



NATIONAL CITY PUBLIC LIBRARY

Regular Meeting of the Library Board of Trustees

Minutes

August 4, 2021

CALL TO ORDER

The regular meeting of the Library Board of Trustees of the National City Public Library was called to order by Secretary Bang at 5:31 p.m. on August 4, 2021.

ROLL CALL

BOARD OF TRUSTEES PRESENT: Bradley Bang, Secretary
Margaret Godshalk, Trustee
Raymond Juarez, Trustee
Coyote Moon, Trustee
Paula Gapp, Alternate Trustee
President Gogue was absent and Secretary Bang chaired the meeting

STAFF PRESENT: Joyce Ryan, Director of Library and Community Services
Anne Defazio, Principal Librarian

CONSENT CALENDAR

1. Approval of Agenda

Motion to approve the agenda of the meeting of August 4, 2021

Motion: Godshalk / Second: Juarez

Vote: Ayes: 4 Nays: 0

Motion carried.

2. Approval of the Minutes of the Meeting of July 7, 2021

Motion to approve the minutes of the meeting of July 7, 2021

Motion: Moon / Second: Godshalk

Vote: Ayes: 4 Nays: 0

Motion carried.

3. Approval of June 2021 Library Warrants:

Motion to approve the warrants in the revised amount of \$34,704.01.

Motion: Godshalk / Second: Moon

Vote: Ayes: 4 Nays: 0

Motion carried.

NEW AND UNFINISHED BUSINESS

4. Introduction of new Library & Community Services Director Joyce Ryan.

Joyce Ryan comes to NCPL with 20 years of library experience having spent the last seven serving as the Director of Santa Fe Springs Library in East Los Angeles. She also served as the Executive Secretary for the Public Art Program, was the Acting Community Services Director, as well as Acting Family and Human Services Director for the City of Santa Fe Springs.

5. **Report on Library Board of Trustees Term Limits and Selection Process-President Gogue.** Library Director Ryan presented an information packet and explained the term limits and approval process needed from City Council for Library Board of Trustees vacancies and appointments. The Library Board has four Trustee and one Alternate Trustee positions expiring that need to be filled.

- ❖ **Little Free Libraries-Secretary Bang**-Secretary Bang had suggested at the 7.7.21 Library Board meeting that sites east of the 805 freeway be located for Little Free Library locations. He reported that he was unable to locate additional sites in this area. Trustee Moon suggested the Fire Station on Euclid Street as a possible site.
- ❖ Secretary Bang suggested that a campaign by the Library to encourage private citizens and businesses to place Little Free Libraries on their properties would offer wonderful opportunities for the providers of these Little Free Libraries and for the community that benefits from them. He requested that the topic of a Little Free Library Campaign be added to the next agenda as an item for discussion.

CITY LIBRARIAN AND PRINCIPAL LIBRARIAN'S REPORTS

- ❖ **Director Ryan reported on the Library Annual Report due to the State of California by 8/31.** Director Ryan stated that her recent arrival time has made it difficult for her to present the annual report on time and that she has asked for an extension.

OTHER REPORTS

- ❖ **Friends of the Library – Margaret Godshalk-** Trustee Godshalk reported on the reopening of the Friends of the Library Bookstore and that they are recruiting volunteers. She mentioned that the Friends had approved the purchase of the books published by *AKidsbookabout.com* at the discounted library rate of 40% off. Principal Librarian Defazio added that the order was being placed.

PUBLIC COMMENTS AND COMMUNICATION – Via email

- Joan Rincon's comments were uploaded to the public Library site and sent to the Library Board of Trustees after the Board Meeting.

BOARD TRUSTEE COMMENTS/COMMUNICATION

- ❖ Trustee Godshalk commented on the Library Board's role for the Library and requested the Board Members read the *Trustee Toolkit for Library Leadership* provided previously to the Board and that a presentation or workshop be given to the trustees on this topic. Director Ryan offered to invite City Attorney Charles Bell to support that discussion.
- ❖ Director Ryan reminded the Board that several mandatory trainings are due or overdue by the Library Board on the *Brown Act, Social Media, Sexual Harassment, and Ethics Training*.
- ❖ Trustee Moon inquired if it is necessary to leave one Board while applying for a new Board, or if you can serve until actual appointment to a new Board. City Clerk Shelley Chapel was attending the Board meeting as an attendee and added to the chat that Trustee Moon could wait until another appointment before resigning.
- ❖ Trustee Godshalk inquired about the responsibility for maintenance of the Little Free Libraries provided by the County Superintendent Nora Vargas and that the Board members should stock and maintain them regularly.

- ❖ Trustee Moon suggested that the houseless population needs access to books and that suggestions of locations for Little Free Libraries should be in locations convenient for this population.
- ❖ Secretary Bang mentioned that no mention had been made previously of an annual report for the Library Board and Director Ryan explained that every Board must do a report every year.
- ❖ Trustee Moon inquired about access to City Hall with the changing COVID guidelines and if Library is changing services in response to the escalation of confirmed cases of COVID in recent days. Director Ryan responded that staff and patrons are currently required to wear masks in the Library.
- ❖ Trustee Juarez and Secretary Bang both mentioned appreciation of the purchase of the children's books published by *AKidsbookabout.com*.
- ❖ Trustee Godshalk welcomed Director Ryan to the Board and Board Members expressed interest in Director Ryan's experience.

ADJOURNMENT

Motion to adjourn meeting: Moon / Godshalk 4-0.

Meeting adjourned at 6:15 p.m. The next Board Meeting is scheduled for Wednesday, September 1, 2021 at 5:30 p.m.

Respectfully submitted,



Joyce Ryan

Director of Library and Community Services