



NATIONAL CITY PUBLIC LIBRARY
Regular Meeting of the Library Board of Trustees

Minutes

November 13, 2017

CALL TO ORDER

The regular meeting of the Library Board of Trustees of the National City Public Library was called to order by President Hernandez at 5:02 p.m. on November 13, 2017.

ROLL CALL

BOARD OF TRUSTEES PRESENT: Deborah Hernandez, President
Nidya Rivera-Moreno, Vice-President
Raymond Juarez, Trustee

BOARD OF TRUSTEES ABSENT: Gloria Bird
Lance Mirkin

STAFF PRESENT: Minh Duong, City Librarian

CONSENT CALENDAR

1. Approval of Agenda

Motion to approve the meeting agenda of November 13, 2017 as presented.

Motion: Juarez / Second: Rivera-Moreno

Vote: Ayes: 3 Nays: 0

Motion carried.

2. Approval of the Minutes of September 11, 2017 Meeting

Motion to approve the minutes of the September 11, 2017 meeting as presented.

Motion: Rivera-Moreno / Second: Juarez

Vote: Ayes: 3 Nays: 0

Motion carried.

3. Approval of the Minutes of October 9, 2017 Meeting

Motion to postpone the approval of the Board Meeting minutes of October 9, 2017 due to a lack of quorum of Board Members who attended the October meeting.

Motion: Rivera-Moreno / Second: Juarez

Vote: Ayes: 3 Nays: 0

Motion carried.

4. Approval of Library Warrants

Motion to approve the Library and Literacy warrants.

Motion: Rivera-Moreno / Second: Juarez

Vote: Ayes: 3 Nays: 0

Motion carried.

NEW AND UNFINISHED BUSINESS

1. Discussion – Monthly board meeting day and time.

Vice-President Rivera-Moreno wanted to discuss the possibility of changing either the day or the time of the monthly meeting as a way to improve meeting attendance. In terms of availability for Wednesday:

- Trustee Juarez ⇨ the second Wednesday of the month works.
- Vice-President Rivera-Moreno ⇨ Wednesday at 5:00 pm works.
- President Hernandez ⇨ not available on two Wednesdays of the month. Will check and notify.

As two members of the Board were not present for this discussion, suggestion was made to postpone the discussion and/or decision to the next meeting or until all Board members have the chance to weigh in.

CITY LIBRARIAN'S REPORT

1. **New Library Board Member** - So far the Library has not been able to connect with Mr. Mirkin, the new Board Member appointed by the Mayor and Council on October 3rd. City Librarian Duong will reach out to the City Clerk's Office to seek help contacting Mr. Mirkin.
2. **Drop-in Tech Assistance** – Starting November 1st, the Library has rolled out a new service for the community, Drop-in Tech Help. These sessions, provided twice a week, are centered around personal and social technologies. Patrons can stop by to get help with the mobile technology they carry with them – cell phones, tablets, laptops - or get help navigating the Internet, email, or social networks, and learn how to use tech more comfortably and efficiently.
3. **3D Printers** – Last August, the California State Library announced an opportunity for libraries to participate in the 2016/17 Technology TNT for Libraries Year 2 Project with the Southern California Library Cooperative to receive brand new 3D printers. As part of our objective to introduce new digital technologies to our community, National City Library submitted an application, was approved to participate in the project, and subsequently got awarded two LulzBot 3D printers.
3D printing is a makerspace trend aiming at nurturing creative expression in both young and old minds and giving them the confidence to use digital tools to bring their ideas to life. In the next few months, the Library will be visiting library sites currently offering 3D printing technology to users to look at their setup and will work on formulating a use policy regarding 3D printing prior to opening up a mini experiment lab for tech lovers.
4. **Broken Window on north side of the building** – One of the windows on the north side of the building was broken by a kid on Friday, November 10th. Public Works were called to clean up the debris and the police has spoken to the kid's parents.

OTHER REPORTS

1. **Friends of the Library Report** – Gloria Bird
No report

PUBLIC COMMUNICATION - None

BOARD MEMBER COMMENTS AND COMMUNICATION

ADJOURNMENT:

Motion to adjourn meeting: Rivera-Moreno / Juarez, 3-0.

Meeting adjourned at 6:13 p.m. The next Board Meeting is scheduled for Monday, December 11, 2017 at 5:00 p.m.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'Minh Duong', written in a cursive style.

Minh Duong
City Librarian