



NATIONAL CITY PUBLIC LIBRARY
Regular Meeting of the Library Board of Trustees

Minutes

September 5, 2018

CALL TO ORDER

The regular meeting of the Library Board of Trustees of the National City Public Library was called to order by Secretary Bird at 5:38 p.m. on September 5, 2018.

ROLL CALL

BOARD OF TRUSTEES PRESENT: Gloria Bird, Secretary
Ray Juarez, Trustee
Margaret Godshalk, Trustee

BOARD OF TRUSTEES ABSENT: Deborah Hernandez, President

STAFF PRESENT: Minh Duong, City Librarian

CONSENT CALENDAR

1. Approval of Agenda

Motion to approve the meeting agenda of August 1, 2018.

Motion: Godshalk / Second: Juarez

Vote: Ayes: 3 Nays: 0

Motion carried.

2. Approval of the Minutes of July 4, 2018 Meeting

Motion to postpone the approval of the Board Meeting Minutes of July 4, 2018 due to a lack of quorum of Board Members who attended the June meeting.

Motion: Juarez / Second: Bird

Vote: Ayes: 3 Nays: 0

Motion carried.

3. Approval of the Minutes of August 1, 2018 Meeting

Motion to approve the minutes of the August 1, 2018 meeting as presented.

Motion: Godshalk / Second: Juarez

Vote: Ayes: 3 Nays: 0

Motion carried.

4. Approval to Accept a Grant from the California Library Literacy Services (CLLS) in the Baseline Amount of \$18,000 to Fund the Literacy Services Program for FY2018-19.

Motion to accept the CLLS grant in the baseline amount of \$18,000 to fund the Literacy Program for FY2018-19.

Motion: Goldshalk / Second: Juarez

Vote: Ayes: 3 Nays: 0

Motion carried.

5. Approval of Library Warrants

Motion to approve the Library and Literacy warrants.

Motion: Juarez / Second: Godshalk

Vote: Ayes: 3 Nays: 0

Motion carried.

NEW AND UNFINISHED BUSINESS

CITY LIBRARIAN'S REPORT

1. Volunteer Recognition Dinner

The City is planning its Third Annual Volunteer Appreciation Dinner to recognize all those who have generously donated their time and effort throughout the year by volunteering in the City's boards and commissions.

The honor of board trustees' presence is requested at a special dinner that will be held Friday, September 28, 2018 from 6:00 – 8:00 p.m. at Downtown Abbey, 1302 National City Blvd., National City, CA 91950.

2. Summer Reading Program Update. 2018 Summer Reading Program took place from July: 12th to August 26th. 220 kids enrolled in the program and were all given reading logs to record the number of pages they read in the six weeks that the program ran. Every 250 pages they logged, up to 1000 pages, earned them some fun incentives – pencils, badges, bracelets, mini-flutes. All the kids combined read and logged nearly 58,000 pages over the summer break, hopefully keeping their reading muscles strong before resuming school in the fall.

The Library held its traditional program-ending party on August 26th to reward participants and celebrate their achievements. The program was held in the MLK Community Center, decorated by volunteers and staff for the occasion, and attended by 125 people. The Raggle Taggle Band provided musical entertainment while everyone enjoyed pizza.

The party proceeded to the announcement of the winner of our contest to guess how many candies were in a jar displayed at the children's desk over the summer – the object of much fevered speculation among the kids, and much envy when the winner claimed the entire jar as her prize. This was followed by drawings for door prizes, which had been donated by local museums and the Target store. National City School District Board Commissioner Clapper acquired several boxes of toys for the kids, which resulted in every child in attendance receiving a prize as well as a popsicle on their way out when the party concluded.

3. A/C Issue Update. Further to the Library's closure on August 4th and 5th, the City's HVAC maintenance contractor and Public Works had managed to reconnect the non-functioning compressors. The Library has returned to its normal operating hours as of Monday, August 6th with the a/c system working at adequate cooling capacity.

OTHER REPORTS

Friends of the Library – Margaret Godshalk

The Friends of the Library will be having its second annual pizza fundraising party Thursday, September 7th from 5:30 – 7:00 p.m. at the Library. Everyone is invited for music, food, and fun. \$3 will get you two slices of pizza and a bottle of water!

PUBLIC COMMUNICATION - None

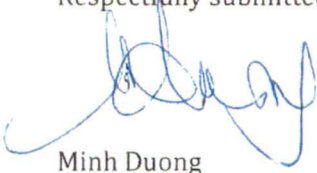
BOARD MEMBER COMMENTS AND COMMUNICATION

ADJOURNMENT:

Motion to adjourn meeting: Juarez/Godshalk, 3-0.

Meeting adjourned at 6:452 p.m. The next Board Meeting is scheduled for Wednesday, October 3, 2018 at 5:30 p.m.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'Minh Duong', written in a cursive style.

Minh Duong
City Librarian