

**AGENDA OF A REGULAR MEETING - SUCCESSOR AGENCY TO THE  
COMMUNITY DEVELOPMENT COMMISSION AS THE NATIONAL CITY  
REDEVELOPMENT AGENCY**



**COUNCIL CHAMBERS  
CIVIC CENTER  
1243 National City Blvd.  
National City, California**

**TUESDAY, AUGUST 16, 2016 – 6:00 PM**

**RON MORRISON**  
*Chairman*

**JERRY CANO**  
*Boardmember*

**ALBERT MENDIVIL**  
*Boardmember*

**MONA RIOS**  
*Boardmember*

**ALEJANDRA SOTELO-SOLIS**  
*Boardmember*

**1243 National City Blvd.  
National City  
619-336-4240**

***Meeting agendas and  
minutes available on web***

**WWW.NATIONALCITYCA.GOV**

**ORDER OF BUSINESS:** Public sessions of all Regular Meetings of the Successor Agency to the Community Development Commission as the National City Redevelopment Agency begin at 6:00 p.m. on the first and third Tuesday of each month. Public hearings begin at 6:00 p.m. unless otherwise noted. Closed Sessions begin at 5:00 p.m. or such other time as noted on the agenda. If a workshop is scheduled, the subject and time of the workshop will appear on the agenda.

**REPORTS:** All regular meeting agenda items and reports as well as all documents and writings distributed to the Board less than 72 hours prior to the meeting, are available for review at the entry to the Council Chambers. Regular Meetings of the Board are webcast and archived on the City's website [www.nationalcityca.gov](http://www.nationalcityca.gov).

**PUBLIC COMMENTS:** Prior to the Business portion of the agenda, the Board will receive public comments regarding any matters within the jurisdiction of the Successor Agency to the Community Development Commission as the National City Redevelopment Agency. Members of the public may also address any item on the agenda at the time the item is considered by the Board. Persons who wish to address the Board are requested to fill out a "Request to Speak" form available at the entrance to the City Council Chambers, and turn in the completed form to the City Clerk. The Chairperson will separately call for testimony of those persons who have turned in a "Request to Speak" form. If you wish to speak, please step to the podium at the appropriate time and state your name and address (optional) for the record. The time limit established for public testimony is three minutes per speaker unless a different time limit is announced. Speakers are encouraged to be brief. The Chairperson may limit the length of comments due to the number of persons wishing to speak or if comments become repetitious or irrelevant.

**WRITTEN AGENDA:** With limited exceptions, the Board may take action only upon items appearing on the written agenda. Items not appearing on the agenda must be brought back on a subsequent agenda unless they are of a demonstrated emergency or urgent nature, and the need to take action on such items arose after the agenda was posted.

**CONSENT AGENDA:** Consent calendar items involve matters which are of a routine or noncontroversial nature. All consent items are adopted by approval of a single motion by the City Council. Prior to such approval, any item may be removed from the consent portion of the agenda and separately considered, upon request of a Councilmember, a staff member, or a member of the public.

Upon request, this agenda can be made available in appropriate alternative formats to persons with a disability in compliance with the Americans with Disabilities Act. Please contact the City Clerk's Office at (619) 336-4228 to request a disability-related modification or accommodation. Notification 24-hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

*Spanish audio interpretation is provided during Board Meetings. Audio headphones are available in the lobby at the beginning of the meeting.*

*Audio interpretación en español se proporciona durante sesiones del Consejo Municipal. Los audiófonos están disponibles en el pasillo al principio de la junta.*

**THE BOARD REQUESTS THAT ALL CELL PHONES AND PAGERS BE TURNED OFF DURING BOARD MEETINGS.**

**OPEN TO THE PUBLIC**  
**SUCCESSOR AGENCY AGENDA**

**CALL TO ORDER**

**ROLL CALL**

**PUBLIC COMMENTS (THREE-MINUTE TIME LIMIT)**

**CONSENT CALENDAR**

1. [Approval of the Minutes of the Adjourned Regular Meeting of the Successor Agency to the Community Development Commission as the National City Redevelopment Agency of August 2, 2016. \(City Clerk\)](#)
2. [Successor Agency Warrant Register #1 for the period of 06/29/16 through 07/05/16 in the amount of \\$161.26. \(Finance\)](#)
3. [Successor Agency Warrant Register #2 for the period of 07/06/16 through 07/12/16 in the amount of \\$4,127.73. \(Finance\)](#)
4. [Successor Agency Warrant Register #3 for the period of 07/13/16 through 07/19/16 in the amount of \\$8,794.84. \(Finance\)](#)

**PUBLIC HEARINGS**

**NON CONSENT RESOLUTIONS**

5. [Resolution of the Successor Agency to the Community Development Commission as the National City Redevelopment Agency Approving a Proposed Administrative Budget for the Recognized Obligation Payment Schedule \(ROPS\) 16-17A \(July 1, 2016 through December 31, 2016 and 16-17B \(January 1, 2017 through June 30, 2017\) periods. \(Successor Agency\)](#)

**NEW BUSINESS**

**STAFF REPORTS**

**MEMBER REPORTS**

**CLOSED SESSION REPORT**

**ADJOURNMENT**

Regular Successor Agency to the Community Development Commission  
as the National City Redevelopment Agency Meeting - Tuesday -

September 6, 2016 - 6:00 p.m. - Council Chambers - National City,  
California.

The following page(s) contain the backup material for Agenda Item: Approval of the Minutes of the Adjourned Regular Meeting of the Successor Agency to the Community Development Commission as the National City Redevelopment Agency of August 2, 2016. (City Clerk)

Item #\_\_\_\_  
08/16/16

**APPROVAL OF THE MINUTES OF THE ADJOURNED  
REGULAR MEETING OF THE SUCCESSOR AGENCY  
TO THE COMMUNITY DEVELOPMENT COMMISSION  
AS THE NATIONAL CITY REDEVELOPMENT  
AGENCY OF AUGUST 2, 2016.**

(City Clerk)

DRAFT      DRAFT      DRAFT

**MINUTES OF THE ADJOURNED REGULAR MEETING OF THE  
SUCCESSOR AGENCY TO THE COMMUNITY DEVELOPMENT  
COMMISSION AS THE NATIONAL CITY REDEVELOPMENT AGENCY**

**August 2, 2016**

The Adjourned Regular Meeting of the Successor Agency to the Community Development Commission as the National City Redevelopment Agency was called to order at 7:45 p.m. by Chairman Ron Morrison.

**ROLL CALL**

Board members present: Cano, Mendivil, Morrison, Rios, Sotelo-Solis.  
Administrative Officials present: Dalla, Deese, Raulston, Silva.

**CONSENT CALENDAR**

**ADOPTION OF CONSENT CALENDAR.** Item No. 1 (Minutes), Item Nos. 2 through 6 (Warrant Registers), Item Nos. 7 and 8 (Reports). Motion by Sotelo-Solis, seconded by Mendivil, to approve the Consent Calendar. Carried by unanimous vote.

**APPROVAL OF MINUTES**

1. Approval of the Minutes of the Regular Meeting of the Successor Agency to the Community Development Commission as the National City Redevelopment Agency of June 21, 2016. (City Clerk)  
**ACTION:** Approved. See above.

**SUCCESSOR AGENCY 2016 (406-10-14)**

2. Successor Agency Warrant Register #48 for the period of 05/25/16 through 05/31/16 in the amount of \$382.16. (Finance)  
**ACTION:** Approved. See above.

**SUCCESSOR AGENCY 2016 (406-10-14)**

3. Successor Agency Warrant Register #49 for the period of 06/01/16 through 06/07/16 in the amount of \$10,719.63. (Finance)  
**ACTION:** Approved. See above.

**SUCCESSOR AGENCY 2016 (406-10-14)**

4. Successor Agency Warrant Register #50 for the period of 06/08/16 through 06/14/16 in the amount of \$0.00. (Finance)  
**ACTION:** Approved. See above.

**CONSENT CALENDAR (cont.)**

**SUCCESSOR AGENCY 2016 (406-10-14)**

- 5. Successor Agency Warrant Register #51 for the period of 06/15/16 through 06/21/16 in the amount of \$894.57. (Finance)  
**ACTION:** Approved. See above.

**SUCCESSOR AGENCY 2016 (406-10-14)**

- 6. Successor Agency Warrant Register #52 for the period of 06/22/16 through 06/28/16 in the amount of \$2,895.23. (Finance)  
**ACTION:** Approved. See above.

**SUCCESSOR AGENCY 2016 (406-10-14)**

- 7. Investment transactions for the month ended May 31, 2016. (Finance)  
**ACTION:** Filed. See above.

**SUCCESSOR AGENCY 2016 (406-10-14)**

- 8. Investment Report for the quarter ended June 30, 2016. (Finance)  
**ACTION:** Filed. See above.

**CLOSED SESSION REPORT**

There was no closed Closed Session.

**ADJOURNMENT**

Motion by Rios, seconded by Cano, to adjourn the meeting to the next Regular Meeting of the Successor Agency to the Community Development Commission as the National City Redevelopment Agency to be held Tuesday, August 16, 2016, 6:00 p.m., Council Chambers, National City, California. Carried by unanimous vote.

The meeting closed at 7:45 p.m.

\_\_\_\_\_  
Secretary

The foregoing minutes were approved at the Regular Meeting of August 16, 2016.

\_\_\_\_\_  
Chairman



The following page(s) contain the backup material for Agenda Item: Successor Agency Warrant Register #1 for the period of 06/29/16 through 07/05/16 in the amount of \$161.26. (Finance)

**SUCCESSOR AGENCY TO  
THE COMMUNITY DEVELOPMENT COMMISSION  
AS THE NATIONAL CITY REDEVELOPMENT AGENCY  
AGENDA STATEMENT**

**MEETING DATE:** August 16, 2016

**AGENDA ITEM NO.** |

**ITEM TITLE:**

Successor Agency Warrant Register #1 for the period of 06/29/16 through 07/05/16 in the amount of \$161.26. (Finance)

**PREPARED BY:** K. Apalategui

**DEPARTMENT:** Finance

**PHONE:** 619-336-4572

**APPROVED BY:** *Mark Ratus*

**EXPLANATION:**

Pursuant to ABX1 26, all redevelopment agencies in the State of California were dissolved as of February 1, 2012. Upon dissolution of the City of National City's Redevelopment Agency, the City assumed the role of Successor Agency to the Community Development Commission as the National City Redevelopment Agency ("Successor Agency").

In order to streamline the payment process, all check-paid expenses of the Successor Agency are paid by the City. The Successor Agency then reimburses the City. Successor Agency wires are paid directly from the Successor Agency account.

Attached is a detailed listing of all Successor Agency expenses for the period, which total \$161.26. Staff requests approval of payments of Successor Agency expenses.

**FINANCIAL STATEMENT:**

**APPROVED:** *Mark Ratus* Finance

**ACCOUNT NO.**

**APPROVED:** \_\_\_\_\_ MIS

Reimbursement total \$161.26

**ENVIRONMENTAL REVIEW:**

This is not a project and, therefore, not subject to environmental review.

**ORDINANCE:** INTRODUCTION:  FINAL ADOPTION:

**STAFF RECOMMENDATION:**

Ratification of reimbursement in the amount of \$161.26

**BOARD / COMMISSION RECOMMENDATION:**

N/A

**ATTACHMENTS:**

Successor Agency Warrant Register #1



**SUCCESSOR AGENCY  
WARRANT REGISTER #1  
7/5/2016**

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>CHK NO</u>	<u>DATE</u>	<u>AMOUNT</u>
SDG&E	GAS AND ELECTRIC UTILITIES / S A	324305	7/5/16	106.62
SWEETWATER AUTHORITY	WATER UTILITIES / S A	324306	7/5/16	54.64

**A/P Total \$ 161.26**

**GRAND TOTAL \$ 161.26**

The following page(s) contain the backup material for Agenda Item: Successor Agency Warrant Register #2 for the period of 07/06/16 through 07/12/16 in the amount of \$4,127.73. (Finance)



**SUCCESSOR AGENCY TO  
THE COMMUNITY DEVELOPMENT COMMISSION  
AS THE NATIONAL CITY REDEVELOPMENT AGENCY  
AGENDA STATEMENT**

**MEETING DATE:** August 16, 2016

**AGENDA ITEM NO. |**

**ITEM TITLE:**

Successor Agency Warrant Register #2 for the period of 07/06/16 through 07/12/16 in the amount of \$4,127.73. (Finance)

**PREPARED BY:** K. Apalategui

**DEPARTMENT:** Finance

**PHONE:** 619-336-4572

**APPROVED BY:** 

**EXPLANATION:**

Pursuant to ABX1 26, all redevelopment agencies in the State of California were dissolved as of February 1, 2012. Upon dissolution of the City of National City's Redevelopment Agency, the City assumed the role of Successor Agency to the Community Development Commission as the National City Redevelopment Agency ("Successor Agency").

In order to streamline the payment process, all check-paid expenses of the Successor Agency are paid by the City. The Successor Agency then reimburses the City. Successor Agency wires are paid directly from the Successor Agency account.

Attached is a detailed listing of all Successor Agency expenses for the period, which total \$4,127.73. Staff requests approval of payments of Successor Agency expenses.

**FINANCIAL STATEMENT:**

**APPROVED:**  Finance

**ACCOUNT NO.**

**APPROVED:** \_\_\_\_\_ MIS

Reimbursement total \$4,127.73

**ENVIRONMENTAL REVIEW:**

This is not a project and, therefore, not subject to environmental review.

**ORDINANCE:**  **INTRODUCTION:**  **FINAL ADOPTION:**

**STAFF RECOMMENDATION:**

Ratification of reimbursement in the amount of \$4,127.73

**BOARD / COMMISSION RECOMMENDATION:**

N/A

**ATTACHMENTS:**

Successor Agency Warrant Register #2



**SUCCESSOR AGENCY  
WARRANT REGISTER #2  
7/12/2016**

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>CHK NO</u>	<u>DATE</u>	<u>AMOUNT</u>
CHRISTENSEN & SPATH LLP	LEGAL / WESTSIDE TOD / S A	324399	7/12/16	2,360.00
KANE BALLMER & BERKMAN	LEGAL / CENTRO PURCHASE / S A	324400	7/12/16	292.25
OPPER & VARCO LLP	LEGAL / ED VILLAGE/GENERAL / S A	324401	7/12/16	227.50
THE LAW OFFICES OF EDWARD Z KOTKIN	LEGAL / OVERSIGHT BOARD / S A	324402	7/12/16	207.98
KEYSER MARSTON ASSOCIATES INC	SUMMARY REPORT - PALM PLAZA	324341	7/12/16	1,040.00
			<b>A/P Total</b>	<b>\$ 4,127.73</b>
			<b>GRAND TOTAL</b>	<b>\$ 4,127.73</b>

The following page(s) contain the backup material for Agenda Item: Successor Agency Warrant Register #3 for the period of 07/13/16 through 07/19/16 in the amount of \$8,794.84. (Finance)



**SUCCESSOR AGENCY TO  
THE COMMUNITY DEVELOPMENT COMMISSION  
AS THE NATIONAL CITY REDEVELOPMENT AGENCY  
AGENDA STATEMENT**

**MEETING DATE:** August 16, 2016

**AGENDA ITEM NO.**

**ITEM TITLE:**

Successor Agency Warrant Register #3 for the period of 07/13/16 through 07/19/16 in the amount of \$8,794.84. (Finance)

**PREPARED BY:** K. Apalategui  
**PHONE:** 619-336-4572

**DEPARTMENT:** Finance

**APPROVED BY:** 

**EXPLANATION:**

Pursuant to ABX1 26, all redevelopment agencies in the State of California were dissolved as of February 1, 2012. Upon dissolution of the City of National City's Redevelopment Agency, the City assumed the role of Successor Agency to the Community Development Commission as the National City Redevelopment Agency ("Successor Agency").

In order to streamline the payment process, all check-paid expenses of the Successor Agency are paid by the City. The Successor Agency then reimburses the City. Successor Agency wires are paid directly from the Successor Agency account.

Attached is a detailed listing of all Successor Agency expenses for the period, which total \$8,794.84. Staff requests approval of payments of Successor Agency expenses.

**FINANCIAL STATEMENT:**

**APPROVED:**  Finance  
**APPROVED:** \_\_\_\_\_ MIS

**ACCOUNT NO.**

Reimbursement total \$8,794.84

**ENVIRONMENTAL REVIEW:**

This is not a project and, therefore, not subject to environmental review.

**ORDINANCE:**  **INTRODUCTION:**  **FINAL ADOPTION:**

**STAFF RECOMMENDATION:**

Ratification of reimbursement in the amount of \$8,794.84

**BOARD / COMMISSION RECOMMENDATION:**

N/A

**ATTACHMENTS:**

Successor Agency Warrant Register #3





**SUCCESSOR AGENCY  
WARRANT REGISTER #3  
7/19/2016**

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>CHK NO</u>	<u>DATE</u>	<u>AMOUNT</u>
EPIC LAND SOLUTIONS INC	APPRAISAL - 1231 MCKINLEY AVE / HOUSING	324404	7/19/16	5,500.00
GEOSYNTEC CONSULTANTS INC	PARADISE CREEK EMERG. PROJECT	324426	7/19/16	1,079.44
			<b>A/P Total</b>	<b>\$ 6,579.44</b>
 <u>WIRES</u>				
THE BANK OF NEW YORK MELLON	NC 1999 TAB ADMIN FEES	369627	7/14/16	2,215.40
			<b>GRAND TOTAL</b>	<b>\$ 8,794.84</b>

The following page(s) contain the backup material for Agenda Item: Resolution of the Successor Agency to the Community Development Commission as the National City Redevelopment Agency Approving a Proposed Administrative Budget for the Recognized Obligation Payment Schedule (ROPS) 16-17A (July 1, 2016 through December 31,

**SUCCESSOR AGENCY TO  
THE COMMUNITY DEVELOPMENT COMMISSION  
AS THE NATIONAL CITY REDEVELOPMENT AGENCY  
AGENDA STATEMENT**

**MEETING DATE:** August 16, 2016

**AGENDA ITEM NO.**

**ITEM TITLE:**

Resolution of the Successor Agency to the Community Development Commission as the National City Redevelopment Agency Approving a Proposed Administrative Budget for the Recognized Obligation Payment Schedule (ROPS) 16-17A (July 1, 2016 through December 31, 2016) and 16-17B (January 1, 2017 through June 30, 2017) periods.

**PREPARED BY:** Brad Raulston, Executive Director

**DEPARTMENT:** Successor Agency

**PHONE:** 619 336-4256

**APPROVED BY:** 

**EXPLANATION:**

Health and Safety Code section 34177(j) requires the Successor Agency to prepare a proposed administrative budget for each upcoming six-month period and submit it to the Oversight Board for approval. The proposed administrative budget is to include estimated amounts for Successor Agency administrative costs, the proposed sources of payment for those costs, and proposals for arrangements for administrative and operations services. The estimated administrative costs for the ROPS 16-17A (July 1, 2016 through December 31, 2016) and 16-17B (January 1, 2017 through June 30, 2017) periods each total \$193,940. For each period, \$189,974 is authorized statutorily to be funded by Redevelopment Property Tax Trust Fund (RPTTF) revenues. The remaining \$3,966 in costs for each period is the estimated value of services to be provided by the General Fund of the City over and above the RPTTF funding limit. Administrative and operations services are provided through a combination of City of National City staff and outside contractors. See Attachment 1 (Exhibit A to the resolution) for budget details.

**FINANCIAL STATEMENT:**

**APPROVED:**  Finance

**ACCOUNT NO.**

**APPROVED:** \_\_\_\_\_ MIS

The proposed administrative budget totals \$193,940 for both the ROPS 16-17A and 16-17B periods, resulting in a total of \$387,880 for the fiscal year as whole.

**ENVIRONMENTAL REVIEW:**

This is not a project and, therefore, not subject to environmental review.

**ORDINANCE:** INTRODUCTION:

FINAL ADOPTION:

**STAFF RECOMMENDATION:**

Adopt the Resolution approving the administrative budget and directing staff to submit it to the Oversight Board.

**BOARD / COMMISSION RECOMMENDATION:**

N/A

**ATTACHMENTS:**

1. ROPS 16-17A and 16-17B Proposed Administrative Budgets for the Successor Agency
2. Resolution

**Successor Agency to the Community Development Commission  
as the National City Redevelopment Agency**

**Administrative Budget: ROPS 16-17A and 16-17B**

**Expenditures**

	Annual Salaries & Benefits	% Allocated	Annual Cost	Six Month Cost Admin Budget ROPS 16-17A	Six Month Cost Admin Budget ROPS 16-17B
<b>Personnel*</b>					
Executive Director	226,000	35%	79,100	39,550	39,550
Executive Secretary	68,000	70%	47,600	23,800	23,800
City Manager	285,000	10%	28,500	14,250	14,250
Executive Assistant	91,000	5%	4,550	2,275	2,275
City Attorney	272,000	10%	27,200	13,600	13,600
Executive Assistant	86,000	3%	2,580	1,290	1,290
City Clerk/Records Management Officer	148,000	10%	14,800	7,400	7,400
Administrative Secretary	82,000	10%	8,200	4,100	4,100
Property Agent	99,000	5%	4,950	2,475	2,475
Community Development Manager	135,000	20%	27,000	13,500	13,500
Director of Finance	185,000	5%	9,250	4,625	4,625
Financial Services Officer	137,000	5%	6,850	3,425	3,425
Management Analyst	112,000	10%	11,200	5,600	5,600
Financial Analyst (part time)	40,000	90%	36,000	18,000	18,000
Senior Accountant	97,000	10%	9,700	4,850	4,850
Accountant	76,000	4%	3,040	1,520	1,520
Accountant	80,000	10%	8,000	4,000	4,000
Buyer	73,000	3%	2,190	1,095	1,095
Accounting Assistant	57,000	3%	1,710	855	855
Accounting Assistant	61,000	3%	1,830	915	915
Accounting Assistant	61,000	3%	1,830	915	915
Accounting Assistant	60,000	3%	1,800	900	900
Various	N/A	N/A	40,000	20,000	20,000
<b>Total Personnel</b>			<b>377,880</b>	<b>188,940</b>	<b>188,940</b>
<b>Maintenance &amp; Operations</b>					
Contract Services - Legal Services for Successor Agency			2,000	1,000	1,000
Contract Services - Legal Services for Oversight Board			4,000	2,000	2,000
Other Miscellaneous Expenditures			4,000	2,000	2,000
<b>Total M&amp;O</b>			<b>10,000</b>	<b>5,000</b>	<b>5,000</b>
<b>Total Expenditures</b>			<b>387,880</b>	<b>193,940</b>	<b>193,940</b>
<b>Funding Sources</b>					
RPTTF - Administrative Allowance			379,948	189,974	189,974
City of National City General Fund			7,932	3,966	3,966
<b>Total Funding</b>			<b>387,880</b>	<b>193,940</b>	<b>193,940</b>

\* Personnel responsibilities include, but are not limited to, providing executive direction and legal guidance for the operations of the SA, scheduling and maintaining records of the meetings of the Successor Agency and the Oversight Board, preparing agenda materials for the SA and the Oversight Board, managing litigation, developing the ROPS for each annual period, projecting and managing the cash flow of the SA, managing contracts with vendors (including, but not limited to, the WI-TOD housing project), supporting the disposal of the properties formerly owned by the SA, managing the payments to vendors, accounting for all transactions of the SA in the general ledger, and preparing annual financial statements. Not represented on this schedule, but playing an important policy role in the administration of the Successor Agency are the City's Mayor and Council who serve as the Board for the Successor Agency, and the Mayor who also serves as the Chair of the Oversight Board.

RESOLUTION NO. 2016 –

RESOLUTION OF THE BOARD OF THE SUCCESSOR AGENCY  
TO THE COMMUNITY DEVELOPMENT COMMISSION  
AS THE NATIONAL CITY REDEVELOPMENT AGENCY  
APPROVING A PROPOSED ADMINISTRATIVE BUDGET FOR  
THE RECOGNIZED OBLIGATION PAYMENT SCHEDULE (ROPS)  
16-17A (JULY 1, 2016 THROUGH DECEMBER 31, 2016) AND  
16-17B (JANUARY 1, 2017 THROUGH JUNE 30, 2017) PERIODS

WHEREAS, Health and Safety Code section 34177(j) requires that the Successor Agency prepare a proposed administrative budget for each upcoming six-month period and submit it to the oversight board for its approval; and

WHEREAS, said administrative budget is to include estimated amounts for successor agency administrative costs, the proposed sources of payment, and proposals for arrangements for administrative and operations services provided by a city, county, city and county, or other entity; and

WHEREAS, on August 16, 2016, the Executive Director submitted to the Board of the Successor Agency a proposed administrative budget for both the ROPS 16-17A (July 1, 2016 through December 31, 2016) and 16-17B (January 1, 2017 through June 30, 2017) periods, and said budgets have been discussed and deliberated in public session.

NOW, THEREFORE, BE IT RESOLVED by the Board of the Successor Agency to the Community Development Commission as the National City Redevelopment Agency that the administrative budget for the ROPS 16-17A and 16-17B periods, with expenditures totaling \$193,340 for each period and attached hereto and incorporated by this reference herein as Exhibit "A" (the "Administrative Budget: ROPS 16-17A and 16-17B"), is hereby approved and directed to be submitted to the Oversight Board for its approval.

PASSED and ADOPTED this 16th day of August, 2016.

\_\_\_\_\_  
Ron Morrison, Chairman

ATTEST:

\_\_\_\_\_  
Michael R. Dalla, City Clerk as  
Secretary to the Successor Agency

APPROVED AS TO FORM:

\_\_\_\_\_  
Claudia Gacitua Silva  
Successor Agency Counsel



**Successor Agency to the Community Development Commission  
as the National City Redevelopment Agency**

**Administrative Budget: ROPS 16-17A and 16-17B**

**Expenditures**

	Annual Salaries & Benefits	% Allocated	Annual Cost	Six Month Cost Admin Budget ROPS 16-17A	Six Month Cost Admin Budget ROPS 16-17B
<b>Personnel*</b>					
Executive Director	226,000	35%	79,100	39,550	39,550
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Property Agent	99,000	5%	4,950	2,475	2,475
Community Development Manager	135,000	20%	27,000	13,500	13,500
Director of Finance	185,000	5%	9,250	4,625	4,625
Financial Services Officer	137,000	5%	6,850	3,425	3,425
Management Analyst	112,000	10%	11,200	5,600	5,600
Financial Analyst (part time)	40,000	90%	36,000	18,000	18,000
Senior Accountant	97,000	10%	9,700	4,850	4,850
Accountant	76,000	4%	3,040	1,520	1,520
Accountant	80,000	10%	8,000	4,000	4,000
Buyer	73,000	3%	2,190	1,095	1,095
Accounting Assistant	57,000	3%	1,710	855	855
Accounting Assistant	61,000	3%	1,830	915	915
Accounting Assistant	61,000	3%	1,830	915	915
Accounting Assistant	60,000	3%	1,800	900	900
Various	N/A	N/A	40,000	20,000	20,000
<b>Total Personnel</b>			<b>377,880</b>	<b>188,940</b>	<b>188,940</b>
<b>Maintenance &amp; Operations</b>					
Contract Services - Legal Services for Successor Agency			2,000	1,000	1,000
Contract Services - Legal Services for Oversight Board			4,000	2,000	2,000
Other Miscellaneous Expenditures			4,000	2,000	2,000
<b>Total M&amp;O</b>			<b>10,000</b>	<b>5,000</b>	<b>5,000</b>
<b>Total Expenditures</b>			<b>387,880</b>	<b>193,940</b>	<b>193,940</b>
<b>Funding Sources</b>					
RPTTF - Administrative Allowance			379,948	189,974	189,974
City of National City General Fund			7,932	3,966	3,966
<b>Total Funding</b>			<b>387,880</b>	<b>193,940</b>	<b>193,940</b>

\* Personnel responsibilities include, but are not limited to, providing executive direction and legal guidance for the operations of the SA, scheduling and maintaining records of the meetings of the Successor Agency and the Oversight Board, preparing agenda materials for the SA and the Oversight Board, managing litigation, developing the ROPS for each annual period, projecting and managing the cash flow of the SA, managing contracts with vendors (including, but not limited to, the WI-TOD housing project), supporting the disposal of the properties formerly owned by the SA, managing the payments to vendors, accounting for all transactions of the SA in the general ledger, and preparing annual financial statements. Not represented on this schedule, but playing an important policy role in the administration of the Successor Agency are the City's Mayor and Council who serve as the Board for the Successor Agency, and the Mayor who also serves as the Chair of the Oversight Board.