



NATIONAL CITY PUBLIC LIBRARY
Regular Meeting of the Library Board of Trustees

Minutes **August 1, 2018**

CALL TO ORDER

The regular meeting of the Library Board of Trustees of the National City Public Library was called to order by Secretary Bird at 5:35 p.m. on August 1, 2018.

ROLL CALL

BOARD OF TRUSTEES PRESENT: Gloria Bird, President
Ray Juarez, Trustee
Margaret Godshalk, Trustee

BOARD OF TRUSTEES ABSENT: Deborah Hernandez, President

STAFF PRESENT: Minh Duong, City Librarian

CONSENT CALENDAR

1. Approval of Agenda

Motion to approve the meeting agenda of August 1, 2018.

Motion: Godshalk / Second: Juarez

Vote: Ayes: 3 Nays: 0

Motion carried.

2. Approval of the Minutes of July 11, 2018 Meeting

Motion to postpone the approval of the Board Meeting Minutes of July 11, 2018 due to a lack of quorum of Board Members who attended the June meeting.

Motion: Juarez / Second: Bird

Vote: Ayes: 3 Nays: 0

Motion carried.

3. Approval of Library Warrants

Motion to approve the Library and Literacy warrants.

Motion: Juarez / Second: Godshalk

Vote: Ayes: 3 Nays: 0

Motion carried.

NEW AND UNFINISHED BUSINESS

CITY LIBRARIAN'S REPORT

1. **Welcoming new Board Member, Trustee Margaret Godshalk**, appointed by the Mayor and City Council on June 19, 2018.
2. **City Librarian Duong** will be out of the office August 3rd through August 9th, returning on August 10th. During that time, she can be reached by phone and email.
3. **Library Closure Saturday August 4th and Sunday August 5th**. The last few weeks, the library's A/C system has not been working. This Friday August 3rd, Saturday August 4th, and Sunday August 5th, Countywide Mechanical Systems, Inc., the City's HVAC maintenance contractor, will attempt to repair the A/C by trying to reconnect two of the non-functioning compressors in order to provide cooling capabilities as a temporary solution until we can replace the entire A/C unit. This will require the Library to remain closed to the public this coming Saturday and Sunday.

If successful, the Library will return to full operation on Monday. If not, we'll have to consider reducing business hours until the permanent equipment upgrade is completed - which could take up to three months - or until the heat wave lets up.

OTHER REPORTS - None

PUBLIC COMMUNICATION - None

BOARD MEMBER COMMENTS AND COMMUNICATION

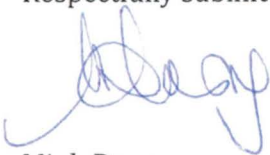
- Trustee Godshalk introduced herself to the Board of Trustee Members: a long-time resident of National City - mom Maria Avalos was born in National City - Ms. Godshalk attended University of San Francisco, obtained a degree in Psychology, and was a teacher at Kimball school for 25 years. She is interested in literacy and is an avid reader. The library has always been a big part of her family's life. Applying to the Library Board of Trustees is a way to give back to the community. She is also currently serving on the Friends of the Library Board.

ADJOURNMENT:

Motion to adjourn meeting: Godshalk/Bird, 3-0.

Meeting adjourned at 6:12 p.m. The next Board Meeting is scheduled for Wednesday, September 5, 2018 at 5:30 p.m.

Respectfully submitted,



Minh Duong
City Librarian