



# NATIONAL CITY PUBLIC LIBRARY

## Regular Meeting of the Library Board of Trustees

*Minutes*

*June 7, 2023*

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### CALL TO ORDER

The regular meeting of the Board of Library Trustees of the National City Public Library was called to order by Chair Godshalk at 5:34 p.m. on June 7, 2023.

### ROLL CALL

BOARD OF TRUSTEES PRESENT: Margaret Godshalk, Chair  
Bradley Bang, Secretary  
Anzueth Zambrano, Member Trustee  
Cindy Lopez, Member Trustee

STAFF PRESENT: Joyce Ryan, Director of Library and Community Services  
Myra Martinez, Management Analyst II  
Sarah Ruiz, Administrative Secretary

### PUBLIC COMMENTS AND COMMUNICATION – Joan Rincon

- One (1) speaker slip received for in-person comment, zero (0) via email

In-person comment:  
Joan Rincon

### CONSENT ITEM 1, AGENDA:

**ACTION:** Motion by Secretary Bang, seconded by Member Lopez, to approve June 7 Agenda  
**Motion carried by unanimous vote**

### CONSENT ITEM 2, APPROVAL OF APRIL 6 AND MAY 3 MINUTES

**ACTION:** Motion by Secretary Bang, seconded by Member Zambrano to approve the April 6, 2023 and May 3, 2023 Minutes with a correction to the April 6<sup>th</sup> Minutes to remove information that Secretary Bang would be out of town for the May 3<sup>rd</sup> meeting.

**Motion carried by unanimous vote**

### CONSENT ITEM 3, APPROVAL OF APRIL AND MAY LIBRARY WARRANTS

**ACTION:** Motion by Secretary Bang, seconded by Member Zambrano to approve the April 2023 and May 2023 Warrants

**Motion carried by unanimous vote**

## **NEW AND UNFINISHED BUSINESS –**

### **Item 4- Update on Memory Lab**

Director Ryan gave an update on the Memory Lab. It will open next week. All of the equipment is set up. The Library has been in discussion with Dukie Valderrama and Ray Juarez about digitizing photographs of Old Town National City to display in the Library.

### **Item 5- Update on Incident Information**

Director Ryan announced the Agreement with Invicta Security CA Corporation dba Allstate Security was approved at last night's City Council Meeting. Starting at the October Meeting, and every quarterly meeting thereafter, library staff will provide statistics to the Board on incidents that have occurred at the Library- how many, nature of incidents, and whether police or the security guard were involved in the incidents.

## **CITY LIBRARIAN REPORT**

Director Ryan reported Summer Reading Program started this past Monday and runs through July 29. People are starting to sign up. The theme this year is Find Your Voice. The last class visit for the school year took place yesterday. Staff participated at the Career Fair at El Toyon Elementary School on May 18 and in STEAM Day held by ARTS on April 29. Director Ryan noted that the Face Behind the Art Program would be starting on July 6. Director Ryan mentioned that Mobile Printing is now available at the Library. It has passed the Beta Testing Phase and is moving forward. The Director mentioned that Principal Librarian interviews were held. The candidate is scheduled to start at the end of June. CLA was held in Sacramento. Ms. Tiffany Roberts, Senior Library Technician attended and presented on Parks Pass. The Parks Pass Grant will hold its June excursion to Torrey Pines State Park on June 17.

## **OTHER REPORTS – Friends of the Library**

Chair Godshalk mentioned the upcoming Community Breakfast on June 10 at 10 a.m.

## **BOARD TRUSTEE COMMENTS/COMMUNICATION**

Secretary Bang gave positive feedback regarding the recent Kitchenistas Program. Director Ryan thanked Secretary Bang for his feedback and said that the Library is looking at a wide variety of programming to attract patrons.

## **ADJOURNMENT**

Meeting adjourned at 5:57 p.m. The next Board Meeting is scheduled for Wednesday, July 5 at 5:30 p.m.

Respectfully submitted,



Joyce Ryan  
City Librarian