



NATIONAL CITY PUBLIC LIBRARY
Regular Meeting of the Library Board of Trustees

Minutes

March 3, 2021

CALL TO ORDER

The regular meeting of the Library Board of Trustees of the National City Public Library was called to order by President Gogue at 5:30 p.m. on March 3, 2021.

ROLL CALL

BOARD OF TRUSTEES PRESENT: Sherry Gogue, President
Bradley Bang, Secretary
Margaret Godshalk, Trustee
Raymond Juarez, Trustee
Coyote Moon, Trustee
Paula Gapp, Alternate Trustee

STAFF PRESENT: Minh Duong, City Librarian
Anne Defazio, Principal Librarian
Mervin Jensen, Senior Librarian
Maria Marmolejo, Circulation Senior Library Technician

CONSENT CALENDAR

1. Approval of Agenda

Motion to approve the agenda of the meeting of March 3, 2021

Motion: Bang / Second: Moon

Vote: Ayes: 5 Nays: 0

Motion carried.

2. Approval of the Minutes of the Meeting of February 3, 2021

Motion to approve the minutes of the meeting of February 3, 2021

Motion: Moon / Second: Godshalk

Vote: Ayes: 5 Nays: 0

Motion carried.

3. Approval of February 2021 Library Warrants

Motion: Bang / Second: Juarez

Vote: Ayes: 5 Nays: 0

Motion carried.

REVIEW OF NEW/UNFINISHED BUSINESS

4. Review and Adoption of the Rules of Conduct for Library Patrons (continued).

Motion to adopt the Rules of Conduct for Library Patrons.

Motion: Godshalk / Second: Juarez

Vote: Ayes: 5 Nays: 0

Motion carried.

5. **Review of Library Policies of Circulation Fines and Fees** - with a presentation by library circulation staff.
6. **Library Policies: Circulation Fees & Fines and Collection Development** – PowerPoint presentation by Maria Marmolejo, Senior Library Technician and Mervin Jensen, Senior Librarian. (See PowerPoint presentation attached)
7. **Library Organizational Chart** – copy of organizational chart provided to Board Members as per request.
The Board had a long discussion on the qualifications of the new person who will replace the current City Librarian. President Gogue, Secretary Bang, Trustee Godshalk, and Trustee Moon expressed strong belief that the position should be filled by a candidate having a library science degree and experience managing a library. President Gogue indicated that she will voice the concerns of the Board to the City Manager’s Office.
8. **Review of Children’s Programming Policy** – Secretary Bang felt that children’s programs should be inclusive of different cultures and address mental health issues and helping kids become more resilient. He requested to bring back item for further discussion at the April meeting.

CITY LIBRARIAN AND PRINCIPAL LIBRARIAN’S REPORTS

- City Librarian Duong introduced new Alternate Board Member Paula Gapp, appointed by the City Council on March 2, 2021. Member Gapp, coming from South Dakota, expressed her delight to join and get involved with National City.
- Principal Librarian Defazio’ updates:
 - **National City 16-Week of STEAM program** – The Library is awarding an LED project kit for signing up through the library website to program participants. These kits are funded by the National City Friends of the Library.
 - **UCSD Sally Ride Partnership and Science STEAM programs** – UCSD Extension Sally Ride has shared five STEAM programs with National City Library, which will be rolled out to children starting March 25, 2021. (see PowerPoint presentation attached.)
 - **Library virtual programs and crafts.** The library continues to offer online programs that include video story times, dial-a-story readings, and crafts (for curbside pick-up with instructions.)
 - **Library outreach:** To celebrate *Read Across America Day*, Central School has invited the Library to participate in live and pre-recorded story times. The Library has also provided craft kits to students from Middle School.

OTHER REPORTS – Friends of the Library – Margaret Godshalk

- No report.

PUBLIC COMMENTS AND COMMUNICATION – Via email

- Joan Rincon – comments on the merging of Library and Community Services departments.

BOARD TRUSTEE COMMENTS/COMMUNICATION

- ❖ Trustee Members welcomed new Alternate Member Gapp.
- ❖ Trustee Godshalk requested updates on the Local History Room digitization projects and the laptop loan project.

- ❖ President Gogue concurred with Trustee Godshalk on the qualifications of the new Library and Community Services Director.
- ❖ Secretary Bang noticed a patron survey put out by San Diego Public Library. Will share the survey with the Library.
- ❖ Secretary Bang enquired if the Board wanted to address other matters brought up through the February 3rd public comments. Board members agreed not to pursue further discussion.

ADJOURNMENT

Motion to adjourn meeting: Godshalk / Bang, 5-0

Meeting adjourned at 7:46 p.m. The next Board Meeting is scheduled for Wednesday April 7, 2021 at 5:30 p.m.

Respectfully submitted,



Anne Defazio
Principal Librarian