



CITY OF NATIONAL CITY  
HUMAN RESOURCES DEPARTMENT

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**MINUTES OF THE SPECIAL MEETING OF THE  
CIVIL SERVICE COMMISSION  
APRIL 13, 2022**

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**CALL TO ORDER**

The Special Meeting of the Civil Service Commission was called to order at 5:31 p.m. as an online zoom meeting on Wednesday, April 13, 2022.

**ROLL CALL**

COMMISSION MEMBERS PRESENT: *Paul Wapnowski*, Chairperson  
*Rafael Courtney*, Vice-Chairperson  
*Leslie Coyote*, Commissioner  
*Thomas Luna*, Commissioner

STAFF PRESENT: *Robert Meteau*, Human Resources Director  
*Grace Navarro*, Human Resources Manager  
*Lizza Galindo-Rojas*, Executive Assistant

REPRESENTATIVES PRESENT: *James Stiles*, Fire Battalion Chief  
*Joyce Ryan*, Library and Community Services Director

**SALUTE TO THE FLAG**

Commissioner Luna led the pledge of allegiance to the flag.

**PUBLIC COMMUNICATIONS**

None

**NEW BUSINESS**

- A. **Request to change the classification specification of Fire Engineer (James Stiles, Fire Battalion Chief).**

Human Resources Director Robert Meteau introduced the request. Fire Battalion Chief James Stiles provided background of the request, and answered questions from the Commission.

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**Action:** Motion made by Luna, seconded by Courtney, and unanimously carried to approve the request to change the classification specification of Fire Engineer.

**B. Request to create a new classification titled Community Services Manager (Joyce Ryan, Library and Community Services Director).**

Human Resources Director Robert Meteau introduced the request. Library and Community Services Director Joyce Ryan provided background of the request, and answered questions from the Commission.

**Action:** Motion made by Luna, seconded by Courtney, and unanimously carried to approve the request to create a new classification titled Community Services Manager.

**STAFF COMMENTS**

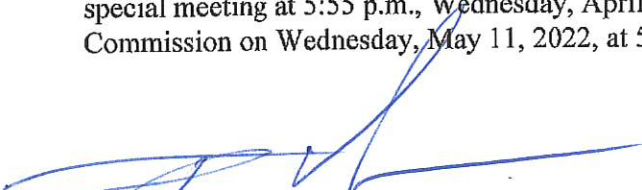
Human Resources Director Robert Meteau informed Commission that the City Council will resume in-person meetings in August as discussed during the Council Meeting on April 5, 2022. Director Meteau further informed the Commission that the City has no updates regarding an employee requesting to Appeal Discipline.

**COMMISSIONER COMMENTS**

Vice-Chairperson Courtney asked about the status of the employee discipline hearing. Human Resources Director Robert Meteau responded that the employee discipline hearing is planned to resume soon and Attorney Gena Burns will be sending out notice to request availability of dates.

**ADJOURNMENT**

**Action:** Motion made by Coyote, seconded by Courtney, and unanimously carried to adjourn the special meeting at 5:55 p.m., Wednesday, April 13, 2022, to the next regular meeting of the Civil Service Commission on Wednesday, May 11, 2022, at 5:30 p.m., as an online zoom meeting.

  
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CHAIRPERSON

  
\_\_\_\_\_  
DATE APPROVED

*Special meetings may be called by the Chairperson upon the recommendation of the Personnel Director to consider matters requiring a timely resolution in accordance with the Ralph M. Brown Act per Government Code Section 54950, et. Seq.*