



NATIONAL CITY PUBLIC LIBRARY

Regular Meeting of the Library Board of Trustees

Minutes

September 11, 2017

CALL TO ORDER

The special meeting of the Library Board of Trustees of the National City Public Library was called to order by President Hernandez at 5:01 p.m. on September 12, 2017.

ROLL CALL

BOARD OF TRUSTEES PRESENT: Deborah Hernandez, President
Gloria Bird, Secretary
Raymond Juarez, Trustee

BOARD OF TRUSTEES ABSENT: Nidya Rivera-Moreno, Vice-President

STAFF PRESENT: Minh Duong, City Librarian
Matthew Ferrill, Local History Librarian

CONSENT CALENDAR

1. Approval of Agenda

Motion to approve the meeting agenda of September 11, 2017 as presented.

Motion: Juarez / Second: Bird
Vote: Ayes: 3 Nays: 0
Motion carried.

2. Approval of the Minutes of August 14, 2017 Meeting

Motion to approve the minutes of August 14, 2017 Meeting as presented

Motion: Juarez / Second: Bird
Vote: Ayes: 3 Nays: 0
Motion carried.

3. Approval of Library Warrants

Motion to approve the Library and Literacy warrants.

Motion: Bird / Juarez
Vote: Ayes: 3 Nays: 0
Motion carried.

NEW AND UNFINISHED BUSINESS

CITY LIBRARIAN'S REPORT

City's Second Annual Volunteer Recognition Dinner – Friday, September 15, 2017. 6:00 to 8:00 PM at the Stein Family Farm, 1808 F Avenue, National City, CA 91950.

STAFF REPORT – MATTHEW FERRILL, Local History Librarian

Matthew briefly introduced himself - Education: Master's degree in Library Science from San Jose State University with focus in Reference and Archive Studies, a perfect fit for the position of History Librarian.

- The Local History Room is now open Monday through Thursday, from 1:00 to 5:00 PM. We are monitoring the traffic in order to adjust the hours if need be.
- Current projects:
As an end product of a California Revealed grant, 700 photos from the Local History Room photo collection are being digitized and will be made available online.
This year, the CA Revealed grant opens up to a larger scale of historical materials. We are applying to have the Sweetwater Union High School (SUHI) yearbooks digitized. SUHI yearbooks in our collection go back to 1920, with some missing issues between 1935 and 1938. We are connecting with SUHI to find out if those issues were published and will try to obtain them if they were, to have a complete collection.

OTHER REPORTS

1. **Friends of the Library Report** – Gloria Bird
No report

PUBLIC COMMUNICATION - None

BOARD MEMBER COMMENTS AND COMMUNICATION

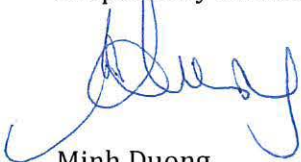
- **President Hernandez** – will not be able to attend October meeting.

ADJOURNMENT:

Motion to adjourn meeting: Juarez / Bird, 3-0.

Meeting adjourned at 5:23 p.m. The next Board Meeting is scheduled for Monday, October 9, 2017 at 5:00 p.m.

Respectfully submitted,



Minh Duong
City Librarian