



NATIONAL CITY PUBLIC LIBRARY
Regular Meeting of the Library Board of Trustees

Minutes

November 2, 2022

CALL TO ORDER

The regular meeting of the Board of Library Trustees of the National City Public Library was called to order by Chari Godshalk at 5:30 p.m. on November 2, 2022.

ROLL CALL

BOARD OF TRUSTEES PRESENT: Margaret Godshalk, Chair
Bradley Bang, Secretary
Coyote Moon, Trustee
Anzueth Zambrano, Trustee

STAFF PRESENT: Joyce Ryan, City Librarian
Anne Defazio, Principal Librarian
Mikki Vidamo, Academic Enrichment Programs
Coordinator
Sarah Ruiz, Administrative Secretary
Myra Martinez, Management Analyst II

PUBLIC COMMENTS AND COMMUNICATION - Via email

- There were no public comments.

CONSENT CALENDAR

1. Approval of Agenda

Motion to approve the agenda of the meeting of November 2, 2022

Motion: Moon/ Second: Zambrano

Vote: Ayes: 4 Nays: 0

Motion carried.

2. Approval of the Minutes of the Meeting of September 7, 2022

Motion to approve the minutes of the meeting of September 7, 2022

Motion: Moon/ Second: Zambrano

Vote: Ayes: 4 Nays: 0

Motion carried.

3. Approval of September and October 2022 Library Warrants:

Motion to approve the warrants in the amount of \$62,085.37

Motion: Bang/ Second: Moon

Vote: Ayes: 4 Nays: 0

Motion carried.

NEW AND UNFINISHED BUSINESS

- 4. Approval to accept \$19,340 from the California State Library for Memory Lab Grant**
Director Ryan gave an overview of the Memory Lab Grant, how the money will be spent and how patrons will directly benefit from the investment. The grant will replace non-operational equipment, and additionally, buy equipment to help patrons convert old technology to new technology. Staff will get training on operating the equipment. There will be several public training sessions, approximately one per month, as early as February 2023.

The Library is hoping to receive enough pictures from local residents to create an exhibit during the summer months.

Director Ryan thanked Senior Library Technicians Tiffany Roberts and Alexander Neu for their assistance with this grant.

Motion to approve \$19,340 from California State Library for Memory Lab Grant

Motion: Bang/ Second: Moon

Vote: Ayes: 4 Nays: 0

Motion carried.

- 5. Literacy Program Presentation- Mikki Vidamo, Academic Enrichment Programs Coordinator, Library.**

Mr. Vidamo gave an overview of the Library's Literacy Services Program- Adult Literacy, English as a Second Language (ESL), and Technology Lending Program. This includes one-on-one tutoring, small group classes, GED High School Diploma preparation, Citizenship Classes; core subjects such as reading, writing, and math, as well as, Excel and computer classes. Literacy Services also provides resume and interview workshops.

ESL classes are a response to the ever-changing needs of our community from residents to immigrants, and refugee learners. There are one-on-one tutoring sessions, Basic English Classes, and Conversation Classes.

Classes are in-person, online and there is a hybrid model, as well, making learning opportunities all-inclusive. Classes and tutoring are available two times per week and Literacy Services has laptops and Wi-Fi hot spots available for checkout.

The Library received funding for two full-time AmeriCorps members who will assist with tutoring, recruitment efforts of learners and volunteers, outreach, and expanding current literacy programs.

Chair Godshalk commended Mr. Vidamo on running a successful program.

CITY LIBRARIAN REPORT

Director Ryan provided a recap on Booktacular held on October 29. The Library gave away 185 books to children and had approximately 400 total attendees. Director Ryan thanked the Friends of the Library for their generous donation and support of the event.

Director Ryan reported on the Parks Pass Program. The excursion to the Tijuana Estuary was a resounding success. As a result, the California State Libraries asked Senior Library Technician, Tiffany Roberts to participate in a webinar panel regarding the Parks Pass Program. The

webinar was held October 11 and had 90 participants. The Library is excited for Ms. Roberts' professional growth.

Café Nights have resumed every Monday night at 6 p.m. Director Ryan invited BOLT members to stop by to listen to wonderful music.

Staff is gearing up for A Kimball Holiday, Saturday, December 10 from 2:00 p.m.-9 p.m. at Kimball Park. This year, the Library will run Whoville with a craft and book giveaway. Director Ryan thanked the Friends for their \$500 donation.

The Library will provide a Winter Reading Program running from December 16, 2022 through January 31, 2023. Children and teens who pre-register from December 1 through December 16 will receive a free book and candy cane.

The Friends generously donated funds for the Library to start a Custom Library Service. This is a shelf-ready service through Baker and Taylor. Baker and Taylor catalogs the books so items get on the shelves much faster for patrons. Launch date is December.

The Library is still developing the capacity for wireless printing. The Senior Library Technician, Alexander Neu and the City's IT Department are working on the project. The launch date is likely December.

Director Ryan announced that the new Self-Checkout machines have been ordered, expected delivery January 2023.

The new Discovery Layer is almost complete with a launch date of January 2023.

PRINCIPAL LIBRARIAN REPOT

The Children's area continues with STEAM, craft carts, and Lego Night. Children's is using upcycled materials and supplies on hand.

Principal Librarian Defazio reported that Hispanic and Filipino Heritage Celebrations welcomed a combined total of 180 participants.

Class visits from the National School District are gaining momentum. Principal Defazio, in collaboration with Dahilia Gil, from National School District, brainstormed and created the Winter Reading Program. Chair Godshalk and Secretary Bang thanked Principal Librarian Defazio on her outreach efforts.

OTHER REPORTS – Friends of the Library – Margaret Godshalk

The Friends will have an Open House on December 2 from 2-4 p.m. at the Library.

BOARD TRUSTEE COMMENTS/COMMUNICATION

Member Zambrano inquired about volunteering in the Friends Bookstore. Chair Godshalk will get her the contact information and put her down for the timeslot she requested.

Director Ryan mentioned having Volunteer Application Forms at Circulation. Chair Godshalk will make applications available.

ADJOURNMENT

Motion to adjourn meeting: Bang/Moon, 4-0. Meeting adjourned at 6:19 p.m. The next Board Meeting is scheduled for Wednesday, December 7, 2022 at 5:30 p.m.

Respectfully submitted,



Joyce Ryan
City Librarian