



NATIONAL CITY PUBLIC LIBRARY

Regular Meeting of the Library Board of Trustees

Minutes

December 1, 2021

CALL TO ORDER

The regular meeting of the Library Board of Trustees of the National City Public Library was called to order by President Gogue at 5:30 p.m. on December 1, 2021.

ROLL CALL

BOARD OF TRUSTEES PRESENT: Sherry Gogue, President
Bradley Bang, Secretary
Margaret Godshalk, Trustee
Anzueth Zambrano, Trustee
Coyote Moon, Trustee

STAFF PRESENT: Joyce Ryan, City Librarian
Anne Defazio, Principal Librarian

PUBLIC COMMENTS AND COMMUNICATION

There were no public comments.

CONSENT CALENDAR

1. Approval of Agenda

Motion to approve the agenda of the meeting of December 1, 2021

Motion: Godshalk / Second: Bang

Vote: Ayes: 5 Nays: 0

Motion carried.

2. Approval of the Minutes of the Meeting of November 3, 2021

Motion to approve the minutes of the meeting of November 3, 2021

Motion: Bang / Second: Moon

Vote: Ayes: 5 Nays: 0

Motion carried.

3. Approval of November 2021 Library Warrants:

Motion to approve the warrants in the revised amount of \$3977.03

Motion: Bang / Second: Moon

Vote: Ayes: 5 Nays: 0

Motion carried.

4. Approval to accept \$60,000 from the California State Library for the Community Connections Grant:

Motion to approve the acceptance of the grant.

Motion: Bang / Second: Moon

Vote: Ayes: 5 Nays: 0

Motion carried.

NEW AND UNFINISHED BUSINESS

There was no new or unfinished business.

CITY LIBRARIAN REPORT-Director Joyce Ryan

- **Staffing and Workflow**-Director Ryan notified the Library Board of the current recruitments for Senior Library Technician (FT) and Administrative Secretary (FT) positions.
- **Little Free Libraries Update** –Director Ryan notified the Library Board of the status of the project of the Little Free Libraries donated by the County of San Diego including placement in Sweetwater Heights and Las Palmas Parks.
- **Laptop Lending Program** –Director Ryan updated the Board on the status of the Laptop Lending Program in Literacy Services as well as the laptops available for general circulation. Director Ryan notified the Board that the Library has received approval for a grant for 25 Chromebooks from the FCC and 10 additional Chromebooks as a sub recipient from a California State Library grant.
- **Mobile Printing**-Director Ryan explained that staff are working on the app to allow printing from patron mobile devices within the Library on Library printers.
- **Link+**-Director Ryan explained the Serra Cooperative Library System and how the Cooperative is considering adopting the Link+ system. Director Ryan explained how this benefits National City Library patrons and also explained the costs associated with the program.
- **ESL Program**-Director Ryan explained that the Library Literacy Services is applying for a grant through the California State Library to offer expanded services through National City Library Literacy Services for English as a Second Language.

PRINCIPAL LIBRARIAN REPORT-Principal Librarian Anne Defazio

- **Library Outreach Events**-Principal Defazio reported on Library outreach during the month of November and upcoming events for December. The staff has been working hard to prepare free books and packets with crafts and Library information to distribute at various events. Director Ryan and Principal Defazio explained why Library outreach is important to the National City community.

OTHER REPORTS – Friends of the Library – Margaret Godshalk

- Friends of the Library representative Margaret Godshalk reported that the Friends have recruited more volunteers and have been able to expand their hours. Godshalk also reported that there would be no Friends of the Library meeting during the month of December.

BOARD TRUSTEE COMMENTS/COMMUNICATION

- Secretary Bang and President Gogue, as well as the other Library Trustees expressed their satisfaction of the grant to offer much-needed resources to the National City Community through the California State Library *Community Connections* grant. Secretary Bang suggested that the Community Resource Specialist reach out to the National City Chamber of Commerce for a list of nonprofit resources for inclusion. Secretary Bang also inquired if the resources will be posted on the Library website and Director Ryan responded affirmatively.
- Trustee Godshalk inquired if there are children’s books that have been weeded from the collection that can be used in the Little Free Libraries as those items are

popular. Principal Defazio noted to forward the request to staff to make those items available for this purpose.

- Trustee Zambrano inquired as to whether children's staff require assistance to stuff bags for giveaways at the upcoming outreach events. Principal Librarian Defazio noted she would forward the offer to the Children's staff.
- Trustee Moon expressed concerns about complaints of books by the public and the process for assessing and responding to a Library circulating material complaint. Director Ryan explained that the system and policy to receive materials complaints will be reviewed by the Library and explained to the Library Board in the January upcoming meeting.

ADJOURNMENT

Motion to adjourn meeting: Moon / Bang, 5-0.

Meeting adjourned at 6:11 p.m. The next Board Meeting is scheduled for Wednesday, January 5, 2022 at 5:30 p.m.

Respectfully submitted,



Joyce Ryan
City Librarian