



Engineering & Public Works Department  
 1243 National City Boulevard, National City, CA 91950  
 (619) 336-4580 Office  
[www.nationalcityca.gov](http://www.nationalcityca.gov)  
Astrojump / Field Use Application

Today's Date: \_\_\_/\_\_\_/\_\_\_

Name: \_\_\_\_\_ Organization: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Contact: \_\_\_\_\_

**Field/Park Requested**

Please check all that apply:

El Toyon Park \_\_\_\_\_ Kimball Park \_\_\_\_\_ Las Palmas Park \_\_\_\_\_

**Activity**

Please circle appropriate activity:

Astrojump    Athletic Field Rental    Baseball\*    Football\*    Softball\*  
 Volleyball\*    Basketball\*    Tennis\*    Soccer\*    Picnic

Other \_\_\_\_\_

\*If reserved for league play, you must submit a team roster with addresses within 10 working days.

Amount: \_\_\_\_\_ Date Paid: \_\_\_/\_\_\_/\_\_\_ Initials: \_\_\_\_\_

**Field / Facility Information**

Dates Requested: \_\_\_/\_\_\_/20\_\_\_ to \_\_\_/\_\_\_/20\_\_\_

Days	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
From :							
To :							
Total							

\_\_\_\_\_ Number of participants at your event \_\_\_\_\_ % of Participants National City Residents

**Field / Facility Request Form Checklist**

Requesting Organization: \_\_\_\_\_

Name: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

---

Please initial all sections of this checklist:

- |   |  |
|---|--|
| _____ Field / Facility Requested Form                         | _____ Hold Harmless /Indemnification           |
| _____ Current Insurance Certificate                           | _____ Current Organization's Bylaws            |
| _____ Current Audited Financial Statement                     | _____ Preliminary Roster Data                  |
| _____ Current Roster Data (By 2 <sup>nd</sup> Game of Season) | _____ Received Copy of City Council Policy 801 |
- 

**PUBLIC PROPERTY USE HOLD HARMLESS AND INDEMNIFICATION AGREEMENTS**

Person's requesting use of City property, facilities or personal are required to provide a minimum of \$1,000,000 Combined single limit insurance for bodily injury and property damage which include the City, it's officials, agents, and employees named as additional insured and to sign the Hold Harmless Agreement, Certificate of Insurance must be attached to this permit.

As a condition of the issuance of a temporary use permit to conduct its activities on public or private property, the undersigned hereby agree(s) to defend, indemnify and hold harmless the City of National City and its officers, employees and agents from and against any and all claims, demands, costs, losses, liability, or damages for any personal injury, death or property damage, or both, or any litigation and other liability, including attorney fees and the cost of litigation, arising out of or related to the use of public property or to the activity taken under the permit by the permitted or its agents, employees or contractors.

**I have read and completed the above form to the best of my knowledge**

Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

**Engineering & Public Works Staff Use ONLY**

Verified By: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

PRINT NAME

Signature: \_\_\_\_\_

---

FOR DEPARTMENT USE ONLY

PARK DIVISION APPROVAL: YES \_\_\_\_\_ NO \_\_\_\_\_ DATE \_\_\_\_\_

COMMUNITY SERVICES APPROVAL: YES \_\_\_\_\_ NO \_\_\_\_\_ DATE \_\_\_\_\_

**NOTE: ALCOHOLIC BEVERAGES / SMOKING BANNED IN ALL FIELDS / FACILITIES / PARKS**