



NATIONAL CITY PUBLIC LIBRARY
Regular Meeting of the Library Board of Trustees

Minutes

June 5, 2019

CALL TO ORDER

The regular meeting of the Library Board of Trustees of the National City Public Library was called to order by President Godshalk at 5:30 p.m. on June 5, 2019.

ROLL CALL

BOARD OF TRUSTEES PRESENT: Margaret Godshalk, President
Ray Juarez, Vice-President
Deborah Hernandez, Secretary
Sherry Gogue, Trustee
Bradley Bang, Trustee
Cheryl Howrey Colmenero, Alternate Trustee

STAFF PRESENT: Minh Duong, City Librarian
Brad Raulston, City Manager

OTHER: Joan Rincon

CONSENT CALENDAR

1. Approval of Agenda

Motion to approve the meeting agenda of June 5, 2019.

Motion: Hernandez / Second: Gogue

Vote: Ayes: 5 Nays: 0

Motion carried.

2. Approval of the Minutes of May 1, 2019 Meeting

Motion to approve the approval of the minutes of May 1, 2019 meeting.

Motion: Juarez / Second: Gogue

Vote: Ayes: 5 Nays: 0

Motion carried.

3. Approval of Library Warrants

Motion to approve the Library and Literacy warrants.

Motion: Gogue / Second: Juarez

Vote: Ayes: 5 Nays: 0

Motion carried.

NEW AND UNFINISHED BUSINESS

1. **Gloria Bird Memorial Book Giveaway Event Update.** The event was held May 13 – 19, 2019. On the first day of the book giveaway, Ms. Bird's daughter, Jamie, stopped by and expressed her heartfelt appreciation of the Library and the Friends of the Library dedicating the book giveaway event in honor of her mother. The book giveaway is an annual event sponsored by the Friends with the purpose of instilling the love and habit of reading in children by offering a brand new book to each student of National City.
2. **Security Guard Contract Update.** In 2015, the National City Library piggybacked on a security guard contract between Able Patrol and Guard and the City of San Diego to provide unarmed and uniformed security guard service to the Library, with the rate of \$19.90 an hour. The contract is slated to expire June 30, 2019.

The City of San Diego recently awarded its new security guard services contract to two companies: Allstate Security Services, Inc. and Able Patrol and Guard, with Allstate assigned the services to all San Diego library sites.

City Librarian Duong is seeking the Board's approval to waive the bid process pursuant to Cooperative Purchasing Section 2.60.60 of the National City Municipal Code and obtain the City Council's approval to piggyback on the new contract between Allstate Security Services and the City of San Diego for the provision of security guard service effective July 1, 2019 at the rate of \$19.49 an hour.

Motion to approve waiving the bid and getting approval from the City Council to use the contract between Allstate Security Services, Inc. and the City of San Diego to procure security guard service to the Library.

Motion: Gogue / Second: Juarez

Vote: Ayes: 4

Nays: BB – Not having enough information and would like to see more data on the benefits of having security guard service at the Library and what incidents the guard had stopped.

Motion carried. City Librarian Duong will present the Board a full report on the security guard activities in the last 4 years at the July meeting.

CITY MANAGER REPORT – Brad Raulston, City Manager.

City Manager Raulston shared with the Board the new City's Functional Organization Chart. A few changes:

- Building and Planning Divisions merged with Neighborhood Services to become Community Development Department with Armando Vergara in charge as Director of Community Development and Joe Olson becoming Manager of Neighborhood Services.
- Economic Development with Megan Gamwell moved to the City Manager's Office.
- Housing and Grants Department: Carlos Aguirre is promoted to Director of Housing & Grants and Alfredo Ybarra to Interim Assistant City Manager.

CITY LIBRARIAN'S REPORT – Minh Duong

1. **New Board Members appointed May 21, 2019 by City Council –**
Bradley Bang – Trustee.
Cheryl Howrey Colmenero - Alternate Trustee.
2. **Library Chiller Replacement.** Tuesday, June 4, 2019, City Council approved a resolution to award a contract to San Diego Mechanical and Energy in the amount of \$318,792 for the replacement of the chiller at the Library. The work is projected to be completed by September

2019. A temporary system to provide air conditioning to the Library during the summer months will be maintained in the meantime.

- 3. Flag Retirement Event Update.** The Flag Retirement Event previously scheduled to launch June 14 has been postponed to July 5, 2019. As per previous announcement, the County of San Diego will provide the Library with a flag retirement box for National City residents to respectfully drop off their faded/tattered flags in July.

OTHER REPORTS – Friends of the Library – Margaret Godshalk

Neighborhood Council Breakfast Saturday, June 8, 2019. 9:30am with activity Scavenger Hunt at 9am.

PUBLIC COMMENTS AND COMMUNICATION

Joan Rincon: – Cost of running library operation; - Inventory of library materials; - Suggestion to move public comments to the beginning of the meeting.

BOARD TRUSTEE COMMENTS/COMMUNICATION

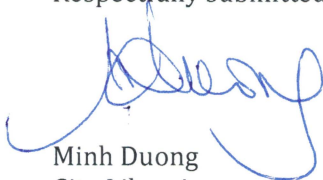
- Alternate Trustee Cheryl Howrey Colmenero - What is the role or function of the Alternate Board Member?
- Secretary Deborah Hernandez – contacted by Barbara Zaragoza with regards to the newspapers digitization. Suggested Ms. Zaragoza to attend the Board’s meeting and instructed the Librarian to bring a full report at the July meeting.
- Trustee Raymond Juarez – thanked the staff for organizing a great Volunteer Appreciation Event last month.
- Trustee Bradley Bang – Community meetings coming up: 1. Tomorrow night June 6, 2019: San Diego Regional Center/MTS Workshop on how to better serve the community; 2. James Halliday from ARTS (A Reason to Survive) invites the community to attend meetings and give input on changes for the parks:
 - Saturday June 1st at Camacho Recreation Center.
 - Saturday June 15th at MLK.
 - Saturday June 29 at El Toyon.
 - Saturday July 13: To be determined.
- Alternate Trustee Cheryl Howrey Colmenero – Wanted to donate a baseball cap to Local History Room

ADJOURNMENT

Motion to adjourn meeting: Hernandez / Gogue, 5-0.

Meeting adjourned at 6:36 p.m. The next Board Meeting is scheduled for Wednesday, July 3, 2019 at 5:30 p.m.

Respectfully submitted,



Minh Duong
City Librarian