



NATIONAL CITY PUBLIC LIBRARY

Regular Meeting of the Library Board of Trustees

Minutes

December 2, 2020

CALL TO ORDER

The regular meeting of the Library Board of Trustees of the National City Public Library was called to order by President Gogue at 5:34 p.m. on December 2, 2020.

ROLL CALL

BOARD OF TRUSTEES PRESENT: Sherry Gogue, President
Bradley Bang, Vice-President
Margaret Godshalk, Trustee
Raymond Juarez, Trustee
Coyote Moon, Alternate Trustee

BOARD OF TRUSTEES ABSENT: Cheryl Howrey-Colmenero, Trustee

STAFF PRESENT: Minh Duong, City Librarian
Anne Defazio, Principal Librarian
Alex Neu, Senior Library Technician – Technical Support

CONSENT CALENDAR

1. Approval of Agenda

Motion to approve the agenda of the meeting of December 2, 2020

Motion: Godshalk / Second: Bang

Vote: Ayes: 4 Nays: 0

Motion carried.

2. Approval of the Minutes of the Meeting of November 4, 2020

Motion to approve the minutes of the meeting of November 4, 2020

Motion: Bang / Second: Godshalk

Vote: Ayes: 4 Nays: 0

Motion carried.

3. Approval of November 2020 Library Warrants:

Motion to approve the warrants in the revised amount of \$15,504.69.

Motion: Bang / Second: Juarez

Vote: Ayes: 4 Nays: 0

Motion carried.

4. Approval of the California Library Literacy Services (CLLS) Grant in the amount of \$37,973 to fund literacy services program for FY2020-21.

Motion to approve the CLLS Grant in the amount of \$37,973 to fund literacy services program for FY2020-21.

Motion: Godshalk / Second: Bang

Vote: Ayes: 4 Nays: 0

Motion carried.

NEW AND UNFINISHED BUSINESS

5. **Introduction of new City Attorney Charles E. Bell, Jr.** City Attorney Bell gave a self-introduction to the Board.
6. **Review of Draft Library Board Bylaws** (continued) – Library Board Members reviewed Articles IV to VI. Vice-President Bang suggested to look at the final document at the next meeting to give board members to chance to check it out in its entirety before adoption.
7. **Review of Draft Rules of Conduct for Library Patrons.** The Board decided to remove the enforcement clause as there is no enforcement mechanism in place and allow law enforcement officers to take on that role when needed. The draft Rules of Conduct will be brought back at the next meeting for final review and adoption.

CITY LIBRARIAN'S REPORT

- Mail Ballot Drop Off– November 2020. 4,506 mail ballots got dropped off at the National City Public Library from October 6 through November 3, 2020.
- Upcoming contactless programs for children –
 - National City Public Library is giving thanks to its local community this Thanksgiving by hosting two virtual contests. With parental guidance, children are asked to email a 20-word written message or a 20-second video on the topic of what Thanksgiving means to them. Teens, aged 15 and older, are asked to email a photo of themselves with a Thanksgiving-themed craft that they created themselves using items found in their home. Submission must also include a brief description of how they created their craft.
 - Holly Jolly Book Fest event, Tuesday December 15, 2020. Virtual holiday event with Santa through Zoom reading holiday stories as well as letters to Santa from participating children. Participants will receive a gift bag with a book, candy, and a craft activity.
- As of November 30, the Library is closed to public visits. Curbside pickup and telephone reference are still being offered until Thursday, December 17. Starting Monday, December 21, 2020, the Library will be closed for furlough until January 4, 2021.
- ComicsPlus (<https://comicsplusapp.com>) - As a way to provide more access to books due to library closure, the Library has subscribed to LibraryPass' ComicsPlus, a digital platform offering comics, graphic novels, and manga for all age groups. Annual cost is \$2,250 starting December 2020 - December 2021 a trial thing.

Currently, the following libraries subscribe to Library Pass:

San Diego Public Library

Escondido Public Library

Santa Clara County Public Library

Houston Public Library

Other libraries outside of the state are also their customers. Before subscribing to Library Pass, National City Library had Library Pass do a demo of their product and had all our questions regarding contents and access answered. We also had gone out to current subscribers with a short questionnaire to get feedback on their Library Pass subscription and customer service. Santa Clarita has been a customer of Library Pass for a few years now and indicated that the content has been good and popular among middle and high schoolers. South Pasadena said they had some issues with ComicsPlus in the past but new management is making improvements and they have a positive experience with the new customer service enough that they continue with the service.

History on ComicsPlus by Library Pass CEO, Ian Singer –

LibraryPass is the successor company to iVerseMedia. ComicsPlus started under iVerseMedia in 2012. In 2015, iVerse entered into an exclusive distribution agreement with RecordedBooks which ended when RecordedBooks was sold to private equity firm KKR. During that time, over 500 public libraries in the US, CAN, UK, and AUS subscribed to ComicsPlus. In January 2020, Library Pass was formed as a TX “C Corporation” as a successor company to iVerseMedia and wholly owns ComicsPlus. LibraryPass. To CEO Singer’s knowledge, iVerse has never filed for bankruptcy, never had a default judgment entered against it, or had any prior outstanding liens/liabilities.

LibraryPass is a remote workplace. It started that way, not due to the pandemic. Staff is located in 7 different states and their corporate office is an Austin-TX UPS Suite (equivalent to a PO Box) established for the purpose of corporate formation in the state of TX, of which they are duly authorized and necessary to get an EIN assigned for tax purposes.

Most update news about Library Pass - In July 2020, Library Pass entered into an exclusive distribution agreement with Mackin, a big company providing library and classroom materials for schools and libraries, in which K-12 subscriptions are sold through Mackin representatives. LibraryPass has also entered into a non-exclusive sales distribution agreement for the public library market with Bibliotheca, another leading industry in library solutions for self-service. Bibliotheca made that announcement last week of this new partnership.

OTHER REPORTS – Friends of the Library – Margaret Godshalk

- No report.

PUBLIC COMMENTS AND COMMUNICATION – Via email

- Joan Rincon – commented on Agenda Item #7- Library Rules of Conduct.
- Joan Rincon – expressed concerns about ComicsPlus./LibraryPass.

BOARD TRUSTEE COMMENTS/COMMUNICATION

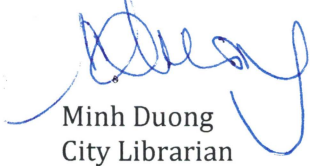
- ❖ Trustee Godshalk thanked City Attorney Bell and library staff for their library updates reports.

ADJOURNMENT

Motion to adjourn meeting: Bang / Godshalk, 4-0.

Meeting adjourned at 7:23 p.m. The next Board Meeting is scheduled for Wednesday, January 6, 2021 at 5:30 p.m.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'Minh Duong', written over the printed name.

Minh Duong
City Librarian