Coordinator position has been filled; Shane Drouse started with the library on August 20th. Interviews have been conducted for the vacant Technical Services Librarian position. A candidate was chosen, and an offer made. The candidate accepted the offer and is anticipated to start in the middle of September. Interviews for City Librarian have been scheduled for late September. I have conveyed the BOLT's request to the Human Resources Director and City Manager regarding a BOLT member being part of the interview panel.

**Programming**

Afterschool programming has returned with Homework Help (Mon/Wed), Legos (Tues), Teen Crafts (Wed), Gamer's World (Thurs) and STEAM (Fri). The popular Café Nights is back on the last Wednesday of the month at 5:00 pm in the rotunda. We also will be hosting FilAm Creator Con on September 14<sup>th</sup>. FilAm CreatorCon is a convention that celebrates the artistic achievements of Filipino American creators across all mediums. From comic book creators, poets and tattoo artists; to filmmakers, chefs, dancers and musicians; this yearly event hopes to foster solidarity, awareness and representation of Filipino Americans in the arts.