



# Fiscal Year 2010-2011 Budget Update

April 6, 2010

# Council Directed Actions

- January 30 Midyear budget review
- February 16 Adopted midyear changes
- Feb-Mar Presentations to  
Neighborhood Councils
- April 6 FY 2010-11 Budget Update

# Key Dates

- *May 4 or 18*                      *Additional budget update*
- May 25                              Budget Workshop
- June 15 or June 22              Budget Adoption
- July 1                                Budget available on website

# FY 09-10 Mid-Year Budget Workshop

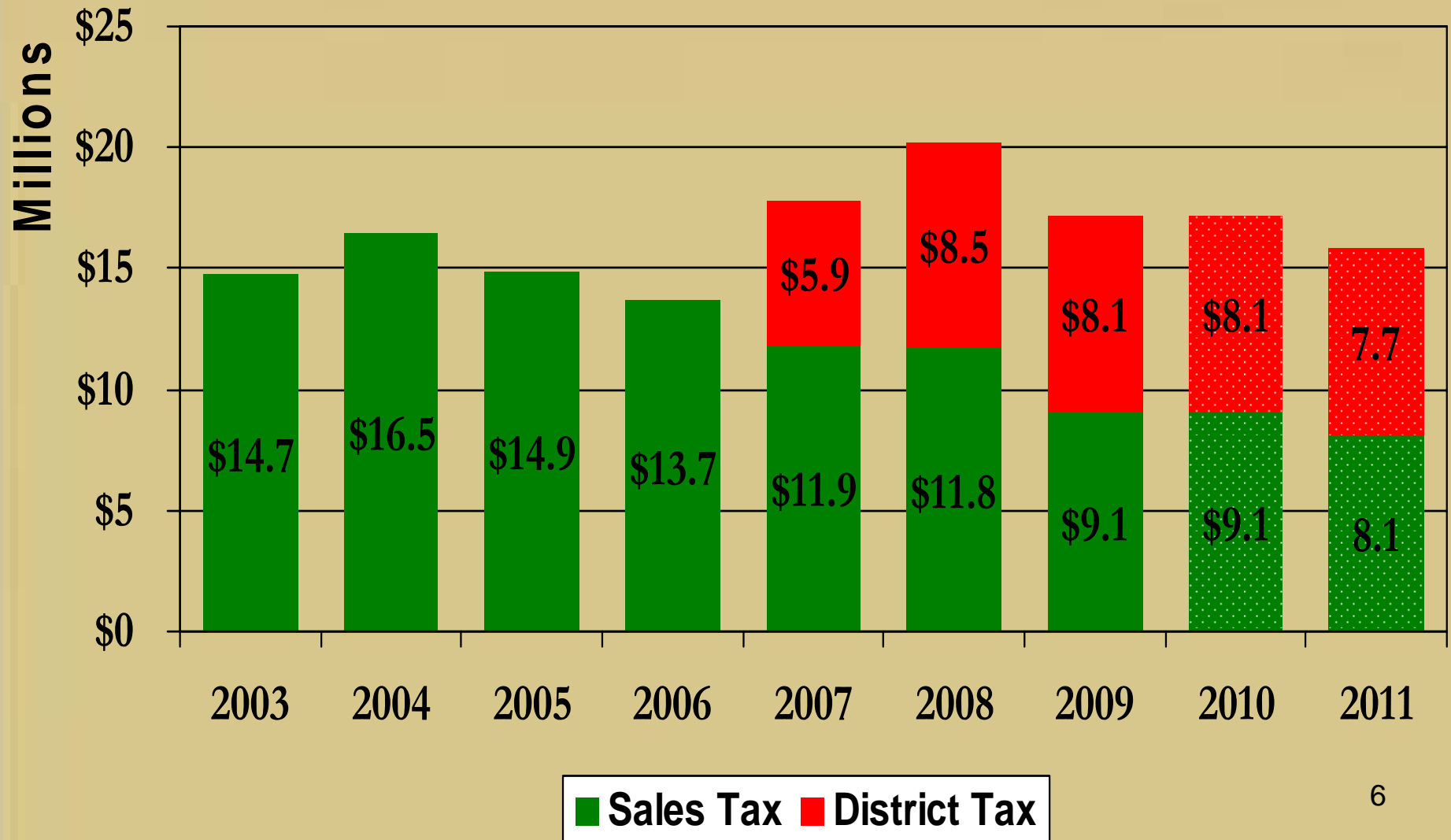
## January 30, 2010

- FY 09-10 General Fund structural deficit of \$3.3 million
  - one time funding used to balance the General Fund structural deficit
  - One time funding totaling \$4.3 million also used for debt repayment and other General Fund related subsidies
- General Fund Contingency Reserve funded @ 23% or \$8.6 million
  - Council direction was to reduce contingency reserve contribution by \$735,430 to cover deficit

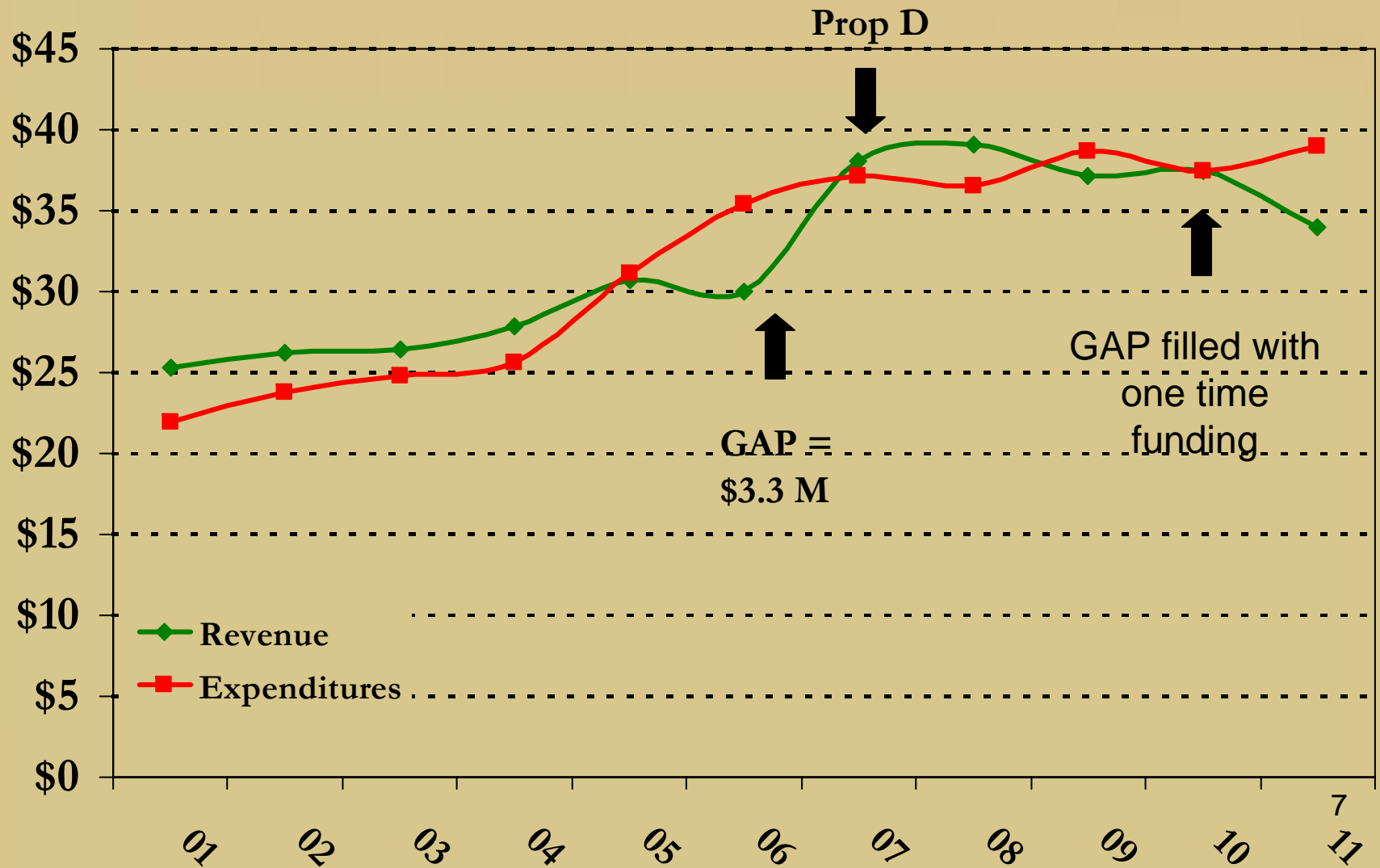
# General Fund - Sales Tax Revenue



# Sales Tax and District Tax Combined Revenue



# General Fund Revenue and Expenditure Forecast



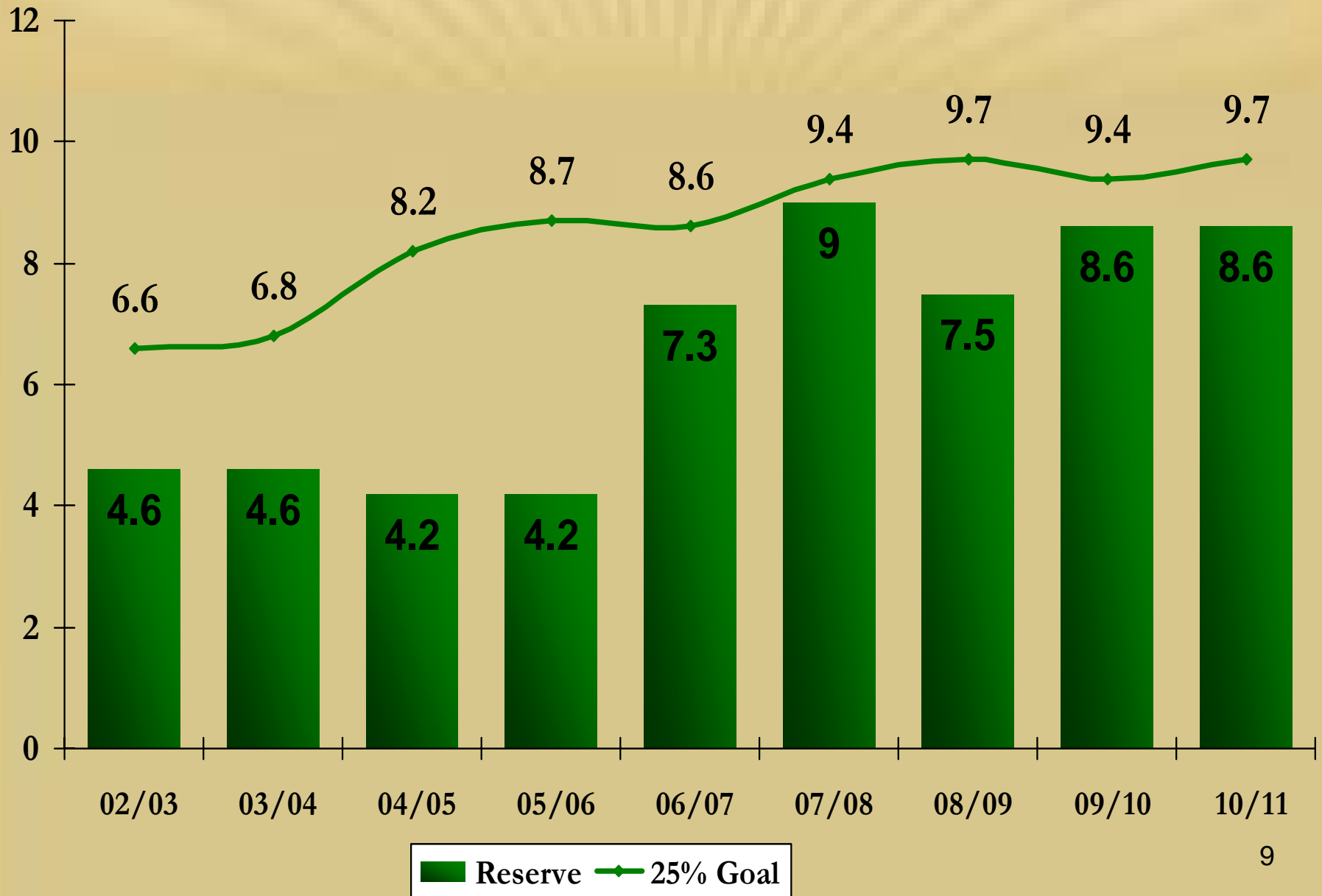
# General Fund Contingency Reserve

General Fund Policy: ... range between 25% and 50% of a single year's General Fund operating expenditures

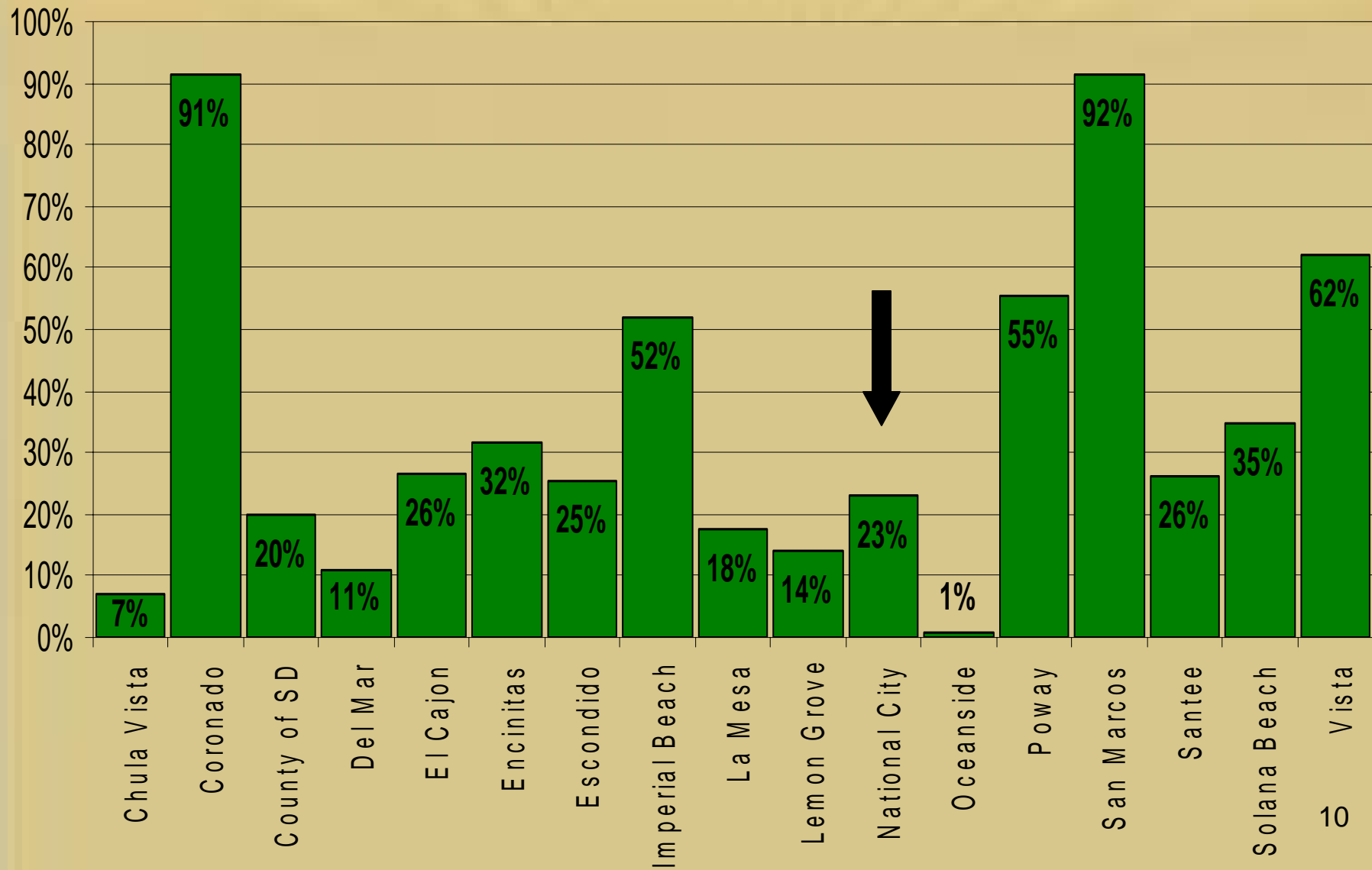
- At January 30 midyear budget workshop, staff estimated FY 10-11 General Fund expenditures = \$38.9 million
  - Reserve will be at 22%, which is \$1.1 million below target level of \$9.7 million  
( $\$38.9 \text{ million} \times 25\%$ )



# History of Contingency Reserve



# FY 09-10 Reserve Percentages Local Entities



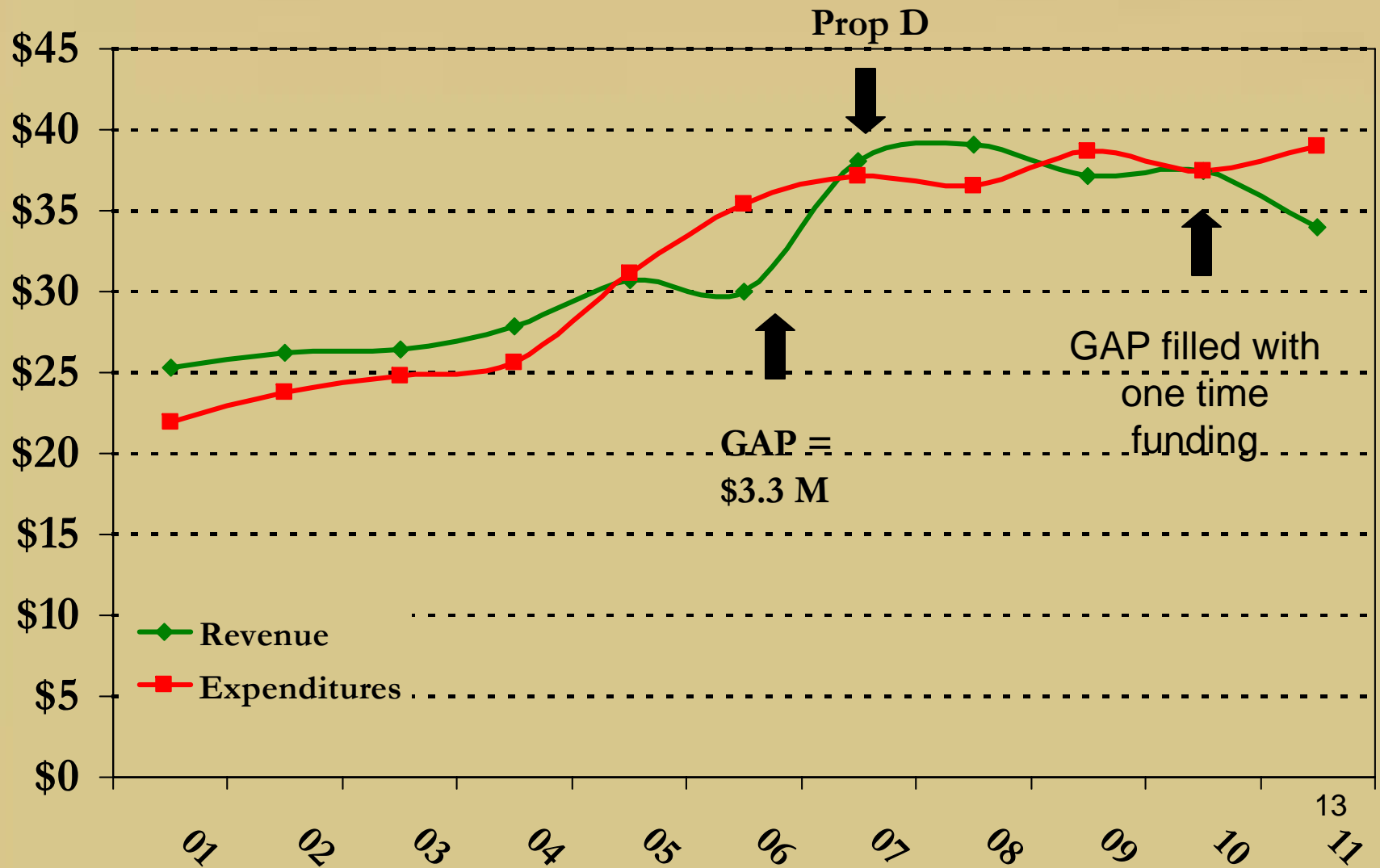
# FY 10-11 Budget Preparation

- Staff continue to closely monitor revenues and expenditures
  - Cost-reduction and Revenue Efficiency (CARE) Committee
  - Position Review Committee
  - Purchasing Review Committee
- Actively seeking Grants & Stimulus funds
- Staff are analyzing expenditures to identify potential cuts
- Finance is calculating personnel costs, PERS impact, revenue impacts

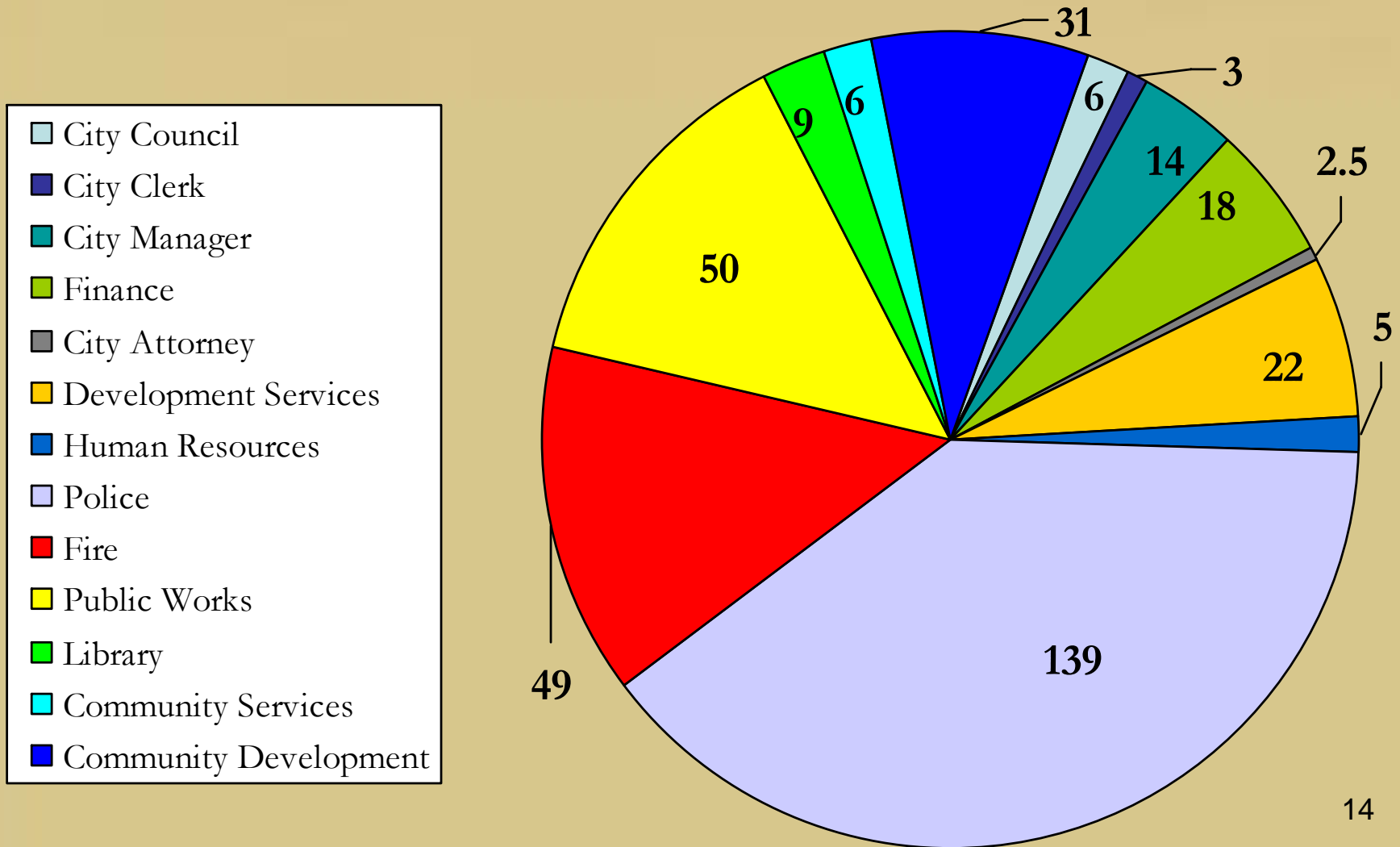
# FY 10-11 Budget Preparation

- Service levels – Maintained to date
- Personnel levels - Reduced
  - 35 Vacancies left unfilled
  - 29 vacancies have been frozen (not funded)
  - 6 vacancies are funded

# General Fund Revenue and Expenditure Forecast



# 354.5 Budgeted Full Time Employees (All Funds)



# 35 Full Time Vacancies (All Funds)

DEPARTMENT	POSITION	# of FT Positions
City Manager	Executive Asst IV, Mgt Analyst III, Public Information Officer, Risk Manager, MIS Tech III	5
Finance	Sr. Accounting Asst, Sr. Accountant	2
Dev Services	Associate Planner, Bldg Inspector, Sr Bldg Inspector, Associate Civil Engineer, Civil Engineering Tech; Mgt Analyst II	6
Human Resources	Mgt Analyst II	1
Police *	Community Svcs Officer, Crime Scene Specialist, Parking Regulations Officer, Police Records Clerk (2), Animal Control Officer, Police Dispatcher (2.5)	9

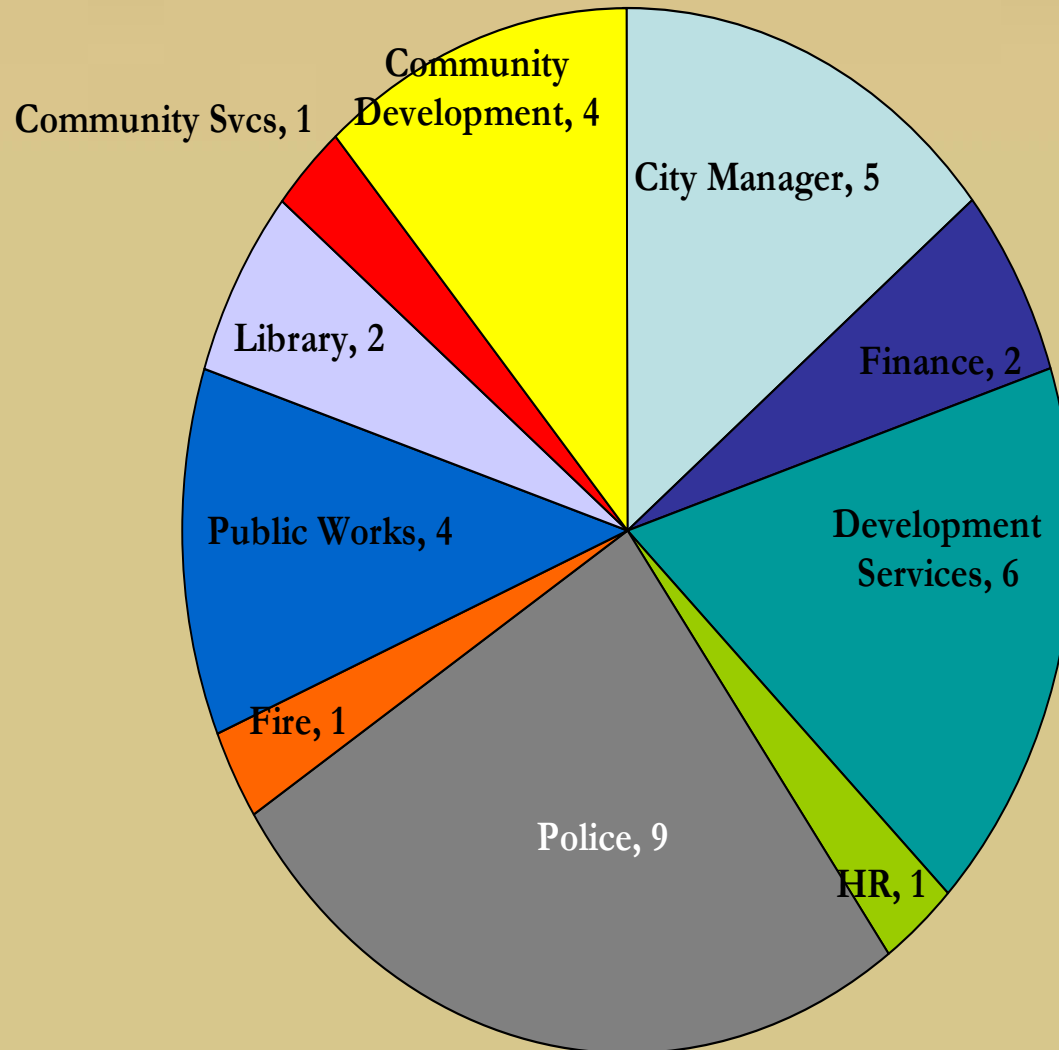
\* No sworn positions vacant

# 35 Full Time Vacancies (All Funds)

DEPARTMENT	POSITION	# of FT positions
Fire	Battalion Chief	1
Public Works	Custodian (2), Sr Park Caretaker, Tree Trimmer	4
Library	Principal Librarian, Sr Librarian Tech	2
Com Services	Admin Secretary	1
Com Development	Com Dev Specialist III, Code Conformance Officer II, Housing Inspector I & II	4
Total		35



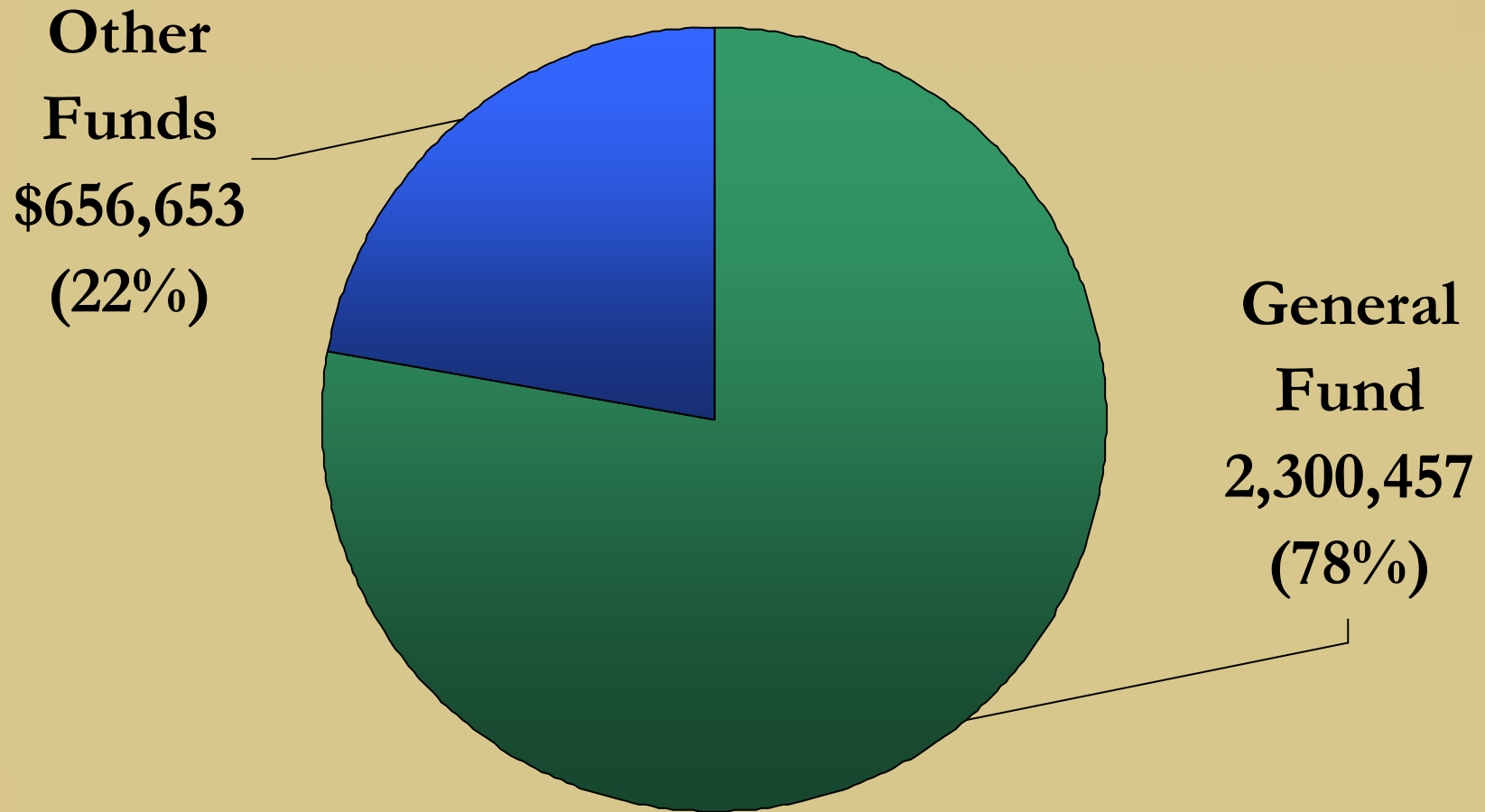
# 35 Full Time Vacancies Estimated Savings = \$ 2.9 million (all funds)



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DEPARTMENT	GENERAL FUND	OTHER FUNDS	TOTAL SAVINGS
City Manager	317,125	215,731	532,856
Finance	161,741		161,741
Dev Services	566,977		566,977
Human Resources	82,079	11,193	93,272
Police	617,602		617,602
Fire	147,414		147,414
Public Works *	133,339	108,274	241,613
Library *	181,178		181,178
Com Services	63,647		63,647
Com Development	29,355	321,455	350,810
Total	2,300,457	656,653	2,957,110

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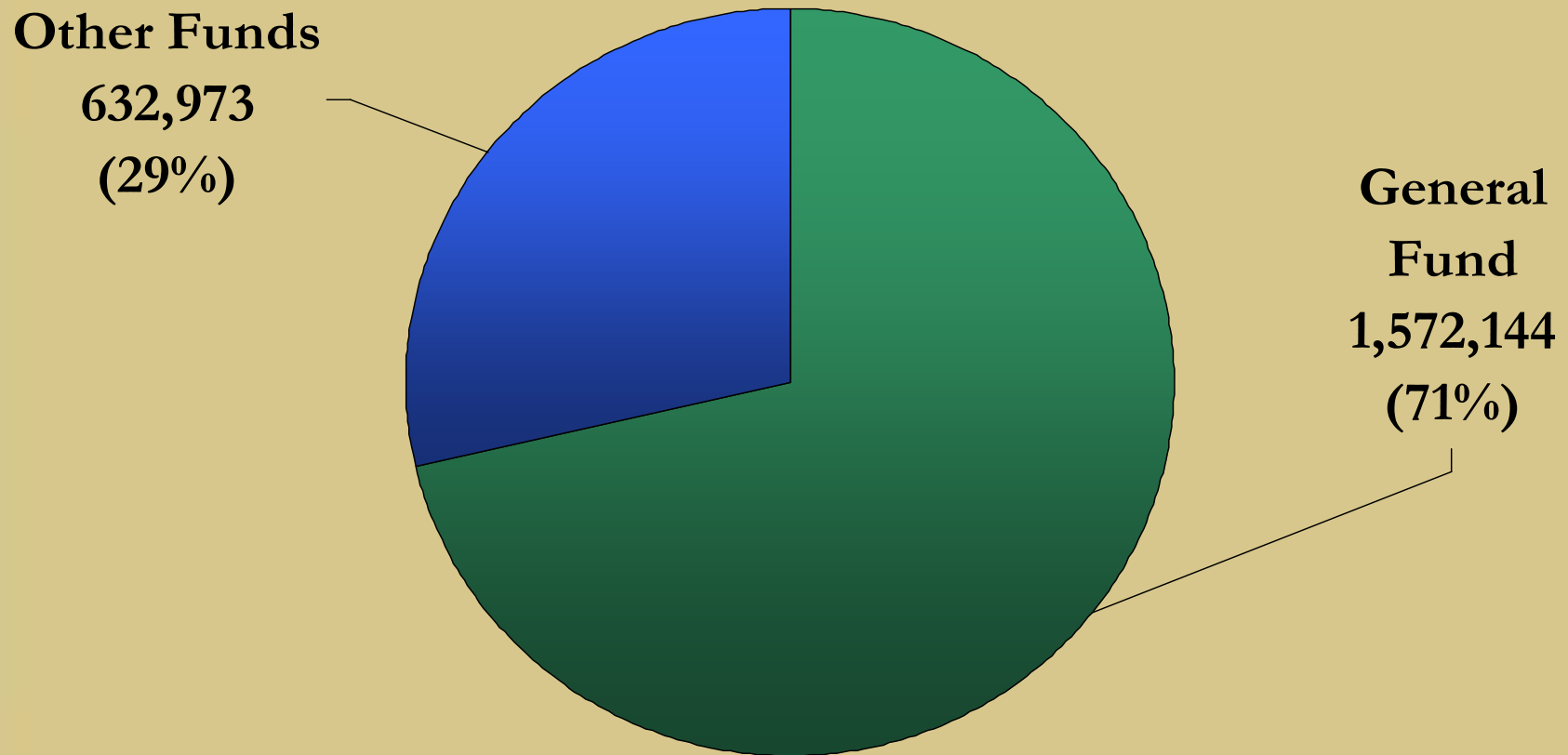
# 29 Frozen Positions (All Funds)

## Estimated Savings = \$ 2.2 million

DEPARTMENT	GENERAL FUND	OTHER FUNDS	TOTAL SAVINGS
City Manager	254,359	36,909	291,268
Finance	161,741		161,741
Dev Services	205,088	21,803	226,891
Human Resources	82,079	11,193	93,272
Police	447,283		447,283
Fire	147,414		147,414
Public Works	0	241,613	241,613
Library	181,178		181,178
Com Services	63,647		63,647
Com Development	29,355	321,455	350,810
Total	1,572,144	632,973	2,205,117

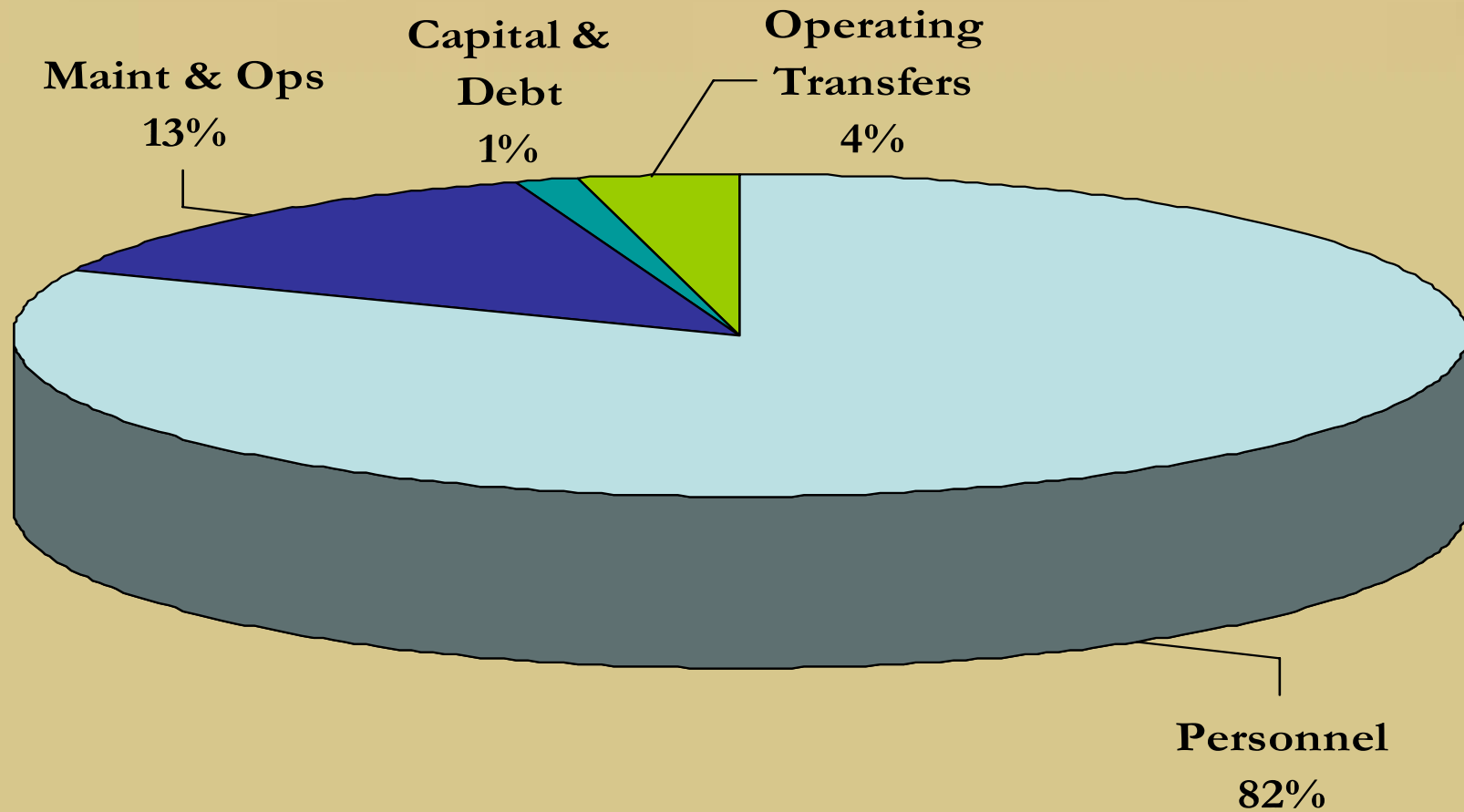
# 29 Frozen Positions (All Funds)

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# **General Fund Personnel Costs**

# General Fund Operating Expenditures



# Next Steps

- Schedule additional budget meeting(s)
- Council direction on General Fund structural deficit