



**MINUTES OF THE REGULAR BUSINESS MEETING OF THE
CIVIL SERVICE COMMISSION
JULY 8, 2020**

CALL TO ORDER

The Regular Meeting of the Civil Service Commission was called to order at 5:30 p.m. as an online meeting/live webcast on Wednesday, July 8, 2020.

ROLL CALL

COMMISSION MEMBERS PRESENT: *Paul Wapnowski*, Chairperson
 Rafael Courtney, Vice-Chairperson
 Leslie Coyote, Commissioner
 Fred Puhn, Commissioner

COMMISSION MEMBERS ABSENT: None

STAFF PRESENT: *Robert Meteau*, Human Resources Director
 Lilia Muñoz, Human Resources Analyst
 Rita Reddy, Human Resources Analyst

REPRESENTATIVES PRESENT: *Tony Winney*, Assistant City Manager
 Alejandro Hernandez, Police Captain

SALUTE TO THE FLAG

Commissioner Puhn led the pledge of allegiance to the flag.

PUBLIC COMMUNICATIONS

None

APPROVAL OF MINUTES

Regular Meeting of March 11, 2020

Action: Motion made by Courtney, seconded by Coyote, and unanimously carried to approve the regular meeting minutes of March 11, 2020.

REPORTS FOR FILE

**Personnel Report
Report of Vacancies**

Action: Motion made by Wapnowski, seconded by Courtney, and unanimously carried to accept and file the Personnel Report and the Report of Vacancies as presented to the Commission.

UNFINISHED BUSINESS

None

NEW BUSINESS

A. Request to create a new classification titled Deputy City Clerk

Human Resources Director Robert Meteau introduced the request and Assistant City Manager Tony Winney who provided a background of the request, and answered questions from the Commission.

Action: Motion made by Courtney, seconded by Puhn, and unanimously carried to approve the request to create a new classification titled Deputy City Clerk.

B. Request to create a new classification titled Part-Time Call Taker

Human Resources Director Robert Meteau introduced the request and Police Captain Alejandro Hernandez who provided a background of the request, and answered questions from the Commission.

Action: Motion made by Coyote, seconded by Courtney, and unanimously carried to approve the request to create a new classification titled Part-Time Call Taker.

STAFF COMMENTS

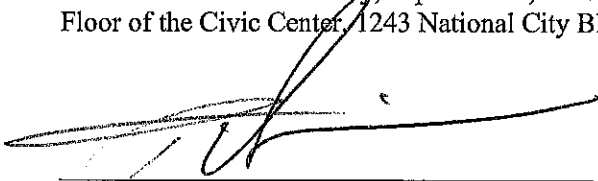
None

COMMISSIONER COMMENTS

None

ADJOURNMENT

Action: Motion made by Courtney, seconded by Coyote, and unanimously carried to adjourn the regular meeting at 5:52 p.m., Wednesday, July 8, 2020, to the next regular meeting of the Civil Service Commission on Wednesday, September 9, 2020, at 5:30 p.m., in the Large Conference Room, Second Floor of the Civic Center, 1243 National City Blvd., National City, CA 91950.



CHAIRPERSON

1/29/21

DATE APPROVED

Special meetings may be called by the Chairperson upon the recommendation of the Personnel Director to consider matters requiring a timely resolution in accordance with the Ralph M. Brown Act per Government Code Section 54950, et. Seq.