



CITY OF NATIONAL CITY  
HUMAN RESOURCES DEPARTMENT

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**MINUTES OF THE REGULAR BUSINESS MEETING OF THE  
CIVIL SERVICE COMMISSION  
MARCH 10, 2021**

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**CALL TO ORDER**

The Regular Meeting of the Civil Service Commission was called to order at 5:30 p.m. as an online meeting/live webcast on Wednesday, March 10, 2021.

**ROLL CALL**

COMMISSION MEMBERS PRESENT: *Paul Wapnowski*, Chairperson  
*Leslie Coyote*, Commissioner  
*Lisette Miramontes*, Commissioner  
*Fred Puhn*, Commissioner

COMMISSION MEMBERS ABSENT: *Rafael Courtney*, Vice-Chairperson

STAFF PRESENT: *Robert Meteau*, Human Resources Director  
*Lilia Muñoz*, Human Resources Manager  
*Lizza Galindo-Rojas*, Administrative Secretary

REPRESENTATIVES PRESENT: *Frank Parra*, Chief of Emergency Services  
*Brian Krepps*, Fire Battalion Chief

**SALUTE TO THE FLAG**

Commissioner Puhn led the pledge of allegiance to the flag.

**PUBLIC COMMUNICATIONS**

None

**APPROVAL OF MINUTES**

**Regular Meeting of January 13, 2021**

**Action:** Motion made by Coyote, seconded by Puhn, and unanimously carried to approve the regular meeting minutes of January 13, 2021.

**REPORTS FOR FILE**

**Personnel Report  
Report of Vacancies**

**Action:** Motion made by Wapnowski, seconded by Coyote, and unanimously carried to accept and file the Personnel Report and the Report of Vacancies as presented to the Commission.

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

**A. Request to create a new classification titled Firefighter (Lateral) by Frank Parra, Chief of Emergency Services**

Human Resources Director Robert Meteau introduced the request. Chief of Emergency Services Frank Parra and Fire Battalion Chief Brian Krepps provided a background of the request, and answered questions from the Commission.

**Action:** Motion made by Wapnowski, seconded by Puhn, and unanimously carried to approve the request to create a new classification titled Firefighter (Lateral).

**B. Commission to approve absence of Commissioner Coyote from Civil Service Regular Meeting of January 13, 2021 (per CS Bylaws Article III, Section 6)**

**Action:** Motion made by Wapnowski, seconded by Puhn, and unanimously carried to approve absence of Commissioner Coyote from Civil Service Regular Meeting of January 13, 2021. Abstained: Commissioner Coyote.

**C. Election of Officers**

**Action:** Motion made by Coyote, seconded by Wapnowski, and unanimously carried to table Election of Officers to the next Civil Service Regular Meeting due to the absence of Vice-Chairperson Courtney.

**STAFF COMMENTS**

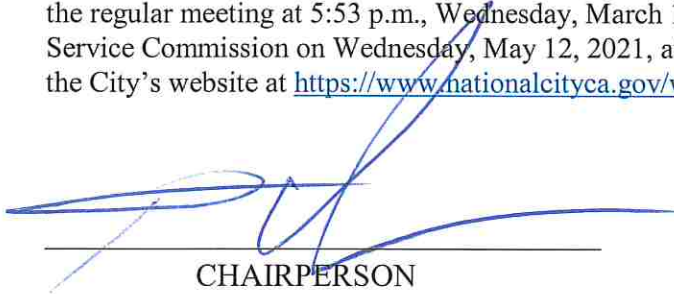
Human Resources Director Robert Meteau welcomed Commissioner Miramontes to the Civil Service Commission.

**COMMISSIONER COMMENTS**

None

**ADJOURNMENT**

**Action:** Motion made by Wapnowski, seconded by Puhn, and unanimously carried to adjourn the regular meeting at 5:53 p.m., Wednesday, March 10, 2021, to the next regular meeting of the Civil Service Commission on Wednesday, May 12, 2021, at 5:30 p.m., as an online meeting/live webcast on the City's website at <https://www.nationalcityca.gov/webcast>.



CHAIRPERSON



DATE APPROVED

*Special meetings may be called by the Chairperson upon the recommendation of the Personnel Director to consider matters requiring a timely resolution in accordance with the Ralph M. Brown Act per Government Code Section 54950, et. Seq.*