### AGENDA OF A SPECIAL MEETING - PARKING AUTHORITY OF THE CITY OF NATIONAL CITY

**COUNCIL CHAMBERS** 



CIVIC CENTER
1243 NATIONAL CITY BOULEVARD
NATIONAL CITY, CALIFORNIA
TUESDAY, FEBRUARY 19, 2019 – 6:00 PM

ALEJANDRA SOTELO-SOLIS Chairwoman

RON MORRISON Boardmember

JERRY CANO Boardmember

GONZALO QUINTERO Boardmember

MONA RIOS Boardmember

1243 National City Blvd. National City 619-336-4240

Meeting agendas and minutes available on web

WWW.NATIONALCITYCA.GOV

**ORDER OF BUSINESS:** Public sessions of all Regular Meetings of the Parking Authority (hereafter referred to as Elected Body) begin at 6:00 p.m. on the third Tuesday of August annually. Public Hearings begin at 6:00 p.m. unless otherwise noted. Closed Sessions begin at 5:00 p.m. or such other time as noted. If a workshop is scheduled, the subject and time of the workshop will appear on the agenda.

**REPORTS:** All open session agenda items and reports as well as all documents and writings distributed to the Elected Body less than 72 hours prior to the meeting, are available for review at the entry to the Council Chambers. Regular Meetings of the Elected Body are webcast and archived on the City's website **www.nationalcityca.gov**.

**PUBLIC COMMENTS:** Prior to the Business portion of the agenda, the Elected Body will receive public comments regarding any matters within the jurisdiction of the Parking Authority. Members of the public may also address any item on the agenda at the time the item is considered by the Elected Body. Persons who wish to address the Elected Body are requested to fill out a "Request to Speak" form available at the entrance to the City Council Chambers, and turn in the completed form to the City Clerk. The Chairperson will separately call for testimony of those persons who have turned in a "Request to Speak" form. If you wish to speak, please step to the podium at the appropriate time and state your name and address (optional) for the record. The time limit established for public testimony is three minutes per speaker unless a different time limit is announced. Speakers are encouraged to be brief. The Chairperson may limit the length of comments due to the number of persons wishing to speak or if comments become repetitious or unrelated.

**WRITTEN AGENDA:** With limited exceptions, the Elected Body may take action only upon items appearing on the written agenda. Items not appearing on the agenda must be brought back on a subsequent agenda unless they are of a demonstrated emergency or urgent nature, and the need to take action on such items arose after the agenda was posted.

**CONSENT CALENDAR:** Consent calendar items involve matters which are of a routine or noncontroversial nature. All consent items are adopted by approval of a single motion. Prior to such approval, any item may be removed from the consent portion of the agenda and separately considered, upon request of a Boardmember, a staff member, or a member of the public.

Upon request, this agenda can be made available in appropriate alternative formats to persons with a disability in compliance with the Americans with Disabilities Act. Please contact the City Clerk's Office at (619) 336-4228 to request a disability-related modification or accommodation. Notification 24-hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

IT IS REQUESTED THAT ALL CELL PHONES AND PAGERS BE TURNED OFF DURING PARKING AUTHORITY MEETINGS.

#### **OPEN TO THE PUBLIC**

**OPEN SESSION** 

**CALL TO ORDER** 

ROLL CALL

#### **CONSENT CALENDAR**

1. Approval of the Minutes of the Special Meetings of the Parking Authority of the City of National City of September 5, 2017, December 19, 2017 and December 4, 2018.

#### NON CONSENT RESOLUTIONS

2. Resolution of the Parking Authority of the City of National City approving and authorizing the Chairwoman to execute a Sixth Amendment to the Option to Purchase Agreement between the Parking Authority and CarMax Auto Superstores California, LLC, a Virginia limited liability company, extending the permitting period from February 25, 2019 to December 4, 2019, and having the Escrow closing occur two weeks after the expiration of the permitting period. (Housing & Economic Development)

#### **ADJOURNMENT**

Regular Meeting of the Parking Authority of the City of National City - Tuesday, August 20, 2019 - 6:00 p.m. - Council Chambers - National City, California.



#### NOTICE OF SPECIAL MEETING

#### PARKING AUTHORITY OF THE CITY OF NATIONAL CITY

## COUNCIL CHAMBERS CIVIC CENTER 1243 NATIONAL CITY BOULEVARD NATIONAL CITY, CALIFORNIA

TUESDAY, FEBRUARY 19, 2019 – 6:00 P.M.

NOTICE IS HEREBY GIVEN that the Parking Authority of the City of National City will hold a Special Meeting on Tuesday, February 19, 2019, at 6:00 p.m., or as soon thereafter as the matter may be considered, at the Civic Center, 1243 National City Boulevard, National City, California, 91950. The business to be transacted at said meeting will be for the Parking Authority to consider the following:

#### CONSENT CALENDAR

1. Approval of the Minutes of the Special Meetings of the Parking Authority of the City of National City of September 5, 2017, December 19, 2017 and December 4, 2018.

#### NON CONSENT RESOLUTIONS

2. Resolution of the Parking Authority of the City of National City approving and authorizing the Chairwoman to execute a Sixth Amendment to the Option to Purchase Agreement between the Parking Authority and CarMax Auto Superstores California, LLC, a Virginia limited liability company, extending the permitting period from February 25, 2019 to December 4, 2019, and having the Escrow closing occur two weeks after the expiration of the permitting period. (Housing & Economic Development)

Dated: February 14, 2019

LEJANDRA SOTE O SOLIS, Chairwoman

# APPROVAL OF THE MINUTES OF THE SPECIAL MEETINGS OF THE PARKING AUTHORITY OF THE CITY OF NATIONAL CITY OF SEPTEMBER 5, 2017, DECEMBER 19, 2017, AND DECEMBER 4, 2018.

(City Clerk)

#### <u>DRAFT</u> <u>DRAFT</u> <u>DRAFT</u>

## MINUTES OF THE SPECIAL MEETING OF THE PARKING AUTHORITY OF THE CITY OF NATIONAL CITY

#### September 5, 2017

The Special Meeting of the Parking Authority of the City of National City, was called to order at 10:53 p.m. by Chairman Morrison.

#### **ROLL CALL**

Members Present: Cano, Mendivil, Morrison, Rios, Sotelo-Solis. Administrative Officials Present: Dalla, Deese, Morris-Jones, Raulston.

#### **PUBLIC COMMENTS**

#### NON CONSENT RESOLUTIONS

#### PARKING AUTHORITY ADMIN (406-3-1)

1. Resolution No. 2017-2. RESOLUTION OF THE PARKING AUTHORITY OF THE CITY OF NATIONAL CITY AUTHORIZING THE CHAIRMAN TO EXECUTE THE FOURTH AMENDMENT TO THE OPTION AGREEMENT WITH CARMAX AUTO SUPERSTORES CALIFORNIA, LLC, A VIRGINIA LIMITED LIABILITY COMPANY, AMENDING THE TOTAL PURCHASE PRICE TO \$1,500,000 FOR 7.63 ACRES, EXTENDING THE PERMITTING PERIOD TO SEPTEMBER 14, 2018 WITH THREE ADDITIONAL ONE MONTH EXTENSIONS, HAVING THE PARKING AUTHORITY DEPOSIT \$1,500,000 TO PURCHASE THE EXISTING OPEN SPACE EASEMENT BY THE CLOSE OF ESCROW, AND HAVE THE ESCROW CLOSING OCCUR THIRTY DAYS AFTER THE EXPIRATION OF THE PERMITTING PERIOD BUT NOT LATER THAN DECEMBER 28, 2018. (Housing & Economic Development)

**RECOMMENDATION:** Adopt the Resolution.

**TESTIMONY:** None.

ACTION: Motion by Rios, seconded by Cano, to adopt the

Resolution. Carried by unanimous vote.

#### **ADJOURNMENT**

Motion by Rios, seconded by Cano, to adjourn the meeting to the next Regular Meeting of the Parking Authority of the City of National City to be held on Tuesday, August 21, 2018, at 6:00 p.m., in the Council Chambers, Civic Center, National City, California. Carried by unanimous vote.

#### ADJOURNMENT (cont.)

Regular Meeting of the Parking Authority of the City of National City, Tuesday, August 21, 2018, 6:00 p.m., Council Chambers, National City, California.

The meeting closed at 10:54 p.m.

City Clerk Recording Secretary Secretary
Parking Authority

The foregoing Minutes were approved at the Special Meeting of February 19, 2019.

Chairman Parking Authority

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## MINUTES OF THE SPECIAL MEETING OF THE PARKING AUTHORITY OF THE CITY OF NATIONAL CITY

#### **December 19, 2017**

The Special Meeting of the Parking Authority of the City of National City, was called to order at 10:43 p.m. by Chairman Morrison.

#### **ROLL CALL**

Members Present: Cano, Mendivil, Morrison, Rios, Sotelo-Solis. Administrative Officials Present: Dalla, Deese, Morris-Jones, Raulston.

**PUBLIC COMMENTS - None** 

#### NON CONSENT RESOLUTIONS

#### PARKING AUTHORITY ADMIN (406-3-1)

1. Resolution No. 2017-3. RESOLUTION OF THE PARKING AUTHORITY OF THE CITY OF NATIONAL CITY AUTHORIZING THE CHAIRMAN TO EXECUTE THE ELEVENTH AMENDMENT TO THE OPTION TO PURCHASE AGREEMENT WITH THE COUNTY OF SAN DIEGO FOR THE PURCHASE OF AN OPEN-SPACE EASEMENT ON A 15.08 ACRE PARCEL OF LAND AT THE SOUTHWEST CORNER OF SWEETWATER ROAD AND BONITA CENTER ROAD THAT EXTENDS THE TERM OF SAID OPTION FOR ONE YEAR AND PAYS THE COUNTY OF SAN DIEGO \$1.00 AS CONSIDERATION FOR THE EXTENSION. (Housing & Economic Development)

**RECOMMENDATION:** Adopt the Resolution.

TESTIMONY: None.

**ACTION:** Motion by Rios, seconded by Sotelo-Solis, to adopt the Resolution. Carried by unanimous vote.

#### **ADJOURNMENT**

Motion by Rios, seconded by Sotelo-Solis, to adjourn the meeting to the next Regular Meeting of the Parking Authority of the City of National City to be held on Tuesday, August 21, 2018 at 6:00 p.m., in the Council Chambers, Civic Center, National City, California. Carried by unanimous vote.

Regular Meeting of the Parking Authority of the City of National City, Tuesday, August 21, 2018, 6:00 p.m., Council Chambers, National City, California.

The meeting closed at 10:43 p.m.	
City Clerk Recording Secretary	Secretary Parking Authority
The foregoing Minutes were approved	at the Special Meeting of February 19, 2019.
	hairman ng Authority

#### <u>DRAFT</u> <u>DRAFT</u> <u>DRAFT</u>

## MINUTES OF THE SPECIAL MEETING OF THE PARKING AUTHORITY OF THE CITY OF NATIONAL CITY

#### **December 4, 2018**

The Special Meeting of the Parking Authority of the City of National City, was called to order at 9:57 p.m. by Chairman Morrison.

#### **ROLL CALL**

Members Present: Cano, Mendivil, Morrison, Rios, Sotelo-Solis. Administrative Officials Present: Dalla, Deese, Morris-Jones, Raulston.

**PUBLIC COMMENTS - None** 

#### NON CONSENT RESOLUTIONS

#### PARKING AUTHORITY ADMIN (406-3-1)

1. Resolution No. 2018-1. RESOLÚTION OF THE PARKING AUTHORITY OF THE CITY OF NATIONAL CITY AUTHORIZING THE CHAIRMAN TO EXECUTE THE TWELFTH AMENDMENT TO THE OPTION TO PURCHASE AGREEMENT WITH THE COUNTY OF SAN DIEGO FOR THE PURCHASE OF AN OPEN-SPACE EASEMENT ON A 15.08 ACRE PARCEL OF LAND AT THE SOUTHWEST CORNER OF SWEETWATER ROAD AND BONITA CENTER ROAD THAT EXTENDS THE TERM OF SAID OPTION THROUGH DECEMBER 31, 2019, AND AUTHORIZING THE PAYMENT IN THE AMOUNT OF \$1.00 TO THE COUNTY OF SAN DIEGO AS CONSIDERATION FOR THE EXTENSION. (Housing & Economic Development)

**RECOMMENDATION:** Adopt the Resolution.

TESTIMONY: None.

**ACTION:** Motion by Sotelo-Solis, seconded by Cano, to adopt the Resolution. Carried by unanimous vote.

#### ADJOURNMENT

Motion by Mendivil, seconded by Cano, to adjourn the meeting to the next Regular Meeting of the Parking Authority of the City of National City to be held on Tuesday, August 21, 2019 at 6:00 p.m., in the Council Chambers, Civic Center, National City, California. Carried by unanimous vote.

Regular Meeting of the Parking Authority of the City of National City, Tuesday, August 21, 2019, 6:00 p.m., Council Chambers, National City, California.

The meeting closed at 9:58 p.m	
City Clerk Recording Secretary	Secretary Parking Authority
The foregoing Minutes were app	proved at the Special Meeting of February 19, 2019.
	Chairman
	Parking Authority

## CITY OF NATIONAL CITY, CALIFORNIA PARKING AUTHORITY AGENDA STATEMENT

**MEETING DATE:** 

February 19, 2019

**AGENDA ITEM NO. 2** 

Housing & Economic

Development

DEPARTMENT:

APPROVED BY:

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Resolution of the Parking Authority of the City of National City approving and authorizing the Chairwoman to execute a Sixth Amendment to the Option to Purchase Agreement between the Parking Authority and CarMax Auto Superstores California, LLC, a Virginia limited liability company, extending the permitting period from February 25, 2019 to December 4, 2019, and having the Escrow closing occur two weeks after the expiration of the permitting period.

PREPARED BY: Gregory Rose, Property Agent

**PHONE:** (619) 336-4266

**EXPLANATION:** 

See Attachment No. 1 Background Report.

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FINANCIAL STATEMENT:	APPROVED:	Much Caturt	Finance
ACCOUNT NO. N/A	APPROVED:		MIS
See Attachment No. 1 for Financial Explanation			
ENVIRONMENTAL REVIEW:  A Sixth Amendment to the Option Agreement is not content Environmental Quality Act (CEQA), and is therefore not the option to purchase the property only upon the City of CRDINANCE: INTRODUCTION: FINAL ADOPTION	t subject to CEQA. certifying compliand	The Optionee may e	
STAFF RECOMMENDATION:			
Adopt the Resolution.			
BOARD / COMMISSION RECOMMENDATION:			

#### **ATTACHMENTS:**

Not Applicable

- 1: Background Report
- 2: Sixth Amendment to the Option Agreement

## PARKING AUTHORITY OF THE CITY OF NATIONAL CITY CarMax Sixth Amendment to the Option Agreement

#### Option Agreement with CarMax

The Parking Authority of the City of National City ("Authority") owns a 15.08-acre parcel located at the southwest corner of Sweetwater Road and Plaza Bonita Center Way (APN 564-471-11). The Authority entered into an Option to Purchase Agreement ("Original Agreement") with CarMax Auto Superstores California, LLC, ("CarMax") on August 18, 2015. CarMax intended to use part of the Property to build a CarMax Superstore ("Project"), provide for on-site mitigation, and create a remnant parcel to be used for future development by the Authority. The total purchase price in the Original Agreement is not to be less than \$3,500,000 for 9.5 acres. If the Optionee elected to purchase more than 9.5 acres, the Agreement further describes how the purchase price for additional acreage would be calculated.

The Original Agreement was amended based on an updated appraisal ("Appraisal"), to a Purchase Price ("Purchase Price") of \$1,500,000 for 7.63 acres ("Property"). A review of the Appraisal confirmed that the adjusted Purchase Price offered by CarMax is consistent with the fair market value of the property. Extensive analysis has been conducted with consultants, the City, Caltrans, and other regulatory agencies to determine that site preparation, mitigation and construction costs are much higher than originally estimated. The higher costs were the main factor in CarMax's adjustment to the purchase price and size for the development of the Project. Under the Agreement, the Parking Authority would deliver the property free and clear of any encumbrances. At closing the Parking Authority will make immediately available funds in an amount equal to \$1,500,000 (i.e., that amount, when added to the Purchase Price, permitting the Authority to purchase the Easement from the County).

An Open Space Easement ("Easement") granted to the County of San Diego ("County") encumbers and prevents development of the Property. Over 11 years ago, the City negotiated an Option to Purchase the Easement from the County. The Option Price ("Option Price") was negotiated at \$3,000,000. The \$1,500,000 proceeds from the sale of the Property would go towards purchase of the Easement. There is a 3.05 acre residual parcel ("Residual Parcel") created from the CarMax development that can be sold by the Authority. Staff is currently working with a hotel developer to purchase the Residual Parcel in order to make up the \$1,500,000 (plus \$125,000 for closing costs & broker fees) difference needed to purchase the Easement. In case the Residual Parcel is not sold concurrently to a third party by the close of escrow with CarMax, the Parking Authority could consider temporarily committing \$1,500,000 plus closing costs (estimated at \$125,000) to close escrow with CarMax and remove the Easement if the sale of the Residual Parcel did not happen concurrently with the sale of the CarMax Property. Staff would return to the Authority with a request for the appropriation at least three months before the close of Escrow with CarMax if the residual parcel remains unsold. The Parking Authority would then be reimbursed the expense with the sale of the Residual Parcel which has an estimated value of \$1,800,000.

#### CarMax Proposes Changes to the Permitting Period and Closing

CarMax is currently working with the Water Quality Control Board to obtain their approval, but it will probably take most of 2019 to get their approval. All other regulatory agency approvals have been obtained. The Sixth Amendment would extend the permitting period from February 25, 2019 until December 4, 2019 giving CarMax time to obtain all necessary Permits, Approvals, and the Tentative Parcel Map. Closing shall occur two (2) weeks after the expiration of the Permitting Period.

#### SIXTH AMENDMENT TO OPTION AGREEMENT

This SIXTH AMENDMENT TO OPTION AGREEMENT (this "Amendment") is entered into as of February 19, 2019, by and between THE PARKING AUTHORITY OF THE CITY OF NATIONAL CITY, a public body corporate and politic (the "Authority") and CARMAX AUTO SUPERSTORES CALIFORNIA, LLC, a Virginia limited liability company (the "Optionee").

#### RECITALS

- A. The Authority and Optionee are parties to that certain Option Agreement (CarMax, National City, California) dated as of August 18, 2015, as amended by that certain First Amendment to Option Agreement dated as of May 3, 2016, that certain Second Amendment to Option Agreement dated as of August 26, 2016, that certain Third Amendment to Option Agreement dated as of January 26, 2017, that certain Fourth Amendment to Option Agreement dated as of September 5, 2017, and that certain Fifth Amendment to Option Agreement dated as of December 6, 2018 (collectively, the "Original Agreement"), relating to certain real property in National City, California (the "Property").
- B. Optionee has been in the process of obtaining all necessary Permits, Approvals, and the Tentative Parcel Map for its intended use.
- C. The parties desire to amend the Original Agreement as hereinafter provided to extend the Optionee's Permitting Period.
- D. Capitalized terms not otherwise defined in this Amendment shall have the meanings set forth in the Original Agreement. The Original Agreement, as modified by this Amendment, shall be referred to herein as the "Agreement."

NOW THEREFORE, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereby agree as follows:

- 1. <u>Extension of Permitting Period</u>. Section 8(a) of the Original Agreement is hereby amended by deleting the first sentence thereof and inserting the following in lieu thereof: "Optionee shall have until December 4, 2019 to obtain all necessary Permits, Approvals, and the Tentative Parcel Map."
- 2. <u>Closing</u>. Section 10 of the Original Agreement is hereby amended by deleting the first sentence thereof and inserting the following in lieu thereof: "Notwithstanding anything set forth in this Agreement to the contrary, Closing shall occur two (2) weeks after the expiration of the Permitting Period."
- 3. <u>General</u>. Except as expressly amended hereby, the terms and conditions of the Original Agreement shall remain unmodified and in full force and effect. This Amendment may be executed in counterparts, all of which evidence only one agreement, binding on all parties, even though they are not signatories to the same counterpart. If any term, covenant or condition

of this Amendment or its application to any person or circumstances shall be held to be invalid or unenforceable, the remainder of this Amendment and the application of such term or provision to other persons or circumstances shall not be affected, and each term hereof shall be valid and enforceable to the fullest extent permitted by law. The terms of this Amendment are binding upon and shall inure to the benefit of the parties and their respective legal representatives, successors and permitted assigns. This Amendment shall be governed by the laws of the State of California.

IN WITNESS WHEREOF, the parties have executed this Amendment as of the date first above written.

PARKING AUTHORITY OF THE CITY NATIONAL CITY	Ol
By:	
Alejandra Sotelo-Solis, Chairwoman	
Approved as to Form:	
Ву:	
Angil P. Morris-Jones	
Legal Counsel for the Parking Authority	
of the City of National City	

#### **OPTIONEE:**

**AUTHORITY:** 

CARMAX AUTO SUPERSTORES CALIFORNIA, LLC, a Virginia limited liability company

By:	KOM	PHO	7	v	
•	K. Doug	lass	Moyers,	Vice President	- M

#### RESOLUTION NO. 2019 -

RESOLUTION OF THE PARKING AUTHORITY OF
THE CITY OF NATIONAL CITY AUTHORIZING THE CHAIRWOMAN TO
EXECUTE THE SIXTH AMENDMENT TO THE OPTION TO PURCHASE
AGREEMENT BETWEEN THE CITY OF NATIONAL CITY AND
CARMAX AUTO SUPERSTORES CALIFORNIA, LLC, A VIRGINIA
LIMITED LIABILITY COMPANY, EXTENDING THE PERMITTING
PERIOD FROM FEBRUARY 25, 2019 TO DECEMBER 4, 2019,
AND HAVING THE ESCROW CLOSING OCCUR TWO WEEKS
AFTER THE EXPIRATION OF THE PERMITTING PERIOD

WHEREAS, the Parking Authority of the City of National City (the "Authority") owns a 15.08-acre parcel located at the southwest corner of Sweetwater Road and Plaza Bonita Center Way (APN 564-471-11); and

WHEREAS, the Authority entered into an Option to Purchase Agreement ("Original Agreement") with CarMax Auto Superstores California, LLC, ("CarMax") on August 18, 2015; and

WHEREAS, CarMax intended to use part of the Property to build a CarMax Superstore ("Project"), provide for on-site mitigation, and create a remnant parcel to be used for future development by the Authority; and

WHEREAS, the total purchase price in the Original Agreement was not to be less than \$3,500,000 for 9.5 acres; and

WHEREAS, on May 3, 2016, the Authority adopted Resolution No. 2016-1 entering into a First Amendment to the Option Agreement to extend the Feasibility Period through August 15, 2016, and

WHEREAS, the Second Amendment to the Option Agreement was approved and executed in August 2016 to extend CarMax's Feasibility Period; and

WHEREAS, on December 6, 2016, the Parking Authority adopted Resolution No. 2016-3 approving the Third Amendment to the Option Agreement amending the total purchase price to \$1,500,000 for 7.7 acres, or \$4.40 per square foot, contingent on a reduction of the sales price for the County of San Diego Open Space Easement, and allowing the size and dimension of the Property to be determined by CarMax based upon the total size needed for the CarMax Project; and

WHEREAS, on September 5, 2017, the Parking Authority adopted Resolution No. 2017-2 approving the Fourth Amendment to the Option Agreement, which reduced the sales price to \$1,500,000 for 7.63 acres, giving CarMax until September 14, 2018 to obtain all necessary permits, approvals, and the tentative parcel map, and CarMax would have the right to extend the Permitting Period by up to three (3) successive one (1) month periods, upon prior written notice to the Authority; and

WHEREAS, on December 6, 2018, the City Manager executed the Fifth Amendment, as authorized by the Fourth Amendment, to extend the Permitting Period to February 25, 2019; and

Resolution 2019 – Page Two

WHEREAS, the parties desire to enter into a Sixth Amendment to the Option Agreement to extend the Permitting Period from February 25, 2019 to December 4, 2019 with the close of escrow occurring two (2) weeks after the expiration of the Permitting Period, or December 28, 2019.

NOW, THEREFORE, BE IT RESOLVED that the Parking Authority of the City of National City approves and authorizing the Chairman to execute a Sixth Amendment to the Option to Purchase Agreement between the Parking Authority of the City of National City and CarMax Auto Superstores California, LLC, a Virginia limited liability company, extending the permitting period from February 25, 2019 to December 4, 2019, and having the Escrow closing occur two weeks after the expiration of the permitting period. The Sixth Amendment to the Option Agreement is on file in the Office of the City Clerk.

PASSED and ADOPTED this 19th day of February, 2019.

	Alejandra Sotelo-Solis, Chairwoman
ATTEST:	
Leslie Deese, Secretary	
APPROVED AS TO FORM:	
Angil P. Morris-Jones Legal Counsel	