



NATIONAL CITY PUBLIC LIBRARY
LIBRARY BOARD OF TRUSTEES
REGULAR MEETING AGENDA

ZOOM MEETING
September 2, 2020 - 5:30 PM

You are invited to a Zoom webinar.

When: **Sep 2, 2020 05:30 PM** Pacific Time (US and Canada)

Topic: Library Board Meeting - September 2, 2020

Please click the link below to join the webinar:

<https://zoom.us/j/98201595046?pwd=ajNOZWQxeG1OYkl6ejBOelZtYXNRdz09>

Or iPhone one-tap:

US: +16699009128, 98201595046# or +12532158782, 98201595046#

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Webinar ID: 982 0159 5046

International numbers available: <https://zoom.us/u/aboBHpWIMg>

AGENDA

Call to Order

Roll Call

Consent Agenda

1. Approval of Agenda
2. Approval of the Minutes of the March 4, 2020 Meeting
3. Approval of Library Warrants: [FY2019-20: April – June 2020](#)
[FY2020-21: July – August 2020](#)

New and Unfinished Business

4. Annual Election of Board Officers
5. Annual Report to City Council

City Librarian's Report

6. Library Updates

Other Reports

1. Friends of the Library Report

Public Comments and Communication: The National City Public Library Board of Trustees will receive public comments via e-mail at publiccomments@nationalcityca.gov regarding any matters within the jurisdiction of the Library Board of Trustees. Written comments or testimony from the public (limited up to three minutes) must be submitted via e-mail by 3:30 p.m. on the day of the Library Board Meeting. All comments received from the public will be made a part of the record of the meeting.

Board Member Comments

Adjournment: Next meeting October 7, 2020, 5:30 PM.

Upon request, this agenda can be made available in appropriate alternative formats to persons with a disability in compliance with the Americans with Disabilities Act. Please contact Minh Duong, City Librarian at (619) 470-5800 or by email at minh.duong@nationalcitylibrary.org to request a disability-related modification or accommodation. Notification 24 hours prior to the meeting will enable the City to make reasonable arrangement to ensure accessibility to this meeting.

Library Warrants

FY2019-20

April - June 2020

Vendor	Description	Account	Sub-account	Funds				Total
				#104	#108	#277	#Literacy	
Allstate Security	Security guard service	104-431-056-	299	\$1,259.38				\$1,259.38
Amazon	Office supplies	104-431-056-	399	\$49.18				\$49.18
Baker & Taylor	Books	104-431-056-	304	\$1,012.82				\$1,012.82
Brodart	Books	104-431-056-	304	\$483.90				\$483.90
California Library Assn	Membership (institutional & individual)	320-431-339	222				\$765.00	\$765.00
FedEx	LHR: to CA-R & UC Riverside	104-431-056-	250	\$143.82				\$143.82
Grass Roots Press	Books for Literacy collection	320-431-339	304				\$508.26	\$508.26
Lexia Learning	Database subscription for Literacy	320-431-339	222				\$400.00	\$400.00
Midwest Tape	DVDs	108-431-056-	304		\$219.85			\$219.85
New Reader Press	News4U mag subscription for Literacy	320-431-339	222				\$491.25	\$491.25
PSG	Temporary placement (admin sec)	104-431-056-	299	\$3,696.00				\$3,696.00
SirsiDynix	Automation System annual service	104-431-056-	299	\$19,614.53				\$19,614.53
Office Solutions	Office supplies	104-431-056-	399	\$72.62				\$72.62
SCLLN	Southern CA Literacy 2020 membership	320-431-339	222		\$150.00			\$150.00
The Shopper	DVD cases & locks	104-431-056-	399	\$950.64				\$950.64
Staples	Office supplies	104-431-056-	399	\$260.60				\$260.60
	Hand sanitizers	320-431-339	399				\$43.92	\$43.92
U.S. Postmaster	Postage	320-431-339	250				\$1,100.00	\$1,100.00

Total warrants: April-June 2020

\$31,221.77

Library Warrants

FY2020-21

July - August 2020

Library Warrants

FY2020-21

July and August 2020

Balance Sheet - Board Meeting 9.2.20

Vendor Name	Description	Account	Sub-acct	Check #	Check Date	Funds			Total	Tax	Total incl. tax
						#104	#108	#277			
July 2020 Warrants Edit List md080520											
Ebsco Database	FY21 annual subscription	108-431-056-	302				16,899.00		16,899.00		16,899.00
Newsbank	FY21 annual subscription	108-431-056-	302				5,215.00		5,215.00		5,215.00
August 2020 Warrants Edit List md090220											
Baker & Taylor	Books	104-431-056-	304				\$110.87		\$110.87		\$110.87
Office Solutions	Office Supplies	104-431-056-	399				\$44.41		\$44.41	\$3.89	\$48.30
Staples	Office Supplies	104-431-056-	399				\$14.97		\$14.97	\$1.31	\$16.28

Total warrants for July and August 2020

\$22,289.45